Postsecondary Technical Education Authority AGENDA

Kansas Board of Regents 1000 SW Jackson, Suite 520, Topeka, KS

10:00 AM - April 29, 2021

I.		$T \cap$	ORDER
1.	CALL	10	UNDER

A. Approve Previous Minutes (March 25, 2021)

Chair Frederick

II. REPORTS

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III. CONSENT AGENDA

•	COMBENT MOEMBIT	
A.	Program and Curriculum Committee	Committee Chair R. Johnson
	1) New Program Request Form Updates	Director Henry
	2) New Program Proposals	Director Henry
	• WSU Tech: Culinary Arts (12.0503)	
	3) Excel in CTE Fees	Director Henry

DISCUSSION AGENDA

• WSU Tech: Culinary Arts (12.0503)

A. Budget and Finance Committee	Committee Chair M. Johnson
1) Kansas Nursing Initiative Grants	Associate Director Brown

V. OTHER MATTERS

IV.

A.	CTE Program Growth and Enhancement Grant (Perkins Reserve)	Senior Director Beene
B.	TEA Calendar	Director Henry
C.	Officer Election	Vice President Smathers
D.	Budget Request	Vice President Smathers
E.	Legislative Update	Director Casey

VI. NEXT MEETING REMINDER (Thursday, May 27, 2021) Chair Frederick

VII. ADJOURNMENT

PRELIMINARY MINUTES KANSAS POSTSECONDARY TECHNICAL EDUCATION AUTHORITY MEETING

A virtual meeting of the Kansas Postsecondary Technical Education Authority (TEA) was held via ZOOM on March 25, 2021.

Members Present

Ray Frederick Jr., Chair

Rita Johnson

Eddie Estes

Mike Johnson

Jason Cox

Debra Mikulka

Tiffany Anderson

Stacy Smith

Others Present

Dennis Rittle, Cowley County Community College Heather Morgan, KACCT Tim Murrell, TCALC Greg Nichols, Salina Area Technical College

Kansas Board of Regents Staff Present

Scott SmathersElaine FrisbieConnie BeeneApril HenryChris LemonLisa BeckSue GrosdidierTim PetersonVera BrownTobias WoodEric TincherMatt CaseyCharmine ChambersCindy Farrier

Susan Henry

CALL TO ORDER

The meeting was called to order by Chair Frederick at 10:01 A.M. Chair Frederick provided members with virtual meeting guidelines.

Approval of Previous Minutes

Chair Frederick called for a motion to approve the minutes from the February 25, 2021 meeting.

Motion: Member Estes moved to approve the minutes of February 25, 2021. Following a second by Member Hess, the motion carried.

REPORTS

Introductions

None.

Chair's Report

Chair Frederick reported that on March 3rd he met with President Hollenbeck and toured the campus of Flint Hills Technical College, commending their Culinary campus expansion progress. He reported that on March 5th he visited Cloud County Community College and met with President Knoettgen and Vice President of Academic Affairs Zant and is impressed with this new leadership. He toured the Concordia campus and commended their wind energy, solar energy, and drone programs.

Member Liaison Reports Chair Frederick invited TEA member activity reports.

Member Hess reported that on March 2nd he toured Colby Community College, meeting with President Carter, and commended them for the increase in their CNA and Agribusiness programs, as well as their partnerships with the city of Colby. Also, on March 2nd he toured Northwest Kansas Technical College, meeting with President Schears, and commended the excellence of their diesel program and construction technology and electrical programs. He reported on March 17th he toured North Central Kansas Technical College, meeting with President Burkes, and discussed college activities, including the Hays campus, reviewed their expansions in their welding program, and was impressed with their Automated Controls program.

Member Estes reported that the annual 3i Show was held on March $18^{th} - 20^{th}$, and thanked Dodge City Community College for their participation. He expressed his appreciation to Frank Otter of Otter Manufacturing, who has served on the Goodland Board for 28 years and serves on the WKMA Board, recognizing his work to support community colleges and technical colleges.

Member Anderson reported that on March 24th she met with the Dean of Washburn Institute of Technology, where they were hosting an event for administrators to receive updates on the institution's activities. She commended their new programs, specifically their Manufacturing program in partnership with Mars and Frito Lay. She reported that after the last TEA meeting, TCALC has been working with Cloud County Community College on Excel in CTE programs for Topeka Public Schools. She informed members that she will be the graduation speaker for Wichita Technical Institute in Topeka on May 7th.

Member Mikulka reported that she attended a groundbreaking ceremony for the athletic complex at Labette Community College in March, commending their fundraising and hard work to complete the project.

Vice President for Workforce Development Report

Chair Frederick called on Vice President Smathers to provide members with a Workforce Development report. Vice President Smathers reported that Board staff continues to work remotely with no set date to return to the office. He reported that Associate Director Tincher has returned from military deployment and Senior Associate Director Lemon will be returning from leave soon, so the Workforce Development group will be fully staffed. He reported that Board staff continues working on grants and special projects, attending federal and state meetings for Perkins and Adult Education, as well as continuing Pillar III efforts, focusing on involvement with the postsecondary system. He informed members that additional Perkins funds were allocated nationwide, and Kansas will receive additional Perkins funds. He reported that additional Adult Education funds were also allocated nationwide; however, based on census numbers, Kansas will be receiving less Adult Education funds over the next ten years so expenditures will need to be closely monitored. He reported he has been in contact with institution presidents remotely via ZOOM and TEAMS to touch base and share information. He informed members that Senior Project Director Peterson recently reported to the WFD group regarding the Micro-internship program, with initial data showing over 500 Kansas students and 18 businesses and organizations participating in over 20 projects across the state. Program processes were altered slightly to allow businesses to specifically choose partnering institutions.

Report from the Community Colleges

Chair Frederick called upon Cowley County Community College President Dennis Rittle to provide members with a report from the community colleges.

Report from the Technical Colleges

Chair Frederick called upon Salina Area Technical College President Greg Nichols to provide members with a report from the technical colleges.

CONSENT AGENDA

Technical Program and Curriculum Committee

New Program Proposals

WSU Tech: Logistics and Supply Chain Management (52.0203)

Cowley Community College: Carpentry/Construction Trades (46.0201)

Garden City Community College: Computer Support Specialist (11.1006)

Kansas City Kansas Community College: Automation Engineer Technology (15.0406)

Kansas City Kansas Community College: Surveying Technology (15.1102)

Neosho County Community College: Dietary Manager (51.3103)

WSU Tech: Unmanned Aircraft Systems (49.0199) WSU Tech: Tooling and Fixture Fabrication (48.0507)

Excel in CTE Fees

Cowley Community College: Carpentry/Construction Trades (46.0201) Garden City Community College: Computer Support Specialist (11.1006)

Kansas City Kansas Community College: Automation Engineer Technology (15.0406)

Neosho County Community College: Dietary Manager (51.3103)

WSU Tech: Unmanned Aircraft Systems (49.0199)

WSU Tech: Logistics and Supply Chain Management (52.0203)

Chair Frederick called for a motion to approve the Consent Agenda items from the Technical Program and Curriculum Committee.

Motion: Member R. Johnson moved to approve the Consent Agenda items. Following a second by Member Anderson, the motion carried by roll call vote.

OTHER MATTERS

Election of Officers

Chair Frederick called on Vice President Smathers to lead the discussion regarding the upcoming election of TEA officers. Vice President Smathers reminded members that the TEA's election for AY22 Chair and Vice-Chair is scheduled to occur May 27, 2021. He requested that if members have an interest in serving in one of these roles or would like to nominate someone, to please inform him or Chair Frederick.

TEA Budget Requests

Chair Frederick called on Vice President Smathers to lead the discussing regarding the TEA budget requests. Vice President Smathers explained that the Board will discuss its FY 2023 legislative funding requests at their retreat in August 2021. As part of this process, the Board gathers input from various entities to ensure they are considering all requests and to see if there might be a consensus among the groups. Every May, the TEA is asked to submit their Legislative funding request recommendations for the Board. Last year, the TEA requested that funding for the two-year sector remain at levels that have been budgeted for FY 2021, which included \$37.55 million for Excel in CTE, \$60,967,448 in Tiered funding, and \$79,995,039 in Non-Tiered funding. Post-pandemic, the FY 2022 request for Excel in CTE funding was revised to appropriate approximately \$36.8 million for Excel in CTE funding, with expectations that adjustments and more accurate data for the pandemic year will be forthcoming. Vice President Smathers offered some examples that members may want to consider for discussion, such as increasing the funding request for Excel in CTE further to \$38 million for FY2023, considering expanding the capital outlay

funds that have held steady at approximately \$2 million for 30 years, and requesting restoration of tiered and non-tiered funding and funding the gap shortages. He asked that members give this funding proposal consideration for discussion as a major topic at the April TEA meeting, with the intention of having their proposal ready to approve to send to the Board at the May meeting.

Review of TEA Goals

Chair Frederick asked Vice President Smathers to lead the discussion regarding the review of the TEA goals. Vice President Smathers stated the 2020-2021 TEA Goals and provided a brief update on the status of meeting those goals. The TEA 2020-2021 goals, followed by an update on status are as follows:

1. Support Kansas Board of Regents 2020-2021 goals and advocate for all public postsecondary institutions

It is a standing goal for the TEA to continue to support the Kansas Board of Regents goals, as well as continuing to advocate for all public postsecondary institutions.

- 2. Continue extraordinary costs review
- Work continues to complete round 2 of the program extraordinary costs review. Upon completion of this review, the round 2 information will be placed on the August 2021 Budget and Finance Committee Agenda, and then forwarded to the full TEA for review at their August 2021 meeting. There will be one more round of review to complete all of the program extraordinary costs review. Chair Frederick expressed his support for continuing to work to complete the extraordinary costs review.
- 3. Evaluate Excel in CTE funding allocation options should the program be underfunded Responses were received from the community colleges and technical colleges regarding Board staff suggested pro-ration options should the Excel in CTE funding allocation be underfunded. Both community colleges and technical colleges are in agreement with the allocation options; however, technical colleges added that they would like Board staff to look into an option of fully funding the program for high school juniors and seniors, and then look to pro-rating funding for freshmen and sophomore students. Board staff has requested data from KBOR DRP giving a breakdown of program participants by high school year, and this discussion item will be place on the Budget and Finance Committee agenda. Members R. Johnson and M. Johnson agreed that it is a good plan to evaluate program participation by high school student year, with more focus on funding for junior and senior high school students.
 - 4. Continue the existing CTE program review process including reviewing those programs that pay less than 250% of the poverty rate

Data has been compiled and is being prepared to go to the Technical Program and Curriculum Committee for review. Each program will be reviewed on its own merit and programs that pay less than 250% of the poverty rate will not automatically be discontinued.

5. Work with Commerce and KSDE in developing definitions, guidelines and processes for work-based learning (apprenticeships, internships, work experience, etc.)

Board staff has been working with the Kansas Department of Education and the Kansas Department of Commerce, and progress includes launching the micro-internship programs. Progress in developing definitions at the State level has paused awaiting final changes in federal based definitions regarding workbased learning. Chair Frederick supported the pause in waiting for the federal based definitions.

- 6. Improve CTE program alignment between KSDE and the postsecondary institutions Board staff is in the process of coordinating efforts with Member Smith and the Kansas Department of Education to share the program alignment efforts of postsecondary institutions, which will assist KSDE in forming preliminary classes to offer to their students preparing for Excel in CTE education.
 - 7. Raise awareness of CTE programs and information available to students, parents, school districts and businesses

Board staff have worked with the Higher Education Coordinating Council for ideas on raising awareness of CTE programs. The KBOR office may receive some additional Higher Education Emergency Relief II funding and expending those funds will focus on efforts to assist students with FAFSA, diversity, equity, continuing education, and focusing on the challenges of getting students back into postsecondary classes post-pandemic.

Chair Frederick commended Board staff on their assistance in working on the goals during a challenging pandemic year.

Legislative Update

Chair Frederick called on Director Casey to provide members with a legislative update. Director Casey gave a brief report to members on the recent and upcoming activities of the Legislature. He reported the second half of the regular session ends April 9th and conference committee sessions will begin next week. He informed members that the Senate added \$25 million to the higher education budget. He provided an update on a number of Policy Bills, including Policy Bill 2442, which addresses liability for students in secondary education doing work-based learning in a business, Policy Bill 2287 the Kansas Promise Scholarship Act, and Policy Bill 2175 addressing the Peaslee Training Center District. Members agreed that Policy Bill 2175 should be followed closely due to potential impact on the technical colleges. He reported that the Legislature is working to complete the budget by first adjournment, and they will come back in Omnibus session May 3rd and will likely put together an omnibus budget bill.

NEXT MEETING REMINDER

Chair Frederick reminded members that the next TEA meeting will be held virtually on April 29, 2021 at 10:00 A.M.

ADJOURNMENT

With no further business, Chair Frederick adjourned the meeting at 11:26 A.M.

Respectfully submitted by: Susan Henry, Executive Assistant

Act on proposed changes to the CA1 New Program Request Form

Summary

During new program reviews in academic year 2021 (AY21), the Technical Education Authority's (TEA) Program and Curriculum Committee noticed common questions were being asked about new program proposals. As a result, Board staff has updated the CA1 New Program Request Form to include those specific questions.

4/29/2021

Background

The CA1 New Program Request Form is required of all new programs for the two-year sector. Its purpose is to ensure all requirements of Board policy (Chapter III, Section A.5) are met prior to the TEA's review. Often, adjustments are made to the CA1 New Program Request Form to accommodate frequently asked questions.

CA1 New Program Request Form

During new program reviews, two common questions are asked by the TEA Program and Curriculum Committee. Board staff has included the commonly asked questions in the CA1 New Program Request Form.

• <u>Inclusion of Program Rationale</u>

The addition of this section will allow institutions to give an overall explanation and background of the proposed program, including where the idea came from, who was involved, and why the program is needed.

• Inclusion of the Perkins Comprehensive Local Needs Assessment

The addition of this item to the 'Demand for the Program' section will allow institutions to, in detail, explain the program's relevance in the local needs assessment and stakeholders' involvement. In the event the proposed new program was not in the locals needs assessment, the institution will need to provide such rationale.

Recommendation

The TEA's Program and Curriculum Committee has reviewed the proposed revisions to the New Program Request Form (CA1) and recommends approval by the TEA.

New Program Request Form CA1

General Information

Institution submitting proposal	
Name, title, phone, and email of person submitting the application (contact person for the approval process)	
Identify the person responsible for oversight of the proposed program	
Title of proposed program	
Proposed suggested Classification of Instructional Program (CIP) Code	
CIP code description	
Standard Occupation Code (SOC) associated to the proposed program	
SOC description	
Number of credits for the degree <u>and</u> all certificates requested	
Proposed Date of Initiation	
Specialty program accrediting agency	
Industry certification	
Signature of College Official	Date
Signature of KBOR Official	Date

Narrative

Completely address each one of the following items for new program requests. Provide any pertinent supporting documents in the form of appendices, (i.e., minutes of meetings, industry support letters, CA1-1a form).

**Institutions requesting subordinate credentials need only submit the items in blue. For example, an institution with an approved AAS degree has determined a need for a Certificate C in the same CIP code using the same courses used in the AAS degree program.

Program Rationale

• Provide an overall explanation and background surrounding the development of the proposed program. Include where the idea came from, who was involved, and why the program is needed.

Program Description

- Provide a complete catalog description (including program objectives) for the proposed program.
- List and describe the admission and graduation requirements for the proposed program.

Demand for the Program

- Using the Kansas Department of Labor's Long Term Occupational Outlook, (https://klic.dol.ks.gov) identify employment trends and projections: occupational growth, occupational replacement rates, estimated annual median wages, and typical education level needed for entry.
- Show demand from the local community. Provide letters of support from <u>at least three</u> potential employers, <u>which state the specific type of support</u> they will provide to the proposed program.
- Describe how the proposed program supports the Perkins Comprehensive Local Needs Assessment.
- Describe/explain any business/industry partnerships specific to the proposed program. If a formal partnership agreement exists, agreement explaining the relationship between partners and to document support to be provided for the proposed program must be submitted to the Board office independently of the CA1 materials for review purposes. The agreement will not be published or posted during the comment period.

Duplication of Existing Programs

- Identify similar programs in the state based on CIP code, title, and/or content. For each similar program provide the most recent K-TIP data: name of institution, program title, number of declared majors, number of program graduates, number of graduates exiting the system and employed, and annual median wage for graduates existing the system and employed.
- Was collaboration with similar programs pursued?
 - Please explain the collaboration attempt or rationale for why collaboration was not a viable option.

Program Information

- List by prefix, number, title, and description all courses (including prerequisites) to be required or elective in the proposed program.
- If the proposed program includes multiple curricula (e.g., pathways, tracks, concentrations, emphases, options, specializations, etc.), identify courses unique to each alternative.
- Provide a Program of Study/Degree Plan for the proposed program including a semester-bysemester outline that delineates required and elective courses and notes each program exit point.
- List any pertinent program accreditation available:
 - o Provide a rationale for seeking or not seeking said accreditation
 - o If seeking accreditation, also describe the plan to achieve it

Faculty

• Describe faculty qualifications and/or certifications required to teach in the proposed program.

Cost and Funding for Proposed Program

- Provide a detailed budget narrative that describes all costs associated with the proposed program (physical facilities, equipment, faculty, instructional materials, accreditation, etc.).
- Provide detail on CA-1a form.
- Describe any grants or outside funding sources that will be used for the initial startup of the new program and to sustain the proposed program.

Program Review and Assessment

• Describe the institution's program review cycle.

Program Approval at the Institution Level

- Provide copies of the minutes at which the new program was approved from the following groups:
 - Program Advisory Committee (including a list of the business and industry members)
 - o Curriculum Committee
 - O Governing Board (including a list of all Board members and indicate those in attendance at the approval meeting)

Submit the completed application and supporting documents to the following:

Director of Workforce Development Kansas Board of Regents 1000 SW Jackson St., Suite 520 Topeka, Kansas 66612-1368

Act on requests for degree and/or certificate programs submitted from community colleges and technical colleges

Summary

The Board office received a request from Wichita State University Campus of Applied Sciences and Technology to offer a Technical Certificate B and Associate of Applied Science degree in Culinary Arts.

The program submitted addressed all criteria requested and was subject to the 10-day comment period required by policy. The program was reviewed by the TEA's Program and Curriculum Committee and is recommended for approval.

4/29/2021

Background

Community and technical colleges submit requests for new certificate and degree programs utilizing forms approved by KBOR staff. Criteria addressed during the application process include, but are not limited to, the following: program description, demand for the program, duplication of existing programs, faculty, costs and funding, and program approval at the institution level.

Wichita State University Campus of Applied Sciences and Technology (WSU Tech) requests approval of the following program:

• <u>Culinary Arts (12.0503) – Technical Certificate B/30 credit hours and Associate of Applied</u> Science/63 credit hours

According to the U.S. Department of Education, CIP Code 12.0503 Culinary Arts/Chef Training is defined as a program that prepares individuals to provide professional chef and related cooking services in restaurants and other commercial food establishments. The program should include instruction in recipe and menu planning, preparing, and cooking of foods, supervising and training kitchen assistants, the management of food supplies and kitchen resources, aesthetics of food presentation, and familiarity or mastery of a wide variety of cuisines and culinary techniques.

Crosswalking the proposed CIP Code (12.0503 Culinary Arts/Chef Training) to occupations resulted in four standard occupation classification codes (SOC Code), 35-1011 Chefs and Head Cooks, 35-1013 Cooks, Private Household, 35-2014 Cooks, Restaurant, and 35-2019 Cooks, All Other. WSU Tech states the proposed program will lead to 35-1011 Chefs and Head Cooks which is defined as an employee who directs and participates in the preparation, seasoning, and cooking of salads, soups, fish, meats, vegetables, desserts, and other foods. The position may plan and price menu items, order supplies, and keep records and accounts.

Development of the proposed program is a result of a collaboration between the college and local business and industry with the desire to have a nationally recognized Culinary Arts and Hospitality training center located in downtown Wichita. The initial year of the program will be at WSU Tech South campus. The college is working with Douglas Market Development LLC, to create an innovative space dedicated to the hospitality and culinary industries. The new facility will be named the National Institute for Culinary and Hospitality and located at 124 S Broadway. The 45,000 square foot facility will accommodate instructional space (30,000 square feet) and a student operated food and retail establishment (15,000 square feet).

Upon successful completion of the program, students will be eligible for the ServSafe Manager industry certification as well as the Certified Culinarian and Certified Sous Chef industry certifications offered through the American Culinary Federation.

The Kansas Department of Labor Long-term Occupation Projections 2018-2028 indicate a statewide change of employment for Chefs and Head Cooks of 3.4% with an annual median wage of \$42,730 with a high school diploma or equivalent as the typical education needed for entry. Annual openings equate to 159 jobs per year.

Emsi job posting analytics show that from February 2020 to February 2021, over 5,700 total postings (666 unique postings) were advertised statewide with a median advertised salary of \$17.05 per hour.

Job Postings Regional Breakdown

Jump to Job Postings by Location •••



Sixteen letters of support were received from The Belmont, The Kitchen, Reverie Roasters, Public at the Brickyard, Doo-Dah Diner, Holiday Inn, The Ambassador, Skagit River Brewery, Harvest Ventures, Amelia Earhart Elementary School, Center for Advancement of Food Service Workers, Cargill, WSU Wine Appreciation/The Good Life Radio Program, the Greater Wichita Partnership, Visit Wichita, and Envision Wichita. Proposed commitments and supports for the program include serving on the program advisory committee, curriculum development, providing internships to students, providing off-site learning to students, tours, commitment to interview program completers, providing feedback to interviewed students, providing the college with up-to-date job descriptions, referring denied applicants to the program, and donations to WSU Tech labs.

Currently, one institution (Johnson County Community College) utilizes the same CIP Code (12.0503) and nine institutions offer similar programs in various CIP Codes (12.0500, 12.0501, 12.0504, and 12.0505). Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2019 K-TIP report.

2019 K-TIP Data						
						Average
					Total #	Wage:
					Graduates	Graduates
			Total #	Total #	Exiting &	Exited &
College	CIP Code	Program Title	Concentrators	Graduates	Employed	Employed
Butler Community College	12.0500	Culinary Arts	52	13	9	\$25,379
Flint Hills Technical College	12.0500	Hospitality/Culinary Arts	16	*	*	*
Johnson County Community College	12.0501	Pastry/Baking	14	10	7	\$61,105
Kansas City Kansas Community College	12.0501	Baking	P	rogram nev	is AY21	
Johnson County Community College	12.0503	Chef Apprenticeship	105	20	13	\$38,147
Garden City Community College	12.0504	Culinary and Food Management	*	*	*	NR
Johnson County Community College	12.0504	Food & Beverage Management	49	23	15	\$30,826
Wichita State University Campus of Applied Sciences and Technology	12.0504	HEM/Hospitality & Events Management	Program new is AY21			
Independence Community College	12.0505	Culinary Arts and Hospitality	*	*	*	NR
Kansas City Kansas Community College	12.0505	Culinary Arts	92	36	22	\$18,901
North Central Kansas Technical College	12.0505	Culinary Arts	11	8	5	\$11,809
Washburn Institute of Technology	12.0505	Culinary Arts	16	10	7	\$20,826
Total			355	120	78	\$11,809 -
Total			333	120	10	\$61,105

Below is a three-year (2017, 2018, and 2019) system-wide K-TIP data for similar programs.

Kansas Training Information Program								
	Academic Years 2017 - 2019							
CIP Code	Total # Concentrators	Total # Graduates Exited and Employed	Total # Graduates Exited and Employed with Salary Data	3-year Average Wage of Graduates Exited and Employed with Salary Data	3-year Median Wage of Graduates Exited and Employed with Salary Data			
12.0500	220	50	46	\$23,029	\$21,203			
12.0501	40	15	15	\$43,904	\$30,904			
12.0503	358	36	36	\$38,614	\$34,425			
12.0504	155	45	45	\$38,456	\$34,772			
12.0505	393	103	101	\$20,206	\$19,563			
Total	1166	249	243	\$20,206 - \$43,904	\$19,563 - \$34,772			

Within the application, WSU Tech states they were in discussions with Butler Community College on a collaborative Culinary Arts program. Discussions focused on the two institutions joining forces to provide the community with a variety of educational options. WSU Tech states that discussions took place for nearly two years; however, no clear direction or decision was made to cooperatively move forward. In the fall of 2020, presidents of WSU Tech and Wichita State University (WSU) decided it was in the best interest of the Wichita community, Sedgwick County, and industry partners to move forward.

WSU Tech is working with WSU's Barton School of Business to create a 2+2 agreement between the programs. WSU is also considering a complementary bachelor degree program in Food Management.

WSU Tech plans to begin the proposed Culinary Arts program in the fall of 2021. The college estimates the initial cost of the proposed program at approximately \$180,477 (\$124,270 salaries, \$12,207 equipment, \$43,000 instructional supplies and materials, and \$1,000 technology and software). All program costs will be funded by institutional funds. The college has a line item within the budget for new program development. John Michael, Director of Culinary and Hospitality, will assume responsibility for the proposed program.

The proposed program was subject to the 10-day comment period from March 19, 2021, to April 1, 2021 during which one comment of opposition was received from Butler Community College. Butler Community College's full comment is included in the packet.

Recommendation

The new program request submitted by WSU Tech for a Technical Certificate B at 30 credit hours and Associate of Applied Science degree at 63 credit hours in Culinary Arts has been reviewed by the TEA's Program and Curriculum Committee and is recommended for approval.

Butler Community College has a long standing, regionally recognized, and successful Culinary Arts program that is currently offered in Wichita's Boston Recreation Center. This program has been offered at the Boston Recreation Center since the fall of 2012. Prior to that time, Butler's culinary arts courses, which were part of the Hospitality Management program, were offered in Andover by utilizing the Andover High School Human Ecology kitchen and a bakery in Andover. In 2012, Butler was granted approval to offer this program in Wichita by Wichita State University and at that time, WATC. Butler's Culinary Arts program has successfully served the greater Wichita area and south central region for more than 10 years and has a highly respected reputation within the culinary industry. Adding a second program within just a few miles would be duplicative of Butler's well established and successful program as well as impact the launch of a new program by WSU Tech.

There have been numerous conversations over the past four years to consider a partnership with WSU, WSU-Tech and Butler. Since late 2018, the work has focused especially on a partnership between WSU Tech and Butler. While work has continued since then, the partnership MOU and business plan presented to Butler by WSU Tech in mid-fall 2020 were not mutually beneficial to Butler's existing program and did not address Butler's expectations. To date, no formal agreement has been reached.

Excel in Career Technical Education (CTE) Fees

Summary

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.

Background

K.S.A 72-3810 states:

"All tuition and fees charged for career technical education by any board shall be in such amounts as are authorized by rules and regulations adopted by the state board which shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The particular tuition and fee schedule of every career technical education program shall be subject to annual approval of the state board. A current complete schedule of tuition and fees for each career technical education course and program of each board as approved by the state board shall be maintained on file in the office of the state board and shall be open for public inspection at any reasonable time."

"Fees means those charges assessed against a student by a community college, technical college or the institute of technology for student services, such as health clinics, athletic activities and technology services, or for books, supplies or other materials necessary for a particular course or program, the expense of which is not covered by tuition."

"Tuition means those charges assessed against a student by a community college, technical college or the institute of technology on a per credit hour, per course or per term basis, and that are charged to cover the general expense of providing instructional services."

As per the Postsecondary Technical Education Authority's (TEA) request, on Thursday, December 19, 2019, representatives from community colleges, technical colleges, and Board staff met to set guidelines for fees associated with Excel in CTE courses and programs. As a result of this meeting, agreed upon allowable fees include items/services students take with them and industry-specific fees required for entrance/acceptance into the program. The TEA approved this methodology at their February 27, 2020 meeting.

Allowable fees include:

- Uniforms
- Personal protective equipment
- Background checks
- Fingerprints
- Drug tests
- E-subscriptions/E-books
- Textbooks
- Certification tests
- Liability insurance (example: student malpractice)
- Graduation fees (if applicable)
- Transcript fees (if applicable)

Unallowable fees include:

- Student fees (general)
- Technology fees
- Health fees
- Consumables
- Any other fee not on the allowable list

Non-tiered courses - per statute (K.S.A. 71-1802) a technical program is defined as a "program of study comprised of a sequence of tiered technical courses and non-tiered courses, which is identified by the state board as a technical program for funding purposes." For this reason, students enrolled in technical programs may take non-tiered courses and are responsible for all associated tuition and fees.

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.

Please include all costs charged to high school students for the proposed new program.

Institution Name:	Wichita State University Campus of Applied Sciences and Technology
Program Title:	Culinary Arts
Program CIP Code:	12,0503

Please list all fees associated with this <u>program</u> :				
Only list costs the institution <u>is</u> charging students.				
Fee	ort Description Amount			
	There are no fees associated at the program level			

Please list all cours	es within the program and any fees associated to those <u>courses</u> :	
Only list costs the i	nstitution <u>is</u> charging students. Do not duplicate expenses.	
Course ID	Short Description	Amount
CUL 105	Culinary Fundamentals	\$ -
CUL 110	Introduction to Gastronomy & Sustainability	\$ -
CUL 115	Culinary Nutrition	\$ -
CUL 120	Modern Banquet Cookery	\$ -
CUL 125	Baking & Pastry Skill Development	\$ -
CUL 130	Culinary Innovation & Sustainability	\$ -
CUL 135	Cuisines and Cultures of the United States	\$ -
CUL 140	Global Cuisines	\$ -
CUL 145	Cuisines and Cultures of the Mediterranean	\$ -
CUL 150	Cuisines and Cultures of Northern Europe	\$ -
CUL 155	Cuisines and Cultures of Asia	\$ -
CUL 160	Garde Manger	\$ -
CUL 165	Culinary Arts Internship	\$ -
CUL 170	Advanced Baking: Chocolate & Confectionary Techniques	\$ -
CUL 175	Advanced Baking: Cakes and Desserts	\$ -
CUL 180	Advanced Baking: Breads and Rolls	\$ -
PDV 105	Blueprint for Personal Success	\$30.00
	15 credits of General Education (\$123 X 15 credit hours)	\$1,845.00

Please list items the student will need to purchase on their own for this program:

Institution <u>is not</u> charging students these costs, rather students are expected to have these items for the program.

Item		Estimated Amount
	There are no other costs	

Act on the Kansas Nursing Initiative Grant

Summary

On an annual basis, the Kansas Legislature appropriates approximately \$1.7 million to support accredited nursing programs. Institutions submit applications to support nursing faculty and purchase supplies, while focusing on student success.

4/29/2021

Background

The following eligibility criteria are utilized for nursing programs:

- Approved by the Kansas Board of Nursing and nationally accredited
- Most recent 3-year average NCLEX test scores at or above the 3-year national average
- Documented articulation of one of the following: RN to BSN, BSN to MSN, MSN to DNP, APRN, etc.

In an effort to assist nursing programs not meeting the above criteria, a portion of grant funds is set aside for applications to obtain national accreditation or improve NCLEX test results.

Grants are awarded on a yearly basis, which allows institutions to address deficiencies and receive additional funding in subsequent years. In addition, the grant provides support for statewide nursing professional development events and may reflect a carryover or return of unspent funds from the previous year.

Response to Request for Proposals

A total of 28 proposals were received: 15 from two-year institutions and 13 from four-year institutions. Of the 28 applicants, 4 applied for the set-aside as they did not meet the NCLEX minimum score requirement.

Proposal Review

A team consisting of Board staff in the Workforce Development and Academic Affairs units along with the Kansas Board of Nursing staff reviewed the proposals and recommends the following awards:

Institution	Project Summary	Award				
NCLEX score improvement						
Colby Community College	- Salary support for new faculty	\$31,080				
	- Faculty professional development					
	- Tutoring services for students					
	- NCLEX preparation sessions for students					
Pratt Community College	- Professional development for faculty	\$45,841				
	- Test review and preparation services for students					
Neosho County Community	- Faculty professional development	\$14,845				
College	- Development of student remediation plan and resources					
	- NCLEX practice exam services for students					
Seward County Community	- Faculty professional development	\$69,648				
College	- Test preparation resources for students					
Full Application						
Baker University	- Professional development for faculty	\$9,009				
	- Consumable laboratory supplies					
Barton Community College	- Professional development for faculty	\$52,000				
	- Consumable laboratory supplies					
	- High-fidelity nursing simulator					

Benedictine College	- Curriculum development - Test preparation resources for students - Pediatric simulator	\$74,850
Butler Community College	- Professional development for faculty - Consumable laboratory supplies	\$33,700
Cloud County Community College	- Professional development for faculty - Test preparation resources for students - Consumable laboratory supplies - Labor/delivery and newborn high-fidelity simulator	\$61,042
Emporia State University	 Faculty professional development Subscription to virtual reality clinical simulation service Simulation laboratory equipment 	\$80,000
Fort Hays State University	 Curriculum revision and development Faculty professional development Test review and preparation services for students Consumable laboratory supplies Health assessment models for the classroom 	\$164,479
Fort Scott Community College	 Professional development for faculty Test review and preparation services for students Consumable laboratory supplies 	\$24,013
Garden City Community College	- Labor/delivery and newborn simulator - Simulation training for faculty	\$30,000
Hesston College	 Faculty professional development Curriculum development Consumable laboratory supplies Auscultation manikin and CPR manikins 	\$19,119
Highland Community College	- Professional development for faculty - On-campus professional development/invited speaker	\$11,600
Hutchinson Community College	 Faculty professional development Subscription to nursing scenario software Consumable laboratory supplies 	\$7,649
Johnson County Community College	- Professional development for faculty - Simulation laboratory equipment	\$42,536
Kansas City Kansas Community College	- Salary support for new faculty - Subscription to teaching resources - Faculty professional development - Tutoring and support for at-risk students - Consumable laboratory supplies - Labor/delivery and newborn simulator	\$88,042
University of Kansas	- New faculty salaries - Test preparation and academic support for students - Consumable laboratory supplies - Nursing simulator with body skin accessories - Injection models	\$162,777

Kansas Wesleyan University	- Salary support for nursing faculty	\$37,767
j j	- Faculty professional development	. ,
	- Mentoring program for new faculty	
	- Test review and preparation services for students	
	- Consumable laboratory supplies	
	- Simulation laboratory equipment	
Labette Community College	- Salary for a new faculty member	\$50,833
zacette community conege	- Faculty simulation training	φε σ,σε ε
	- Digital examination software for students	
	- Consumable laboratory and simulation supplies	
	- Nursing simulator	
MidAmerica Nazarene	- Professional development for faculty	\$30,000
University	- High-fidelity simulator	ψ50,000
North Central Kansas Technical	- Faculty professional development	\$31,257
College	- Subscription to teaching resources	Ψ31,237
Conege	- Newborn simulator	
Ottowo University	- Professional development for faculty	\$72,065
Ottawa University	- Professional development for faculty - Development of cultural competency training materials	\$72,003
	1 1	
	New faculty salary supportCurriculum development	
Divide Government	- Online clinical support for students	\$102.000
Pittsburg State University	- Salary support for new faculty	\$103,088
	- Professional development for faculty	
	- Live review for pre-licensure students	
	- Consumable laboratory supplies	
University of St. Mary	- New faculty salary support	\$ 197,669
	- Curriculum revision for the Next Generation NCLEX	
	- Professional development for faculty	
	- Subscriptions to teaching resources	
	- Test review and preparation resources for students	
	- Consumable laboratory supplies	
	- Laboratory equipment	
Washburn University	- Faculty professional development	\$ 141,778
	- Subscription to teaching resources	
	- Access to simulation development resources for faculty	
	- Tutoring services for students	
	- Consumable laboratory supplies	
	- Newborn neonatal simulator	
Wichita State University	- Salary support for new faculty	\$ 64,800
	- Faculty professional development	
	- Consumable laboratory supplies	
	Total	\$ 1,751,487

Recommendation

The Technical Education Authority's (TEA) Budget and Finance Committee reviewed the awards at their meeting on April 8, 2021 and recommends approval by the TEA.

Perkins Reserve Fund - CTE Program Growth and Enhancement Grant

Summary

The Perkins V legislation requires a set aside of funds to support competitive grants in rural areas, in areas with high percentages of CTE students, and areas with disparities or gaps in performance. As a result, the CTE Program Growth and Enhancement Grant was developed to address labor market shortages in high-skill, high-wage, or in-demand occupations as determined by the Kansas Department of Labor. 4/29/2021

Background

Through federal legislation, Perkins V Reserve funds are made available to:

- (A) foster innovation through the identification and promotion of promising and proven career and technical education programs, practices, and strategies, which may include programs, practices, and strategies that prepare individuals for nontraditional fields; or
- (B) promote the development, implementation, and adoption of programs of study or career pathways aligned with State-identified high-skill, high-wage, or in-demand occupations or industries.

Program Eligibility

To qualify for funding under this grant opportunity, postsecondary CTE programs:

- 1. must be Perkins-approved for FY21, and
- 2. must be included on the high-wage high-demand occupation list identified for this grant by the Kansas Department of Labor.

Allowable Expenditures

Faculty

- Salary for new faculty members
- Reasonable hiring bonus for experienced faculty hired from business & industry
- Stipends for curriculum development and other grant-related activities
- Professional Development
- Industry-recognized certifications

Student Support and Retention Efforts

- Retention specialists
- Improved career guidance and counseling services
- Marketing and outreach for special populations
- Activities that increase the number of industry-recognized certification earned by students
- Academic integration/academic support, including Adult Education integration
- Projects integrating Accelerating Opportunity Kansas

Equipment and Resources

- Industry-standard equipment
- Classrooms sets of tools and/or textbooks
- Technology items specific to CTE
- Software & subscriptions

Awards

A team consisting of Board staff in the Workforce Development Unit reviewed the proposals and awarded funding to the following institutions:

Institution	Project Summary	Award		
Barton Community College	- Nursing simulation equipment	\$18,244		
Cloud Community College	- Nursing simulation development	\$32,885		
Coffeyville Community College	- Nursing simulation and professional development	\$34,342		
Flint Hills Technical College	- Dental Hygiene equipment - Professional development	\$55,900		
Ft. Scott Community College	- Nursing faculty	\$64,525		
Garden City Community College	- Nursing clinical laboratory faculty	\$71,000		
Hutchinson Community College	- Retention specialist salary - Professional development	\$50,500		
Johnson County Community College	- Dental Hygiene equipment - Respiratory Therapy equipment	\$75,255		
Kansas City Kansas Community College	HVAC equipmentElectrical Technology equipmentProfessional development for recruitment and retention	\$69,532		
Labette Community College	Nursing equipmentRespiratory Therapy equipmentRadiography equipment	\$120,514		
Manhattan Area Technical College	- HVAC equipment	\$19,682		
Neosho County Community College	 - HVAC equipment - Faculty hiring bonus - NCCER online module testing - Industrial Maintenance Technology equipment - Aerostructure equipment - Classroom sets of textbooks 	\$43,707 \$68,520		
Northwest Kansas Technical College	Integrated technology project coordinatorComputing devicesProfessional development			
Pratt Community College	- Nursing simulation equipment	\$21,249		
Seward County Community College	Respiratory Therapy equipmentHVAC equipmentFaculty salaryStipend to develop apprenticeships	\$116,262		
Washburn University	- Radiologic Technology equipment	\$55,000		
WSU Tech	- HVAC equipment	\$109,350		

Total awarded: \$1,026,467

	High Demand - High Wage Occupations												
	Kansas												
	2020												
							Demand					M	ledian
						Wage	Score +			Work		A	nnual
CIP	SOC	SOC Title	LT^1	ST^2	KansasWorks ³	Score	Wage Score	Rank	Education	Experience	Job Training	V	Wage ⁴
51.3801	29-1141	Registered Nurses	10	10	10	3	33	3	Bachelor's degree	None	None	\$	60,800
46.0302	47-2111	Electricians	8	8	5	2	23		High school diploma o	None	Apprenticeship	\$	53,850
	29-1292	Dental Hygienists	4	4	9	5	22		Associate's degree	None	None	\$	70,250
47.0303	49-9041	Industrial Machinery Mechanics	7	7	3	2	19	56	High school diploma o	None	Long-term on-the-jol	\$	53,090
47.0201	49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers	6	6	5	2	19	57	Postsecondary nondeg	None	Long-term on-the-jol	\$	52,27 0
46.0503	47-2152	Plumbers, Pipefitters, and Steamfitters	7	7	0	2	16	70	High school diploma o	None	Apprenticeship	\$	52,780
	29-1126	Respiratory Therapists	3	3	6	3	15	73	Associate's degree	None	None	\$	56,370
47.0607,													
47.0608,		Aircraft Structure, Surfaces, Rigging, and										_	
	51-2011	Systems Assemblers	6	6	0	2	14	80	High school diploma o	None	Moderate-term on-th	\$	53,610
15.0303,													
15.0305,													
15.0406, 15.1201	17-3023	Electrical and Electronic Engineering	2	2		2	12	02	A 1	N.T.	NI	•	(0.050
11.0201,	17-3023	Technologists and Technicians			0	3	13	82	Associate's degree	None	None	\$	60,950
11.0501,													
11.0301,													
11.0901,													
11.1001,													
11.1001,													
11.1002,													
11.1005,	15-1231	Computer Network Support Specialists	3	2	5	1	11	89	Associate's degree	None	None	\$	47,790
	, , , ,	Clinical Laboratory Technologists and						37					,
51.1004	29-2010	Technicians	5	5	5	1	16	59	Associate's degree	None	None		46060
51.0907,													
51.0911	29-2034	Radiologic technologists	5	3	3	2	13	66	Associate's degree	None	None		52320

Technical Education Authority 2021-2022 Calendar

Summary

At the end of each academic year (AY), the Technical Education Authority (TEA) reviews, suggests edits to, and approves the meeting schedule for the next AY.

4/29/2021

Background

The TEA was established by the Kansas Legislature in 2007. As delineated through legislation (K.S.A. 74-32,402), the TEA functions under the auspices of the Kansas Board of Regents (Board) and makes recommendations to the Board regarding the coordination, statewide planning and improvements and enhancements to the postsecondary technical education system.

As a result, some of the items the TEA approves (new programs, funding recommendations, changes to Board policy, etc.), must flow through the Board committee and/or receive Board approval. For this reason, the TEA Calendar is developed to line up with both Board committee and Board meeting dates.

Attached is the proposed 2021-2022 TEA calendar. Please provide any feedback prior to the next TEA meeting (May 27, 2021).

Postsecondary TEA Meeting Dates 2021-2022

Conference number: see agenda

Access code: see agenda

TEA Meeting Dates

Location

TEA meeting times and locations are subject to change based on the availability of the committee members

Thursday, August 26, 2021	Conference Call - 10 a.m.
Thursday, September 30, 2021	KBOR Office, Topeka - 10 a.m.
Thursday, October 28, 2021	Conference Call - 10 a.m.
Thursday, December 2, 2021	KBOR Office, Topeka - 10 a.m.
Wednesday, January 19, 2022	KS Workforce Summit 10 a.m.
Thursday, February 24, 2022	Conference Call - 10 a.m.
Thursday, March 31, 2022	KBOR Office, Topeka - 10 a.m.
Thursday, April 28, 2022	Conference Call - 10 a.m.
Thursday, May 26, 2022	KBOR Office, Topeka - 10 a.m.

Committee Conference Call Meeting Dates

Committee meeting times and dates are subject to change based on the availability of the committee members

KBOR – Kathy Rupp Conference - Topeka, KS					
Thursday, August 12, 2021	Budget/Finance Committee:				
Thursday, September 9, 2021	8:30 a.m. to 9:30 a.m.				
Thursday, October 14, 2021					
Thursday, November 18, 2021	Advocacy/Marketing Committee:				
Thursday, January 6, 2022	2:00 p.m. to 3:00 p.m.				
Thursday, February 10, 2022	2.00 p.m. to 3.00 p.m.				
Thursday, March 17, 2022	Program/Curriculum Committee:				
Thursday, April 14, 2022					
Thursday, May 12, 2022	3:00 p.m. to 4:30 p.m.				

Election of TEA Officers Reminder

Summary

This is a reminder that at the May 27, 2021 meeting, Technical Education Authority (TEA) members will need to elect a Chair and Vice-Chair to serve for academic year 2022 (AY22).

4/29/2021

Background

The TEA's election for AY22 Chair and Vice-Chair is scheduled to occur May 27, 2021. Please let Chair Frederick and/or Vice President Smathers know if you have an interest in serving in one of these roles, or if there is someone you would like to nominate.

TEA Budget Request for FY 2023

Summary

Every year the Kansas Board of Regents (Board) asks the Technical Education Authority (TEA) to recommend funding requests from the Legislature for the upcoming year's budget. These requests need to be ranked in order of importance and will be considered along with the recommendations provided by the universities, community colleges, technical colleges, Board staff, and the Board itself.

4/29/2021

Background

During the Board's retreat each year, the Board discusses what funding requests they should ask the Legislature to consider. The Board will discuss its FY 2023 (July 2022 – June 2023) unified budget request at their retreat in July 2021. As part of this process, the Board gathers input from various entities to ensure they are considering all requests and to see if there might be a consensus among the groups.

Last year, the TEA requested that funding for the two-year sector remain at levels that have been budgeted for FY 2021 which included \$37.55 million for Excel in CTE, \$60,967,448 in Tiered funding, and \$79,995,039 in Non-Tiered funding. Reasons provided for this recommendation were to ensure that the colleges would be able to:

- Train essential workers for companies within Kansas
- Upskill recently furloughed individuals
- Support the rural workforce needs
- Provide affordable postsecondary education in these challenging economic times

Recommendation

The TEA does not need to finalize its FY 2023 Legislative budget request recommendations for the Board until the May 2021 meeting. However, Board staff is requesting guidance from the TEA members as to their funding priorities for FY 2023 so that a draft proposal can be created for final TEA consideration during the May 27, 2021 meeting.

Legislative Update

Summary

The Technical Education Authority (TEA) will receive a brief legislative update.

4/29/2021

Intent

Director Casey will provide the TEA with a legislative update.