

Postsecondary Technical Education Authority

AGENDA

Kansas Board of Regents

1000 SW Jackson, Suite 520, Topeka, KS

10:00 AM - Thursday, August 29, 2019

I. CALL TO ORDER

- A. Approve Previous Minutes (May 30, 2019) Chair Frederick

II. REPORTS

- A. Introductions Chair Frederick
B. Chair's Report Chair Frederick
C. Member Liaison Reports TEA Members
D. Vice President for Workforce Development Report Vice President Smathers
E. Report from the Community Colleges President Trzaska
F. Report from the Technical Colleges President Genandt

III. CONSENT AGENDA

- A. Technical Program and Curriculum Committee Committee Chair R. Johnson
1) New Program Request Director Henry
• Salina Area Technical College: Dental Hygiene (51.0602) – Associate of Applied Science degree/80 credit hours

IV. CONSIDERATION OF DISCUSSION AGENDA

- A. Advocacy and Marketing Committee Committee Chair Estes
1) TEA Member Institution Assignments & Expectations Vice President Smathers
B. Budget and Finance Committee Committee Chair M. Johnson
1) Cost Model Extraordinary Update Associate Director Chambers
C. Program and Curriculum Committee Committee Chair R. Johnson
1) Governor's Council on Education Update Vice President Smathers

V. OTHER MATTERS

- A. Committee Assignments Chair Frederick
B. Travel Rules and Regulations Senior Director Oliver
C. KBOR Retreat Summary Chair Frederick
D. Legislative Update Director Casey
E. TEA Budget Request Vice President Frisbie/Vice President Smathers

- VI. NEXT MEETING REMINDER (Thursday September 26, 2019)** Chair Frederick

VII. RECESS

VIII. STRATEGIC PLANNING DISCUSSIONS

- A. TEA Responsibilities Authorized by State Statute and KBOR Chair Frederick
B. WFD Responsibilities & Organization Structure Vice President Smathers
C. TEA 2018-2019 Goals Review Chair Frederick
D. Draft Kansas Board of Regents Goals 2019-2020 Chair Frederick
E. TEA Operations Discussion Chair Frederick
F. TEA 2019-2020 Goals Discussion Chair Frederick
G. Committee Focus for 2019-2020 Discussion Chair Frederick

IX. ADJOURNMENT

**PRELIMINARY MINUTES
KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MEETING**

The May 30, 2019 meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held at the Kansas Board of Regents, 1000 SW Jackson Street, Suite 520, Topeka, Kansas.

Members Present

Ray Frederick Jr., Chair
Rita Johnson
Mike Johnson
Debra Mikulka

Mark Hess
Eddie Estes
Jason Cox

Others Represented

Northwest Kansas Technical College
Kansas City Community College
Cowley Community College
Fort Scott Community College
KACCT

Flint Hills Technical College
Coffeyville Community College
Manhattan Area Technical College
Salina Area Technical College

Kansas Board of Regents Staff Present

Scott Smathers
Charmine Chambers
Chris Lemon
Erin Guardiola
Sue Grosdidier
Matt Casey
Susan Henry

Connie Beene
April Henry
Lisa Beck
Tim Peterson
Tobias Wood
Elaine Frisbie

CALL TO ORDER

The meeting was called to order by Chair Frederick at 10:00 AM.

Chair Frederick asked for a motion to add Item M under “Other Matters” on the Agenda, to form a special committee for the Excel in CTE Funding recommendations.

Motion: Member M. Johnson moved to add Item M to the Agenda under “Other Matters” to form a special committee for the Excel in CTE funding recommendations. Following a second by Member R. Johnson, the motion carried.

Approval of Previous Minutes

Motion: Member Estes moved to approve the minutes of April 25, 2019. Following a second by Member Mikulka, the motion carried.

REPORTS

Introductions

Member M. Johnson introduced new Kansas Association of Community College Trustees (KACCT) Executive Director, Heather Morgan.

Chair's Report

Chair Frederick shared that on May 1st and 2nd he attended NC3 on-boarding events at Washburn Tech and WSU Tech. On May 17th he attended Dean Clark Coco's retirement from Washburn Tech, and also met with Stan Ahlerich, who is working with the non-profit consulting agency, Mid-America Manufacturing Technology Center, for discussions regarding a grant for small and medium-sized manufacturing businesses, emphasizing on rural areas in Kansas. Chair Frederick is working on facilitating a meeting with the Kansas Lt. Governor to discuss the grant as well. On May 23rd Chair Frederick visited Manhattan Tech to tour the progress of their state-of-the-art, Biohazard Risk Reduction Lab and their Critical Environment Technologies program. Business and industry, school districts and State Representative Phillips and State Representative Carlin were in attendance. Chair Frederick reported that he and Vice President Scott Smathers toured the Washburn Tech East Side Campus prior to the TEA meeting.

Member Liaison Reports

Chair Frederick invited TEA member activity reports.

Member Estes thanked TEA members for their service. He reported that on May 7th he met at Northwest Tech where top students from all their programs were being interviewed for Student of the Year. He informed members that Dodge City Community College will hold "STEM Days" on June 7th and 14th, offering three 50 minutes sessions of STEM activities, and they announced that they will be dropping automotive technology and lineman programs from next year's curriculum, as they expect these trainings will be offered privately.

Member Hess reported on May 22nd he met with Barton Community College to explore the possibility of adding a mobile crane operator training and certification to their curriculum. His business is offering to partner with the college and provide crane equipment for practical use and certification at the college.

Vice President for Workforce Development Report

Chair Frederick called on Vice President Scott Smathers to provide members with a Workforce Development report. Vice President Smathers reported that the Perkins V State plan must be submitted by March 2020. He attended an adult ed conference in Washington, D.C., and staff is meeting with institutions regarding adult education and Perkins grants. He and Member Smith presented at the opening session of the National Association for CTE conference in Kansas City, along with Senior Director Connie Beene and Associate Director Vera Brown. He attended a meeting regarding Ad Astra, which is a new internship program being developed that will give interns an opportunity to work while in school and offer bonuses to sign on full time with a company after school completion. He reported that work continues on the concept of southwest Kansas university facility, he attended a meeting with Kansas Association of Community College Trustees (KACCT) Executive Director, Heather Morgan and TEA member Mike Johnson, and GED State Administrator Sue Grosdidier attended many GED graduations. He reminded members that all travel expenses for the year must be turned in by June 7, 2019. He informed members that President Trump signed an Executive Order to improve inquiry, accountability and transparency at

colleges and universities, and that at the end of June, President David Reist will be retiring from Highland Community College.

Report from the Community Colleges

Chair Frederick called upon Ft. Scott Community College President Alysia Johnston to provide members with a report from the community colleges.

Report from the Technical Colleges

Chair Frederick called upon Northwest Kansas Technical College President Ben Schears to provide members with a report from the technical colleges.

CONSENT AGENDA

Chair Frederick invited Technical Program and Curriculum Committee Chair R. Johnson to provide comments regarding the Programs Requiring Further Review consent agenda item as recommended for approval by the Committee. Chair Johnson informed members that the committee met for considerable discussions focusing on the CIP Codes ending in 99, and the committee concurred with KBOR staff recommendation that one CIP Code not be retained, one required no action as the program is discontinued by the institution, six CIP Codes be retained as no other CIP Code is applicable and six CIP Codes be moved to other CIP codes where the description better defines the programs.

Motion: Member R. Johnson moved to approve the consent agenda item as submitted by the Technical Program and Curriculum Committee. Following a second by Member Estes, the motion carried.

CONSIDERATION OF DISCUSSION AGENDA

Advocacy and Marketing Committee

Chair Frederick called upon Advocacy and Marketing Committee Chair Estes who provided members with an update from the Advocacy and Marketing Committee. Chair Estes reported that the Bill Gates Foundation has created a basic study regarding the return on investment of higher education and information will be forthcoming. He also reported that the Rural Workforce Innovation Network has appointed 160 people nationwide to serve on the group. He expressed concern for the future of agriculture in Kansas.

USDA Agriculture and Food Research Initiative Grant

Advocacy and Marketing Committee Chair Estes called on Vice President Smathers to present the USDA Agriculture and Food Research Initiative Grant. Vice President Smathers reported that the objective of the grant is to develop an industry ready workforce within the food and agricultural sciences at community and technical colleges. He stressed that the letter of intent deadline is June 11, 2019 and the application deadline is August 27, 2019. He strongly encouraged institutions to apply.

Budget and Finance Committee

FY20 Adult Education Grant

Chair Frederick called upon Budget and Finance Committee Chair M. Johnson to present the FY20 Adult Education Grant. Committee Chair Johnson called upon Senior Director Beene to present details on the FY20 Adult Education Grant awards. Senior Director Beene directed members to the federal and state awards that were approved by the TEA Budget and Finance Committee and are being submitted to the Technical Education Authority for discussion and approval.

Motion: Member R. Johnson moved to approve the FY20 Adult Education Grants as presented. Following a second by Member Estes, the motion carried.

State Innovative Technology Internship Grants

Committee Chair M. Johnson called upon Senior Director Beene to present details on the State Innovative Technology Internship Grants. Senior Director Beene informed members that the State Innovative Technology Internship grant provides career technical education faculty an opportunity to participate in an internship with business and industry partners for the purpose of upgrading knowledge and skills in their teaching area. The following requests are submitted to the TEA for approval:

- Butler Community College, CHS Refinery, Daniel Higdon, Engineering Technology requesting \$3,000
- Flint Hills Technical College, Bradbury Co. and Stanion Wholesale, David Budke, Industrial Engineering Technology requesting \$2,845
- Fort Scott Community College, Gail's Harley-Davidson, Alex Mason, Harley-Davidson Motorcycle Technician Training Program requesting \$3,000
- Johnson County Community College, Welfab Machine Shop, Inc., Scott Crompton, Metal Fabrication requesting \$3,000
- Pratt Community College, Pratt Auto Service, Greg Bacon, Automotive Technology requesting \$3,000
- Salina Area Technical College, Service Plus Electrical Solutions, David Sanders, Electrical Technology requesting \$3,000
- WSU Tech, Davis-Moore Chevrolet, Charles Kauffman, Automotive Service Technology requesting \$2,000
- WSU Tech, Spirit AeroSystems, Jessie Bishop, Aviation Maintenance Technology requesting \$2,000

Motion: Member Frederick moved to approve the State Innovative Technology Internship Grants as presented. Following a second by Member Mikulka, the motion carried.

Technical Program and Curriculum Committee

Existing Program Review

Chair Frederick called upon Technical Program and Curriculum Committee Chair R. Johnson to provide members with an update on Existing Program Review. Chair Johnson referred to Director April Henry to inform members of the committee recommendations for the review of existing programs. Director Henry reported that The Postsecondary Technical Education Authority (TEA) and Board of Regents (KBOR) approved criteria to be used in classifying technical programs pursuant to K.S.A. 71-1802(i). All programs were reviewed compared to the criteria. According to state law (K.S.A. 74-

32,402) the TEA must also evaluate and review existing programs as well as set benchmarks and accountability indicators of programs.

After review of the data, the Technical Program and Curriculum Committee concurs with Board staff and recommends the following guidelines for existing program review, for approval by the TEA:

- 1) Retain programs leading to an occupation that is listed on the High Demand and/or High Wage/High Demand list – providing the occupation also meet the criteria previously established regarding “requiring less than a baccalaureate degree”.
- 2) Programs that show zero ‘Graduates Exited & Employed’ from the three-year data review (AY15, AY16, AY17) not be retained for Postsecondary Tiered Technical State Aid.
- 3) Place all programs with 10 or less ‘Graduates Exited & Employed’ on hold
- 4) Deny any approvals of new program requests in CIP Codes on hold
- 5) Establish a subcommittee to further examine data elements and action steps for programs on hold

Motion: Following discussion, Member Cox moved to approve the existing program review guidelines as presented. Following a second by Member M. Johnson, the motion carried. Chair Frederick appointed the Technical Program and Curriculum Committee to work on the sub-committee reviewing the data on existing programs using the approved guidelines.

OTHER MATTERS

Calendar Approval

Chair Frederick called on Director April Henry to present the 2019-2020 TEA meeting and Committee meeting calendar for approval by the TEA. Director Henry asked members if they were interested in setting up any of the meetings off-site at institutions. Members concurred that the expense to hold meetings at institutions and travel expenses for members and KBOR staff would not be feasible.

Motion: Following discussion. Member M. Johnson moved to approve the 2019-2020 TEA and Committee Meeting Calendar. Following a second by Member Hess, the motion carried.

Excel in CTE/AO-K Proviso/GED Accelerator Distributions

Chair Frederick called upon Vice President Elaine Frisbie to present the Excel in CTE/AO-K Proviso/GED Accelerator Distributions for TEA approval. Vice President Frisbie reported on the budget as approved by the Legislature, and reported that in January 2019, \$16,349,445 was distributed for the Excel in CTE Program, and the June distribution will be \$15,093,346 for a total for FY2019 distributions of over 31.5 million. Available state funds are enough to finance enrollments, as reported by the colleges, as a result of action by the 2019 Legislature to add \$4.5 million to the appropriation for Excel in CTE. In addition, State Funding Allocations for the AOK Proviso Adult Tuition total \$188,571 and \$63,170 for the GED Accelerator total distribution.

Motion: Member Mikulka moved to approve the 2019 distributions for Excel in CTE, AO-K Proviso and GED Accelerator. Following a second by Member R. Johnson, the motion carried.

State Funding Allocations

Vice President Frisbie presented the State Funding Allocations for FY2020 to the TEA for approval. Vice President Frisbie reported that for FY 2020, there are four state appropriations that require the Kansas Board of Regents (KBOR) and Postsecondary Technical Education Authority to approve the distribution of funds among eligible institutions. The 2019 Legislature has finalized its appropriations for FY 2020 and increased the State General Fund appropriations for all four of the grant programs. For FY 2020, the Legislature has appropriated for tiered funding a total of \$59,830,665, which is \$2,318,883 greater than in FY 2019. Of the \$2.3 million increase, \$788,218 restores the appropriation to the FY 2016, pre-allotment level, and \$1,530,665 is to be treated as new funding. The Legislature increased the non-tiered credit hour grant by \$3,041,539 to a new total of \$78,503,473. Of that \$3.0 million increase, \$1,034,395 restores the appropriation to the FY 2016, pre-allotment level, and \$2,007,144 is new funding. The total funding for capital outlay aid for FY 2020 is \$2,619,311 (which includes \$71,585 from the State General Fund and \$2,547,726 from the Economic Development Initiatives Fund). This is \$1,067 greater than the amount in FY 2019 and equal to the appropriation in FY 2016. For FY 2020, funding for technology grants at the community colleges and Washburn University is \$398,475, which is \$5,942 more than was appropriated in FY 2019 and which is equal to the appropriation in FY 2016. The distributions are contingent upon the Board's assessment of each institution's performance pursuant to the performance agreement process.

Motion: Member Estes moved to approve the State funding allocations for FY2020 as presented. Following a second by Member Mikulka, the motion carried.

Legislative Update

Chair Frederick recognized Director Matt Casey to provide an update on the 2019 legislative session. Director Casey reported that the official end of the 2019 legislative session (Sine Die) was Wednesday, May 29, 2019. He reported on Postsecondary Technical Education Authority; SB 71 which ended the sunset date for the Technical Education Authority; the Community College Taxpayer Transparency Act; HB 2144 which affects information sharing and Student Fees; and SB 199 AO-K to Work Program which is a bill requiring the awarding of a Kansas high school equivalency credential to qualified students who meet certain requirements as established by the Board.

Break

Chair Frederick called for a 10-minute break, with the meeting to resume at 12:05 PM.

Return to Order

Chair Frederick called the meeting to order at 12:05 PM.

Integration Academics with Career Technical Education Grants

Chair Frederick called upon Senior Director Connie Beene to present the CTE/Adult Education Integrating Academics grant. Senior Director Beene explained that through the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) and the Adult Education and Family Literacy Act (AEFLA), grant funds are focused on the implementation of contextualized academic instruction in career technical education programs. Grant funds support implementation of strategies which result in completion of degree and certificate programs, and/or provide appropriate professional development to support integration of academic instructors in the CTE classroom. Awards this year totaled over \$71,000.

Tyson Foods Partnership

Chair Frederick called upon Senior Director Connie Beene to report on the Tyson Adult Education Partnership. Senior Director Beene informed members that Tyson Foods has six locations in Kansas, providing prepared foods, processing beef and distributing their products, and they are working with KBOR staff and Kansas adult education programs in the local areas to launch Tyson's Upward Academy to provide adult education, English as a Second Language, and financial literacy instruction to team members at their work site.

Accelerating Opportunity @Work (Walmart Grant)

Chair Frederick called on Associate Director Lisa Beck to present an update on the Adult Education Walmart Grant. Associate Director Beck reported that, the Kansas Board of Regents (KBOR) received a grant from Walmart Inc. The grant, branded as AO-K @ Work, is in the amount of \$463,000 to develop customized training programs in partnership with retail and service-sector employers. These programs will focus on both employer and employee needs, providing engaging staff development, and retaining a more skilled workforce. She reported that the following institutions were awarded funds from this grant:

- Butler Community College, Wichita, \$38,000
- Dodge City Community College, Dodge City, \$65,000
- Paola USD 368, Paola, \$24,350

These awarded programs will now work directly with employers to establish their goals and begin curriculum development over the summer. Washburn Tech, Garden City Community College and Paola USD 38 are working to finalize programs to be funded by this grant.

High School Equivalency Criteria (SB199)

Chair Frederick called on Senior Associate Director Chris Lemon to present the High School Equivalency Criteria for the Kansas Pathway to Career (SB199), which grants the Kansas Board of Regents the authority to issue a Kansas high school equivalency credential to adults 21 and older who meet certain requirements as established by the Board. To earn the award of a high school equivalency credential, KBOR staff recommend the following requirements:

- Successful completion of an approved AO-K Pathway which are a minimum of 12 credit hours
- Successfully earn the industry-recognized credential relating to student's AO-K Pathway
- Earn an ACT Nationally Recognized Career Readiness Certificate (NRCRC) or The Kansas WorkReady! certificate
- Demonstrate high school equivalency in math, reading, and civics

Motion: Member M. Johnson moved to approve the High School Equivalency Criteria as presented. Following a second by Member Cox, the motion carried.

College and Career Readiness Standards for Adult Education Training

Chair Frederick called on Senior Associate Director Chris Lemon to report on the College and Career Readiness Standards for Adult Education Training. Senior Associate Director Lemon informed members that KBOR staff led by Associate Director Eric Tischer, working with the Training and Technology Team ('T3') from Wichita State University, has created an online training platform that allows registered users access to College and Career Readiness Standards (CCRS) professional development training replacing costly face-to-face training. The integrated system supports user/training activity and provides

management tools to support administrative activity. The goal is to have 100% of Adult Education Instructional staff trained by June 2020 and KBOR is exploring the possibility of sharing this online option with other states allowing some development cost recovery.

Get Ahead/Complete to Compete Grant

Chair Frederick called on Senior Project Director Tim Peterson to report on the Get Ahead/Complete to Compete Grant. Senior Project Director Peterson informed members that there are approximately 300,000 adults in Kansas that started some type of postsecondary program and didn't complete any credential. Approximately 37,000 of the 300,000 adults have the equivalent of two years of college, but no credential. In 2017 KBOR received \$50,000 from the Lumina Foundation to encourage these potential completers to finish with a credential. The Lumina Foundation awarded another \$20,000 grant in May 2019 to expand the Get AHEAD project by establishing partnerships with local community foundations, public libraries, workforce centers, and employers. The initial grant in 2017 focused primarily on university students, and this second grant amount will be focusing primarily on CTE programs for credentials.

TEA Strategic Plan Items

Chair Frederick called upon Vice President Scott Smathers to present the TEA Strategic Plan Items. Vice President Smathers reported that in September of 2018 the TEA held a strategic planning session, where members identified items that they wanted KBOR staff to investigate. He then presented the list of the items along with their status. On August 29, 2019, the TEA will be meeting after the regularly scheduled TEA meeting to discuss new goals and items needing additional attention.

TEA Elections

Chair Frederick called upon Vice President Smathers to lead the discussion regarding the nominations for TEA officers for FY2019-FY2020. Vice President Smathers reported that he had received one recommendation only, nominating Chair Frederick to remain as the Chair, and nominating Jason Cox to serve as Vice-Chair.

Motion: Member M. Johnson moved to accept the nomination of Member Ray Frederick as Chair, and Member Jason Cox as Vice Chair. Following a second by Member Hess, the motion carried.

Excel in CTE Funding

Chair Frederick led discussions regarding the FY2020 Excel in CTE funding request determination, with the intention that the institutions, KBOR and the TEA do not have to go back and ask for a Governor's Budget Amendment (GBA) each year as student participation results are reported. He suggested a sub-committee to assist in determining a process that will provide the best estimate as a starting point. He asked to appoint the sub-committee consisting of Budget and Finance Committee members, two representatives from the community colleges and two representatives from the technical colleges. He requested that this sub-committee be ready to make recommendation to the TEA in September.

Motion: Chair Frederick moved to approve the use of a sub-committee to establish a methodology for funding Excel in CTE (SB155). Following a second by Member R. Johnson, the motion carried.

NEXT MEETING REMINDER

Chair Frederick reminded members that the next TEA meeting will be August 29, 2019 at 10:00 AM at the Kansas Board of Regents offices, followed by the TEA Strategic Planning Session.

ADJOURNMENT

Chair Frederick adjourned the meeting at 1:03 P.M.

Respectfully submitted by:
Susan Henry, Executive Assistant

Requests for Degree and Certificate Programs Submitted from Community Colleges and Technical Colleges

Summary

Each month community and technical colleges submit requests for the approval of new certificate and degree programs. The Board office received a request from Salina Area Technical College to offer an Associate of Applied Science degree in Dental Hygiene. The program submitted addressed all criteria requested and was subject to the 10-day comment period required by policy.

8/29/2019

Background

Community and technical colleges submit requests for new certificate and degree programs each month utilizing forms approved by staff. Criteria addressed during the application process include, but are not limited to, the following: program description, demand for the program, duplication of existing programs, faculty, costs and funding, and program approval at the institution level.

Description of Proposed Program:

Salina Area Technical College (SATC) requests approval of the following program:

- Dental Hygiene (51.0602) - Associate of Applied Science/80 credit hours.

The proposed Dental Hygiene program prepares individuals to clean teeth and apply preventive materials, provide oral health education and treatment counseling to patients, identify oral pathologies and injuries, and manage dental hygiene practices. The program includes instruction in dental anatomy, microbiology, pathology, dental hygiene theory and techniques, cleaning equipment operation and maintenance, dental materials, radiology, patient education and counseling, office management, supervised clinical training, and professional standards.

Upon successful completion of the program, individuals will be prepared to sit for the Dental Hygiene credential. For an individual to obtain the Dental Hygiene credential, they must take the state Dental Hygiene licensure exam, the national Dental Hygiene licensure exam, and one of the regional clinical board exams (Central Regional Dental Testing or Western Regional Examining Board). State Statute (K.S.A. 65-1421) requires licensure to practice dental hygiene.

According to the U.S. Bureau of Labor Statistics, the Occupational Outlook Handbook indicates a national growth rate for Dental Hygienists of 20%, with an annual median wage of \$74,820 (or about \$35.97 per hour) with the typical education needed for entry as an associate degree.

The Kansas Department of Labor, Long-Term Occupational Projections 2016-2026, indicate a state-wide change of employment rate for Dental Hygienists of 1.3% (which equates to 1,421 jobs from exits, transfers, and growth) with an annual median wage of \$68,225 (or about \$32.80 per hour) with the typical education needed for entry as an associate degree.

Currently, four institutions from the two-year sector offer similar programs. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates who exited the higher education system, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2017 K-TIP report.

2017 K-TIP Data					
College	Program Name	Total # Concentrators	Total # Graduates Exiting	Total # Graduates Exiting & Employed	Average Wage: Graduates Exited & Employed
Colby Community College	Dental Hygiene	11	*	*	NR
Flint Hills Technical College	Dental Hygiene	32	15	14	\$48,997
Johnson County Community College	Dental Hygiene	58	25	22	\$51,025
Manhattan Area Technical College	Dental Hygiene	21	9	9	\$58,126
Total		122	49	45	

NR = No values were reported.

* = Small cell suppression used to protect student privacy in accordance with FERPA and HEOA guidelines.

SATC developed the proposed program after reviewing program availability and the Kansas labor demands. SATC did not pursue collaboration with other Dental Hygiene programs due to statewide alignment. The proposed program meets the program alignment standards and will obtain accreditation from the American Dental Association – Commission of Dental Accreditation.

Three letters of support for the proposed program were received from Marietta Dental Care, New Horizons Dental, and All Smiles Dental Care. The letters indicated the willingness to serve on the Dental Hygiene advisory board, serve as guest speakers, assist with curriculum development, provide externships, and serve as a clinical rotation site. Two additional letters of general support were received from John W. Adams, D.D.S. and Breanna McClintock, RDH.

SATC plans to begin the proposed Dental Hygiene program in the Fall of 2021. The college estimated the initial cost to deliver the proposed program at approximately \$94,320 (\$48,000 salaries, \$10,000 equipment, \$5,000 tools/supplies, \$5,000 instructional supplies, \$7,200 technology/software and \$19,120 accreditation fees). Brooke Horner, Dental Assisting Instructor and Program Administrator, will assume responsibility for the proposed program. Adjunct faculty will be funded through student tuition and fees. Equipment will be funded through a portion of the institution's capital outlay appropriation. Tools/supplies, instructional supplies, technology/software, and accreditation costs will be funded through fees collected from Dental Assisting students or institutional funds set aside for development of the proposed program.

The proposed program was subject to the 10-day comment period from July 26, 2019 to August 8, 2019, during which no formal comments were received.

Program and Curriculum Committee Recommendation

The new program request submitted by Salina Area Technical College for an Associate of Applied Science degree in Dental Hygiene has been reviewed by the Postsecondary Technical Education Authority's Program and Curriculum Committee and is recommended for approval.

TEA Member College Assignments

Summary

Starting in 2017-2018 academic year, TEA members (excluding ex-officio members) have been assigned to institutions, in hope of improving communication and institutional awareness. 8/29/2019

Intent

For the last two years, the 26 two-year institutions have been divided up among the appointed TEA members with the hope of increasing communications and building better working relationships. While a great deal of information is shared at the TEA meetings, often these meetings are not conducive for TEA members to really learn in-depth about issues, concerns, or perceptions that may exist at the institutions.

Assuming the TEA wants to continue with this effort, a proposed assignment sheet has been developed for consideration. As with last year, expectations have been provided to ensure every college has the opportunity for direct discussions with the TEA members.

Expectations

1. TEA members should visit their assigned institutions at least one time during the AY calendar year to familiarize themselves with the programs that are offered and learn about the challenges the institutions are facing.
2. Verbal and/or written reports should be given at TEA meetings summarizing their visit
3. At least every six (6) months the TEA member should meet with or speak with the assigned institution president to stay current on specific issues relating to the college.

Recommendation

Assuming the Marketing Committee and full TEA want to continue with these meetings, staff recommends moving forward with the proposed member assignments and associated expectations.

Tiffany Anderson: Topeka/KC
Washburn Institute of Technology
Allen Community College

Deb Mikulka: Chanute
Neosho Community College
Labette Community College

Eddie Estes: Dodge City
Seward County Community College
Garden City Community College
Dodge City Community College

Ray Frederick: Wichita
Coffeyville Community College
Independence Community College
Fort Scott Community College

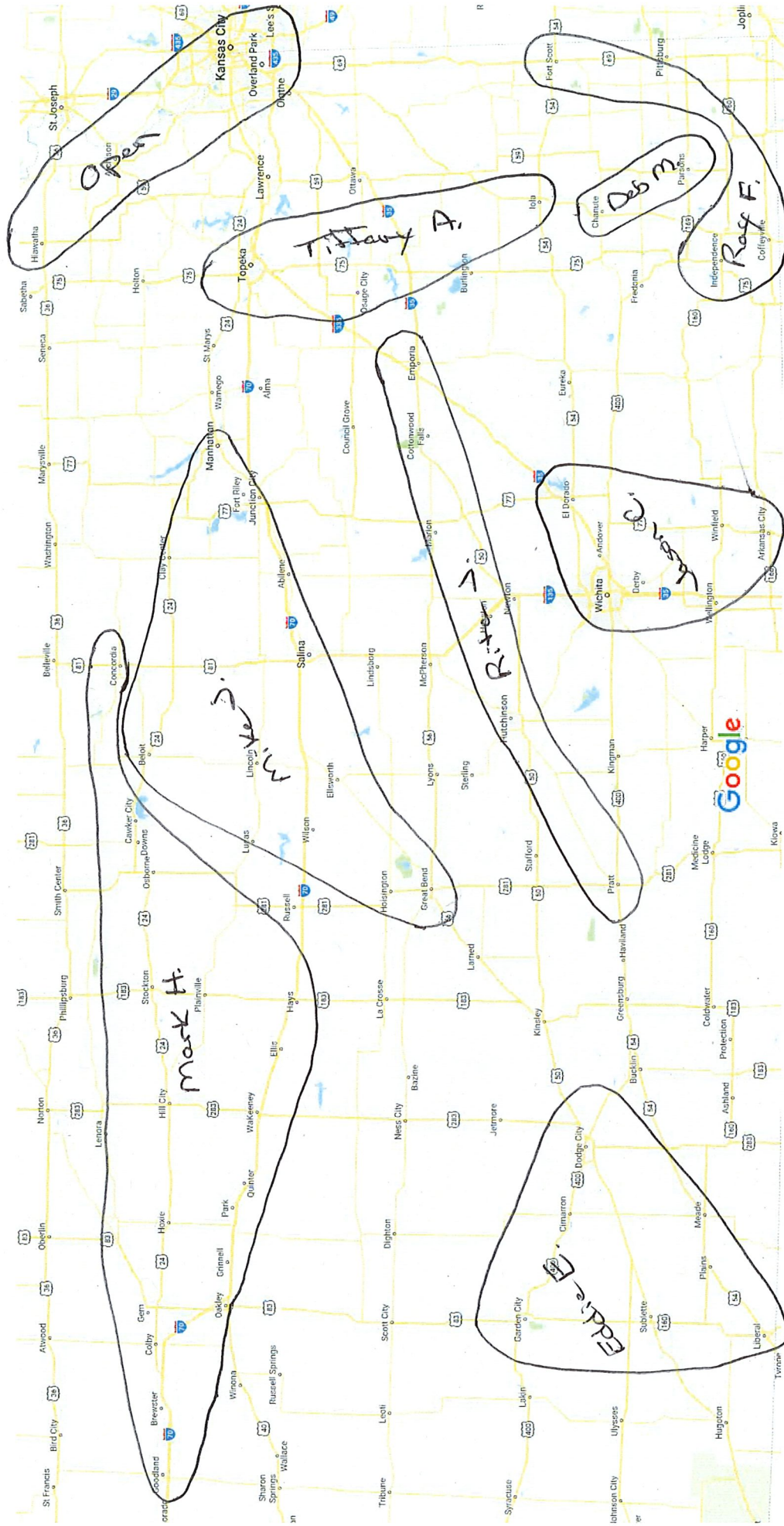
Mark Hess: Hays
Northwest KS Technical College
Colby Community College
Cloud County Community College

Jason Cox: Wichita
Butler County Community College
Wichita State University Campus of Applied Sciences and Technology
Cowley Community College

Mike Johnson: Great Bend
Barton Community College
North Central KS Technical College
Salina Area Technical College
Manhattan Area Technical College

Rita Johnson: Wichita
Pratt Community College
Hutchinson Community College
Flint Hills Technical College

Open: Topeka/Lawrence/KC
Highland Community College
Johnson County Community College
Kansas City KS Community College



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EXTRAORDINARY COSTS REVIEW PROJECT

Summary and Recommendation

The Kansas Board of Regents (KBOR) Cost Model uses four main cost components: Instructor + Instructional Support + Institutional Support + Extraordinary Costs, to calculate a total per credit hour composite rate for each course.

National data sources are used to derive the Instructor, Instructional Support, and Institutional Support rates. These components are currently updated annually utilizing the Cost and Productivity Study and the Integrated Postsecondary Education Data System (IPEDS).

Extraordinary costs are defined as “required, program-specific equipment and consumable materials” for technical program courses that are not accounted for in Instructor, Instructional or Institutional costs within the KBOR Cost Model. Since a national data source does not exist for Extraordinary Costs calculation, the Higher Education Price Index (HEPI) is applied to adjust the Extraordinary Costs component annually. To develop an on-going process to update system wide expenditures to ensure extraordinary costs most accurately account for real institutional costs, the following plan is submitted for review and recommendation.

8/29/2019

Background

The KBOR Cost Model was developed in response to the 2007 legislative proviso to “develop and recommend to the Board of Regents a credit hour funding distribution formula for postsecondary technical education training programs that is: 1) tiered to recognize and support cost differentials in providing high-demand, high-tech training; 2) takes into consideration target industries critical to the Kansas economy; 3) is responsive to program growth; and 4) includes other factors and considerations as deemed necessary or advisable.”[KSA Supp. 72-4482, 2008].

A total calculated course rate is established for every program, and therefore every course in the system. There are 25 cost model composite rates, which for 2018 range from \$199/SCH (Non-Tiered) to \$471/SCH.

Extraordinary Cost Calculation Methodology

The methodology approved by the Technical Education Authority (TEA) for the continued update of the Extraordinary Cost Rates based on the most recent, five-year, actual system wide expenditures is:

$$\text{Extraordinary Costs} = \frac{\text{Total 5 year reported expenditures}}{\text{Total 5 year reported tiered credit hours delivered}}$$

Total annual expenditure data over five years is submitted directly from institutions for each technical program. Reported tiered credit hours delivered are captured in the KHEDS database based on data submitted annually by institutions. Based on the data supplied; a total five-year cost is calculated for the system.

Extraordinary Costs Review - Project Framework

To collect the expenditure data for each program, KBOR staff will provide a reporting structure for each institution that will include the program / CIP code being reviewed, as well as information and examples of items which should be considered Extraordinary costs.

- Cost information for each program / CIP code is collected systemwide. Each institution that offers a program using a given CIP code submits available expenditure data for that program.
- Review of programs takes place over a maximum timeframe of a five-year cycle, with the option of

recommending an ad hoc review of a program should business needs change. As of 2019, this paces the review at roughly 35 programs per year. KBOR staff will work to ensure that the cycle can be completed more quickly when possible.

- To maximize efficiency, “like” programs (that likely share costs) are reviewed during the same fiscal year (i.e. Practical and Registered Nursing) whenever possible.
- Business Officers at each community and technical college are the point of contact for KBOR staff.
- Extraordinary program costs for individual programs are updated annually based upon the supplied data (i.e. Construction, Welding, etc.).
- Once a full cycle of all system programs is reviewed individually, the four cost per credit hour amounts are reviewed and adjusted if needed.

Implementation Timeline – Year One

6/28/19 – 7/19/19	Community and technical college business officers provided feedback on draft process
8/1/2019	Process finalized to capture data for extraordinary cost rate updates
8/15/2019	Process review by Budget & Finance Committee
8/29/2019	Process review by TEA
September	Programs for current cycle of Extraordinary Costs update identified and sent to institutions
October - January	Institutions submit expenditure data
February - April	Data for all programs compiled and aggregated by KBOR Staff
May 14, 2020	Budget & Finance Committee Review
May 28, 2020	TEA Review of Year One Extraordinary Costs updates

Annual Timeline (On-going)

September	Programs for current cycle of Extraordinary Costs update identified and sent to institutions
October - January	Institutions submit expenditure data
February - April	Data for all programs compiled and aggregated by KBOR Staff
May	Review by Budget & Finance, and TEA

The project framework and timelines were presented to community and technical college business officers for feedback. Feedback received included questions surrounding the reporting of facility rent as extraordinary expenditures.

Budget and Finance Committee Recommendation

The Implementation Timeline “Year One” has been reviewed by the Postsecondary Technical Education Authority’s Budget and Finance Committee and is recommended for approval.

Governor's Council on Education

Summary

The Governor's Council on Education brings together stakeholders in the education, child welfare, labor, advocacy, and the businesses community to better align workforce development and career exploration with the Kansans Can initiative that focuses on the success of each student. 8/29/2019

Intent

The Governor's Council on Education is seeking ways to improve education outcomes in Kansas and provide future opportunities for our children. The Council has requested specific information from KBOR staff relating to the various CTE programs offered at the 2-year institutions.

A description of the information requested (attached) will be provided so that TEA members are up to date with other CTE program analysis that is occurring.

Technical programs leading to occupations deemed "High Wage" or "High Demand" by the Kansas Department of Labor (KS DOL)

# of CCs or TCs with the Program	CIP Code	CIP Title	KS Annual Median Wage	KS Annual Entry Level Wage	High Demand	High Wage	KSDE Pathway
2	52.0203	Logistics, Materials, and Supply Chain Management	\$ 93,692	\$ 63,801		X	
1	49.0108	Flight Instructor	\$ 78,433	\$ 42,330		X	
3	46.0301	Electrical and Power Transmission Installation	\$ 74,475	\$ 49,193		X	
1	52.1801	Sales, Distribution, and Marketing Operations, General	\$ 71,967	\$ 52,212	X	X	
1	12.0301	Funeral Service and Mortuary Science, General	\$ 71,015	\$ 47,758		X	
1	51.0910	Diagnostic Medical Sonography	\$ 69,434	\$ 54,741		X	
4	51.0602	Dental Hygiene	\$ 68,225	\$ 47,007		X	
1	52.0205	Operations Management and Supervision	\$ 67,708	\$ 46,886	X	X	
1	15.0801	Aeronautical/Aerospace Engineering Technology	\$ 63,958	\$ 45,234		X	
5	01.0205	Agricultural Mechanics and Equipment/Machine Technology	\$ 63,452	\$ 45,295	X	X	
1	47.0607	Airframe Mechanics and Aircraft Maintenance Technology	\$ 63,452	\$ 45,295	X	X	
2	41.0303	Chemical Process Technology	\$ 62,679	\$ 46,846		X	
2	12.0504	Restaurant, Culinary, and Catering Management	\$ 62,509	\$ 39,590	X	X	
2	52.0904	Hotel/Motel Administration/Management	\$ 62,509	\$ 39,590	X	X	
1	52.0905	Restaurant/Food Services Management	\$ 62,509	\$ 39,590	X	X	
2	15.0303	Electrical, Electronic and Communications Engineering Technology	\$ 60,975	\$ 40,398		X	
1	49.0208	Railroad and Railway Transportation	\$ 60,666	\$ 47,549		X	
1	47.0609	Avionics Maintenance Technology	\$ 58,882	\$ 44,417		X	
20	51.3801	Registered Nursing	\$ 58,849	\$ 45,686	X	X	
1	52.1902	Fashion Merchandising	\$ 57,258	\$ 34,113	X	X	
2	51.0803	Occupational Therapist Assistant	\$ 57,111	\$ 41,062		X	
7	11.1006	Computer Support Specialist	\$ 56,386	\$ 40,395	X	X	
6	11.0201	Computer Programming, General	\$ 56,386	\$ 40,395	X	X	
14	11.0901	Computer Systems Networking and Telecommunications	\$ 56,386	\$ 40,395	X	X	
1	11.1002	System, Networking, and LAN/WAN Management	\$ 56,386	\$ 40,395	X	X	
2	11.1001	Network and System Administration	\$ 56,386	\$ 40,395	X	X	
3	11.1003	Computer and Information Systems Security/Information Assurance	\$ 56,386	\$ 40,395	X	X	
1	15.0614	Welding Engineering Technology	\$ 56,205	\$ 40,380	X	X	
2	15.0607	Plastics and Polymer Engineering Technology	\$ 56,205	\$ 40,380		X	
2	15.0505	Solar Energy Technology	\$ 56,205	\$ 40,380		X	
1	15.0611	Metallurgical Technology	\$ 56,205	\$ 40,380		X	
1	47.0103	Communications Systems Installation Repair Technology	\$ 56,190	\$ 35,851		X	
10	46.0302	Electrician	\$ 55,253	\$ 36,804	X	X	
2	52.1803	Retailing and Retail Operations	\$ 53,505	\$ 30,063	X	X	
5	11.0801	Web Page, Digital/Multimedia and Information Resources Design	\$ 53,488	\$ 40,584		X	
1	11.1004	Web/Multimedia Management and Webmasters	\$ 53,488	\$ 40,584		X	
4	51.0806	Physical Therapy Technician/Assistant	\$ 53,373	\$ 38,842		X	
6	51.0908	Respiratory Care Therapy	\$ 53,166	\$ 43,990		X	
2	43.0302	Crisis/Emergency Disaster Management	\$ 53,148	\$ 38,220		X	
2	15.0612	Industrial Technology	\$ 52,228	\$ 36,355		X	
5	15.0613	Manufacturing Engineering Technology	\$ 52,228	\$ 36,355		X	
1	15.0699	Industrial Production Technologies	\$ 52,228	\$ 36,355		X	
2	47.0303	Industrial Mechanics and Maintenance Technology	\$ 52,020	\$ 35,763	X	X	
2	51.0911	Radiologic Technology	\$ 51,939	\$ 40,453		X	
3	47.0105	Industrial Electronics Technology	\$ 51,809	\$ 35,869		X	
1	52.0409	Parts, Warehousing, and Inventory Management Operations	\$ 50,368	\$ 33,493	X	X	
1	15.0405	Robotics Technology	\$ 50,207	\$ 34,229		X	
2	15.0406	Automation Engineer Technology	\$ 50,207	\$ 34,229		X	
1	46.0101	Masonry	\$ 48,993	\$ 40,338		X	
9	01.0104	Farm and Ranch Management	\$ 48,631	\$ 39,136	X	X	
2	01.0301	Agricultural Production Operations, General	\$ 48,631	\$ 39,136	X	X	
2	01.0302	Animal/Livestock Husbandry and Production	\$ 48,631	\$ 39,136	X	X	
1	01.0304	Crop Production	\$ 48,631	\$ 39,136	X	X	
1	01.0307	Horse Husbandry/Equine Science and Management	\$ 48,631	\$ 39,136	X	X	
3	01.0308	Agroecology and Sustainable Agriculture	\$ 48,631	\$ 39,136	X	X	
1	01.0601	Applied Horticulture/Horticulture Operations, General	\$ 48,631	\$ 39,136	X	X	
1	01.0906	Livestock Management	\$ 48,631	\$ 39,136	X	X	
1	01.1102	Agronomy and Crop Science	\$ 48,631	\$ 39,136	X	X	
1	01.1105	Plant Protection and Integrated Pest Management	\$ 48,631	\$ 39,136	X	X	
1	47.0302	Heavy Equipment Maintenance Technology	\$ 47,363	\$ 33,864		X	
2	15.1301	Drafting and Design Technology	\$ 47,124	\$ 34,574		X	
7	15.1302	CAD/CADD Drafting - Design Technology	\$ 47,124	\$ 34,571		X	
2	15.1306	Mechanical Drafting and Mechanical Drafting CAD/CADD	\$ 47,124	\$ 34,574		X	

Technical programs leading to occupations deemed "High Wage" or "High Demand" by the Kansas Department of Labor (KS DOL)

# of CCs or TCs with the Program	CIP Code	CIP Title	KS Annual Median Wage	KS Annual Entry Level Wage	High Demand	High Wage	KSDE Pathway
21	52.0401	Administrative Assistant and Secretarial Science, General	\$ 46,943	\$ 33,458	X	X	
12	47.0201	Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology	\$ 46,596	\$ 33,022	X	X	
2	11.0301	Data Processing Technology	\$ 46,536	\$ 32,869	X	X	
1	51.0903	Electroencephalogram/Electroencephalographic Technology	\$ 46,466	\$ 29,803		X	
2	41.0204	Industrial Radiologic Technology	\$ 46,039	\$ 31,675		X	
1	41.0299	Nuclear and Industrial Radiologic Technologies	\$ 46,039	\$ 31,675		X	
14	43.0107	Criminal Justice/Police Science	\$ 45,939	\$ 33,712	X	X	
1	15.0903	Petroleum Technology	\$ 45,638	\$ 32,277		X	
2	52.0408	General Office Occupations and Clerical Services	\$ 45,269	\$ 32,461	X	X	
1	15.1303	Architectural Drafting and Architectural CAD/CADD	\$ 45,231	\$ 31,629		X	
2	15.0201	Civil Engineering Technology	\$ 44,693	\$ 32,700		X	
1	46.0415	Building Construction Technology	\$ 44,693	\$ 32,700		X	
2	51.0709	Medical Office Computer Specialists	\$ 44,119	\$ 29,799	X		
10	52.0302	Accounting Technology/Bookkeeping	\$ 42,523	\$ 31,185	X		
21	51.3901	Licenses Practical Nursing	\$ 42,348	\$ 34,744	X		
1	15.0702	Quality Control Technology	\$ 42,254	\$ 28,464	X		
2	47.0605	Diesel Mechanics Technology	\$ 41,781	\$ 31,930	X		
7	47.0613	Medium/Heavy and Truck Technology	\$ 41,781	\$ 31,930	X		
6	49.0205	Truck and Bus Driver/Commercial Vehicle Operator	\$ 41,132	\$ 30,538	X		
22	48.0508	Welding Technology	\$ 40,314	\$ 31,212	X		
8	48.0501	Machine Tool Technology	\$ 40,174	\$ 30,273	X		
1	48.0503	Machine Shop Technology/Assistant	\$ 40,174	\$ 30,273	X		
3	22.0302	Legal Assistant	\$ 40,035	\$ 28,248	X		
1	22.0303	Court Reporting	\$ 40,035	\$ 28,248	X		
13	46.0201	Carpentry	\$ 39,139	\$ 28,215	X		
4	51.1004	Medical Laboratory Technician	\$ 39,138	\$ 27,193	X		
1	48.0506	Sheet Metal Technology/Sheet working	\$ 37,374	\$ 25,840	X		
20	47.0604	Automotive Mechanics Technology	\$ 36,554	\$ 25,293	X		
9	43.0203	Fire Science/Fire-fighting	\$ 36,248	\$ 24,522	X		
3	46.0401	Building/Property Maintenance	\$ 35,629	\$ 24,180	X		
4	51.0601	Dental Assisting	\$ 35,120	\$ 25,291	X		
3	43.0102	Corrections	\$ 32,571	\$ 28,423	X		
1	10.0305	Graphic and Printing Equipment Operator, General	\$ 32,541	\$ 22,976	X		
3	51.0710	Medical Office Assistant	\$ 32,358	\$ 25,269	X		
3	51.0716	Medical Administrative/Executive Assistant and Medical Secretary	\$ 32,358	\$ 25,269	X		
1	12.0503	Culinary Arts/Chef Training	\$ 31,194	\$ 22,013	X		
2	12.0500	Cooking and Related Culinary Arts, General	\$ 31,194	\$ 22,013	X		
4	51.0805	Pharmacy Technician	\$ 30,935	\$ 23,765	X		
10	51.0801	Medical Assistant	\$ 29,785	\$ 23,966	X		
12	51.0904	Emergency Medical Technology	\$ 28,220	\$ 20,160	X		
12	19.0708	Child Care and Support Services Management	\$ 26,921	\$ 19,868	X		
1	48.0703	Cabinetmaking and Millwork	\$ 25,813	\$ 20,668	X		
Programs leading to Occupations making 200% of Poverty Level (\$24,980)							
26	51.3902	Nursing Assistant	\$ 24,558	\$ 21,811	X		
3	51.2601	Health Aide	\$ 24,558	\$ 21,811	X		
13	51.2602	Home Health Aide	\$ 24,069	\$ 20,817	X		
11	12.0401	Cosmetology	\$ 23,622	\$ 17,617	X		
4	12.0505	Food Preparation/Professional Cooking/Kitchen Assistant	\$ 23,190	\$ 19,055	X		
1	12.0413	Cosmetology, Barbering, Styling, and Nail Instructor	\$ 21,438	\$ 17,617	X		
2	51.3501	Massage Therapy	\$ 19,747	\$ 17,242	X		
2	19.0709	Child Care Provider/Assistant	\$ 19,237	\$ 17,509	X		

Technical programs leading to occupations not deemed "High Wage" or "High Demand" by the Kansas Department of Labor (KS DOL).

# of CCs or TCs with the Program	CIP Code	CIP Title	KS Annual Median Wage	KS Annual Entry Level Wage	KSDE Pathway
2	50.0408	Interior Design	\$ 43,447	\$ 27,262	
2	01.0401	Agricultural and Food Products Processing	\$ 42,720	\$ 31,460	
1	43.0109	Security and Loss Prevention	\$ 40,554	\$ 30,663	
2	49.0202	Construction/Heavy Equipment/Earthmoving Equipment Operation	\$ 39,916	\$ 28,097	
5	51.0909	Surgical Technology	\$ 38,621	\$ 31,928	
12	47.0603	Autobody/Collision and Repair Technology	\$ 38,578	\$ 28,220	
2	47.0101	Electrical /Electronics Equipment Installation and Repair	\$ 38,543	\$ 29,604	
2	51.2604	Rehabilitation Aide	\$ 38,170	\$ 22,371	
1	10.0203	Recording Arts Technology	\$ 38,097	\$ 21,985	
1	47.0611	Motorcycle Maintenance and Repair Technology	\$ 36,796	\$ 31,045	
3	51.0707	Health Information/Medical Records Technology	\$ 36,495	\$ 26,230	
8	51.0713	Medical Insurance Coding Specialist/Coder	\$ 36,495	\$ 26,230	
1	15.0508	Hazardous Materials Management and Waste Technology	\$ 36,136	\$ 28,158	
1	47.0106	Appliance Installation and Repair Technology	\$ 34,798	\$ 26,069	
1	01.0605	Landscaping and Grounds keeping	\$ 34,219	\$ 25,547	
8	51.1009	Phlebotomy Technician	\$ 33,193	\$ 24,622	
1	50.0406	Commercial Photography	\$ 33,095	\$ 17,971	
1	12.0409	Aesthetician and Skin Care Specialists	\$ 32,962	\$ 20,139	
3	22.0301	Legal Administrative Assistant	\$ 32,442	\$ 25,938	
2	10.0202	Radio and Television Broadcasting Technology	\$ 32,223	\$ 18,822	
4	10.0303	Prepress/Desktop Publishing and Digital Imaging Design	\$ 31,587	\$ 24,191	
1	16.0103	Sign Language Interpretation and Translation	\$ 31,230	\$ 22,881	
3	51.0808	Veterinary/Animal Health Technology (Vet Tech/Vet Assistant)	\$ 31,212	\$ 25,072	
1	52.0407	Business/Office Automation/Technology/Data Entry	\$ 30,727	\$ 23,305	
1	10.0301	Graphic Communications, General	\$ 29,355	\$ 21,936	
1	51.3103	Dietetic Technician	\$ 28,464	\$ 21,316	
2	51.3104	Dietitian Assistant	\$ 28,464	\$ 21,316	
2	51.1502	Psychiatric/Mental Health Services Technician	\$ 27,889	\$ 23,058	
1	51.0708	Medical Transcription	\$ 27,713	\$ 20,979	
3	12.0410	Nail Technician	\$ 25,974	\$ 17,314	
Programs leading to Occupations making 200% of Poverty Level (\$24,980)					
17	51.0810	Emergency Care Attendant	\$ 24,967	\$ 22,548	
1	12.0501	Baking and Pastry Arts	\$ 24,251	\$ 19,296	

TEA Committees 2019-2020

Summary

TEA committee responsibilities and updated rosters for each committee are being provided to TEA members.

8/29/2019

Budget/Finance Committee members and charge: Continue to advocate for tiered technical education funding and review and make recommendations regarding updating cost model elements, financing assumptions for tiered and non-tiered courses and distribution of state funds related to technical education not already established in statute/proviso; explore outcome-based funding approach measuring graduates from technical programs; requests for state Innovative Technology grant funding; and the annual budget request for technical education funding to be forwarded to the Regents.

Committee Members:

Mike Johnson, Chair
Mike Beene
Jason Cox
Mark Hess
Ray Frederick

Technical Program and Curriculum Committee members and charge: Evaluate and make recommendations regarding proposed new, aligned, and existing career technical programs and tiered/non-tiered course designations; continue to improve the program evaluation process to ensure program quality and measure the effectiveness of technical education programs; support and promote the Excel in CTE (formerly SB 155) initiative, connecting secondary and postsecondary technical education, measure the impact of Excel in CTE, AO-K and GED Accelerator initiatives (especially employment); support the initiative exploring the alignment of articulated credit for military experience and training; promote articulation among two-year colleges and universities through stackable credentials and transferrable coursework; and review industry credentials required in aligned programs to ensure validity/reliability of the assessments and value to industry.

Committee Members:

Rita Johnson, Chair
Eddie Estes
Debra Mikulka
Stacy Smith
Ray Frederick

Advocacy/Marketing Committee members and charge: Propose initiatives to increase and enhance the image and awareness of career technical education and related career opportunities. Coordinate the efforts of interagency (Department of Education and Department of Commerce) collaboration to identify strategies and support efforts to increase student participation within the technical education system including outreach to individuals without a high school diploma or GED. Increase communication with Legislators highlighting the value of CTE/skilled workforce to the State's economic development. Promote marketing efforts serving the military, highlight "degree completion/inverted" baccalaureate programs, and Workforce AID initiatives.

Committee Members:

Eddie Estes, Chair
Delia Garcia
Mike Johnson
Tiffany Anderson
Ray Frederick

Postsecondary Technical Education Authority Members' Travel Reimbursement Overview

Summary

State of Kansas officers and employees may be required to travel in fulfilling their official duties or in attending seminars or other professional or educational activities benefiting the state. The Board of Regents may reimburse officers and employees, within prescribed limitations, for all necessary and actual travel expenses incurred during travel on official state business. There are statutes as well as rules and regulations that establish guidelines with which the agency must adhere when providing reimbursement. The information provided below is intended to clarify the limitations and purposes for which members of the Postsecondary Technical Education Authority may be reimbursed for travel expenses.

8/29/2019

As a state agency, the Kansas Board of Regents is subject to external review of any expenditure made from the funds appropriated to the agency. With respect to travel expenses, state statutes and regulations detail how Postsecondary Technical Education Authority (TEA) members' travel expenses may be reimbursed (text has been edited for brevity and readability):

K.S.A. 74-32,401. (g) Members of the authority attending meetings of the authority or attending a subcommittee meeting thereof authorized by the authority, shall be paid compensation, subsistence allowances, mileage and other expenses as provided in K.S.A. 75-3212, and amendments thereto, for members of the legislature.

K.S.A. 75-3212. Compensation, travel and subsistence allowances of certain state officers; payment. ...Members of...boards...shall be paid compensation and travel expenses and subsistence expenses or allowance for such service as follows: (a) A per diem compensation of thirty-five dollars (\$35) for each day of actual attendance at authorized in-state or out-of-state meetings ...per any day or part thereof spent in actual attendance at any such in-state or out-of-state meeting; ...for any day, or part thereof, other than the day of the meeting, ...for subsistence allowance incurred in going to and returning from such in-state meetings, provided such person resides more than one hundred (100) miles from the location of the meeting; (d) the mileage rate authorized by K.S.A. 75-3203a or any amendments thereto for each mile actually traveled by the usual route in going to and returning from the place where an authorized ...meeting is held.

For regularly scheduled meetings of the TEA, a standard form and procedures have been developed to facilitate reimbursement. For TEA-related travel outside of regular TEA and assigned committee meetings, a TEA member must obtain approval from the TEA chair to request travel expense reimbursement. The general travel and salary guidelines for TEA members are shown below.

Policy:

1. Authority members are entitled to salary compensation, subsistence and travel allowances for attendance at the following activities:
 - a. TEA meeting attendance;
 - b. Attendance and participation in a major technical education event, or serving on committees or other associated boards when assigned by the TEA Chair as an official TEA representative;
 - c. Delivering presentations to a legislative body or legislative committees, or meetings with legislators which concern technical education within higher education when coordinated by KBOR staff.

2. Authority members are entitled to subsistence and travel allowances when participating in matters of career technical education interest to the State of Kansas. Travel requests for attendance of these events must include a written statement describing the business purpose of the event and be approved in advance by the TEA Chair. To request travel approval, email the Board Chair, and copy Board staff at shenry@ksbor.org.
3. Salary compensation is for time spent in attendance at activities. The subsistence allowance is reimbursement for lodging and meal expenses. The travel allowance is reimbursement for mileage and toll expenses.

Procedures:

Salary

Board staff will automatically process salary compensation based on confirmation of attendance at regular TEA meetings. The process to initiate salary compensation for attendance at all other activities will be dependent on information provided on the Travel Expense Reimbursement Form.

Travel

Board staff shall provide a Postsecondary Technical Education Authority Travel Expense Reimbursement Form for each member at the regularly scheduled meetings. Members should fill out the reimbursement form as appropriate for requested travel, sign and submit to Board staff.

KBOR Retreat Summary

Summary

The Kansas Board of Regents held their budget workshop and retreat from August 8 -10, 2019. Items discussed included university budgets, the new strategic plan, qualified admissions, postsecondary pathways for students, preliminary board goals, board responsibilities, and FY 2021 budget requests. 8/29/2019

Intent

To give the TEA a brief overview of topics and issues that were discussed during the KBOR retreat in August. Specific items that are moving forward from the retreat will be addressed at upcoming KBOR meetings.

Legislative Update

Summary

The Technical Education Authority will hear about the budgetary and non-budgetary tentative legislative plan for the upcoming year and how it affects the 2-year sector.

8/29/2019

Intent

Provide TEA with a legislative update.

TEA Budget Request

Summary

Every year the TEA is asked to recommend funding requests from the Legislature for the upcoming year's budget. These requests need to be ranked in order of importance and will be considered along with other suggestions from universities, community colleges, technical colleges, KBOR staff, and the Board of Regents itself.

8/29/2019

Background

During the Board of Regents' retreat each year, the Board discusses what funding requests they should ask the Legislature to consider. The Board of Regents will finalize its FY 2021 unified budget request in September. As part of this process, the Board gathers input from various entities to ensure they are considering all of the requests and to see if there might be a consensus among the groups.

In FY 2020, the Board focused its unified appropriations request on additional base funding for state universities, fully funding the Excel in CTE initiative, increasing the funding for tiered and non-tiered state aid, fully funding tuition assistance for National Guard members, and setting aside funds to address 2018 House Bill 2579. These efforts resulted in \$37.7 million additional state funding appropriated by the 2019 Legislature.

Below are the priority recommendations that the Community and Technical Colleges provided the Board for FY 2021.

Community College Priorities

Proposals	Amount
Full funding of the Excel in CTE Initiative <i>(estimated enrollment growth)</i>	\$7,700,000
Phase-in funding to cover the tiered and non-tiered state aid "gaps" over a three-year period	\$9,150,000 estimated each year for three years
Vocational Education Capital Outlay Grant <i>(funding is critical for colleges to fund equipment purchases)</i>	Do not cut

Technical College Priorities

Proposals	Amount
Full funding for the tiered state aid "gap"	\$8,600,000
Full funding of the Excel in CTE Initiative <i>(estimated enrollment growth)</i>	\$7,700,000
Adjust Vocational Capital Outlay Grant for inflation <i>(originally \$2.0 M in 1974, it remains \$2.6 M today)</i>	\$7,700,000
Full funding for the non-tiered course aid "gap"	\$18,800,000

The decision before the TEA is to provide the following recommendations to the Board of Regents.

1. What additional amount should be requested to fund Excel in CTE for FY 2020?
2. For FY 2021, if the Board asks for an overall 8% increase in funding for the two-year sector (approximately \$13.5 million), how should it be allocated?

State funding of the Excel in CTE program has been done on a “live” basis. After each collection period in the fall and spring, funding calculations are completed and payments (or reimbursements from institutions to the funding stream) are made in January and June. Once funding allocations are reached, money shifts between the institutions and the funding stream based on each institution’s “portion of the pie.”

There have been instances when the current collection/pay-out schedule have altered the allocation available in the subsequent year to institutions that had submitted accurate data through Special Collections. This situation occurs when other institutions submit inaccurate, under-reported data in the prior year and correct those errors in the subsequent Academic Year Collection. The result is additional funds to the previously under-reporting institution. In this situation, money in the current year may be adjusted out of the other institutions’ available funds to accommodate the reconciliation adjustment.

As part of this analysis, the TEA’s Budget and Finance Committee has asked for the following information to be provided so that TEA members can see projected Excel in CTE system growth through FY 2021 using a variety of options. In addition, the GAP report from last year has been attached so that members can see the amounts underfunded for tiered and non-tiered courses as of FY 2018.

Excel in CTE Projection Summary

	10% Cushion	5% Cushion	No Cushion
Percentage Basis			
FY 2020	\$7,686,255	\$7,472,676	\$7,259,097
FY 2021	\$13,559,080	\$12,960,745	\$12,374,578
Actual Number Basis			
FY 2020	\$6,659,638	\$6,492,723	\$6,325,808
FY 2021	\$10,784,620	\$10,371,786	\$9,964,515

**Excel in CTE Request Calculation Using Percentages
Including a 10% Cushion**

	2015-2016 (FY 2016)	2016-2017 (FY 2017)	2017-2018 (FY 2018)	2018-2019 (FY 2019) to date (7/2019)	2019-2020 Projection
Excel in CTE	Calculated	Calculated	Calculated	Calculated	
AO-K	\$21,375,319	\$23,760,289	\$26,706,691	\$31,442,791	
Total	\$647,305	\$699,397	\$772,790	\$594,721	
	\$22,022,624	\$24,459,686	\$27,479,481	\$32,037,512	\$36,736,255
		% change from FY16	% change from FY17	% change from FY18	
		Calculated	Calculated	Calculated	
	-2.82%	11.07%	12.35%	16.59%	14.67%

Proposed Ask:	2019-2020	2020-2021
Average 3-Year % Increase	13.33%	14.53%
Calculated Use Last Year	\$32,037,512	\$36,736,255
Increase Projection	\$4,271,585	\$5,338,932
10% Addition	\$427,158	\$533,893
Total Ask	\$36,736,255	\$42,609,080
Ask Above Previous Year Use	\$4,698,743	\$5,872,825
Current Appropriation	\$29,050,000	\$29,050,000
Additional Request	\$7,686,255	\$13,559,080

**Excel in CTE Request Calculation Using Percentages
Including a 5% Cushion**

	2015-2016 (FY 2016)	2016-2017 (FY 2017)	2017-2018 (FY 2018)	2018-2019 (FY 2019) to date (7/2019)	2019-2020 Projection
Excel in CTE AO-K Total	Calculated	Calculated	Calculated	Calculated	\$36,522,676
	\$21,375,319	\$23,760,289	\$26,706,691	\$31,442,791	
	\$647,305	\$699,397	\$772,790	\$594,721	
	\$22,022,624	\$24,459,686	\$27,479,481	\$32,037,512	
	% change from FY16	% change from FY17	% change from FY18		
	Calculated	Calculated	Calculated		
	-2.82%	11.07%	12.35%	16.59%	14.00%

Proposed Ask:	2019-2020	2020-2021
Average 3-Year % Increase	13.33%	14.31%
Calculated Use Last Year	\$32,037,512	\$36,522,676
Increase Projection	\$4,271,585	\$5,226,732
5% Addition	\$213,579	\$261,337
Total Ask	\$36,522,676	\$42,010,745
Ask Above Previous Year Use	\$4,485,164	\$5,488,069
Current Appropriation	\$29,050,000	\$29,050,000
Additional Request	\$7,472,676	\$12,960,745

Excel in CTE Request Calculation Using Percentages

No Cushion Added

	2015-2016 (FY 2016)	2016-2017 (FY 2017)	2017-2018 (FY 2018)	2018-2019 (FY 2019) to date (7/2019)	2019-2020 Projection
Excel in CTE	Calculated	Calculated	Calculated	Calculated	
AO-K	\$21,375,319	\$23,760,289	\$26,706,691	\$31,442,791	
Total	\$647,305	\$699,397	\$772,790	\$594,721	
	\$22,022,624	\$24,459,686	\$27,479,481	\$32,037,512	\$36,309,097
		% change from FY16	% change from FY17	% change from FY18	
		Calculated	Calculated	Calculated	
	-2.82%	11.07%	12.35%	16.59%	13.33%

Proposed Ask:	2019-2020	2020-2021
Average 3-Year % Increase	13.33%	14.09%
Calculated Use Last Year	\$32,037,512	\$36,309,097
Increase Projection	\$4,271,585	\$5,115,482
No Addition	\$0	\$0
Total Ask	\$36,309,097	\$41,424,578
Ask Above Previous Year Use	\$4,271,585	\$5,115,482
Current Appropriation	\$29,050,000	\$29,050,000
Additional Request	\$7,259,097	\$12,374,578

**Excel in CTE Request Calculation Using Actual Results
Including a 10% Cushion**

	2015-2016 (FY 2016)	2016-2017 (FY 2017)	2017-2018 (FY 2018)	2018-2019 (FY 2019) to date (7/2019)	2019-2020 Projection
	Calculated	Calculated	Calculated	Calculated	
Excel in CTE	\$21,375,319	\$23,760,289	\$26,706,691	\$31,442,791	
AO-K	\$647,305	\$699,397	\$772,790	\$594,721	
Total	\$22,022,624	\$24,459,686	\$27,479,481	\$32,037,512	\$35,709,638
		\$ change from FY16	\$ change from FY17	\$ change from FY18	
		Calculated	Calculated	Calculated	
	-\$638,910	\$2,437,062	\$3,019,795	\$4,558,031	\$3,672,126
Proposed Ask:	2019-2020	2020-2021			
Average 3-Year \$ Increase	\$3,338,296	\$3,749,984			
Calculated Use Last Year	\$32,037,512	\$35,709,638			
Increase Projection	\$35,375,808	\$39,459,621			
10% Addition	\$333,830	\$374,998			
Total Ask	\$35,709,638	\$39,834,620			
Ask Above Previous Year Use	\$3,672,126	\$4,124,982			
Current Appropriation	\$29,050,000	\$29,050,000			
Total Additional Request	\$6,659,638	\$10,784,620			

**Excel in CTE Request Calculation Using Actual Results
Including a 5% Cushion**

	2015-2016 (FY 2016)	2016-2017 (FY 2017)	2017-2018 (FY 2018)	2018-2019 (FY 2019) to date (7/2019)	2019-2020 Projection
Excel in CTE	Calculated	Calculated	Calculated	Calculated	
AO-K	\$21,375,319	\$23,760,289	\$26,706,691	\$31,442,791	
Total	\$647,305	\$699,397	\$772,790	\$594,721	
	\$22,022,624	\$24,459,686	\$27,479,481	\$32,037,512	\$35,542,723
		\$ change from FY16	\$ change from FY17	\$ change from FY18	
		Calculated	Calculated	Calculated	
	-\$638,910	\$2,437,062	\$3,019,795	\$4,558,031	\$3,505,211
Proposed Ask:	2019-2020	2020-2021			
Average 3-Year \$ Increase	\$3,338,296	\$3,694,346			
Calculated Use Last Year	\$32,037,512	\$35,542,723			
Increase Projection	\$35,375,808	\$39,237,068			
5% Addition	\$166,915	\$184,717			
Total Ask	\$35,542,723	\$39,421,786			
Ask Above Previous Year Use	\$3,505,211	\$3,879,063			
Current Appropriation	\$29,050,000	\$29,050,000			
Total Additional Request	\$6,492,723	\$10,371,786			

Excel in CTE Request Calculation Using Actual Results

No Cushion Added

	2015-2016 (FY 2016)	2016-2017 (FY 2017)	2017-2018 (FY 2018)	2018-2019 (FY 2019) to date (7/2019)	2019-2020 Projection
Excel in CTE	Calculated	Calculated	Calculated	Calculated	
AO-K	\$21,375,319	\$23,760,289	\$26,706,691	\$31,442,791	
Total	\$647,305	\$699,397	\$772,790	\$594,721	
	\$22,022,624	\$24,459,686	\$27,479,481	\$32,037,512	\$35,375,808
		\$ change from FY16	\$ change from FY17	\$ change from FY18	
		Calculated	Calculated	Calculated	
	-\$638,910	\$2,437,062	\$3,019,795	\$4,558,031	\$3,338,296
Proposed Ask:	2019-2020	2020-2021			
Average 3-Year \$ Increase	\$3,338,296	\$3,638,707			
Calculated Use Last Year	\$32,037,512	\$35,375,808			
Increase Projection	\$35,375,808	\$39,014,515			
No Addition	\$0	\$0			
Total Ask	\$35,375,808	\$39,014,515			
Ask Above Previous Year Use	\$3,338,296	\$3,638,707			
Current Appropriation	\$29,050,000	\$29,050,000			
Total Additional Request	\$6,325,808	\$9,964,515			

KANSAS POSTSECONDARY TECHNICAL EDUCATION AUTHORITY (TEA)

Purpose

To accommodate an increased interest and focus on postsecondary technical education in the state, the 2007 Kansas Legislature created the Kansas Postsecondary Technical Education Authority (TEA) to work under the auspices of the Kansas Board of Regents (Regents) and to make recommendations to the Regents regarding the coordination, statewide planning and improvements/enhancements to the postsecondary technical education system.

Responsibilities and Activities

The legislation (K.S.A. 74-32,402) provides that the TEA shall have delegated authority from the Regents to:

- 1) Coordinate statewide planning for postsecondary technical education, new postsecondary technical education programs and contract training;
- 2) Recommend rules and regulations for the supervision of postsecondary technical education for adoption by the Regents;
- 3) Review existing and proposed postsecondary technical education programs and program locations and make recommendations to the Regents for approval or disapproval of such programs for state funding purposes;
- 4) Make recommendations to the Regents for state funding of postsecondary technical education;
- 5) Develop benchmarks and accountability indicators for postsecondary technical education programs and make recommendations to the Regents related thereto, for purposes of state funding;
- 6) Study, develop and advocate a policy agenda for postsecondary technical education;
- 7) Coordinate the development of a seamless system for the delivery of technical education between the secondary-school level and the postsecondary-school level.
- 8) Conduct studies to develop strategies and programs for meeting the needs of business and industry;
- 9) Report on the performance of its functions and duties to the Regents and the legislature;
- 10) Coordinate development of a seamless system for the delivery of technical education between secondary and postsecondary program levels; and
- 11) Develop and recommend to the Regents a credit hour funding distribution formula for postsecondary technical training programs that (i) is tiered to recognize and support cost differentials in providing high-demand high-tech training, (ii) takes into consideration target industries critical to the Kansas economy, (iii) is responsive to program growth and (iv) includes other factors and considerations as deemed necessary or advisable; and establish and recommend to the state Regents the rates to be used in such funding distribution formula.

The Regents has also requested that the TEA assume responsibility for the administrative process on the following activities and report the results back to the Regents:

- 1) State grants involving only two-year colleges
- 2) Program approval for two-year colleges (including WSU Tech)
- 3) Adult Education/AO-K updates
- 4) Carl D. Perkins updates

Workforce Development Responsibilities & Organizational Structure

Summary

Responsibilities and personnel continue to evolve within KBOR, and more specifically, the Workforce Development group. The intent of this discussion is to ensure that TEA members have a general idea of KBOR's organizational structure and a detailed understanding of the Workforce Development group's organization and responsibilities.

8/29/2019

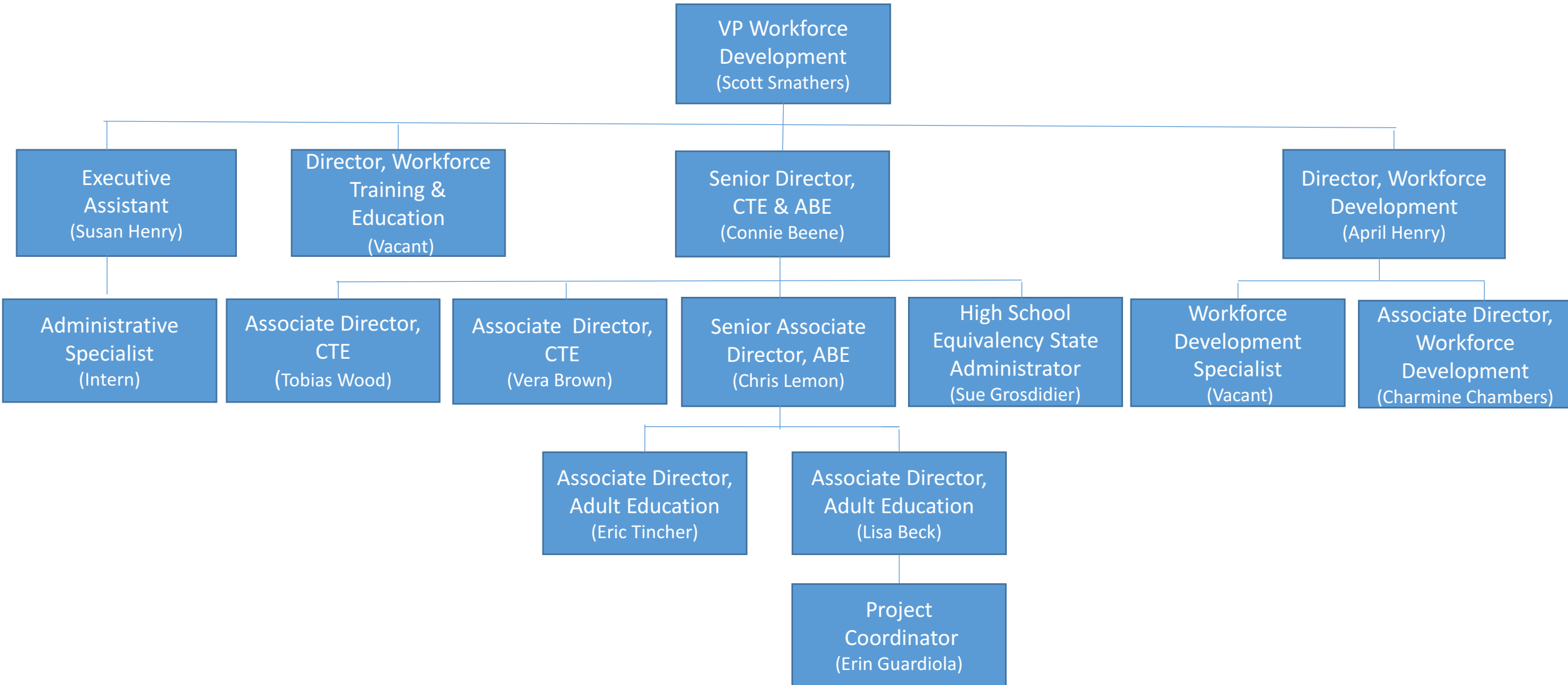
Intent

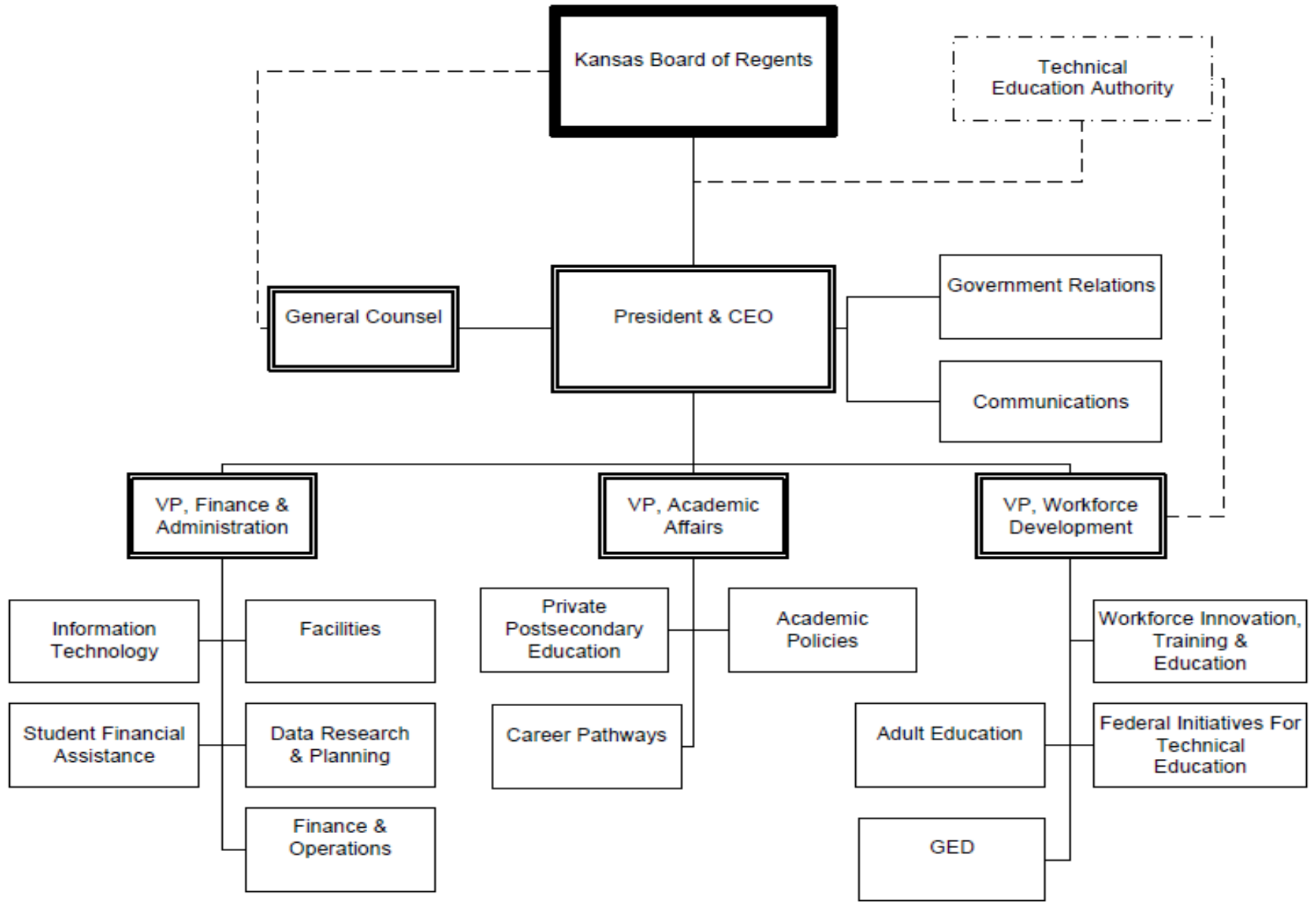
To provide TEA members with a better understanding of the overall KBOR organization and specifically the Workforce Development group's structure and primary responsibilities.

WFD Significant Programs and Projects

- TEA Support
- Program reviews (new and existing)
- Adult Education WIOA funds (grants, training, audits, RFP's, etc.)
- Carl Perkins grant (grants, training, audits, state plan, etc.)
- KTIP Report
- High School Equivalency Testing and Records Management
- Walmart Grant
- SW Kansas University effort
- Nursing Grant
- Engineering Grant
- Technology Innovation & Internship Grant
- Program Alignment
- Military Articulations
- Get Ahead Grant
- ICE3
- Tyson Food Training
- College Visits
- OCR Audits
- Workforce AID Support
- Service Area Coordination for the 2-year sector
- Excel in CTE
- Credential Engine
- Accelerating Opportunity: Kansas
- Legislative Requests
- Department of Corrections Joint Grant & Postsecondary
- Transfer and Articulation Support
- Technical Assistance with Data Collections

KBOR Workforce Development Organization





TEA Goals for 2018-2019

Summary

During the September 2018 Strategy Session, several items were discussed and the following emerged as TEA goals/efforts for 2018-2019.

8/29/2019

TEA Goals 2018-2019

1. Support Board 2018-2019 goals
2. Review all existing and new programs using updated criteria
3. Participate in the Carl Perkins reauthorization efforts
4. Encourage expansion of the military articulation efforts while improving access to the information for both the users and the institutions.
5. Support having the TEA reauthorized by the Legislature

Other Areas to Evaluate 2018-2019

1. Offsite TEA meetings
2. Statewide grant applications

BOARD GOALS 2019-2020

Draft



1. The Board will hire a new president at Wichita State University.
2. The Board will finalize a new strategic plan for the public higher education system.
3. The Board will develop a strategy for reducing deferred maintenance at state universities.
4. The Board will explore positive pathways to help students who do not meet Qualified Admissions standards achieve success beyond high school.
5. The Board will review the university CEO assessment process.
6. The Board will continue to implement a unified communications and advocacy plan for all sectors of the higher education system.

Postsecondary TEA Meeting Dates 2019-2020

Skype conference number: (785) 422-6104

Access code: Please see agenda

TEA Meeting Dates

Location

TEA meeting times and locations are subject to change based on the availability of the committee members

Thursday, August 29, 2019	KBOR Office, Topeka - 10 a.m.
Thursday, September 26, 2019	Conference Call - 10 a.m.
Thursday, October 31, 2019	KBOR Office, Topeka - 10 a.m.
Thursday, December 5, 2019	KBOR Office, Topeka - 10 a.m.
Wednesday, January 22, 2020	KS Workforce Summit 10 a.m.
Thursday, February 27, 2020	Conference Call - 10 a.m.
Thursday, March 26, 2020	KBOR Office, Topeka - 10 a.m.
Thursday, April 30, 2020	Conference Call - 10 a.m.
Thursday, May 28, 2020	KBOR Office, Topeka - 10 a.m.

Committee Conference Call Meeting Dates

Location

Committee meeting times and dates are subject to change based on the availability of the committee members

KBOR – Conference Room B - Topeka, KS	
Thursday, August 15, 2019	Budget/Finance Committee: 8:30 a.m. to 9:30 a.m.
Thursday, September 12, 2019	
Thursday, October 17, 2019	
Thursday, November 21, 2019	Advocacy/Marketing Committee: 2:00 p.m. to 3:00 p.m.
Thursday, January 9, 2020	
Thursday, February 13, 2020	
Thursday, March 12, 2020	Program/Curriculum Committee: 3:00 p.m. to 4:30 p.m.
Thursday, April 16, 2020	
Thursday, May 14, 2020	