

Institution Program Alignment Verification October 10, 2024

Kansas Board of Regents Building a Future for Kansas Families, Businesses and the Economy



Kansas Statute

Kansas statute § 74-32,402. (a) states that the Technical Education Authority (TEA) shall...

(3) "review existing and proposed postsecondary technical educational programs and program locations and make recommendations to the state Board of Regents for approval or disapproval of such programs for state funding purposes;

AND

(10) "coordinate the development of a seamless system for the delivery of technical education between the secondary-school level and the postsecondary-school level."



Program Alignment Principles

Kansas career technical education programs need to:

- Align with the needs of Kansas business and industry
- Provide skilled graduates to Kansas businesses, regardless of location
- Encourage a seamless transition between different education levels and consistency across the system
- Identify industry-based assessment tools (industry-recognized certification) designed to independently measure the skills of graduates upon program completion



Primary Objectives

One of the foundational strategic priorities of the postsecondary Technical Education Authority (TEA) is to enhance technical education by aligning specific technical programs to the needs of business and industry in the state.

The Program Alignment process has four primary objectives:

- 1. Allow business and industry to identify value-added exit points within programs. (*i.e., each exit point corresponds to an occupational level for entry*)
- 2. Identify and support student acquisition of nationally recognized third-party industry-recognized certifications.
- 3. Identify a "few" Common Courses and Support Courses within the programs.
- 4. Decrease the variability in program length.



What is Program Alignment?

Data driven process that relies on input from Business & Industry (B&I) and institutions to achieve program consistency across the state:

- Outcomes tied to B&I
- Meet the needs of all people/stakeholders
- Design multiple exit points (*i.e., to correspond to occupational levels*)
- Ensure adequate facilities, personnel, curriculum, and certifications



What is Aligned?

- Overall program title and program description
- Common Courses (titles, credit hours, description, competencies)
- Support Courses (only credit hours and any agreed upon competencies)
- Program length (maximum credit hours)
- Exit points/Award levels (Cert A, Cert B, Cert C, and/or AAS)
 - 16-29 credit hours Certificate A
 - 30-44 credit hours Certificate B
 - 45-59 credit hours Certificate C
 - 60-68 credit hours
 Associate of Applied Science
- Industry-Recognized Certifications (NCCER, AWS, ASE, etc.)
- Accrediting bodies (if any)



What is NOT aligned?

- Configuration of course credit hours (lecture/lab) may vary to meet the needs of the individual colleges as long as the competencies are met, and the credit value is the same
- Delivery modes (i.e., online, face-to-face, 8-week sessions, 16-week sessions, etc.)
- Course order (must meet the established requirements within each certificate level)
- Course Numbers
- Order of addressing competencies within a course
- General education courses
- Institutional flexibility ('Flex') courses
- Learning and assessment activities
- Textbooks

Program Alignment Process Flowchart

Research

KBOR Staff

KBOR staff identifies programs for alignment, locates existing college programs and researches program standards and industry credentials

Phase I

Business & Industry (B&I) Committee

KBOR Staff seeks nominations of business and industry leaders for the committee to:

- define competencies and standards
- recommend appropriate industry-based certifications and accreditation
- identify future projections of specific occupations for graduates
- · recommend equipment, facilities, software, instructor qualifications and certifications

Phase II

State Faculty Committee

Colleges nominate faculty members to serve on the State Faculty Committee to establish:

- Overall program title and description
- common courses
- appropriate courses for potential high school articulation
- program exit points and maximum program length
- criteria for the alignment map

Alignment Map Review

College Presidents

The alignment map is distributed to College Presidents for a 10-day formal comment period. All comments are reported to the State B&I and Faculty Committees.

Phase III

TEA and KBOR Approval

 New program structure and curriculum are approved by the Technical Education Authority (TEA) and the Kansas Board of Regents (KBOR)

Phase IV

Implementation by Institutions

- Colleges enter the new program into Kansas Higher Education Database System
- Revisions are made to institutional catalogs
- New program structure and courses are implemented at institutions within 1 year
- Faculty document issues which may require revision

Phase V

Revision

- Recommended revisions are submitted by various stakeholders B&I Committee, State Faculty Committee, program accrediting bodies, etc.
- Revisions are subject to program alignment process established in the KBOR policy.



Phase IV of Program Alignment

Implementation

- Colleges have approximately one academic year from the KBOR approval date to complete local activities necessary to implement any program modifications:
 - Colleges enter the new program into the Institution Program Inventory section of the Kansas Higher Education Data System (KHEDS)
 - Revisions are made to institutional catalog, degree map, institution website, and other public-facing program information
 - New program structure and courses implemented at institutions
 - Faculty document issues which may require revision (*structure, content, etc.*)

Construction Technology Program Alignment – CIP:46.0201 Effective: Fall 2025 Issued 8/31/23

Certificate A 16-29 Credit Hours	Construction Technology Level 1 • NCCER Core: - Introductory Craft Skills - Construction Basics • Safety/OSHA 10 or 30 • Concrete				
Certificate B 30-44 Credit Hours	Construction Technology Level 2 • Certificate A Requirements • NCCER General Carpentry: - Carpentry I - Carpentry II				
Certificate C 45-59 Credit Hours	Construction Technology Level 3 Certificate B Requirements NCCER Advanced Carpentry: Frame and Finish OR NCCER Form Carpentry 				
A.A.S. 60-68 Credit Hours	Construction Technology Degree • Certificate C Requirements				

Required Courses within Program

Common Courses	11-16 credits			
Introductory Craft Skills	2-3 credits			
Construction Basics	2-3 credits			
Carpentry I	3-4 credits			
Carpentry II	4-6 credits			
Support Courses*	A-6 credits			

Support Courses"	4-b creaits:
Safety/OSHA 10 or 30	1-3 credits
Concrete	min 3 credits

Course list sequence has no implication on course scheduling by colleges.

Institutions may add additional competencies based on local demand.

Competencies identified within the Common Courses and/or Support Courses represent opportunities for articulation with K-12.

*Institutions may utilize existing like course titles for Support Courses that adhere to the agreed upon course lengths.

Notes

Specifics pertaining to Construction Technology programs:

Minimum of 15 Credit Hours of General Education

1. NCCER is the National Center for Construction Education & Research.

Checking KHEDS for Program Alignment

General Information V KSPSD V Program Inventory V BTE V Reports V Funding Data Certification

Maintenance

- Institution Program Inventory
- Institution Course Inventory
- Elective Blocks

Institution Program Inventory Maintenance

Excel Download and Print: Active and Phased-out Program List Con-hold Program List

●Approved ○ Pending ○ Hold ○ Inactive

Show 10 ~ entries

Status Active Active Active Active

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Elective Tier Hours:

Percent of All Tier Hours:

Checking KHEDS for Program Alignment

0

93.9%

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AOK	N	2024	2377	Т	(CST3245) PRINCIPLES OF PLUMBING AND HVAC	3	С		
Promise Eligible:	Y	2025	2534	N	(CST3274) WORKPLACE SKILLS	2	С		
Public Display: Comments/Justification: (less than 1000 characters) Required Tier Hours:	Program listing is consistent in KHI	EDS, college cat	alog and degree n	AM TO MEET STATE ALIGNMENT 3/21/24 - JS nap, institution website, and all additic program alignment requirements for	This prog	gram is aligne	dl		
Required Non-Tier Hours:			2				are the second second second second		
Total Elective Hours:			0						
Total Hours:			33						



KHEDS Comments/Justification Field

The Comments/Justification field in the KHEDS Institution Program Inventory will require a program alignment acknowledgement statement regarding the institution's decision for the program to be in alignment or <u>not</u> be in alignment.

- ALIGNED "Program listing is consistent in KHEDS, college catalog and degree map, institution website, and all additional public-facing program information. Program title, courses, and award level meet program alignment requirements for FALL 2025." (date will change each fall)
- NOT ALIGNED "Institution Program Inventory will not meet program alignment requirements for FALL 2025." (date will change each fall)



Annual Program Realignment Submissions

Institutions will be required to have **all** program alignments for the current academic year completed in KHEDS by <u>July 1</u> annually

• Must be completed <u>before</u> the annual Academic Year Data Collection



Program Alignment Verification Spreadsheet

The WFD/DRP review of the Institution Program Alignment Verification is below. Please verify that you have reviewed all aligned programs in the Institution Program Inventory, college catalog/degree map, website, and any other public-facing program information. Once the data is accurate you will change Cell B6 to "Y" and include the date in Cell B7. If you resubmit data, please reverify after another review. If WFD/DRP has provided comments, please review the comments, then change column J to "Y" when the issue or comment has been resolved and respond in column K with detailed sentences that help provide context to your response.

Institution Review Verification Key: Realignment Reproved - May meet new alignment in advance of may alignment in advance in advance of may alignment in advance of may a											
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Annual Presidential Acknowledgement Letter

Institutions will be required to submit a Program Alignment Presidential Acknowledgement Letter for the current academic year by <u>August 1</u> annually

- Must contain a listing of all aligned technical programs the institution offers which have been marked as <u>NOT</u> meeting program alignment
- Acknowledges that the institution has chosen to <u>NOT</u> meet alignment for specific programs

The official Acknowledgement Letter template will be provided at a later date.



Timeline

Institution Program Alignment Verification							
October 1, 2024 Institution Program Alignment Verification OPENS							
March 1, 2025	Institution Program Alignment Verification CLOSES						
March-June 30, 2025	Board Workforce Development Staff review KHEDS Institution Program Inventory						
July 1 (annually)	Program Realignment submissions for current academic year in KHEDS Institution Program Inventory						
August 1 (annually)	Program Alignment Presidential Acknowledgement Letter submission						
September (annually)	Results of Institution Program Alignment Verification provided to the TEA						



Implementation of Program Alignment

- For a program to be in alignment, the new program structure, courses, and naming conventions must be consistent in the following areas:
 - Institution Program Inventory in the Kansas Higher Education Data System (KHEDS)
 - College catalog and degree maps
 - Institution website
 - Any additional public-facing program information

Always remember to check for consistency!

Colleges have approximately one academic year from the KBOR/TEA approval date to complete local activities necessary to implement any program modifications. (See effective semester date on program alignment map.)



What if you do NOT align your programs?



Currently, programs that are not aligned in KHEDS will NOT be eligible for Perkins local grant funding or reserve grant opportunities!

THANK YOU!

Crystal Roberts Associate Director for Workforce Development 785-430-4315 croberts@ksbor.org

