

Perkins V Data Quick Reference Guide / KHEDS

The Kansas Higher Education Data System (KHEDS) provides KBOR staff with data regarding:

- FTE status of Pell-eligible recipients (used to calculate allocation of funds)
- Students reaching Concentrator status based upon completing and passing 12 tiered credit hours of coursework over a three-year period
- Program of study for each Concentrator (based upon courses taken and Declared Major)
- Core Indicator performance
- Students identified for participation in annual Follow Up Collection (listed in Follow Up Download)
- Program alignment verification (in Program Inventory)
- Technical status of a program (in Program Inventory)

Perkins resources for institutions in KHEDS on General Information tab:

- KHEDS Manual – (updated constantly)
 - o Appendix 5 is devoted to Perkins data information – currently starts on page 402 of KHEDS manual
 - Overview of data in each Perkins report
 - Core Indicator Definitions
 - Core Indicator Calculation timeframes
 - o Data Collections and timeframes (Academic Year, Follow Up, etc.)
 - o Data submission requirements for all data collections
- Academic Year Data Checklist
- Conferences and Webinars (Data Conference presentations, etc.)

Kansas Higher Education Data System (KHEDS) Charmine C Chambers |

General Information

Data, Research and Planning Information

- Standardized Codes Tables
- 2023 KHEDS Manual
- 2023 AY Changes for Programmers
- Academic Year Data Checklist(pdf)
- Comparison and Funding Reports Guide
- Excel in CTE, AOK and GED Accelerator Funding Data Points
- President Certification Training for Academic Year Data Collection Webinar
- President Certification Training for Academic Year Data Collection (pdf)
- Data Certification Instructions (pdf)
- Account, Creation and Maintenance Guide
- Conferences and Webinars
- Navigating KHEStats
- Support/Training Documents
- Project Calendar
- Data, Research and Planning Organizational Chart (pdf)

Perkins V data essentially starts with the Academic Year Collection each year entered in the KHEDS database. You can look at Perkins data for a given year by changing the profile. Pervious Academic Year data is accessible this way.



In general, the Academic Year Collection runs from July 1st through the end of August each year.

Collection Timeframes

These timeframes are general guidelines only. Specific open and closure dates can be found on the Project Calendar located at:

https://submission.kansasregents.org/public/project_calendar_inst_view.jsp

KSPSD Academic Year Collection		
Collection Dates	Review Period	Certification Period
July 1, 2023 – August 25, 2023	August 26, 2023 – September 1, 2023	September 2, 2023 – September 8, 2023

As institutional IR staff enter Academic Year data, reports are generated on the KSPSD tab, and are available PRIOR to locking and Presidential certification of data.

Comparison Tables

The Comparison Tables will display current and prior year information from submitted files and should be used to review your data for accuracy. These reports can be run at any time after any file has been loaded.

Current and Prior Year Comparison Tables
Students Costs and Financing Comparison Tables

Federal Reporting Enrollment Verification

Completed

Edit Reports

The Edit Reports function will run all edit checks for valid values and for business rules. Any file for the collection cycle can be loaded before running reports.

View Edits (number of records per error)

(*) When your files are clean, selection of [pdf] and selection of [csv] produce no error reports. Use the [GO] button to obtain the Clean File message.

Perkins Reports and Funding Report

The Perkins Reports apply to students in Perkins Approved Programs only. Reconcile these reports to institutional information.

- Kansas Challenge Report
- Perkins V Concentrators Report
- Perkins V Student Status Report
- Core Indicators Report
- Core Indicators Report Detail
- Pell Counts Report

The Funding Report shows Funded and Non-Funded Credit Hours by Program. This is the primary report available to your President for the Presidential Certification Process.

KSPSD - Perkins V Concentrators Report (PDF)

This report populates in a 2nd tab in KHEDS and provides multiple tables to review for pertinent Perkins data. When you click the “GO TO TABLE” link for a given table, you can skip down to the table in question. Samples of Table 1 and 5a are included here.

Table of Contents - Perkins V Concentrators

Table 1	Perkins V Concentrator Gender Breakdowns by Program	GO TO TABLE
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Table 1: Perkins V Concentrator Gender Breakdowns by Program
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Basic Counts Report AFTER Submission Has Been Locked KSPSD Academic Year Collection for 2022					
CIP	Program	Level	Gender		Total
			Female	Male	
51.3902	NURSING AIDE	SAPP	144	28	172
51.3902	<i>CIP Total</i>		144	28	172

Table 5a: Perkins V Concentrator Pell Recipient Breakdowns by Program
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Basic Counts Report AFTER Submission Has Been Locked KSPSD Academic Year Collection for 2022					
CIP	Program	Level	Pell Recipient		Total
			No	Yes	
51.3902	NURSING AIDE	SAPP	168	4	172
51.3902	<i>CIP Total</i>		168	4	172

KSPSD - Perkins V Student Status Report

This report populates as an excel document, and lists each student, their program, and their status as far as Perkins. This report allows you verify Concentrators, student-by-student, based upon all data loaded for the Academic Year Collection.

First Name	Last Name	Student ID	CIP	Program Code	Award Level	Award	Perkins Program Reporting	Perkins Status
Jack	Smith	XXXXXXXX	11.0901	IT	ASSOC	AAS	Y	Concentrator
Sally	Johnson	OOOOOOOO	51.3902	CCNA	SAPP	CCOMP	Y	Participant
John	Doe	XOXOXOXOX	12.0409	COS	CERTC	CERT	Y	Not Eligible

KSPSD - Core Indicators Report (PDF)

This report populates in a separate tab in KHEDS. Results are provided for each Core Indicator by program. Actual Institutional Performance is populated as a roll-up at the top, for both Academic Years affecting your Perkins Core Indicators. The report also provides a time stamp at the bottom of the page of when the report was viewed. “Term” column next to the Program Name tells you “when” the most recent calculation performed. (Refer to KHEDS Manual, Appendix 5 Perkins for a complete Perkins Core Indicators Reporting Timeline for additional information).


KSPSD Reporting System Perkins V Core Indicators of Performance: 2022
Actual Institutional Performance Comparison to the Statewide Negotiated Performance
[Click Here for Definitions](#)

CIP Code	Program Name	Term	Academic Year	1P1 Numerator	1P1 Denominator	1P1 Placement %	2P1 Numerator	2P1 Denominator	2P1 Earned Credential %	3P1 Numerator	3P1 Denominator	3P1 Non-trad Concentration %
	ACTUAL INSTITUTIONAL PERFORMANCE - AY	DL	2022	373	404	92	290	303	96	55	509	11
	ACTUAL INSTITUTIONAL PERFORMANCE - AY	NF	2021	148	149	99	115	122	94	---	---	---
51.3902	NURSING AIDE	DL	2022	158	172	92	83	83	100	28	172	16

Report Produced on Thursday, July 27, 2023 at 15:13
 Core Indicators are updated as data are submitted throughout the year. Please refer to the KHEDS Manual for details on when data for each indicator is final.
 Data Progression is Academic Year (AY), Fall Census (FA), Follow Up (SU), Department of Labor (DL), Next Academic Year (NY), Next Follow Up (NF)

KSPSD - Core Indicators Report Detail

This report interface allows institutions to review the individual students making up the Numerator and Denominator for each Core Indicator. The list of students by Last Name, First Name, Student ID and CIP have arrows on the right-hand side of each column to allow institutions to further sort the data.

Core Indicator Listings - DL (Perkins V)

Instructions:

Search Search by using the box in lower right corner

Sort Sort by clicking on the column name. **Multi-Sort** by holding shift and clicking on the second column

Show Show more records by clicking the box in the upper left hand corner

Pages In the upper right hand corner select which page you want to view

Select Calculation Select the Core Indicator Calculation you want to view. (Changing list value will update table) IPI Num ▼

Kansas Postsecondary Core Indicators Definitions

Show 10 ▼ entries

Last Name	First Name	Student ID	CIP
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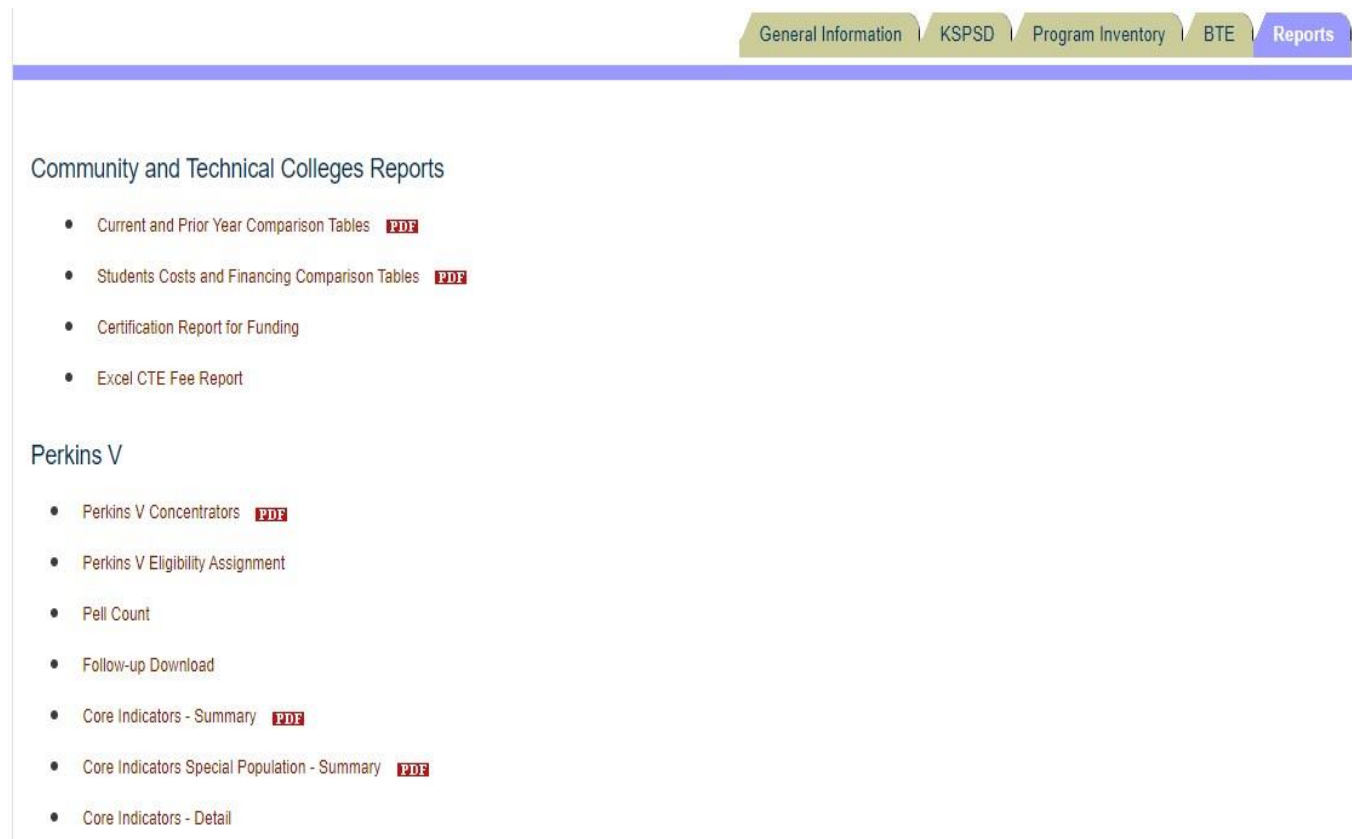
KSPSD - Pell Counts Report

This report populates as an excel document and lists each student, their credit hours reported by term, their enrollment level, and their program of study.

Institution	Student	First Name	Last Name	Middle Name	Summer Hrs	Fall Hrs	Spring Hrs	Total Hrs	Enrollment Level	Program Code	Award Level	Award
	XXXXX	Jane	Doe	M	0	18	16	34	Half-Time	COS	CERTC	CERT
	OXXXX	John	Smith	S	0	18	16	34	Full-Time	COS17	ASSOC	AAS
	XOXOX	Mike	Williams	A	0	0	10	10	1/4 Time	CMA	SAPP	CCOMP

Reports Tab

The Reports Tab is populated after the Academic Year Collection is finalized. This is also where the Follow-Up Download is available.



The screenshot shows a web interface with a navigation bar at the top containing tabs for 'General Information', 'KSPSD', 'Program Inventory', 'BTE', and 'Reports'. The 'Reports' tab is active. Below the navigation bar, the page is titled 'Community and Technical Colleges Reports' and lists four items: 'Current and Prior Year Comparison Tables PDF', 'Students Costs and Financing Comparison Tables PDF', 'Certification Report for Funding', and 'Excel CTE Fee Report'. Below this, the page is titled 'Perkins V' and lists eight items: 'Perkins V Concentrators PDF', 'Perkins V Eligibility Assignment', 'Pell Count', 'Follow-up Download', 'Core Indicators - Summary PDF', 'Core Indicators Special Population - Summary PDF', and 'Core Indicators - Detail'.

Follow Up Download / Collection

Generally, the Follow-Up Collection takes place during January and February of every year. Institutions can begin working on the Follow-Up process as soon as you receive the report. The Follow-Up collection was originally created specifically for Perkins as this is the only source for industry-recognized certification reporting (2P1). Institutions facilitate this process in multiple ways, including but not limited to

- IR staff have downloaded the Follow Up file format and provide it for staff to populate
- Have faculty contact students in respective program
- Have an online survey for students
- Advise students prior to exit that they will be contacted, about what, and why
- Tracking industry-recognized certifications as they are earned throughout the year so that portion is already captured

Core Indicators Special Population – Summary (PDF)

This set of Core Indicators is specific to the Special Populations identified in Perkins V:

- A) individuals with disabilities;
- B) individuals from economically disadvantaged families, including low-income youth and adults;
- C) individuals preparing for non-traditional fields;
- D) single parents, including single pregnant women;
- E) out-of-work individuals;
- F) English learners;
- G) homeless individuals described in section 725 of the McKinney Vento Homeless Assistance Act (42 U.S.C. 11434a);
- H) youth who are in, or have aged out of, the foster care system; and
- I) youth with a parent who i) is a member of the armed forces, and ii) is on active duty.

**KSPSD Reporting System Perkins V Core Indicators of Performance for Special Populations: 2022
Actual Institutional Performance Comparison to the Statewide Negotiated Performance
[Click Here for Definitions](#)**

CIP Code	Program Name	Term	Academic Year	1P1 Numerator	1P1 Denominator	1P1 Placement %	2P1 Numerator	2P1 Denominator	2P1 Earned Credential %	3P1 Numerator	3P1 Denominator	3P1 Non-trad Concentration %
	ACTUAL INSTITUTIONAL PERFORMANCE - AY	DL	2022	109	119	92	103	109	94	9	158	5.7
	ACTUAL INSTITUTIONAL PERFORMANCE - AY	NF	2021	78	79	99	58	62	94	---	---	---
51.3902	NURSING AIDE	DL	2022	14	15	93	7	7	100	2	15	13