



KANSAS BOARD OF REGENTS

# State University Comprehensive Fee Schedule

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Academic Year 2017



KANSAS BOARD OF REGENTS

# Comprehensive Fee Schedule

## Academic Year 2017

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**TUITION AND REQUIRED FEES FOR FULL-TIME STUDENTS<sup>1</sup>**  
**KANSAS BOARD OF REGENTS UNIVERSITIES**  
**ACADEMIC YEAR 2017**

<b>RESIDENT</b>	<b>UNIVERSITY OF KANSAS (standard)</b>	<b>UNIVERSITY OF KANSAS (compact)</b>	<b>UNIVERSITY OF KANSAS MEDICAL CENTER</b>	<b>KANSAS STATE UNIVERSITY</b>	<b>KANSAS STATE UNIVERSITY SALINA</b>	<b>WICHITA STATE UNIVERSITY</b>	<b>EMPORIA STATE UNIVERSITY</b>	<b>PITTSBURG STATE UNIVERSITY</b>	<b>FORT HAYS STATE UNIVERSITY</b>
<b>Undergraduate (15 hrs.)</b>									
Tuition	\$ 4,789.50	\$ 5,242.50	n/a	\$ 4,506.00	\$ 4,266.00	\$ 3,192.60	\$ 2,446.25	\$ 2,698.00	\$ 1,894.35
Required Fees	\$ 455.00	\$ 455.00	n/a	\$ 430.75	\$ 365.04	\$ 755.70	\$ 642.75	\$ 757.00	\$ 547.50
Total Per Semester	<u>\$ 5,244.50</u>	<u>\$ 5,697.50</u>		<u>\$ 4,936.75</u>	<u>\$ 4,631.04</u>	<u>\$ 3,948.30</u>	<u>\$ 3,089.00</u>	<u>\$ 3,455.00</u>	<u>\$ 2,441.85</u>
<b>Graduate (12 hrs.)</b>									
					<u><b>KSU-VET</b></u>				
Tuition	\$ 4,740.00		\$ 35,378.91	\$ 4,834.80	\$ 11,256.00	\$ 3,448.68	\$ 2,961.00	\$ 3,109.00	\$ 2,265.00
Required Fees	\$ 455.00		\$ 416.07	\$ 430.75	\$ 430.75	\$ 604.56	\$ 942.00	\$ 757.00	\$ 438.00
Total Per Semester	<u>\$ 5,195.00</u>		<u>\$ 35,794.98</u>	<u>\$ 5,265.55</u>	<u>\$ 11,686.75</u>	<u>\$ 4,053.24</u>	<u>\$ 3,903.00</u>	<u>\$ 3,866.00</u>	<u>\$ 2,703.00</u>
<b>NON-RESIDENT</b>	<b>UNIVERSITY OF KANSAS (standard)</b>	<b>UNIVERSITY OF KANSAS (compact)</b>	<b>UNIVERSITY OF KANSAS MEDICAL CENTER</b>	<b>KANSAS STATE UNIVERSITY</b>	<b>KANSAS STATE UNIVERSITY SALINA</b>	<b>WICHITA STATE UNIVERSITY</b>	<b>EMPORIA STATE UNIVERSITY</b>	<b>PITTSBURG STATE UNIVERSITY</b>	<b>FORT HAYS STATE UNIVERSITY</b>
<b>Undergraduate (15 hrs.)</b>									
Tuition	\$ 12,480.75	\$ 13,634.25	n/a	\$ 11,956.50	\$ 11,328.00	\$ 7,562.40	\$ 9,052.75	\$ 8,074.00	\$ 6,665.70
Required Fees	\$ 455.00	\$ 455.00	n/a	\$ 430.75	\$ 365.04	\$ 755.70	\$ 642.75	\$ 757.00	\$ 547.50
Total Per Semester	<u>\$ 12,935.75</u>	<u>\$ 14,089.25</u>		<u>\$ 12,387.25</u>	<u>\$ 11,693.04</u>	<u>\$ 8,318.10</u>	<u>\$ 9,695.50</u>	<u>\$ 8,831.00</u>	<u>\$ 7,213.20</u>
<b>Graduate (12 hrs.)</b>									
					<u><b>KSU-VET</b></u>				
Tuition	\$ 11,088.00		\$ 62,638.70	\$ 10,914.00	\$ 25,524.00	\$ 8,469.72	\$ 9,207.00	\$ 8,151.00	\$ 6,450.96
Required Fees	\$ 455.00		\$ 416.07	\$ 430.75	\$ 430.75	\$ 604.56	\$ 942.00	\$ 757.00	\$ 438.00
Total Per Semester	<u>\$ 11,543.00</u>		<u>\$ 63,054.77</u>	<u>\$ 11,344.75</u>	<u>\$ 25,954.75</u>	<u>\$ 9,074.28</u>	<u>\$ 10,149.00</u>	<u>\$ 8,908.00</u>	<u>\$ 6,888.96</u>

**NOTES:**

<sup>1</sup> Tuition rates for full-time, undergraduate students are based upon 15 credit hours. Tuition rates for full-time, graduate students, except medical students (semester rate), are based upon 12 credit hours. Tuition rates for KSU- Vet Med students are based upon 20 credit hours per semester.

<sup>A</sup> KU Compact tuition rates are for first-time, degree-seeking freshmen only. The FY 2017 Compact Tuition Rates are for freshmen entering KU in Fall 2016, and would be fixed for FY 2017-2021.

<sup>B</sup> See individual university rates of KU Edwards and KUMC (non-medical); FHSU virtual college and international; and FHSU, PSU, and ESU contiguous states.

<sup>C</sup> See individual university for specific academic schools/programs fees.

<sup>D</sup> KU Med Students are assessed eight semesters of tuition regardless if the MD requirements are completed in less than eight semesters.

**Comprehensive Tuition & Fees Schedule 2016-2017**

**University of Kansas**  
**(Including University of Kansas- Medical Center)**

# The University of Kansas Comprehensive Fee Schedule Fiscal Year 2017

## \*\*\*\*\*Section 1\*\*\*\*\*

### LAWRENCE/ EDWARDS CAMPUS

Policies previously published in the Comprehensive Fee Schedule are available in the [KU online Policy Library](#). Information is also available in archival versions of the Comprehensive Fee Schedule. [Archival Comprehensive Fee Schedules](#)

#### 1.0 Tuition Rates

##### 1.1 Lawrence, and Edwards Campus Tuition Rates

###### Standard Rates

Standard tuition rates are set on an annual basis and apply to students who do not meet the tuition compact criteria or who have not opted-in to a compact, including Applied English Center students. The rates are assessed on a per-credit hour basis.

	Resident	Non-Resident
Undergrad	\$319.30	\$832.05
Graduate	\$395.00	\$924.00

###### Compact Rates

From Fall 2007 through Fall 2014, first-time, degree-seeking freshmen at KU were automatically assigned to a Tuition Compact. The Tuition compact rates are per-credit-hour rates that remain the same for four years.

**Beginning Fall 2015, new freshmen may choose the Compact rate for their class (which will remain the same for four years) or the Standard Rate which is subject to change each year.**

First-time freshmen, also referred to as new freshmen, are students who start at KU immediately after graduating from high school (regardless of the number of college or advanced placement credits earned) or who have never attended another college or postsecondary institution. Degree-seeking freshmen are students who, through his/her application to KU, declare intent to earn a degree at the University of Kansas.

Detailed information about the four-year tuition compact is available in the online [KU Policy Library](#).

Four-Year Tuition Compact	Compact	Resident	Non-resident
Compact eligible first enrolled Fall 2013	TC 13	\$307.50	\$799.70
Compact eligible first enrolled Fall 2014	TC 14	\$318.25	\$827.70
Compact eligible first enrolled Fall 2015	TC15	\$329.70	\$857.50
Compact eligible first enrolled Fall 2016	TC16	\$349.50	\$908.95

These rates include the \$10.00 technology fee.

<sup>1</sup> First-time freshman, entering fall of 2015, will be assessed at the standard tuition rate unless they choose to participate in the tuition compact.

These rates include the \$10.00 technology fee

Tuition for Lawrence/Edwards classes offered at the KU Medical Center are assessed the Lawrence/Edwards Campus tuition rates.

### Infrastructure Fee (per credit hour)

An additional \$2.00 Infrastructure Fee will be assessed to all KU Lawrence Campus student credit hours.

### 1.2 PharmD Program (Lawrence and Wichita)

Fixed-rate, guaranteed tuition applies to all students entering the PharmD Program Fall 2010 or later.

PharmD Students	Compact	Resident	Non-Resident
Compact eligible first enrolled Fall 2013	TP 13	Fall/Spring \$10,180.00 Summer \$2,600.00	Fall/Spring \$18,525.00 Summer \$ 4,620.00
Compact eligible first enrolled Fall 2014	TP 14	Fall/Spring \$10,675.00 Summer \$2,727.00	Fall/Spring \$19,425.00 Summer \$ 4,845.00
Compact eligible first enrolled Fall 2015	TP 15	Fall/Spring \$10,785.00 Summer \$2,755.00	Fall/Spring \$19,625.00 Summer \$ 4,895.00
Compact eligible first enrolled Fall 2016	TP 16	Fall/Spring \$11,110.00 Summer \$2,835.00	Fall/Spring \$20,220.00 Summer \$ 5,040.00

The fixed-rate, guaranteed tuition for the four-year PharmD program includes 100% of all tuition and fee related charges: tuition, technology fee, course fees, and campus fees.

### 1.3 Online Tuition and Fees

The tuition rate varies with the program, however the same hour tuition and fee rate is charged regardless of a student's residency status. Students enrolled in traditional face-to-face degree courses are allowed to take a limited number of on-line programs. Such students are assessed the tuition and fees of their degree programs. Face-to-face students must gain approval from their degree program to take these online courses.

Program	Credit Hour and Fee Rate
<b>School of Education</b>	
Master's in Special Education	\$575.00
Master's in Curriculum and Instruction	\$555.00
Master's in Education Administration	\$555.00
Graduate Certificate in Special Education, Autism	\$525.00
<b>School of Business</b>	
Master's in Business Administration	\$775.00
<b>Biostatistics - University of KS Medical Center</b>	
Master of Science in Applied Statistics <sup>1</sup>	\$667.00
<b>School of Journalism</b>	
Master's of Science Digital Content Strategy	\$450.00
<b>School of Pharmacy</b>	
Master's of Science in Pharmacology & Toxicology	\$1,000.00
<b>College of Liberal Arts and Sciences</b>	
Bachelor of General Studies	\$377.00
Plus 12 Program <sup>2</sup>	\$3,412.50
College of Liberal Arts Online - Graduate Tuition	\$667.00

<sup>1</sup> Credit hour will be \$667.00 plus the regular Edwards Campus Fee of \$66.00.

<sup>2</sup>This is a fixed rate, 12 credit hour program consisting of 4 courses.

### 1.3.1 Concurrent Enrollment Agreement

Concurrent Enrollment Agreement	
USD 497 - Free State High School & Lawrence High School	Per Credit Hour
ENGL 101	\$103.00
MATH 101	\$103.00

Students in USD 497 high schools, Free State High School and Lawrence High School, will have the opportunity to be enrolled in the courses listed above. Concurrent enrollment students will not pay campus fees and will not receive other benefits that other KU students receive.

## 2.0 Fees

### 2.1 Course Fees

The following course fees, in addition to the tuition rates indicated above, are assessed per credit hour.

School	2016-2017	2017-2018	2018-2019	2019-2020
Architecture	\$50.95	\$52.20	\$54.10	\$56.80
Business	\$126.30	\$132.60	\$140.00	\$147.00
Business (masters) <sup>1</sup>	\$103.90	\$109.10	\$115.25	\$121.00
Education	\$27.25	\$27.95	\$28.95	\$30.40
Edwards Campus Programs	\$50.55	\$53.10	\$54.70	\$57.45
Engineering	\$54.70	\$56.05	\$58.05	\$60.95
Engineering-Edwards Campus (Masters)	\$61.30	\$62.85	\$65.10	\$68.35
Music/Arts	\$27.25	\$27.95	\$28.95	\$30.40
Journalism	\$22.05	\$22.60	\$23.40	\$24.60
Law	\$319.05	\$327.05	\$338.80	\$355.70
Social Welfare	\$37.50	\$38.45	\$39.80	\$41.80

<sup>1</sup>All Masters level courses (700-899); are assessed both the \$126.30 Business Course Fee and the \$103.90 Masters Level Courses Fee.

#### 2.1.1 Individual Class Fees

The following individual class fees, in addition to the tuition rates and course fees, are assessed per participant.

Visual Art	
Ceramics	\$105.00
ART 131	
CER 208	
CER 402	
CER 515	
CER 520	
CER 599	

Sculpture	\$54.00
ART 122	
ART 300	
ART 500	
SCUL 349	
SCUL 549	
SCUL 253	
SCUL 300	
SCUL 354	
SCUL 355	
SCUL 358	
SCUL 359	
SCUL 500	
SCUL 556	
SCUL 558	
SCUL 599	
SCUL 657	
SCUL 658	

## 2.2 Program Fees

The following program fee's, are in addition to the tuition rates indicated in 1.1 and are assessed at a flat rate per semester.

Program	Fall	Spring	Summer
Doctor of Juridical Science (S.J.D.) <sup>1</sup>	\$5,000.00	\$5,000.00	NA
<b>18-month or less Foreign Affairs Studies</b>			
Center for East Asian Studies	\$2,000.00	\$2,000.00	\$2,000.00
Center for Global and International Studies	\$2,000.00	\$2,000.00	\$2,000.00
Center for Russian, East European & Eurasian Studies	\$2,000.00	\$2,000.00	\$2,000.00
Center for Latin American and Caribbean Studies	\$2,000.00	\$2,000.00	\$2,000.00
Kansas African & African-American Studies	\$2,000.00	\$2,000.00	\$2,000.00

<sup>1</sup>Students entering the Doctor of Juridical Science (S.J.D.) Degree Program in or after fall 2015 pay \$5,000.00 per semester (fall/spring only) in addition to the Law School course fee listed above. Students who entered the program prior to fall 2015 will continue to pay the \$1,000.00 per semester rate.



## 2.3 Required Campus Fees

Required campus fees apply to all Lawrence/Edwards Campus or off-campus coursework

Location of Course	Semester/Term	Credit Hours	Amount (undergraduate and graduate)
Lawrence <sup>1</sup>	Fall/Spring	0.10-5.00	\$75.83 per credit hour
		5.01-5.99	\$75.85 per credit hour
		6.00+	\$455.00 flat rate
	Summer	0.10-5.00	\$47.96 per credit hour
		5.01+	\$239.80 flat rate
Edwards <sup>2</sup>	All	0-12.00	\$66.00 per credit hour
		12.01+	\$792.00 flat rate
Off-Campus <sup>3</sup>	All	0-12.00	\$45.00 per credit hour
		12.01+	\$540.00 flat rate

<sup>1</sup>The semester-hourly rate for the first five credits is 1/6th of the full-fee amount rounded to two decimals. Rounding rule is: if .xx5 or more, round up, if less than .xx5 round down. The hourly rate for 5.01-5.99 credits is the difference between the full amount and the amount assessed for five credits. For summer the hourly rate is 1/5 the full fee amount up to 5 credits.

<sup>2</sup> Comprised of: Construction Fee \$15.00; Edwards Campus Student Union Fee \$6.00; Campus Fee \$45.00.

<sup>3</sup>Applies to all coursework excluding those with Lawrence, Edwards, or Medical Center Campus locations.

## 2.4 Composition of the Full Lawrence Campus Fee

<b>Fee Name</b>	<b>Fall / Spring</b>	<b>Summer</b>
<b>Student Health Fee</b>		
Student Health Operating	\$124.45	\$72.15
Counseling & Psychological Services	\$27.40	\$15.90
Bert Nash	\$1.60	\$0.80
Facility, Maintenance & Equipment	\$3.50	\$2.05
<b>Student Recreation &amp; Fitness Center Fee</b>		
Recreation Services Operating	\$44.00	\$22.00
Facility Maintenance & Repair	\$2.50	\$1.25
Sports Clubs	\$4.00	\$2.00
Recreation Center Expansion Bond	\$12.00	\$6.00
Student Union Building Fee	\$41.00	\$20.50
Student Union Renovation Fee	\$18.70	\$9.35
Student Senate Activity Fee	\$14.15	\$7.05
Kansas Athletics Fee	\$7.00	\$3.50
Educational Opportunity Fee	\$5.75	\$2.85
Supportive Services Fee	\$2.25	\$1.10
<b>Hilltop Child Development Center</b>		
Operating	\$1.20	\$0.60
Child Care Scholarships	\$1.50	\$0.75
Facility & Maintenance	\$0.50	\$0.25
<b>Campus Transportation Fee</b>		
Operating	\$52.05	\$26.00
Bus Procurement	\$25.85	\$12.90
SafeBus / SafeRide	\$16.30	\$8.15
<b>Campus Environmental Improvement Fee</b>		
Recycling	\$5.60	\$2.80
Renewable Energy & Sustainability	\$0.75	\$0.35
Legal Services for Students Fee	\$16.00	\$8.00
Newspaper Readership Program Fee	\$2.50	\$1.25
UDK Readership	\$2.50	\$1.25
<b>Office of Multicultural Affairs Fee</b>		
Multicultural Education Fund	\$0.90	\$0.45
Services, Operations & Programs	\$3.20	\$1.60
Facility Maintenance & Repair	\$1.00	\$0.50
Student Involvement and Leadership Center	\$2.80	\$1.40
Emily Taylor Center	\$1.80	\$0.90
Student Money Management	\$3.00	\$1.50
Student Union Activities Fee	\$5.25	\$2.65
KJHK Media Fee	\$4.00	\$2.00
<b>TOTAL FULL REQUIRED CAMPUS FEE:</b>	<b>\$455.00</b>	<b>\$239.80</b>

## 2.5 International Student Fee

Lawrence campus required international student fee: \$90.00 per enrolled student per term. This fee is non-refundable on or after the first day of classes.

## 2.6 Sponsored and Visiting International Student Fee

Lawrence campus required sponsored or visiting international student fee: \$250.00 per enrolled sponsored or visiting international student per term. This fee is non-refundable on or after the first day of classes. Sponsored students are assessed the \$60.00 International Student Fee in addition to the Sponsored and Visiting International Student Fee.

## 2.7 Transportation Fee for International Students (Optional)

International Student Services fee of \$65.00 will be assessed to international students who pre-register for transportation from MCI airport in Kansas City, MO to the Lawrence Campus. This pre-registration is made through International Student Services. This fee will start being assessed during the spring 2016 semester.

## 2.8 Field Camp Fees (Summer session only)

Field-camp fees are non-refundable once camp has started.

Course	Field Camp Fee
Geology 360 Field Investigation	\$150.00
Geology 560 Introductory Field Geology	\$200.00
Geology 561 Field Geology	\$200.00
Geography 714 Field Experience	\$275.00
Biology 418 Field Herpetology	\$450.00
Anthropology 418/889 Field Work: Archaeology	\$1,265.00

## 3.0 Staff Tuition Rates

Detailed information about staff tuition and fee adjustments formerly was incorporated into the Comprehensive Fee Schedule. The policy on staff and staff dependent tuition rates is available in the online [KU Policy Library](#).

## 3.1 Graduate Teaching Assistants

Applicable tuition, including Course Fees, is waived by percentage indicated below. If the student is eligible for staff rates, these will be assessed before applying the tuition waiver. All other appropriate fees are assessed when applicable. For eligible students, the University will pay up to three hours of required campus fees based on percentage indicated below. Information on eligibility requirements is available in the online [KU Policy Library](#).

Staff Appointment	Percentage of Tuition and Course Fees Paid
40-99%	100%
30-39%	75%
20-29%	50%
10-19%	25%

#### 4.0 Late Payment and Enrollment-Related Fees

The Comprehensive Fee Schedule formerly incorporated detailed information regarding late payment and enrollment-related fees. More detailed information on fee policy is available in the online [KU Policy Library](#).

Fee Name and Description	Amount
<p><b>Late Payment Fee</b> Assessed each month for any unpaid tuition and fee balance for two consecutive months. – If unpaid balance remains after two months, the late payment fee will default to 1.5% of the total unpaid “tuition and related fees” balance owed beginning with the third month.</p>	<p>Fall/Spring \$100.00 Summer \$ 50.00</p>
<p><b>Late Enrollment Fee</b> The late enrollment fee is assessed once per semester/term in the following circumstances:</p> <ul style="list-style-type: none"> <li>- The enrollment is the initial enrollment in the term; and,</li> <li>- The enrollment is initiated at 12:00a.m. or later of the first published day of the term (fall/spring/summer) or the published start date of the course, whichever is later.</li> </ul>	<p>Fall/Spring \$150.00 Summer \$ 75.00</p>
<p><b>Deferred Payments</b> For awarded financial aid, but not disbursed by the fee payment due date. The Office of Student Financial Aid Director or designee may defer payment of tuition and fees for a financial aid recipient. A student may request a deferment when financial aid has been awarded, but has not disbursed.</p>	<p>\$50.00 deferment fee may be assessed.</p>

#### 5.0 Miscellaneous Administrative Fees

##### 5.1 Returned Check Fee

Each check returned to the University is subject to a \$30.00 service charge. Future payments on an account that incurred such a charge must be made by cash, cashier’s check, or money order.

##### 5.2 Admission Application Fees (not refundable and not applicable to tuition or other fees)

Application Fee	Fee Amount
Application for undergraduate admission	\$40.00
Application for undergraduate admission for international students	\$85.00
Application for admission to Applied English Center	\$85.00
Application fee if applying to the PharmD program: School of Pharmacy (Doctor of Pharmacy)	\$90.00

### 5.3 Application for Admission to Post-baccalaureate Degree Programs:

Admission Type	Fee Amount
Degree-seeking Domestic application	\$65.00
Degree-seeking International application	\$85.00
Non-degree-seeking application (domestic and international)	\$30.00
Readmission application	\$20.00
Easy Admit*	\$10.00
Law School	\$55.00

\*Applicants should check with their department or the Graduate Admissions Office to see if they qualify for the Easy Admit category.

### 5.4 Enrollment Deposits/Tuition Fee Deposit (applicable toward student tuition, nonrefundable and required upon notification of acceptance)

Professional School	Deposit Amount
School of Law (\$250.00 due April 15 & \$250.00 due June 15)	\$500.00
School of Social Welfare, Graduate Program - Only the MSW Program \$47 is applied to tuition. \$3.00 is an on-line processing fee. (all non-refundable)	\$50.00

### 5.5 Enrollment Deposit for Freshmen and New Student Fee for Transfers

A \$215.00 enrollment deposit is required for new freshmen (excluding international students). This deposit is to cover orientation, first-year programming, the KU Card, and retention related services. All or a portion of this fee is refundable prior to published deadlines.

For transfer students, a \$165.00 new student fee will be assessed upon enrollment. This new student fee covers orientation, first-year programming and the KU Card.

Deadlines and additional information can be found at: [Enrollment Deposit and New Student Fee](#)

### 5.6 Department Credit Fees

Department Fee	Fee Amount
Department Retroactive Credit Fee	\$50.00
Department Credit by Examination	\$50.00

### 5.7 Fees for Excessive Use of Course Materials

Students are required to reimburse the University for the cost of (a) excess breakage and waste of materials and (b) materials used in excess of those required for completion of course works.

## 5.8 Department Cost-recovery Fees

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, career services user fees, building use fees, academic transcripts, etc.) not explicitly identified herein will be priced at an amount that approximates actual cost. As specified in the University Business Procedure Guide, campus administrative procedures are to be followed for approval and collection of these charges.

## 5.9 KU Card Fees

KU Card	Fee	Starting Spring 2016
For Initial issue, may be assessed and paid via the New Student Fee. See paragraph 5.5 for details.	\$10.00	\$15.00
For Replacement	\$20.00	\$20.00
For a copy of digitized photo	\$3.00	\$3.00

## 5.10 Diploma Replacement Fee\*

The sale of information via a University replacement diploma, provided upon request and for a fee. Up to one year after graduation, the original diploma is provided by the University of Kansas for pick up by the student. If one year has elapsed from the graduation date, a replacement diploma fee will be assessed for diploma requests.

	US Mail	US Mail Certified	International Mail	Optional Federal Express For China Delivery	Pick-up
Original Diploma	\$10.00	\$15.00	\$25.00	\$96.00	No charge
Replacement Diploma	\$20.00	\$25.00	\$35.00	\$116.00	\$10.00
Addtl to same address	\$20.00	\$25.00	\$35.00	\$116.00	

\*Total includes diploma cost and processing fee.

## 5.11 Academic Transcripts, Certifications, Statement of Degree, and Statement of Forthcoming Degree

The sale of information via University academic transcript, certification document, Statement of Degree and Statement of Forthcoming Degree will be provided upon request and for a fee. See the Office of the University Registrar website: [Office of the University Registrar](#).

## 5.12 Study Abroad / Consortium Administration Fee (Paid to Office of the University Registrar)

\$40.00 per term

## 5.13 Use of University Classrooms and Auditoria

Internal rates are assessed to events sponsored by a registered organization, academic department, or other campus unit that are open only to the KU community (including faculty, staff, and students).

External rates are assessed to events that are 1) Open to the general public, open to invited guests or registered participants, and the KU community, regardless of the sponsoring organization or individual; or 2) Any event that is sponsored by an organization that is not a registered student organization, academic department, or other campus unit. Contact the Student Involvement and Leadership Center for a complete listing of registered student organizations or to apply for registration.

For more information and specific costs, at the Lawrence Campus, please contact the Office of Public Affairs - Ceremonies and Special Events (<http://publicaffairs.ku.edu/events>). For the Edwards Campus information and specific costs please contact the Administrative and Conference Events Office (<http://edwardscampus.ku.edu/conference-center-and-event-space>).

**5.14 Code of Student Rights and Responsibilities Violations**

Code of Student Rights and Responsibilities Violations: When appropriate and in accordance with the Code of Student Rights and Responsibilities, students may be assessed fines or restitution if found in violation of the Code through a University sanctioned discipline process. Fines and restitution vary and are based upon the nature of the violation. As part of the sanction, students may be assessed a fee for participation in an educational program associated with the violation.

**5.15 School of Education - Transcript Analysis, Licensure Review & Teacher Work Sample Scoring Fee**

Analysis of non-KU transcripts: \$30.00. Added endorsement review of non-KU transcripts for Kansas practicing professionals: \$20.00. Transcript analysis and licensure reviews for current KU students or KU alumni are free. Analysis of foreign transcripts: contact the School of Education.

Teacher Work Sample Scoring Fee: \$60.00. This is a one-time fee for School of Education Students who are completing their Student Teaching courses for the Kansas Performance Teaching Portfolio. For students enrolled in SPED 739 the fee will be assessed as \$30 each time the student enrolls in the course. This fee is assessed as indicated on the following courses

C&T 495	\$60.00
C&T 598	\$60.00
HSES 501	\$60.00
MEMT 499	\$60.00
SPED 439	\$60.00
SPED 739	\$30.00
VAE 500	\$60.00

**5.16 College of Liberal Arts & Science - Lab Fees**

Department	Fee Amount
Chemistry	\$25.00 per credit hour
Biology	\$25.00 per credit hour
Physics	\$40.00 per lab
Geography	\$40.00 per lab
Geology	\$40.00 per lab

**5.17 Contracts and Compensatory Charge**

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized.

## 6.0 Watkins Health Services

Watkins Health Services (WHS) is located on campus in Watkins Memorial Health Center. Services include general medicine, gynecology, allergy injections, immunizations, Study/Travel Abroad clinic, massage therapy, 24-hour nurse helpline, laboratory, pharmacy, and radiology. WHS also provides health promotion through the Health Education Resource Office (HERO). By paying the Lawrence-required campus fees, some services are offered at no additional cost (ex: most Physician and Nurse Practitioner visits). There are charges for procedures and ancillary services (ex: laboratory tests, pharmacy).

### 6.1 Health Insurance for International Students

Required Health Insurance: All International students are required to carry health insurance. Minimal levels are established each year. Information on insurance policies and information on the purchase of such policies is available through the Office of International Student Services and Watkins Health Services. Those students not carrying such insurance will be required to purchase the Kansas Board of Regents insurance plan at the following rates:

Semester	Fee Amount
Fall International Insurance	\$580.00
Spring International Insurance	\$580.00
Summer International Insurance	\$232.00

## 7.0 Library Constraints and Penalties

When appropriate and in accordance with the University-approved Library Access Policy, library borrowers will be assessed overdue fines for late return of library materials or equipment, charges for damaged materials or equipment, and replacement costs for lost (non-returned) materials and equipment, each including a service fee. The Comprehensive Fee Schedule formerly incorporated detailed information on Library fees, fines, and other replacement costs. This information is currently available by visiting the Library's website: [KU Libraries](#).

## 8.0 Parking Fees and Fines

The Comprehensive Fee Schedule formerly incorporated detailed information on Parking fees and fines at the University of Kansas. This information is currently available by visiting the Parking Department website: [KU Parking & Transit](#).

## 9.0 Student Housing (Lawrence Campus)

The Comprehensive Fee Schedule formerly incorporated detailed information on Student Housing at the University of Kansas. This information is made available by visiting the Department of Student Housing website: [KU Department of Student Housing](#).

## 10.0 Hilltop Child Development Program

The Comprehensive Fee Schedule formerly incorporated detailed information on the Hilltop Child Development program at the University of Kansas. This information is made available by visiting their website: [Hilltop Child Development Center](#).



\*\*\*\*\*Section 2\*\*\*\*\*

**Medical Center Campuses  
Kansas City, Wichita, Salina**

**11.0 Medical Center**

**11.1 Medical Center Tuition Rates**

<b>Student Type</b>	<b>Tuition Category</b>	<b>Resident Rate</b>	<b>Non-Resident</b>
Medical School Rate	Flat Rate (Annual)	\$35,378.91	\$62,638.70
	Flat Rate (Semi-Annual)	\$17,689.46	\$31,319.35
	Clinical Hour (per credit)*	\$717.53	\$1,434.76
Non-Medical School Rate	Undergraduate (per credit)	\$319.46	\$832.07
	Graduate (per credit)	\$393.23	\$924.00

\*Medical students enrolling in electives after May of their graduation year will be charged at the clinical rate (or full semester tuition whichever is less).

**11.2 On-line Course (World Wide Web) Tuition**

<b>Tuition Category</b>	<b>Resident Rate</b>	<b>E-Learning Fee</b>	<b>Total</b>
Undergraduate (per credit)	\$319.46	\$80.00	\$399.46
Graduate (per credit)	\$393.23	\$100.00	\$493.23

Students enrolled in an on-line course (World Wide Web) are assessed the resident tuition rate and e-learning fee according to their student level (i.e. undergraduate or graduate), regardless of the course level.

**12.0 Medical School Tuition**

**12.1 Medical School Semester Tuition Rates**

Medical School tuition is assessed semi-annually in the fall and spring semesters for any enrollment regardless of credit hour load. Students are assessed eight semesters of tuition regardless if the MD requirements are completed in fewer than eight semesters. Students enrolling in electives after May of their graduation year and/or after completion of the requirements for the MD degree will be charged at the Clinical Hour Rate (or full semester tuition whichever is less).

**12.2 Unsatisfactory Academic Performance**

	<b>Resident Rate</b>	<b>Non-Resident Rate</b>
Summer Remediation*	\$475.84	\$842.49
NET (Non-Evaluated)	\$8,676.26	\$15,361.40

### \*Year 1 and Year 2 Summer Remediation Enrollment

Students who repeat a course during the summer will be charged the summer remediation rate.

Students who fail a National Board of Medical Examiners exam and will only enroll in a board review program for the semester will be enrolled in at least 1 credit hour at KUMC and be charged at the Summer Remediation rate.

Students whose enrollment exceeds eight semesters will be charged full semester tuition and fees when the enrollment is due to unsatisfactory academic performance that has not been remediated.

### Non-Evaluated Track (NET) Category

During Phase I of the curriculum, the Academic Committee may assign a student to the NET Program. Students will be charged ½ semi-annual tuition, plus full campus fees for each semester in which they are enrolled in the NET Program.

### 12.3 Medical Student Withdrawal

If a medical student withdraws from the MD program, tuition is adjusted according to the refund schedule published in the [Medical School Tuition and Fees Policy](#) on the Medical School website.

### 12.4 Combined MD/PhD Program

Students accepted into the official MD/Ph.D. Combined-Degree Program will be assessed graduate tuition and fees according to their hours of enrollment during each semesters of their Ph.D. enrollment phase. During their Ph.D. phase, they will be subject to the graduate school calendar (e.g. refunds, drops, adds, late fees, etc.). During their medical school phase, they will be assessed medical school tuition and fees. If a student withdraws or is separated from the MD/Ph.D. program, the student shall pay to the University the total amount of tuition plus interest charges that the student otherwise would have paid as outlined in the student's MD/Ph.D. Discontinuation Agreement.

### 13.0 Fees

The following course fees, in addition to the tuition rates indicated above, are assessed per credit hour.

#### 13.1 Course Fees

Course	2016-2017	2017-2018	2018-2019
Nurse Anesthesia - all KUMC courses	243.00	249.10	258.05
Occupational Therapy	121.55	124.60	129.05
Physical Therapy	121.55	124.60	129.05
School of Nursing Undergraduate	33.25	34.07	35.30
School of Nursing Graduate	144.10	147.69	153.00
Health Professions	55.45	56.83	58.90

#### 13.2 e-Learning Fees

In addition to regular tuition and course fees, students enrolled in on-line courses at KUMC will be charged the e-Learning Fee below. The e-Learning fee is assessed per credit hour.

Program	2016-2017
e-Learning Fee - Undergraduates	\$80.00
e-Learning Fee - Graduates	\$100.00

### 13.3 Exchange and Consortium Fees

The following exchange/consortium course fees, assessed per credit hour, are a combination of tuition and associated university fees such as technology, library, or application fees.

Course	2016-2017
Great Plains Consortium Course Fee	\$545.00
Nursing Education Exchange (NEXUS) Course Fee	\$775.00

### 13.4 Medical Center International Student Fee

Required Fee	Amount
Per semester for students on an F1 Visa Non-refundable on or after the first day of classes	\$50.00

### 14.0 Required campus fees for the Medical Center Campus

Lawrence classes offered at KUMC will be assessed KUMC campus fees instead of the Lawrence fees. KUMC does not have a summer campus fee. The spring fee covers services beginning January 1 through June 30 and the fall fee covers services beginning July 1 through December 31.

	Summer 2016 (incoming students only)*	Fall 2016 All Students	Spring 2017 All Students	Summer 2017 (incoming students only)*
<b>Kansas City Fees</b>				
Disability Insurance Fee	NA	\$9.84	\$9.84	NA
Counseling and Educational Support Fee	\$25.75	\$93.30	\$93.30	\$31.10
Fitness Center	NA	\$75.52	\$75.52	NA
Library	NA	\$63.35	\$63.35	NA
Student Activity	NA	\$5.46	\$5.46	NA
Student Governing Council Fee	NA	\$6.37	\$6.37	NA
Student Health	\$30.90	\$113.60	\$113.60	\$30.90
Student Life	NA	\$39.79	\$39.79	NA
Students Records Maintenance	NA	\$8.84	\$8.84	NA
<b>Total</b>	<b>\$56.65</b>	<b>\$416.07</b>	<b>\$416.07</b>	<b>\$62.00</b>

\*Summer 2016 fees will only be assessed to students who will be starting at KUMC in the summer 2016.

	Summer 2016 (incoming students only)*	Fall 2016 All Students	Spring 2017 All Students	Summer 2017 (incoming students only)*
<b>Salina Fees</b>				
Disability Insurance Fee	NA	\$9.84	\$9.84	NA
Counseling and Educational Support Fee	\$25.75	\$93.30	\$93.30	\$31.10
Fitness Center	NA	\$75.52	\$75.52	NA
Library	NA	\$63.35	\$63.35	NA
Student Activity	NA	\$5.46	\$5.46	NA
Student Governing Council Fee	NA	\$6.37	\$6.37	NA
Student Health	\$30.90	\$113.60	\$113.60	\$30.90
Student Life	NA	\$39.79	\$39.79	NA
Students Records Maintenance	NA	\$8.84	\$8.84	NA
<b>Total</b>	<b>\$56.65</b>	<b>\$416.07</b>	<b>\$416.07</b>	<b>\$62.00</b>

\*Summer 2016 fees will only be assessed to students who will be starting at KUMC in the summer 2016.

	Summer 2016 (incoming students only)*	Fall 2016 All Students	Spring 2017 All Students	Summer 2017 (incoming students only)*
<b>Wichita Fees</b>				
Disability Insurance Fee	NA	\$9.84	\$9.84	NA
Counseling and Educational Support Fee	\$25.75	\$93.30	\$93.30	\$31.10
Library	NA	\$63.35	\$63.35	NA
Student Activity	NA	\$5.46	\$5.46	NA
Student Governing Council Fee	NA	\$6.37	\$6.37	NA
Student Health	\$30.90	\$113.60	\$113.60	\$30.90
Student Life	NA	\$39.79	\$39.79	NA
Students Records Maintenance	NA	\$8.84	\$8.84	NA
<b>Total</b>	<b>\$53.65</b>	<b>\$340.55</b>	<b>\$340.55</b>	<b>\$62.00</b>

\*Summer 2016 fees will only be assessed to students who will be starting at KUMC in the summer 2016.

Visiting Student Fees and pre-matriculation Medical Student Fees		Visiting Students in Wichita
Fitness Center	\$8.00	NA
Library	\$5.00	\$5.00
Student Activity	\$2.00	\$2.00
Student Governing Council Fee	\$2.00	\$2.00
Student Health	\$8.00	\$8.00
Student Life	\$5.00	\$5.00
Counseling and Educational Support	\$8.00	\$8.00
Tuition	\$25.00	\$25.00
<b>Total</b>	<b>\$63.00</b>	<b>\$55.00</b>

KUCCNP (Community College Concurrent Enrollment - School of Nursing Only)	Fall 2016	Spring 2017	Summer 2017
Student Records Maintenance	8.84	8.84	NA
Library	63.35	63.35	NA
<b>Total</b>	<b>72.19</b>	<b>72.19</b>	<b>NA</b>

Online Students (Excluding KUCCNP students above)	Fall 2016	Spring 2017	Summer 2016
Student Health*	\$38.63	\$38.63	NA
Students Records Maintenance	\$8.84	\$8.84	NA
Library	\$63.35	\$63.35	NA
Counseling and Educational Support Fee	\$93.30	\$93.30	NA
<b>Total</b>	<b>\$204.12</b>	<b>\$204.12</b>	<b>NA</b>

\*Online students in the School of Nursing pay the Student Health Fee.

\*Wichita MPH students will be charged the same Student Health Fee as on-line students.

### 15.0 Students Assessed Program Fee for each Consecutive Semester Enrolled

Certificate Program	Program Fee
Diagnostic Cardiac Sonography (5 semesters)	\$2,800.00
Advanced Cardiovascular Technology (5 semesters)	\$2,800.00
Nuclear Medicine (3 semesters)	\$2,000.00
Diagnostic Ultrasound and Vascular Technology (5 semesters)	\$1,300.00
Research Clinical Trail Coordinator (3 semesters)	\$500.00

Certificate students are assessed the semester campus fees equivalent to an undergraduate student as outlined in paragraph 14.

### 15.1 Students Assessed One-Time Program Fee

Program	Program Fee
Statistics	\$ 1,500.00
Statistical Applications	\$ 1,200.00

Statistics and Statistical Applications students will be charged this one time program fee in addition to standard graduate tuition credit hour and fee charges as outlined in paragraphs 11.1 and 14.

### 16.0 Application Fees

Application Fee	Fee Amount
In-state - School of Medicine	No charge
Out-of-state - School of Medicine	\$50.00
Degree seeking undergraduate and graduate programs in the school of Health Professions	\$75.00
Degree seeking undergraduate and graduate programs in the school of Medicine Graduate Program	\$60.00
Degree seeking undergraduate and graduate programs in the Schools of Nursing	\$75.00
Non-degree seeking graduate programs	\$60.00

### 17.0 Tuition and Fee Deposit (Required upon notification of acceptance and applicable towards tuition and fees)

School	Fee Amount
School of Medicine - MD Program (refundable if applicant withdraws before May 15)	\$50.00
Physical Therapy (non-refundable)	\$400.00
Occupational Therapy (non-refundable)	\$400.00
Nurse Anesthesia (non-refundable)	\$1,500.00
Clinical Laboratory Sciences (non-refundable)	\$100.00
Molecular Biotechnology (non-refundable)	\$250.00
Nursing Graduate (non-refundable)	\$400.00
Nursing Undergraduate (non-refundable)	\$200.00

## 18.0 Late Payment and Enrollment-Related Fees

The Comprehensive Fee Schedule formerly incorporated detailed information regarding late payment and enrollment-related fees. More detailed information on fee policy is available in the online [KU Policy Library](#).

Fee Name and Description	Amount
<b>Late Payment Fee</b> <ul style="list-style-type: none"> <li>- Assessed each month for any unpaid tuition and fee balance for two consecutive months.</li> <li>- If unpaid balance remains after two months, the late payment fee will default to 1.5% of the total unpaid "tuition and related fees" balance owed beginning with the third month.</li> </ul>	Fall/Spring \$100.00 Summer \$50.00
<b>Late Enrollment Fee</b> The late enrollment fee is assessed once per semester/term in the following circumstances: <ul style="list-style-type: none"> <li>- The enrolment is the initial enrollment in the term; and,</li> <li>- The enrollment is initiated at 12:00a.m. or later of the first published day of the term (fall/spring/summer) or the published start date of the course, whichever is later.</li> </ul>	Fall/Spring \$150.00 Summer \$75.00
<b>Deferred Payments</b> <ul style="list-style-type: none"> <li>- For awarded financial aid, but not disbursed by the fee payment due date. The Office of Student Financial Aid Director of designee may defer payment of tuition and fees for a financial aid recipient.</li> <li>- A student may request a deferment when financial aid has been awarded, but has not disbursed.</li> </ul>	\$50.00 deferment fee may be assessed

## 19.0 Staff Tuition Rates

Detailed information about staff tuition and fee adjustments formerly was incorporated into the Comprehensive Fee Schedule. The policy on staff and staff dependent tuition rates is available in the online [KU Policy Library](#).

## 19.1 Graduate Teaching Assistants

Applicable tuition, including Course Fees, is waived by percentage indicated below. If the student is eligible for staff rates, these will be assessed before applying the tuition waiver. All other appropriate fees are assessed when applicable. For eligible students, the University will pay up to three hours of required campus fees based on percentage indicated below. Information on eligibility requirements is available in the online [KU Policy Library](#).

Staff Appointment	Percentage of Tuition and Course Fees Paid
40-99%	100%
30-39%	75%
20-29%	50%
10-19%	25%

## 20.0 Parking Fees and Fines

The Comprehensive Fee Schedule formerly incorporated detailed information on Parking. This information is made available via KU Medical Center website [KU Medical Center Parking Services](#).

## 21.0 Miscellaneous Fees

### 21.1 Department Cost-Recovery Fees

Fee Type	Fee Amount
KUMC card initial	No Charge
KUMC card replacement (lost card only)	\$20.00
Diploma or Certificate replacement fee - Pick-up	\$10.00
Diploma or Certificate mailing fee - Domestic Regular Mail	\$20.00
Diploma or Certificate mailing fee - Domestic Certified	\$15.00
Diploma or Certificate mailing fee - Non-domestic Registered	\$25.00
Diploma or Certificate Mailing Fee - Certified International Mail	\$35.00
E-transcript (National Student Clearinghouse) Fee	\$2.75
<b>Express Verifications of Services</b>	
Same day service-Domestic mail and/or Fax	\$15.00
Same day service-Federal Express Overnight	\$35.00
Same day service-Federal Express Overnight International	\$45.00
Fax Charge	\$5.00
Priority Mail Shipping with Delivery Confirmation	\$7.00
Federal Express Shipping Overnight	\$15.00
Federal Express Shipping International	\$25.00

The sale of information via University certification document will be provided upon request and for a fee.

### 21.2 Technology Reactivation Fees

Description of Fee	Amount
<ul style="list-style-type: none"> <li>- Students who are not enrolled by noon on the first day of classes may have access to campus technology revoked.</li> <li>- Fee to regain access to campus systems</li> </ul>	\$150.00



### 21.3 Reactivation Fee

Description of Fee	Amount
<ul style="list-style-type: none"> <li>- Students who are not continuously enrolled for every Fall and Spring semester, will be discontinued.</li> <li>- Students who are discontinued must submit a reactivation form.</li> <li>- If a student has not enrolled in over a year, their eligibility to have their status re-activated will be verified with their academic department by the Office of the Registrar.</li> <li>- Students may be required to re-apply for admission to their program.</li> </ul>	\$50.00

### 21.4 Library Constraints and Penalties

When appropriate and in accordance with the University-approved Library Access Policy, library borrowers will be assessed overdue fines for late return of library materials or equipment, charges for damaged materials or equipment, and replacement costs for lost (non-returned) materials and equipment, each including a service fee. The Comprehensive Fee Schedule formerly incorporated detailed information on Library fees, fines, and other replacement costs. This information is currently available by visiting the Library’s website: [KU Medical Center Library](#)

### 21.5 Individual Class Fees

Department / Class Fee	Fee Amount
<b>Molecular Biotechnology</b>	
CLS 711	\$250.00
CLS 721	\$250.00
<b>School of Nursing</b>	
NURS 345	\$550.00

### 21.6 Step 1 Board Prep

\$50.00 (CORE 800)

### 23.0 National Board of Medical Examiners Assessment Fee

\$50.00 (CORE 835)

### 22.0 Student Access to Educational Records

Copy of educational records requested by the student will be subject to a copying fee of \$0.25 -cents per page, except for academic transcripts.

### 25.0 Returned Check Fee

Each check returned to the university is subject to a \$30.00 service charge.

**End of Document**

# **Kansas State University**

**KANSAS STATE UNIVERSITY – MANHATTAN  
COMPREHENSIVE FEE SCHEDULE  
Effective 2016 Fall Term**

(In accordance with Board of Regents' minutes through June 30, 2016)

**I. FALL/SPRING/SUMMER TERMS**

<b>Tuition</b> (based on course level)	<b>Resident</b>	<b>Non-Resident</b>
Undergraduate (per credit hour)	\$ 300.40 <sup>a</sup>	\$ 797.10
Graduate (per credit hour)	\$ 402.90 <sup>a</sup>	\$ 909.50
Veterinary Medicine (per credit hour)	\$ 562.80	\$ 1,276.20
English Language Program (per credit hour)	\$ 300.40	\$ 397.10
Note: A \$13.40 per credit hour college instructional support allocation is included in tuition rates.		

<b>Fall/Spring Campus Privilege Fee Rates<sup>b, c</sup></b>	
1 <sup>st</sup> hour (per credit hour)	\$ 100.75
2 <sup>nd</sup> through 11 <sup>th</sup> hour (per credit hour)	\$ 30.00
Maximum fee for 12 hours or more	\$ 430.75

<b>Summer Campus Privilege Fee Rates<sup>b, c</sup></b>	
1 <sup>st</sup> hour (per credit hour)	\$ 50.20
2 <sup>nd</sup> through 5 <sup>th</sup> hour (per credit hour)	\$ 22.60
Maximum fee for 6 hours or more	\$ 163.20

<sup>a</sup>Employees (as defined in Section XVIII) are assessed resident tuition.

<sup>b</sup>Students enrolled in a spring term but not attending summer term may access Lafene Health Center services during the summer by paying the health privilege fee assessed a summer student enrolled in 6 or more credit hours, due prior to receiving services. A student who has paid the health privilege fee in a current term may elect to provide his/her non-student spouse with health service eligibility by paying the health privilege fee assessed a full-time student, as defined by the university, for the fall and spring terms or the summer term fee defined above. This fee is also due prior to receiving services. These special, health-service fees do not include the use of University Counseling Services. Full-time employees of Kansas State University enrolled in courses may elect to not pay the health services portion of the campus privilege fee and, therefore, not be eligible for Lafene Health Center services.

<sup>c</sup>Students only enrolled in on-campus courses held more than 30 miles from campus and residing outside of a 30-mile radius of the KSU-Manhattan campus during that term are exempt from all campus privilege fees.

**II. FACULTY SALARY TUITION SURCHARGE FOR COURSES IN:**

College of Business Administration (per credit hour)	\$ 50.00
College of Engineering (per credit hour)	\$ 65.00

**III. SPECIAL FEES (EQUIPMENT AND OTHER FEES) FOR COURSES IN:**

College of Agriculture (per credit hour)	\$ 20.00
College of Architecture, Planning and Design (per credit hour)	\$ 40.00
College of Arts and Sciences (per credit hour)	\$ 16.70
College of Engineering (per credit hour)	\$ 19.00
College of Human Ecology (per credit hour)	\$ 20.00
English Language Program (per credit hour)	\$ 15.00
Global Campus on-campus summer and intersession courses (per credit hour)	\$ 12.00

**IV. COLLEGE OF BUSINESS ADMINISTRATION CAREER DEVELOPMENT FEE**

1 <sup>st</sup> through 11 <sup>th</sup> credit hour (per credit hour, all enrolled hours in any curriculum)	\$ 8.34
Maximum fee for 12 or more credit hours	\$ 100.00
Note: College of Business Administration undergraduate degree seeking students will be charged this fee for a maximum of 10 semesters of full-time equivalent study. Students enrolled in the Online General Business Degree Completion program will not be charged this fee. Refunds will not be issued for changes in academic programs after the 20 <sup>th</sup> day of classes for a term (Fall and Spring terms only). This fee funds the Career Development office and its programming in the College of Business.	

**V. OFF-CAMPUS COURSES ENROLLED THROUGH KANSAS STATE UNIVERSITY GLOBAL CAMPUS<sup>d,e</sup>**

<b>Tuition</b> (based on course level)	
Undergraduate (per credit hour)	\$ 424.30
Graduate (per credit hour)	\$ 551.60
Veterinary Medicine (per credit hour)	\$ 711.50
Note: A \$13.40 per credit hour college instructional support allocation is included in tuition rates.	
Non-Credit Option	Lowest advertised resident tuition rate per credit hour.
Specialized Programs	Specific tuition rates vary by cohort group (e.g. Certificate of Personal Financial Planning, Data Analytics Graduate Certificate, Master of Agribusiness, Master of Industrial and Organizational Psychology and Professional Master of Business Administration).

<b>Fees</b>		
All items from Sections II and III apply except College of Arts and Sciences and English Language Program special fees.		
College Distance Course Fees	College of Agriculture (per credit hour)	\$ 70.00
	College of Arts and Sciences (per credit hour)	\$ 15.00
	College of Business Administration (per 3 credit hour course)	\$ 200.00
	College of Engineering (per credit hour)	\$ 190.40
	College of Human Ecology (per credit hour)	\$ 55.00
	College of Veterinary Medicine (per credit hour)	\$ 70.00
Program Distance Fee	Students enrolled in the Food Science graduate program are assessed \$500 per semester.	
Course Charge	An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, distance education fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.	

<sup>d</sup>Off-campus courses administered by Kansas State University Global Campus and offered at U.S.D. 378 and 383 facilities or through consortiums (i.e. Great Plains IDEA) may be assessed a tuition rate that differs from the standard tuition rate.

<sup>e</sup>Fee waivers and/or adjustments will be approved if state authorization requires.

**VI. CONFERENCES AND NON-CREDIT PROGRAMS**

Vary to correspond with direct costs.

**VII. FIELD CAMPS**

Students enrolled in on-campus courses consisting primarily of field projects that require travel to and overnight stay at the field site will be charged an additional fee that approximates the direct cost of travel and subsistence.

**VIII. APPLICATION PROCESSING FEES** (not subject to refund)

Application for first-time domestic admission to undergraduate program	\$ 40.00
Application for admission of international students, including incoming Study Abroad students, to undergraduate program	\$ 80.00
Application for admission of U.S. citizens and permanent residents to graduate programs	\$ 65.00
Application for admission of international students to graduate programs	\$ 75.00
Application for admission to first professional program in Veterinary Medicine	\$ 50.00

**IX. VETERINARY MEDICINE COLLEGE ACCEPTANCE FEES**

Students entering the Veterinary Medicine professional program shall pay a fee deposit of \$500 upon acceptance of admission. This non-refundable fee will be applied to Fall term tuition and fees.

**X. CONTRACTS AND COMPENSATORY CHARGE**

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Compensatory or other charges to more nearly cover the actual cost of instruction are specifically authorized.

No tuition is charged to students enrolled in instructional programs for which the entire cost, including faculty, is furnished by governmental or private agencies. Students enrolled in such programs on campus must pay all required campus privilege fees.

**XI. SPECIAL HANDLING FEE FOR LATE ENROLLMENT** (not subject to refund)

Initial enrollment on or after the first day of the term	\$ 65.00
Note: Non-standard courses will be assessed the special handling fee if the initial enrollment is on or after the first day of the course. A special handling fee does not apply when adding courses to existing enrollments or to corrections of tuition assessments.	

**XII. PAYMENT OF TUITION AND FEES**

Statements are prepared as of the 15<sup>th</sup> of every month and the due date is the 15<sup>th</sup> of the following month (or the preceding business day if the 15<sup>th</sup> falls on a weekend or holiday). If the total balance due on each statement is not paid by the due date, there will be a Default Charge of 1.5% compounded monthly assessed on the amount billed but not paid. Due dates in August and January are extended past the 15<sup>th</sup> and will correspond with the start of the fall and spring terms.

Students who early enroll in courses for a term will have their tuition/fees on the following monthly statements:

<b>Term</b>	Fall	Spring	Summer
<b>Bill Date</b>	July 15	December 15	May 15

Students may be eligible for a deferment of tuition and fees when they have met certain guidelines as authorized by the Kansas Board of Regents. Deferments provide eligible students with additional time to pay tuition and fees.

Following are the authorized categories for the suppression of the Default Charge (duration of suppression based on category):

- Students who have all financial aid application requirements and whose awards have been made by the June packaging date but whose aid has not been disbursed. The student must pay any amount of tuition and fees over and above the pending financial aid award.
- Graduate students on assistantship who will be receiving a university paycheck (GA, GRA, GTA).

- Military veterans eligible to receive monthly benefits from the U.S. government.
- International students awaiting funds from their home country.

In addition, a student may choose to sign up for a four-installment payment plan during fall and spring terms and a two-month installment plan during the summer term. There will be a \$45/fall term, \$45/spring term and \$24/summer term administrative fee for utilizing the installment plan. For more information, contact the Cashiers Office, 211 Anderson Hall, (785) 532-6317.

Student account credit balances of less than \$5.00 will be charged a “dormant account fee” of the amount of the credit balance when the account has been inactive for a period of one year.

### **XIII. RECORD AND ENROLLMENT HOLDS**

The university will withhold students’ records and deny future enrollment for non-payment of fees, loans and other appropriate charges and for non-return of university property.

### **XIV. INTERNATIONAL PROGRAMS**

Enrollment fee (per student, enrolled in a credit bearing program abroad)	\$ 25.00
SEVIS compliance fee for all students with an F or J visa (per term)	\$ 30.00
Study Abroad Program administrative fee	\$ 150.00
Group Study Abroad Program fee	Varies to correspond with direct costs
Global Campus Study Abroad coordination fee	\$ 25.00
United HealthCare Insurance premiums will be assessed each term for all enrolled students with an F or J visa. Completion of an online waiver through KSIS is required for students whose sponsorship includes health insurance, graduate with GTA/GRA insurance coverage, and for students who have found alternative, qualifying health insurance from another provider.	\$ 580.00 spring/fall
	\$ 232.00 summer
English Language Program application fee	\$ 80.00
English Language Program non-credit courses	Varies to correspond with direct costs
International admissions/materials special handling fee (FedEx)	\$ 50.00
International sponsored student fee (per student/per term)	\$ 200.00

### **XV. TESTING FEES**

An additional charge may be made for the administration of certain tests such as the College Level Examination Program (CLEP), Miller Analogies Test (MAT), Test of English as a Foreign Language (TOEFL), Foreign Language Proficiency test, correspondence tests, etc. These charges are posted in the various departments.

### **XVI. PARKING FEES**

Parking fees and fines are assessed as authorized by the Kansas Board of Regents and in accordance with K.S.A. 74-3209 through 74-3216, as amended.

**XVII. ADDITIONAL USE FEES**

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, building use fees) not explicitly identified herein will be priced at an amount that approximates actual cost. As specified in the Schedule of Charges maintained by the Division of Financial Services, campus administrative procedures are to be followed for approval and collection of these charges.

Kansas Open Records Act Fee	As filed with the Kansas Department of Administration
Copies of public documents	At cost
Laboratory courses	Cost of breakage and delinquent checkout fees
Interlibrary loan and other charges	As appropriate when authorized
Library misuse fees	As appropriate when authorized
Loans and related interest and charges	As appropriate when authorized
Rental and use fees for recreational equipment	As appropriate when authorized
Insufficient funds charge	\$30.00 per check/ACH
Check re-issuance charge	\$15.00 (if student requests a re-issuance of a check within 15 business days of its original issuance)
ROTC property	As appropriate when authorized
Student health services	As appropriate when authorized
Diploma replacement	\$20.00 per each replacement (\$25.00 with cover)
K-State student identification card	\$18.00
K- State student identification card replacement	\$20.00
K-State tuition installment payment plan	\$45.00/fall; \$45.00/spring; \$24.00/summer
Change of an established K-State eID	\$50.00
Transcript/enrollment verification/diploma special handling fees	\$10.00 Urgent Processing; \$8.00 Priority Mail; \$30.00 Priority Mail/International; \$25.00 Fed Ex-domestic; \$40.00 FedEx-international; \$5.00 fax
Transcript fee (non-currently enrolled students only)	\$15.00
Transcript fee (3 <sup>rd</sup> party)	\$20.00
Dormant account fee	As appropriate when authorized
Art material charge	TBD (amount that approximates the actual cost of supplies/materials used in select Art courses)
Thesis and dissertation copyright (optional)	\$55.00
Electronic Thesis, Dissertation and Report fee	\$100.00
Veterinary Medicine technology/material/note fee	\$450.00
Open/alternative textbook fee	\$10 per course that utilizes open/alternative textbooks

Students are required to reimburse the institution for the cost of a) excess breakage and wastage of materials and b) materials used in excess of those required for completion of course work.

**XVIII. ELIGIBILITY FOR RESIDENT TUITION**

**Residents.** Guidelines for the determination of residency for tuition purposes are set forth in Chapter II, Section B.6 Student Residency, Tuition/Fees, and Payments of the Kansas Board of Regents Policy Manual along with referenced Kansas Statutes and Administrative Regulations.

Current U.S. Armed Forces personnel (army, navy, marine corps, air force, coast guard, Kansas army or air national guard or any branch of the military reserves of the United States), veterans eligible for educational benefits under federal law, and the spouses or dependent children of such veterans or armed forces personnel are entitled to pay tuition and fees at the resident rate (K.A.R. 88-3-8). Verifying documentation is required. In addition, a veteran who was permanently stationed in Kansas during service in the armed forces or had established residency in Kansas prior to service in the armed forces, as well as the veteran's spouse or dependent children, is entitled to pay tuition and fees at the resident rate.

The following non-resident students are eligible to pay resident tuition while continuing to be classified as non-residents:

**Unclassified employees and university support staff of universities** under the Kansas Board of Regents working .40 FTE or more and graduate students working a combined .40 FTE (graduate assistant, graduate teaching assistant, graduate research assistant) during the periods below:

- For fall terms (employed September 1 through November 17)
- For spring terms (employed February 1 through April 17)
- For summer terms (employed the duration or employed from February 1 through April 17)
- For the term in which a graduate degree is awarded (Graduate School approval required if not employed full semester)

**Employees of the federal government** given adjunct appointments at Kansas State University or assigned to a ROTC unit at Kansas State University.

**Dependents.** Spouses and dependent children of full-time employees.

**Exchange students from Missouri.** Students eligible to pay resident fees at the University of Missouri who are enrolled in the following programs at Kansas State University: Bachelor of Architecture, Bachelor of Science in Architectural Engineering, Bachelor of Interior Architecture, Bachelor of Landscape Architecture, Master of Architecture, Master of Interior Architecture and Master of Landscape Architecture.

This privilege is granted in exchange for resident fees for Kansas students who enroll in certain programs in Missouri (subject to limitation arbitrated by Kansas Board of Regents and Missouri Board of Education).

**Kansas high school graduates.** Persons who are not domiciliary residents of the State, who have graduated from a high school accredited by the State Board of Education within six months of enrollment, who were domiciliary residents of the State at the time of graduation from high school or within 12 months prior to graduation from high school, and who are entitled to admission at a State educational institution pursuant to K.S.A. 72-116, and amendments thereto.

Kansas high school graduates, who attended an accredited Kansas high school for at least three years and who are either formally seeking legal immigrant status, or who are not eligible for resident tuition at any public postsecondary institution located in another state, may be eligible for resident tuition (KSA 76-131a).

**Recruited/transferred employee.** Persons who have been recruited to Kansas for full-time employment or transferred to a Kansas location within the last 12 months and their dependents. Self-employed persons and military personnel are not eligible for this resident tuition status.

## **XIX. REFUND POLICY**

The following table applies to students who completely withdraw from a term and to the reduction in tuition and fees for students who reduce their enrollment. Percentages and days are illustrated for full-term courses. Refunds for courses of less than a full term will be pro-rated based on the number of days in the course. Each course will be refunded separately from any other courses. If any refund percentage period ends on a weekend or university holiday, the percentage period will be extended to the next school day.

<b>Time of Withdrawal</b>	<b>Refund Percentage</b>
Through 21 <sup>st</sup> calendar day	100%
22 <sup>nd</sup> through 28 <sup>th</sup> calendar day	50%
After 28 <sup>th</sup> calendar day	No refund

Refunds will not be made until sufficient time has elapsed to ensure that fee payment checks have been honored by the bank, usually 15 business days after the student pays. Refunds generated entirely from dropped courses will not be issued during the first 20 days of course. Students who completely withdraw from a term lose access to all campus student services as of the date of withdrawal. Academic action taken after the last day of a term will not result in a refund.



Federal regulations may require students attending the university who receive federal forms of financial assistance under Title IV, and completely withdraw from the university, to be subject to a “return of Title IV aid” calculation which is different from the above refund percentages. Contact the Office of Student Financial Assistance, 104 Fairchild Hall, (785) 532-6420 for details.

### **Military**

For military students, in addition to university refund policy, as stated in Section XIX of the Comprehensive Fee Schedule, from the day when the class reaches 24% completion until the day it reaches 60% completion, one percent of the tuition assistance (TA) funds will be returned to the Department of Defense and the student’s personal account will be assessed the amount that is returned. Students who must report for active U.S. military duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official military documentation. Students who volunteer for military service will be subject to the university’s non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

### **Kansas State University Global Campus**

Some professional degree programs may have special refund policies that will be published in the program announcement. Refund policies for non-credit programs will be stated in the published announcement. A full refund will be made if the program is cancelled.

## **XX. HOUSING AND FOOD SERVICE RATES**

**Fall/Spring Terms** <sup>f, g, h, i, j</sup> Effective July 1, 2016

<b>Single Students Per Person</b> (room rate per semester)	
<b>Residence Halls</b>	
Traditional small single Boyd, Haymaker, Moore and Putnam	\$ 2,590.00
1 person inside cluster suite Boyd and Putnam	\$ 3,420.00
1 person by 1 person suite (bathroom in-between) Van Zile	\$ 3,485.00
1 person by 2 person suite (bathroom in-between) Van Zile	\$ 3,425.00
Traditional private single room Wefald	\$ 3,600.00
1 person private suite Van Zile	\$ 3,610.00
Marlatt	\$ 3,710.00
Traditional double Boyd, Ford, Haymaker, Moore and Putnam	\$ 2,350.00
Goodnow and Marlatt	\$ 2,450.00
Traditional private double room West	\$ 2,800.00
Wefald	\$ 3,200.00
2 person by 1 person suite (bathroom in-between) Van Zile	\$ 3,295.00
2 person by 2 person suite (bathroom in-between) Ford, Haymaker and Van Zile	\$ 3,240.00
Goodnow and Marlatt	\$ 3,340.00
2 person inside cluster suite Boyd and Putnam	\$ 3,335.00

2 person private suite Ford, Haymaker and Van Zile	\$ 3,385.00
Goodnow and Marlatt	\$ 3,485.00
West	\$ 3,835.00
Traditional triple Boyd and Putnam	\$ 2,350.00
3 person room with private unattached bathroom Ford and Haymaker	\$ 2,765.00
Goodnow and Marlatt	\$ 2,865.00
3 person inside cluster suite Boyd and Putnam	\$ 3,250.00
3 person private suite Boyd, Haymaker and Putnam	\$ 3,275.00
Goodnow and Marlatt	\$ 3,375.00
West	\$ 3,725.00
Traditional quad Boyd, Ford and Putnam	\$ 2,350.00
4 person private suite Ford and Haymaker	\$ 3,020.00
Goodnow and Marlatt	\$ 3,120.00

<b>Honors House</b>	
Traditional double	\$ 2,600.00
Traditional triple	\$ 2,600.00

<b>Smurthwaite</b>	\$ 3,650.00 <sup>k</sup>
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<b>Living Community</b> (Buildings 14, 15 and 16)	
2 bedroom 1 bath apartment (4 person)	\$ 2,800.00
2 bedroom 2 bath apartment (4 person)	\$ 3,200.00
3 bedroom 2 bath apartment (6 person)	\$ 2,600.00
4 bedroom 2 bath apartment (8 person)	\$ 2,450.00

**Summer Term Effective May 2016**

Room (rate per week)	10 meal plan	15 meal plan	20 meal plan
Double room	\$ 249.00	\$ 250.00	\$ 255.00
Double room as single	\$ 376.00	\$ 380.00	\$ 385.00

**Apartments<sup>l, m</sup> Effective July 1, 2016**

<b>Traditional</b> (rate per apartment per month)	
One bedroom unfurnished	\$ 475.00
Two bedroom unfurnished	\$ 555.00

<b>Renovated</b> (rate per apartment per month)	
One bedroom unfurnished	\$ 545.00
Two bedroom unfurnished	\$ 625.00

<b>Highly Renovated</b> (rate per apartment per month)	
One bedroom unfurnished	\$ 585.00
Two bedroom unfurnished	\$ 705.00
Three bedroom unfurnished	\$ 790.00

<b>New Construction</b> (rate per person per month)	
One bedroom unfurnished	\$ 680.00
Two bedroom unfurnished	\$ 575.00
Three bedroom unfurnished	\$ 495.00
Four bedroom unfurnished	\$ 450.00
Studio unfurnished	\$ 620.00
Studio loft unfurnished	\$ 675.00
Town house unfurnished	\$ 998.00

**Meal Plans<sup>n</sup>**

<b>Meal plans for residence hall and Living Community residents</b> (rate per semester)	
All Access (unlimited access)	\$ 2,225.00
Any 14 (14 swipes per week)	\$ 1,910.00
Basic 7 (7 swipes per week)	\$ 1,225.00 <sup>o</sup>

<b>Optional meal plans for residents of Housing and Dining Services apartments, faculty/staff and off-campus students</b> (rate per semester)	
Optional Jardine resident 50 meal plan (50 entrances)	\$ 585.00
Optional Jardine resident 100 meal plan (100 entrances)	\$ 1,105.00
Optional faculty/staff 50 breakfast/lunch meal plan (50 entrances)	\$ 520.00
Optional faculty/staff 100 any meal plan (100 entrances)	\$ 1,170.00
Optional off-campus student 100 meal plan (100 entrances)	\$ 1,230.00
Optional off-campus student 150 meal plan (150 entrances)	\$ 1,755.00

<sup>f</sup>Purchase of a meal plan required unless otherwise indicated.

<sup>g</sup>Includes housekeeping service other than within rooms.

<sup>h</sup>Application fee of \$30.00 (non-refundable) is assessed each academic year and is due before the contract will be processed. Up to \$25.00 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the Fall semester and December 1 for the Spring semester, all charges will be posted to the University Tuition and Fee account accessible within KSIS. All charges will be billed by the university Cashier's Office and subject to their terms and conditions.

<sup>i</sup>For payment due dates, cancellation dates and charges, please refer to "Student Housing Contract Terms."

<sup>j</sup>Students may deposit funds into Cat Cash to be used in all Housing and Dining Services retail options, including JP's Sports Grill, Cornerstone Coffee and Bakery, Derby Bakery, all five Quick Cats convenience stores, and Housing laundry facilities. Students will have unlimited Grab and Go meals with all meal plans.

<sup>k</sup>Plus assisting with house and food service operations on an average of one hour per day. Rate includes meals.

<sup>l</sup>In addition to the monthly rates, a refundable deposit of \$400.00 is required at time of application and a non-refundable application fee of \$30.00 is assessed each academic year and is due before the contract will be processed. Up to \$25.00 of each application fee is transferred to the recreational and social use fund. If the full contract amount is not paid prior to July 1 for the Fall semester and December 1 for the Spring semester, all charges will be posted to the University Tuition and Fee account accessible within KSIS. All charges will be billed by the university Cashier's Office and subject to their terms and conditions. Students provide linen, dishes, telephone and electricity.

<sup>m</sup>Furniture is available for rent on a limited basis.

<sup>n</sup>Sunday evening meals are not served.

<sup>o</sup>Only available for Living Community residents.

**KANSAS STATE UNIVERSITY – POLYTECHNIC  
COMPREHENSIVE FEE SCHEDULE**

**Effective 2016 Fall Term**

(In accordance with Board of Regents' minutes through June 30, 2016)

**I. FALL/SPRING/SUMMER TERMS**

<b>Tuition</b> (based on course level)	<b>Resident</b>	<b>Non-Resident</b>
Pre-college (per credit hour)	\$ 122.00 <sup>a</sup>	n/a
Undergraduate (per credit hour)	\$ 284.40 <sup>b</sup>	\$ 755.20
Graduate (per credit hour)	\$ 402.90 <sup>b</sup>	\$ 908.70
Note: A \$12.60 per credit hour college instructional support allocation is included in tuition rates.		

<b>Fall/Spring Campus Privilege Fee Rates</b>	
1 <sup>st</sup> hour (per credit hour)	\$ 73.10
2 <sup>nd</sup> through 11 <sup>th</sup> hour (per credit hour)	\$ 26.54
Maximum fee for 12 hours or more	\$ 365.04

<b>Summer Campus Privilege Fee Rates</b>	
1 <sup>st</sup> hour (per credit hour)	\$ 27.98
2 <sup>nd</sup> through 5 <sup>th</sup> hour (per credit hour)	\$ 22.46
Maximum fee for 6 hours or more	\$ 140.28

<sup>a</sup>Limited to a total of 15 credit hours of course numbers 299 and below. Students must be enrolled in a high school program within Saline County or a current student enrolled in a program at Salina Area Technical College or be participating in the Upward Bound grant program.

<sup>b</sup>Employees (as defined in Section XVIII of the Manhattan Comprehensive Fee Schedule) are assessed resident tuition.

**II. SPECIAL FEES (EQUIPMENT AND OTHER FEES) FOR COURSES IN:**

Salina Professional Education and Outreach on-campus courses (per credit hour)	\$ 12.00
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**III. ASSOCIATED AVIATION PROGRAM COSTS BY EVENT (prices are per flight hour unless stated otherwise)**

<b>Aircraft</b>	<b>Solo</b>	<b>Dual</b>	<b>Faculty/ Dual</b>
Cessna 172 R/N Skyhawk	\$ 162.00	\$ 199.00	\$ 204.00
Cessna 172R/S Skyhawk Glass Cockpit	\$ 162.00	\$ 199.00	\$ 204.00
Cessna 182	\$ 162.00	\$ 199.00	\$ 204.00
Cessna 150	\$ 115.00	\$ 152.00	\$ 157.00
Beechcraft F-33A Bonanza (Summer 2015 and prior enrollment only; aircraft is being phased out)	\$ 278.00	\$ 315.00	\$ 320.00
Beechcraft G-36 Bonanza	\$ 345.00	\$ 382.00	\$ 387.00
Beechcraft BE-58 Baron	\$ 455.00	\$ 492.00	\$ 497.00
Introductory Flight (approximately 25 minutes)	n/a	\$ 80.00	n/a

<b>Special Use Aircraft</b>	<b>Solo</b>	<b>Dual</b>	<b>Faculty/ Dual</b>
Socata Trinidad	\$ 265.00	n/a	\$ 307.00
Tail Wheel Aircraft	\$ 175.00	\$ 212.00	\$ 217.00

<b>Ground Instruction</b>	<b>Solo</b>	<b>Dual</b>	<b>Faculty/ Dual</b>
One-on-one flight instruction	n/a	\$ 37.00	\$ 42.00
Advanced instruction with two or more students (per hour per student)	n/a	n/a	\$ 26.00

<b>Flight Simulators</b>	<b>Solo</b>	<b>Dual</b>	<b>Faculty/ Dual</b>
Frasca Mentor (Single Engine)	\$ 35.00	\$ 72.00	\$ 77.00
Paradigm G-1000 (Single Engine)	\$ 35.00	\$ 72.00	\$ 77.00
Paradigm Nav II (Single Engine)	\$ 35.00	\$ 72.00	\$ 77.00
CRJ-700 Simulator	\$ 244.00	n/a	\$ 286.00

<b>Unmanned Aircraft</b>	<b>Solo</b>	<b>Dual</b>	<b>Faculty/ Dual</b>
Aerosonde	\$ 409.00	\$ 427.00	n/a
Penguin	\$ 125.00	\$ 143.00	n/a
FX-8 Aero Fixed-Wing	\$ 50.00	\$ 68.00	n/a
3DR RX-8 Multi-rotor	\$ 50.00	\$ 68.00	n/a
S1000 Multirotor	\$ 80.00	\$ 98.00	n/a
Willie	\$ 100.00	\$ 118.00	n/a
Crow	\$ 80.00	\$ 98.00	n/a
Simulation HIL (Hardware in the loop)	\$ 30.00	\$ 48.00	n/a
Simulation SIL (Software in the loop)	\$ 15.00	\$ 33.00	n/a
Instruction (already included under dual rates)	n/a	n/a	\$ 18.00

<b>Helicopters</b>		
R22 Solo		\$ 320.00
R22 Dual		\$ 356.00
R22 Dual CFI and CII		\$ 389.00
R22 Introduction: 20 minutes ground and 20 minutes flight		\$ 191.00
R22 Introduction: 1 hour first flight including 1 hour ground		\$ 395.00
R44 Solo		\$ 604.00
R44 Dual		\$ 639.00
R44 Dual IFR, Dual ATP, Dual CFI, Dual CFII		\$ 664.00
R44 Introduction: 20 minutes ground and 20 minutes flight		\$ 394.00
R44 Introduction: 1 hour first flight including 1 hour ground		\$ 712.00

<b>R22 and R44 Ground Instruction</b>	
One-on-one (per hour)	\$ 60.00
Instructor with two students (per hour per student)	\$ 40.00
Instructor with three or more students (per hour per student)	\$ 30.00

<b>No Show Policy</b>
Students not showing up for scheduled flights are charged two hours of ground time.

<b>Exam Fees</b>	
Final progress check/rating fee (per exam)	\$ 335.00
FAA Computer Based Examination (per exam)	\$ 155.00
FCC Computer Based Examination (per exam) <i>Up to three FCC exams can be taken per day at a 50% reduced rate for 2<sup>nd</sup> and 3<sup>rd</sup> exams.</i>	\$ 60.00
Examination no-show	\$ 30.00

Additional charges in the form of a fuel surcharge may be added when fuel costs exceed the projected rate.

<b>Approximate Flight Costs by Rating</b>	
Amounts are based on the estimated average training costs for each flight rating. If a student requires additional training to meet FAA standards, or elects to train in more expensive aircraft, costs for flight ratings may be higher than those stated. Students are charged on a per hour basis as listed above. Students will not be allowed to perform any of the flight lab training until they have funds in their flight account. These funds are deposited by the student in a separate flight account in the cashier's office and students are not allowed to overfly their account balance at any time.	
Private	\$ 10,028.00
Instrument	\$ 7,569.00
Commercial I	\$ 13,711.00
Commercial II	\$ 14,863.00
Multi-Engine	\$ 4,785.00
CFI (Certified Flight Instructor)	\$ 7,440.00
CFI-Inst. (Instrument)	\$ 2,689.00
CFI-ME (Multi Engine)	\$ 8,120.00
CRM 1 and CRM 2 Labs combined	\$ 2,574.00

<b>Approximate Cost for Unmanned Flight Courses</b>	
AVT 389 Fundamental of Multi-rotor UAS	\$ 1,160.00
AVT 389 Multi-rotor Instructor	\$ 1,420.00
AVT 460	\$ 378.00
AVT 470	\$ 758.00

<b>Other Aviation Course Fees</b>	
PPIL 325, 40 hours usage of flight director and automatic flight control systems subscription software (non-refundable fee after software has been accessed)	\$ 435.00
AVM and AVT lab fee (per credit hour) (required for many AVM and AVT courses with high lab costs)	\$ 5.00
ATV Altitude Chamber travel charge (amount that approximates the actual cost of travel required for select Aviation courses)	TBD

**IV. OFF-CAMPUS COURSES<sup>e,f</sup>**

<b>Tuition (based on course level)</b>	
Pre-college (per credit hour)	\$ 122.00
Undergraduate (per credit hour)	\$ 424.30
Graduate (per credit hour)	\$ 551.60
Note: A \$12.60 per credit hour college instructional support allocation is included in tuition rates.	
Non-credit option	Lowest advertised resident tuition rate per credit hour
Course Charge	An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, distance education fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.

<sup>e</sup>Off-campus courses administered by Kansas State University Global Campus and offered at U.S.D. facilities in Saline County, Riley County, Fort Riley or other selected military sites or offered by consortiums may be assessed a tuition rate that differs from the standard tuition rate.

<sup>f</sup>Fee waivers and/or adjustments will be approved as state authorization requires.

**V. CONFERENCES AND NON-CREDIT PROGRAMS**

Vary to correspond with direct costs.

**VI. PARKING**

Parking fees and fines are assessed as authorized by the Kansas Board of Regents and in accordance with K.S.A. 74-3209 through 74-3216, as amended. Kansas State University Polytechnic parking rates are available at <http://polytechnic.k-state.edu/fiscalaffairs/parking/>.

**VII. HOUSING AND FOOD SERVICE RATES**

**Fall/Spring Terms** <sup>g, h, i</sup> Effective July 1, 2016

<b>Single Students Per Person</b> (rate per semester)	<b>14 meal plan</b>	<b>19 meal plan</b>
Single room	\$ 5,156.00	\$ 5,377.00
Double room	\$ 3,211.00	\$ 3,432.00

**Summer Term** Effective May 2016

<b>Single Students Per Person</b> (rate per week)	<b>10 meal plan</b>	<b>15 meal plan</b>
Single room	\$ 206.00	\$ 229.00
Double room	\$ 164.00	\$ 187.00

**Other Housing Fees**

Cancellation fee	A contract cancellation fee of 40% of the remaining balance for the year is applied to contracts cancelled before the end of the semester in which the contract is canceled. Exceptions are listed in the housing contract.
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**Meal Plan**

<b>Optional meal plan for off-campus students</b> (rate per semester)	
Optional 5 meal plan (lunch, M-F)	\$ 428.00

<sup>g</sup>Plus a non-refundable application fee of \$30.00 per contract from which a sum not to exceed \$25.00 may be used as a recreational and social fee.

<sup>h</sup>For payment due dates, cancellation dates and charges, please refer to "Student Housing Contract Terms."

<sup>i</sup>Residents may lock-in their starting residence hall rate for a maximum of five years if fall contracts are turned in no later than the first Friday in May each year.

**VIII. ADDITIONAL FEES AND INFORMATION**

Additional fees listed in Sections I-III and VII-XIX of the Manhattan campus Comprehensive Fee Schedule may apply, including charges for application processing, student ID cards, late enrollment, international programs, testing, late payments, library materials misuse, transcripts and diplomas, and usage fees for specific goods and services. University billing policies, including payments and due dates, payment plans, refunds, record and enrollment holds and resident tuition eligibility are also stated in the Manhattan campus section of the Comprehensive Fee Schedule.

**KANSAS STATE UNIVERSITY – OLATHE  
COMPREHENSIVE FEE SCHEDULE**

**Effective 2016 Fall Term**

(In accordance with Board of Regents' minutes through June 30, 2016)

**I. FALL/SPRING/SUMMER TERMS**

<b>Tuition</b>	
Undergraduate (per credit hour)	\$ 300.40
Graduate (per credit hour)	\$ 402.90
Note: A \$13.40 per credit hour college instructional support fee is included in tuition.	

**II. CAMPUS FEE**

Students enrolled in face-to-face Olathe courses will be charged a campus fee of \$127.70 per credit hour, not to exceed 6 credit hours per semester, to support student services and pay other academic costs at the Olathe campus.

**III. ADDITIONAL INFORMATION**

Fees noted in the Comprehensive Fee Schedule under the Manhattan campus in Sections II through XIX may be applicable.



# **Wichita State University**

## Tuition and Mandatory Fees

The following tuition and fees are for all credit-bearing courses taken by enrolled students at Wichita State University. The courses may be provided on the main campus, WSU Main Street, WSU Old Town, WSU South, and WSU West. The tuition and fees listed are subject to change by action of the Kansas Board of Regents.

<b>Undergraduate Tuition and Fees</b>	<b>Resident</b>	<b>Shocker</b>	<b>Shocker</b>	<b>Midwest</b>	<b>Non-Resident</b>
		<b>City Partnership<sup>1</sup></b>	<b>Select<sup>2</sup></b>	<b>Student Exchange<sup>3</sup></b>	
<b>Regular Tuition – Per Credit Hour</b>	\$212.84	\$212.84	\$319.26	\$319.26	\$504.16
Student Fee – Per Regular Credit Hour <sup>a</sup>	\$32.11	\$32.11	\$32.11	\$32.11	\$32.11
Intercollegiate Athletic Fee Per Regular Credit Hour	\$10.52	\$10.52	\$10.52	\$10.52	\$10.52
<b>On-Line Tuition – Per Credit Hour<sup>b</sup></b>	\$212.84	\$212.84	\$319.26	\$319.26	\$504.16
On-line area fee – Per On-line Credit Hour <sup>c</sup>	\$94.50	\$94.50	\$94.50	\$94.50	\$94.50
<b>Mandatory Fees for all courses (Regular and On-Line)</b>					
Campus Infrastructure & Support Fee Per Credit Hour <sup>d</sup>	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Technology Fee Per Credit Hour <sup>e</sup>	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Transportation Fee Per Credit Hour <sup>f</sup>	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75
<b>Graduate Tuition and Fees</b>	<b>Resident</b>	<b>Shocker</b>	<b>Shocker</b>	<b>Midwest</b>	<b>Non-Resident</b>
		<b>City Partnership<sup>1</sup></b>	<b>Select<sup>2</sup></b>	<b>Student Exchange<sup>3</sup></b>	
<b>Regular Tuition – Per Credit Hour</b>	\$287.39	\$287.39	\$431.09	\$431.09	\$705.81
Student Fee – Per Regular Credit Hour <sup>a</sup>	\$32.11	\$32.11	\$32.11	\$32.11	\$32.11
Intercollegiate Athletic Fee Per Regular Credit Hour	\$10.52	\$10.52	\$10.52	\$10.52	\$10.52
<b>On-Line Tuition – Per Credit Hour<sup>b</sup></b>	\$287.39	\$287.39	\$431.09	\$431.09	\$705.81
On-line area fee – Per On-line Credit Hour <sup>c</sup>	\$94.50	\$94.50	\$94.50	\$94.50	\$94.50
<b>Mandatory Fees for all courses (Regular and On-Line)</b>					
Campus Infrastructure & Support Fee Per Credit Hour <sup>d</sup>	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Technology Fee Per Credit Hour <sup>e</sup>	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Transportation Fee Per Credit Hour <sup>f</sup>	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75

<sup>a</sup> Student Fees support the student union, Heskett Center, student health services, Student Government Association, student publications, concerts, drama, opera productions, and similar items.

<sup>b</sup> The tuition for fully on-line programs is set at the resident tuition rate (undergraduate and graduate).

<sup>c</sup> The on-line area fee includes \$10.93 towards student fees and \$3.57 towards intercollegiate athletic fees.

<sup>d</sup> The Campus Infrastructure and Support Fee supports registration costs and the OneStop service center which provides 24/7 support for students in the areas of admissions, financial aid, registration, advising and student accounts. All students, both on-campus and on-line, have access to such services virtually or at the physical OneStop service center.

<sup>e</sup> The Technology Fee is assessed to all students to help offset the cost of technology upgrades and replacement.

<sup>f</sup> The Transportation Fee is assessed to all students to help offset the cost of the campus shuttle bus service.

<sup>1</sup> **Shocker City Partnership** rate applies to residents of the following counties in **Oklahoma**: Canadian, Cherokee, Cleveland, Creek, Grady, Lincoln, Logan, McClain, Muskogee, Oklahoma, Okmulgee, Osage, Pawnee, Pottawatomie, Rogers, Tulsa, Wagoner, and Washington and in **Texas**: Collin, Dallas, Delta, Denton, Ellis, Hunt, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise.

<sup>2</sup> **Shocker Select** rate applies to students from Oklahoma and Texas (excludes the following counties in **Oklahoma**: Canadian, Cherokee, Cleveland, Creek, Grady, Lincoln, Logan, McClain, Muskogee, Oklahoma, Okmulgee, Osage, Pawnee, Pottawatomie, Rogers, Tulsa, Wagoner, and Washington and in **Texas**: Collin, Dallas, Delta, Denton, Ellis, Hunt, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise).

<sup>3</sup> **Midwest Student Exchange** rate applies to students from the following states: Illinois, Indiana, Michigan, Minnesota, Missouri, Nebraska, North Dakota, and Wisconsin. The rate applies to most undergraduate and graduate programs in the University and excludes limited access programs.

## **For-Credit and Non-Credit Courses for Non-Degree Seeking Students**

Concurrent High School Enrollment Tuition	per course	\$100.00
Badges (Undergraduate and Graduate)	per badge	based on costs
Market-Based Tuition Course	per credit hour	based on market
<b><u>Workshops</u></b>		
For-Credit Workshops	per credit hour	based on resident tuition and fees
Overhead Fee	per credit hour	\$10.50
Non-Credit Workshops	per workshop	based on costs
Parking Fee (for the first five days) if on-campus	per day	\$2.00
<b><u>CATIA Workshops (regardless of location)</u></b>		
The laboratory fees for CATIA workshops are as follows:		
1.5 Credit-Hour Workshops		
Tuition and Fees	per workshop	\$800.00
0.75 Credit-Hour Workshops		
Tuition and Fees	per workshop	\$400.00
<b><u>Media Course Fee – Telecourse</u></b>	per credit hour	\$20.00

## **General College and Department**

Study Abroad Program/Faculty-Led Fee	per person	actual cost
Global Emergency Coverage for Study Abroad Programs	per person	actual cost
Students are required to reimburse the institution for the cost of		
(1) excess breakage and waste of materials; and		
(2) materials used in excess of those required for completion of coursework.		

## **W. Frank Barton School of Business**

Barton School of Business Program Fee	per credit hour for all credits taken by students in the W. Frank Barton School of Business	\$35.00
Semester Study Abroad (BADM 479 and ENTR 690W)	per person	\$100.00
Executive Masters of Business Administration (EMBA) includes tuition, textbooks, materials and other administrative fees (Includes a \$500.00 nonrefundable deposit)	per program	\$38,000.00
Masters of Business Administration (MBA) Global Strategic Management (MGMT 885G)	per person	actual cost

## **College of Education**

### **Counseling, Leadership, Educational and School Psychology (CLES)**

Assessment in Counseling (CESP 822)	per credit hour	\$25.00
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### **Curriculum & Instruction**

Courses (311, 315, 411A, 411B, 412E, 412J, 412M, 412S, 413E, 413J, 413M, 413S, 426, 447, 461E, 461J, 461M, 461S, 471E, 471J, 471M, 471S, 614I, 617P, 647A, 647B, 743, 744, 747L, 748, 749A, 749F, 749G, 814A, 815A, 816A, 817A, 818A, 819A, 820A, 821, 847A, 847IT, 847K, 847P)	per credit hour	\$25.00
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Graduate Transcript Analysis (first analysis free)	per analysis	\$30.00
Scoring of Kansas Performance Teaching Portfolio Exam (KPTP)	per person	\$60.00
Student Teaching Courtesy Placement Fee	per person	\$500.00
Out of Area Placement Fee	per person	\$500.00

**Human Performance Studies (HPS)**

Adventure Sports (HPS 203)	per course	\$10.00
Bowling (HPS 102C)	per course	\$65.00
CPR and First Aid Certification Fees (Required by American Red Cross) (HPS 117)	per course	\$10.00
Horsemanship (HPS 102M)	per course	\$150.00
Ice Skating (HPS 102O)	per course	\$80.00
Pool/Billiards (HPS 101V)	per course	\$35.00
Scuba Diving (HPS 107E)	per course	\$60.00
Swimming (HPS 107A)	per course	\$20.00
Taping and Bandaging (HPS 130)	per course	\$100.00
Lab Fees (HPS 113, 117, 328, 440, 460, 490)	per credit hour	\$25.00
M. Ed Lab Fees (HPS 114, 350, 351, 450, 451, 541, 715, 732,740, 762, 780, 781, 790, 795, 797, 800, 815, 830, 860, 890, 895)	per credit hour	\$25.00
M. Ed Lab Fees (HPS 875, 876)	per credit hour	\$100.00
Field Experiences, Practica and Internships (HPS 121, 220, 221, 312, 320, 321, 325, 420, 421, 470, 471, 472, 495, 857)	per credit hour	\$25.00

**Sport Management (SMGT)**

Field Experiences, Practica and Internships (SMGT 210, 447A, 447B, 847)	per credit hour	\$25.00
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**College of Engineering**

College of Engineering Program Fee	per credit hour for all credits taken by students in the College of Engineering	\$50.00
Engineering Study Abroad Fee	per person	actual cost
Myers Briggs Personality Test (ENGR 501)	per person	\$45.00

**College of Fine Arts**

College of Fine Arts Course Fee	per credit hour for all courses in the College of Fine Arts	\$24.00
Practice Room Usage Fee (includes \$25.00 refundable key deposit)	per year	\$50.00
Locker Rental Fee	per year	\$15.00
Lost Item Charges for Replaceable Music Items	per item	\$100.00
Kodaly Program Certification Fee (both credit and non-credit classes)	per year	\$500.00
Canta in Italia Program Fee	per person	actual cost
Student Group Travel	per person	actual cost
Scoring of Kansas Performance Teaching Portfolio Exam (KPTP) (associated with MUSE 405 Student Teaching Seminar course)	per person	\$60.00

**College of Health Professions**

College of Health Professions Course Fee	per credit hour for all courses in the College of Health Professions	\$15.00
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**Advanced Education in General Dentistry (AEGD)**

Application Fee	per person	\$150.00
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Program Fee (covers student liability insurance, scrubs, lab coats, supplies and continuing education)	per person	\$1500.00
<b><u>Communication Sciences and Disorders</u></b>		
Communication Sciences and Disorders Program Fee (G21K, G11L, G11K, H30A)	per credit hour for all credits taken by students in Communication Sciences and Disorders	\$50.00
Masters of Communication Sciences and Disorders Enrollment Fee (G21K)	one time, per person (fall semester)	\$150.00
Masters of Communication Sciences and Disorders Clinic Fee (G21K)	per person per semester	\$50.00
Doctorate of Audiology Enrollment Fee (G11L)	one time, per person (fall semester)	\$150.00
Doctorate of Audiology Clinic Fee (G11L)	per person per semester	\$75.00
<b><u>Dental Hygiene</u></b>		
Dental Hygiene Program Fee (H12E)	per person per fall and spring semester (except on-line completion program students)	\$375.00
Dental Hygiene Acceptance Fee <sup>4</sup>	per person	\$100.00
Dental Hygiene Application Fee	per person	\$15.00
Dental Hygiene – Board Review Course Fee	per person	\$125.00
Student Equipment/Supplies Fee (DH 311) – Based on actual amount, amount listed is an estimate (Student insurance and key costs are part of the equipment/supplies fee.)	per person	\$2,100.00
<b><u>Medical Laboratory Sciences</u></b>		
Medical Laboratory Sciences Program Fee (H15A, H15B)	per person per semester	\$100.00
Medical Laboratory Sciences Acceptance Fee <sup>4</sup>	per person	\$100.00
<b><u>School of Nursing</u></b>		
School of Nursing Program Fee (G11U, G11W, G14L, G14Q, H11A, H11C)	per credit hour for all credits taken by students in the School of Nursing (except on-line RN to BSN students)	\$50.00
Nursing Acceptance Fee <sup>4</sup>	per person	\$100.00
Nursing Testing Fee (ATI – CARP) – nonrefundable	one time, per person, upon admission	\$680.00
Liability Insurance, Pre-Licensure	per year, fall semester	\$26.00
<b><u>RN to BSN Nursing Students Only</u></b>		
Nursing Testing Fee (ATI only) – nonrefundable	one time, per person, upon admission	\$445.00
Posting of 25 Hours Retroactive Credit for Associate Degree to BSN	per person	\$50.00
RN to MSN Portfolio Review	per person	\$40.00
<b><u>Accelerated Baccalaureate Nursing Program</u></b>		
Accelerated Acceptance Fee <sup>4</sup>	per person	\$600.00
Resident Student Program Fee (H11D)	per person/ 13 month program	\$30,000.00
Non-Resident Student Program Fee (H11D)	per person/ 13 month program	\$30,000.00
Nursing Testing Fee (ATI – CARP) – nonrefundable	one time, per person, upon admission	\$680.00
Liability Insurance, Pre-Licensure	per year, fall semester	\$26.00

**Physician Assistant**

Physician Assistant Program Fee (G14Z)	per person (each semester)	\$775.00
Physician Assistant Acceptance Fee <sup>4</sup>	per person	\$500.00
Physician Assistant Application Fee	per person	\$75.00
Physician Assistant Testing Fee (PA 700 and PA803) (Tests: CPR, EOR, OSCE, PACKRAT)	per course	\$200.00

**Physical Therapy**

Physical Therapy Program Fee (G11F)	per person (each semester)	\$575.00
Physical Therapy Acceptance Fee <sup>4</sup>	per person	\$100.00

**Public Health Science**

Public Health Science Acceptance Fee for All Programs (HS, HSMCD, AGE, GCPH, AIT)	one time, per person, upon admission	\$50.00
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<sup>4</sup>Acceptance fees are due within 30 days after admission to a program and are nonrefundable. Fees will be applied toward the first semester's tuition of the program.

**Fairmount College of Liberal Arts and Sciences****Anthropology**

Field Trip	per semester	based on costs
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**Biology**

Lab Course Numbers – 107, 210, 211, 220, 223, 330, 418, 419, 420, 502, 503, 523, 527, 528, 532, 535, 540, 561, 575, 578, 595, 610G, 640F, 760	per lab	\$50.00
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**Chemistry**

Lab Course Numbers – 103, 211, 212, 531, 532	per lab	\$75.00
Course repeats (shadow) are exempt.		

**Elliott School of Communication**

Course Numbers – 305, 306	per credit hour	\$25.00
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**English**

English Composition Placement Exam	per exam	\$10.00
Exit Exam for Validation of International Transfer	per exam	\$4.00

**Geology**

Field Trip	per semester	actual cost
International Semester Study Abroad (LASI 479)	per person	\$100.00
Lab Course Numbers – 102, 111, 312, 320, 324, 526, 540, 544, 552, 570, 650, 724	per lab	\$50.00

**Mathematics**

College Algebra Placement Exam	per exam	\$10.00
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**Modern and Classical Languages and Literatures (MCLL)**

Credit by Examination for Foreign Language	per credit hour	\$15.00
Retroactive Credit Fee	per credit hour	\$75.00
Translation Certification	per certification	\$30.00
Puebla Summer Program	per person	actual cost

Spanish Placement Exam	per exam	\$10.00
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**Physics**

Lab Course Numbers – 196, 210, 213L, 214L, 315, 316	per lab	\$30.00
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**Psychology**

Mastery Workbook Fee (PSY 111 except honor courses, PSY 311) – nonrefundable	per course	\$10.00
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**Social Work**

Course Numbers – 402, 404, 720, 721, 822, 823	per course	\$25.00
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**Administrative Fees, Special Fees, Deposits, and Waivers**

Undergraduate Admission Application Fee – Initial Enrollment	per person	\$40.00
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**Orientation:**

Domestic Undergraduate Students Orientation	per person	\$50.00
Guests	per person	\$20.00

**Admissions:**

Junior Day	per person	\$15.00
Senior Day	per person	\$15.00
Open House	per person	\$15.00
WSU Visit Day	per person	\$15.00
Major Exploration Day	per person	\$15.00
Admissions Program Guest Fees (Includes guests for Junior Day, Senior Day, and Open House.)	per person, per program	\$5.00
Future Shocker Camp	per person	\$15.00
Student Ambassador Society Leadership Conference	per person	\$15.00
Shocker Honors Scholar Banquet (for more than one guest)	per person, per program	\$10.00

**Graduate School:**

Graduate Admission Application or Reapplication Fee	per person	\$50.00
Graduate Express Mailing Fee	per person	\$60.00
Graduate Fee to Process Application for Degree/Hooding Ceremony	per application	\$15.00
Graduate School Thesis or Dissertation Fee	per person	\$40.00

**International:**

Intensive English and International Student Basic Service Application Fee	per person	\$75.00
Intensive English and International Student Standard Service Application Fee	per person	\$150.00
Intensive English and International Student Premium Service Application Fee	per person	\$250.00
Intensive English Conversation Class (Relative)	per person	\$25.00
Intensive English Conversation Class (Non-Relative)	per person	\$35.00
Intensive English Learning Center (IELC) Enrichment Class	per person	\$35.00
Certification Letters for Intensive English Students	per letter	\$10.00
International Pronunciation Class	per person	\$35.00
Intensive English Library Book Fine	per book	\$20.00
Intensive English Textbook Fine	per book	\$40.00
International Enrollment Deposit	per person	\$7,000.00

The deposit will be used to pay for the student’s tuition, fees, on-campus housing, and medical insurance after the student has enrolled. If the student

fails to enroll, the enrollment deposit is not refundable unless the student cancels his or her admission and returns his or her unused Form I-20 to the Office of International Education.

International Student Enrollment Fee	one time, per person upon admission	\$200.00
International Graduate Student Application and Reapplication Fee	per person	\$65.00
International Student Orientation Fee (Undergraduate and Graduate)	per person	\$50.00
International EPE Testing Fee	per person	\$75.00
International TSE Testing Fee	per person	\$75.00
International TSE Reschedule Testing Fee	per person	\$10.00
International Glacier Tax Prep (Federal Income Tax for International Students)	per person	\$2.00
International Express Mail Fee	per person	\$60.00
International Domestic Express Mail Fee	per person	\$20.00
National Student Exchange Program Application Fee	per person	\$200.00

**Copies of Public Documents:**

1. Public Records in Print:		
a. Access to public records in print. There is no charge for requesting less than 30 minutes of staff time to obtain.	staff time per hour	\$20.00
b. Copying	per page	\$0.10
2. Public Records in Computer Files:		
a. Access to public records stored on computer files that can be accomplished using retrieval software already available without software modifications. There is no charge for requests requiring less than 30 minutes of staff time to obtain.	staff time per hour	\$50.00
b. Access to public records stored on computer files that requires custom programming time to retrieve and process.	staff time per hour	\$75.00

**Miscellaneous:**

Diploma Replacement Fee	per copy	\$30.00
Diploma Cover Replacement Fee	per copy	\$5.00
Transcript/Certification Fee	per copy	\$10.00
Transcript – Fax	per transcript	\$5.00
International FEDEX	per FEDEX	\$40.00
Next Day Delivery, USA	per mailing	\$15.00
Priority Mail, USA	per mailing	\$7.00
Notarized Certified True Copies	per copy	\$10.00
Foreign Transcripts	per page	\$2.00
Testing and Credit by Examination Fee:		
LAS Credit for Life Experience Fee	per credit hour	\$15.00
Credit by Examination and Retroactive Credit Fees	per credit hour	\$15.00
Make-up Examination Fee	per test	\$8.00

**Library**

**Library Fine Schedule**

4-Week Materials	per day (\$10.00 max per item)	\$0.25
There is a 5 day grace period for 4-week materials. On the 6 <sup>th</sup> day, \$1.50 is applied to the account.		
Periodicals	per day (\$10.00 max per item)	\$0.50
Reserve Fine (1, 3, 7-day check-outs)	per day (\$10.00 max per item)	\$0.50
Reserve Fine (Library use only)	per hour (\$10.00 max per item)	\$0.60



Equipment Fine (laptops and iPads)	per hour (\$120.00 max)	\$10.00
Recall Fine	per day (\$40.00 max per item)	\$1.00
Textbook Fine	per minute (\$100.00 max per item)	\$0.10
Peripheral Item Fine (Assessed to the patron if items such as study room keys, headphones, chargers, calculators and projectors are not returned by the time the library closes.)		\$5.00

If total fines remain under \$3.00 during a semester, the fines will be dropped at the end of that semester. If fines exceed \$25.00, the library patron is eligible for a one-time only reduction in fines back to the \$25.00 level.

### **Damaged Items**

Damage charges vary depending upon the cost needed to repair the item. Patrons are responsible for repair costs associated with items damaged while charged to their accounts. A minimum of \$3.00 will be charged for each damaged item. The cost of repairs will not exceed the replacement cost plus processing cost of the item.

### **Lost Item Charges for Replaceable Items**

Lost Item Processing Fee	per item	\$15.00
Lost Item Charges		Replacement Cost and Processing Fee
Replacement cost is determined through researching the title, author, edition, ISBN#, and subject area or equipment costs from sources such as the following: Global Books in Print ( <a href="http://www.globalbooksinprint.com">www.globalbooksinprint.com</a> ), Amazon ( <a href="http://www.amazon.com">www.amazon.com</a> ), Alibris ( <a href="http://www.alibris.com">www.alibris.com</a> ), or Abe Books ( <a href="http://www.abebooks.com">www.abebooks.com</a> ). Patrons are allowed to submit their own replacement copies for approval. If approved, they will then only be responsible for the processing fee.		
Minimum Lost Charge for Irreplaceable Item	per item	\$265.00
\$250.00 replacement fee plus a \$15.00 processing fee.		

### **Library Miscellaneous Charges**

Printing and Photocopying		
Black and White Copies	per copy	\$0.10
Color Copies	per copy	\$0.25
Microform Printing	per copy	\$0.10
Scan on Demand Fee Schedule		
1-20 pages		\$5.00
21-49 pages		\$8.00
50+ pages		\$11.00
Digital Images (Special Collections)		
Stock Images	per image (\$15.00 one-time setup fee applies)	\$10.00
Newly Scanned Image	per image	\$25.00

## **Counseling and Testing Center**

### **Counseling**

First Appointment		no charge
Appointments after First Appointment (Students and Faculty/Staff)	per hour	\$10.00
Counseling No Show/Late Cancel Fee	per occurrence	\$5.00
Psychological Testing No Show/Late Cancel Fee	per occurrence	\$15.00
Rates for all psychological tests administered by the Counseling and Testing Center for students, faculty/staff, and the community are available at the Center.		

### **Testing**

ACT Prep Workshop	per workshop	\$32.00
ACT Math Prep Workshop	per workshop	\$25.00
GRE Prep Workshop		no charge

Make-up Exams	per test	\$10.00
Distance Exam – Community	per test	\$28.00
Distance Exam – WSU Student	per test	\$10.00
Process Charge to WSU Student for Test Fee Refund	per test	\$5.00
Certification Exam	per test (0-4 hours)	\$35.00
Certification Exam	per test (4-8 hours)	\$70.00
TEAS – Nursing	per test	\$83.00
CLEP	per test	\$28.00
DSST	per test	\$28.00
Departmental Exams	per credit hour	\$20.00
CBASE 1 section, no writing	per test	\$29.00
CBASE 1 section, writing	per test	\$44.00
CBASE 2-4 sections, no writing	per test	\$44.00
CBASE 2-3 sections, writing	per test	\$56.00
CBASE for all test sections	per test	\$70.00
CBASE Individual Administration Fee	per person	\$25.00
Institutional ACT	per test – group	\$65.00
Institutional ACT	per test – individual	\$125.00
Institutional TOEFL	per test	\$60.00
English Placement Test	per test (does not include proctor fee)	\$10.00
Math Placement Test	per test (does not include proctor fee)	\$10.00
Miller Analogies Test	per test	\$100.00
Distance Proctoring Fees – ProctorU*	per test (0-30 min)	\$8.75
	per test (31-60 min)	\$17.50
	per test (61-120 min)	\$25.00
	per test (121-180 min)	\$33.75
	per test (181+min)	\$42.50

\*Additional charges apply for ProctorU session scheduled less than 72 hours in advance. Prices subject to change. Distance proctoring fees are assessed directly to the student only upon use and are not part of the regular student fees. All proctoring fees at non-WSU sites (such as at a testing center at a remote location, or ProctorU) are paid directly to distance proctoring site and are not paid to WSU. Contact the Counseling and Testing Center for more information.

## Career Development

### Career Counseling/Individual Appointments

Current WSU Students		no charge
WSU Alumni		no charge
WSU Faculty/Staff		no charge
Family Member of WSU Faculty/Staff		no charge
Community	per hour	\$40.00

### Career Testing (Students and Non-Students)

Strong Interest Inventory	per inventory	\$15.00
VISTA Card Sort		no charge
Myers-Briggs Type Indicator	per indicator	\$15.00
StrengthsFinder	per on-line access code	\$15.00

### Other Services

Credentials (Education Alumni)	per mailing	\$5.00
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## Student Health Center Fees

Certain fees for laboratory tests, inoculations, prescriptions, x-rays, physical examinations, and other procedures are charged to users of the Student Health Center. These fees reflect direct charges to the University and every attempt is made to keep them below market cost. A list of specific charges is available at the Student Health Center.

Office Visit Fee	per visit	\$10.00
Office Visit No Show/Late Cancel Fee	per occurrence	\$10.00
Physician Appointment No Show/Late Cancel Fee	per occurrence	\$25.00
Review of Records Fee	per request	\$20.00

## Child Development Center

### Child Care Assistance Program Fee Schedule

The following fee schedule presents tuition rates for full days (7:30 AM – 5:30 PM) Monday – Friday. Tuition is paid bi-weekly.

Tuition Rate	Infant	Toddler	Toddler II	PreSchool	Pre-K
Regular faculty, staff and alumni	\$445.00	\$385.00	\$345.00	\$315.00	\$305.00
Student Discounted (Enrolled in six credit hours per semester)	\$395.00	\$335.00	\$295.00	\$265.00	\$255.00
Student Discounted with an Estimated Family Contribution (EFC) number of 0	\$345.00	\$285.00	\$245.00	\$215.00	\$205.00

#### Application Fee

First Child	per first child	\$70.00
Additional Child	per additional child	\$70.00

(Once an applicant is removed from the waiting list and secures a spot at the CDC, the application fee rolls over into an enrollment fee. The enrollment fee is paid once a year for every child in every family.)

#### Enrollment Fee

First Child	per first child	\$80.00
Additional Child	per additional child	\$80.00
Change of Contract Fee	per occurrence	\$25.00
Late Payment Fee (payment due date is missed)	per occurrence	\$20.00
Additional late fee	per 5 calendar days overdue	\$20.00
Late Pick-Up Fee (first five minutes)	per minute	\$1.00
More than five minutes	per minute thereafter	\$1.00

## Parking Permits for Students

Students desiring to park on campus will go to [mywsu.wichita.edu](http://mywsu.wichita.edu) to purchase a permit.

Full-Time Students Car/SUV/Truck	per year	\$150.00
Full-Time Students Car/SUV/Truck – Spring Semester Only	per semester	\$75.00
Full-Time Students Motorcycle	per year	\$60.00
Full-Time Students Motorcycle – Spring Semester Only	per semester	\$30.00
Residents of Fairmount Towers who only park in Fairmount Towers' parking	per year	no charge

## Housing Board Rates

### Academic Year:

\$1,000 Shocker Dollars ( <i>Fairmount only</i> )	per person	\$1,000.00
\$1,500 Shocker Dollars ( <i>Fairmount only</i> )	per person	\$1,500.00
\$2,000 Shocker Dollars ( <i>Fairmount only</i> )	per person	\$2,000.00
Unlimited Meal Plan	per person	\$3,940.00
Premium Unlimited Meal Plan with \$300 Shocker Dollars	per person	\$4,240.00
Platinum Unlimited Meal Plan with \$600 Shocker Dollars	per person	\$4,540.00

### Summer Session (2017):

19 Meals per week	per person, per week	\$119.63
15 Meals per week	per person, per week	\$118.16
10 Meals per week	per person, per week	\$106.19
5 Meals per week ( <i>Fairmount only</i> )	per person, per week	\$68.81

1. Academic board rates are based on 234 board service days.
2. Summer board rates vary by session (which are 2, 4, and 8 weeks) and are thus listed at a weekly rate, based on 69 total board days.
3. All residents are required to purchase a meal plan.
4. Fairmount Towers residents are allowed to purchase Shocker Dollar only plans in the academic year, or 5 Meal summer plans since the dining facilities at Fairmount Towers closed at the end of the Spring session 2016.
5. Meals are served at Shocker Hall Dining.
6. Shocker Dollars may be used at Shocker Hall Dining, Groundhouse, and food venues in the Rhatigan Student Center like Pizza Hut, Chick-fil-A, Taco Bell, Erbert & Gerbert's, and Fast Break.
7. Shocker Dollars purchased through Housing will expire on the last day of the contract period.
8. Additional Shocker Dollars may be purchased dollar for dollar through Sodexo; taxes and expiration terms subject to Sodexo terms at time of purchase.
9. Meal plans (including Shocker Dollar only plans) purchased through Housing are subject to \$100 late fees each academic semester when the account balance due exceeds \$150: one, on the first business day after the published payment due date, and one, ninety days into the semester. (See Late Fees under Financial Operations.)
10. Cancellation Policies:
  - Cancellation policies and dates are the same as for room contracts.
  - Residents may change meal plan option once per semester by the date in the current contract.
  - Meal plans weeks run from Friday through Thursday. Approved meal plan cancellations will begin the Friday after the cancellation is approved.
  - Meal plan and unused Shocker Dollar fees resulting from cancellations are subject to appeal as outlined in the academic year room and board contract.

## Fairmount Towers

### Academic Year:

Double Occupancy	per person	\$4,494.00
Single Occupancy	per person	\$5,804.00

### Summer Session:

Double Occupancy	per person, per week	\$115.22
Single Occupancy	per person, per week	\$148.82

## Shocker Hall

### Academic Year:

Plan 1, 1 bed/1 bath	per person	\$8,316.00
Plan 2, 3 private bed/1 bath	per person	\$6,712.00
Plan 2, 3 hybrid, beds A & C	per person	\$6,712.00
Plan 2, 3 hybrid bed B	per person	\$6,912.00
Plan 3, 2 shared bed/1bath	per person	\$6,344.00
Plan 4, 2 private bed/1 bath	per person	\$7,426.00
Plan 5, 4 private bed/2 bath	per person	\$7,050.00
Plan 6, 4 private bed/1 bath	per person	\$6,950.00
Plan 7 hybrid, (4 beds/2 bath) 2 private	per person	\$7,050.00
Plan 7 hybrid, (4 beds/2 bath) 2 shared	per person	\$6,814.00

### Summer Session (2017):

Plan 1, 1 bed/1bath	per person, per week	\$213.22
Plan 2, 3 private bed/1 bath	per person, per week	\$172.13
Plan 2, 3 hybrid, beds A & C	per person, per week	\$172.13
Plan 2, 3 hybrid bed B	per person, per week	\$177.24
Plan 3, 2 shared bed/1 bath	per person, per week	\$162.68
Plan 4, 2 private bed/1 bath	per person, per week	\$190.40
Plan 5, 4 private bed/2 bath	per person, per week	\$180.81
Plan 6, 4 private bed/1 bath	per person, per week	\$178.22
Plan 7, hybrid, (4 beds/2 bath) 2 private	per person, per week	\$180.81
Plan 7, hybrid, (4 beds/2 bath) 2 shared	per person, per week	\$174.72

1. Rates include room, all utilities, HD cable television, wireless Internet, and Ethernet connection.
2. Academic year rates are based on 267 room contract nights for academic year.
3. Summer rates vary by session (which are 2, 4, and 8 weeks) and are thus listed at a weekly rate.
4. In addition to above rates, there is a \$75.00 nonrefundable application fee once per year.
  - The first application fee is dependent upon the semester entering residence, thereafter it is charged in the Fall semester for returning residents.
5. Applicants must submit a contract and \$200.00 pre-payment before receiving a room assignment.
6. Room rates are subject to \$100.00 late fees each academic semester when the account balance due exceeds \$150.00: one, on the first business day after the published payment due date and one, ninety days into the semester. (See Late Fees under Financial Operations.)
7. Residence Halls also house temporary guests, including individuals, and various groups as space allows. The summer session typically accommodates several camp/conference/intern groups.
8. Cancellation Policies:
  - Cancellation Forms are available via the myWSU student portal through the housing link, and must be submitted for a cancellation to be processed. The date of the cancellation request will be the date of the on-line submission.
  - Cancellation requests properly submitted before June 1 for academic year (December 1 for Spring semester only contracts) {May 1 for summer contracts} or for any of the circumstances as outlined in the academic year room and board contract qualify for a 100% refund of any housing pre-payments (excludes the non-refundable application fee).
  - Cancellation requests properly submitted after the dates specified above are subject to the following cancellation fee schedule:
    - Residents who have withdrawn from classes at Wichita State University:
 

June 2- August 1 (Academic Year Applicants):	\$200.00	
After August 1:	\$500.00	(plus room & board to date of move-out/ administrative cancellation date)
(December 1 for Spring-only applicants)		

- Residents still enrolled at Wichita State University:
 

June 2- August 1 (Academic Year Applicants):	\$200.00
August 2- August 15 (Contract Start Date)	\$900.00
August 15- August 30	\$2,500.00
September 1- September 30	\$2,250.00
October 1- October 31	\$2,000.00
November 1- November 30	\$1,750.00
December 1- December 15	\$1,500.00
December 16- January 15	\$1,250.00
January 16- January 31	\$1,000.00
February 1- February 28	\$750.00
March 1- March 30	\$500.00
April 1- May 14 (Contract End Date)	Contract Balance

Any pre-payment or payments received will be applied towards the cancellation fee first, then any outstanding cancellation balance will be billed, or outstanding payment amounts refunded accordingly.

- Cancellations that are the result of eviction are subject to the cancellation fee schedule as outlined in the academic year room and board contract. (See above schedule.) Appeals for eviction require a written request to the director of Housing and Residence Life at [Housing.WSU@wichita.edu](mailto:Housing.WSU@wichita.edu).
- Anyone denied admission to the University may submit a copy of the official notification of denial along with a letter to Housing requesting a refund of any prepayments or payments to Housing, prior to the first day of classes to receive any such refund.
- Cancellation fees and charges are subject to appeal by completing the appeal form in the myWSU student portal within 90 days of the contract termination date. All appeals regarding cancellation charges will be decided by the Housing and Residence Life Appeals Committee, whose decision is final.

## Financial Operations

**The Director of Financial Operations and Business Technology is responsible for the assessment and collection of fees. All semester fees, including laboratory fees, are due and payable in full at registration.**

### Payment-Related Fees

Installment Payment Setup Fee (Tuition & Fees) – nonrefundable	per person/per plan	\$30.00
Return Check Fee	per check	\$30.00

### Auditing Course Fees

Tuition and fees per credit hour for courses and workshops audited are the same as for courses taken for credit.

### Contracts and Compensatory Charges

This schedule does not limit the charges that may be collected under the arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover actual costs of instruction are specifically authorized.

No tuition is charged to students enrolled in instructional programs for which the entire cost, including faculty, is financed by governmental or private agencies. Students enrolled in such programs on campus must pay all required student fees.

### Department Cost-Recovery Fees

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, placement office user fees, building use fees, summer orientation sessions, academic transcripts, registration fees, etc.) not explicitly identified herein will be priced at an amount that approximates actual costs.

### Late Fees

All accounts with a balance greater than \$150.00 from tuition, enrollment related fees, or housing charges assessed in the current term will incur a \$100.00 late fee on the first business day after the published payment due date. The payment due date for tuition and enrollment related fees will coincide with the Financial Aid Office's consensus date, the Registrar's Office late enrollment date, and the Financial Operations' Office 100 percent refund date. The payment due date for housing charges is stated in the housing contract.

All delinquent accounts with a balance due greater than \$150.00 from tuition, enrollment related fees, or housing charges will incur a late payment fee of \$100.00 ninety calendar days into the current term.

### Board of Appeals Residency Status

Two faculty members, a representative of the Vice President for Student Affairs, a representative of the Director of Financial Operations, and a representative of the General Counsel's Office constitute the Board of Appeals for students who believe their residency status has been incorrectly assessed. The decision of this committee is final. Forms to initiate this process may be obtained in the Registrar's Office, 102 Jardine Hall.

### Unpaid Fees

Students who leave Wichita State University without meeting financial obligations to the University will have their records impounded by the Registrar and their account may be sent to a collection agency. Their transcripts or diplomas will not be issued unless their account is cleared, and they may not enroll for a new term unless all fees are paid.

Students who are eligible to graduate but still have unpaid tuition balances will not receive their diploma until those fees are paid.

### Drop/Add Fee Policy

Students who drop credits and do not add credits will be charged the proportional percentage based on the week they drop the credits.

Students who drop and add credits will not be required to pay additional tuition/fees if the following conditions are met:

1. The drop and add occurs in one transaction; and
2. There are an equal number of credit hours added as are being dropped and the credit hours have an equivalent charge.

A course that has been added in accordance with parts 1 and 2, and is subsequently dropped, will retain the same refund percentage as the original course dropped. Students who drop the added course that met the above conditions will have an adjustment made to their account. (Example: A student drops course A and adds course B. Course A would have had a 0 percent refund; however, because conditions have been met, student receives a 100 percent refund for course A. Student then decides to drop course B. An adjustment is made to the account reversing the 100 percent refund received for course A.)

**Refund Policy – Complete and Partial Withdrawals**

All deadlines are expressed in terms of business days (Monday through Friday) – the specified number of business days beginning with the first business day of each Part of Term (POT). If a class starts on a Saturday or Sunday, the first business day is the following Monday (unless that is a holiday). A business day is any day that most university offices are open for business. For refund and RSTS code purposes, it does not matter if the business day is one when classes are in session or not. For Withdrawal with a W purposes, only business days when classes ARE in session are counted.

To withdraw completely from the University, students must process withdrawals for all classes in which they are enrolled. Students are eligible for refunds as shown below:

**16 Week Classes:**

End of 5 <sup>th</sup> business day	100 percent
End of 10 <sup>th</sup> business day	80 percent
End of 15 <sup>th</sup> business day	60 percent
End of 25 <sup>th</sup> business day	40 percent

**Eight Week Classes:**

End of 3 <sup>rd</sup> business	100 percent
End of 5 <sup>th</sup> business day	80 percent
End of 8 <sup>th</sup> business day	60 percent
End of 13 <sup>th</sup> business day	40 percent

**Four Week Classes:**

End of 1 <sup>st</sup> business day	100 percent
End of 3 <sup>rd</sup> business day	80 percent
End of 4 <sup>th</sup> business day	60 percent
End of 6 <sup>th</sup> business day	40 percent

**Two Week Classes:**

End of 1 <sup>st</sup> business day	100 percent
End of 2 <sup>nd</sup> business day	60 percent
End of 3 <sup>rd</sup> business day	40 percent

**One Week Classes:**

End of 1 <sup>st</sup> business day	100 percent
End of 2 <sup>nd</sup> business day	40 percent

**Less than one week classes:**

End of 1 <sup>st</sup> business day	100 percent
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**Number of Business Days to Receive Particular Refund:**

Number of Weeks of Course	Number of Days to drop course & not have it appear on record (note: AR must coincide the 100%)	80%	60%	40%
16	5	10	15	25
14	5	10	15	25
13	4	8	12	20
12	4	8	12	20
11	4	8	12	20
10	3	5	8	13
9	3	5	8	13
8	3	5	8	13
7 ½	3	5	8	13
7	2	4	6	9
6	2	4	6	9
5	2	4	6	9
4	1	3	4	6
3	1	0	2	3
2	1	0	2	3
1	1	0	0	2
Less than 1 week	1	0	0	0



### **Guiding Principles**

- In short-term classes, students will have the first class period to determine if the class is suited for them. Students who register late or fail to attend the first class period in short term classes will not be eligible for 100 percent refunds according to the policy.
- The *first class day* refers to the first day of the part of term as defined by the department and Registrar's Office; thereafter, the *day* refers to the business day. The length of the *part-of-term* determines the refund, not the start and end date of the course. When a course's part-of-term length falls between two of the above categories, then the shorter one is used. (Example: If course A part-of-term begins Monday and the actual course meets on Thursday, the refund business day begins with Monday, not Thursday. For an exception to this policy, student must complete the Petition for Exception to Tuition Refund Policy for Dropping Courses form.)
- If a short term class begins on Friday night, Saturday or Sunday, the student will have until the end of the first business day to drop the course. In order to receive a 100 percent refund for the class, the student must provide documentation that he/she did not attend more than four hours of the class.
- No one other than the Financial Operations and Business Technology Office or the Tuition Refund Board of Appeals is authorized to determine the amount of tuition refund a student will receive.

### **Exceptions to the Refund Policy**

- Students who, because of extenuating circumstances, seek a higher refund than is available by policy, must petition the Tuition Refund Board of Appeals. Petition forms are available at the Financial Operations and Business Technology Office. The petition must be filed with the appropriate documentation. A Petition for Tuition Refund beyond the policy must be filed at the Financial Operations and Business Technology Office within the semester the course was taken.
- Students who may have received approval from the University Exceptions Committee for a late withdrawal from a previous semester are not eligible by policy for a tuition refund. These are separate issues and decisions. Medical or military approvals will receive a 100% tuition refund.

### **Military Refund Policy**

Students serving in the National Guard or Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the university's nonmilitary refund policy. Room and board charges will be prorated to the extent that services have been provided.

### **Tuition Waiver for Kansas Teacher of the Year**

Kansas Teacher of the Year recipient is allowed to enroll tuition free in up to 9 credit hours annually provided the individual is actively pursuing a teaching career in Kansas. To be eligible, a person must be (1) a past or present recipient of the Kansas Teacher of the Year Award under the program administered by the Kansas Department of Education, and (2) employed as a teacher in an educational institution accredited by the Kansas Department of Education. A list of persons eligible for this tuition waiver is on file in the Board of Education Office.

### **Student Fee Waivers**

Student fees shall be waived for all Wichita State University benefits-eligible employees who are not carrying full-time class loads (undergraduate 12 hours; graduate 9 hours); adjunct faculty members and lecturers. These university employees must have an appointment for the semester in which the student fee is applicable.

Student fees shall be waived for currently enrolled students who are working in their Cooperative Education job or who are performing a required clinical rotation or internship off the Wichita State University campus (defined as the City of Wichita, its contiguous industrial sites and the South and West Campuses) for the entire semester.

Student employees and graduate assistants are not eligible for student fee waivers.

### **Senior Citizen Fee Waiver**

In accordance with the Kansas Board of Regents policy, students who are at least 60 years of age may audit (no-credit) regular lecture or certain group activity courses – when there is space available and for which they meet the prerequisites – without payment of tuition and student fees, campus infrastructure and support fees, and technology and transportation fees.

However, senior auditors must pay for any applicable workshop fees and lab/special course fees. Prerequisites include admission to graduate school for graduate courses, and program admission for courses in which program admission is required of all students.

Senior citizens must present a Medicare card or driver's license to validate age. A special senior citizen registration is held after the first day of classes. Senior citizens desiring college credit or the assurance of space in specific courses may enroll and pay full fees during regular registration.

Senior citizens who have not enrolled at WSU before must complete an Application for Admission and pay the application fee before registering at the undergraduate or graduate Admissions Office, \$40.00 for undergraduate or \$50.00 for graduate.

Senior citizens who want to participate in at least one of the Human Performance Studies (HPS) 152 sections have three options:

1. Purchase a membership in the Center for Physical Activity and Aging (CPAA), \$50.00 for membership purchased at the HPS department, and \$20.00 for parking per student. Enrollment through the Registrar's Office is not necessary.
2. Those who want more complete access to Heskett Center and Ablah Library privileges may join the CPAA and enroll through the Registrar's Office with audit status in a zero credit hour section. Costs include \$50.00 membership fee, \$21.00 + tax Heskett Center fee paid at the Heskett Center, and any applicable workshop fees and lab/special course fees.
3. Senior citizens may enroll in one class for full credit at a total cost of the current tuition and student fees, campus infrastructure and support fees, and technology and transportation fees.

Members of the CPAA are eligible each semester for functional assessment testing of their ability to perform daily living activities and an annual bone density evaluation. Membership also provides education concerning the concepts of active aging to the older adult population through newsletters, workshops, lectures and exercise demonstrations.

# **Emporia State University**

**EMPORIA STATE UNIVERSITY**  
**Comprehensive Fee Schedule**  
**Fiscal Year 2017**

**FALL/SPRING SEMESTER FEES**

	<u>Resident</u>		<u>Non-resident</u>	
Flat Rate Tuition for Undergraduate students enrolled in 10 or more On-Campus credit hours	<u>UDGR</u>	<u>GR</u>	<u>UDGR</u>	<u>GR</u>
Tuition	\$2,446.25	---	\$9,052.75	---
Required Campus Activity Fees	642.75	---	642.75	---
Total Required Fees	<u>\$3,089.00</u>	---	<u>\$9,695.50</u>	---

	<u>Resident</u>		<u>Non-resident</u>	
Undergraduate students enrolled in less than 10 credit hours and graduate students enrolled in all credit hours (See Note)	<u>UDGR</u>	<u>GR</u>	<u>UDGR</u>	<u>GR</u>
Tuition (per credit hour)	\$163.00	\$246.75	\$603.50	\$767.25
Required Campus Activity Fees (per credit hour)	78.50	78.50	78.50	78.50
Total Required Fees (per credit hour)	<u>\$241.50</u>	<u>\$325.25</u>	<u>\$682.00</u>	<u>\$845.75</u>

**NOTE: Graduate students pay by the credit hour for all tuition hours. The Campus Activity fee is capped at 12 hours.**

Employees (at least 50% time appointment or equivalent) (See Note)

Flat Rate Tuition for Undergraduate students enrolled in 10 or more On-Campus credit hours	Total Required Tuition	\$2,446.25	---
Undergraduate students enrolled in less than 10 credit hours and graduate students enrolled in all credit hours	Total Required Tuition (per credit hour)	\$163.00	\$246.75

**NOTE: Employee fee waiver form must be completed and submitted by student.**

**SUMMER SESSION FEES** (Per Credit Hour)

Tuition (per credit hour)	\$163.00	\$246.75	\$603.50	\$767.25
Required Campus Activity Fees (per credit hour)	78.50	78.50	78.50	78.50
Total Required Fees (per credit hour)	<u>\$241.50</u>	<u>\$325.25</u>	<u>\$682.00</u>	<u>\$845.75</u>

**INTERNATIONAL PARTNERSHIP PROGRAMS**

**AND NEARR FEES** (involves the states of Nebraska, Colorado, Oklahoma, Missouri, and Texas)

Flat Rate Tuition for Undergraduate students enrolled in 10 or more On-Campus credit hours	Tuition	Required Campus Activity Fees	Total Required Fees	\$3,667.50	---
				642.75	---
				<u>\$4,310.25</u>	---
Undergraduate students enrolled in less than 10 credit hours and graduate students enrolled in all credit hours	Tuition (per credit hour)	Required Campus Activity Fees (per credit hour)	Total Required Fees (per credit hour)	\$244.50	\$370.50
				78.50	78.50
				<u>\$323.00</u>	<u>\$449.00</u>

**DISTANCE EDUCATION FEES** \* (Per Credit Hour)

Tuition (per credit hour)	\$163.00	\$246.75	\$244.50	\$370.50
Required Area Fees (per credit hour)	78.50	78.50	78.50	78.50
Total Required Fees (per credit hour)	<u>\$241.50</u>	<u>\$325.25</u>	<u>\$323.00</u>	<u>\$449.00</u>

**\* An exception or waiver would be allowed for out of state residents who are employed in Kansas. Verification must be made with the Office of the Registrar.**

**SCHOOL OF LIBRARY AND INFORMATION MANAGEMENT (SLIM)** (Per Credit Hour)

All non-resident students will pay the non-resident rates per credit hour plus an area fee per credit hour when taking SLIM classes. Kansas residents will pay resident rates per credit hour plus an area fee per credit hour.

Tuition (per credit hour)	\$246.75	\$767.25
Required Area Fees (per credit hour)	78.50	78.50
Total Required Fees (per credit hour)	<u>\$325.25</u>	<u>\$845.75</u>

**NOTE: Courses taught at the Earl Center pay on-campus rates**

## TECHNOLOGY FEE

A \$8.30 per credit hour technology fee will be assessed of all students.

## CORKY PLUS TUITION

Students who are Missouri residents of the following counties are eligible for the same tuition as Kansas in-state students: Buchanan, Cass, Clay, Jackson and Platte. See the resident rates listed above.

Students who are Oklahoma residents of the following counties are eligible for the same tuition as Kansas in-state students: Cleveland, Cherokee, Creek, Kay, Lincoln, Logan, Muskogee, Noble, Nowata, Oklahoma, Okfuskee, Okmulgee, Osage, Pawnee, Payne, Pottawatomie, Rogers, Tulsa, Wagoner and Washington. See the resident rates listed above.

## JUMP START TUITION

Students concurrently enrolled in a Kansas High School will pay \$100.00 per credit hour plus any course fees for courses offered to these students.

## AUDITING, VISITING, OR NON-CREDIT COURSE FEES

Same charge as regular enrollment

## DISTANCE EDUCATION ELECTRONIC MEDIA FEES FOR TELENET, INTERNET, AND ITV

Undergraduate and Graduate

Per Course

\$42.00

## DISTANCE EDUCATION EQUIPMENT USE FEE OFF-CAMPUS

Fees for off-campus equipment may be assessed at an amount not to exceed \$20.00 per credit hour.

## OTHER SITE FEES

Students will be assessed a site facility fee not to exceed \$30.00 per credit hour at sites throughout the state when the University is charged for using that site.

## EMPORIA STATE UNIVERSITY – KANSAS CITY

Public educational entities governed/coordinated by the Kansas Board of Regents or under the auspices of the State Department of Education, may be allowed to use the Emporia State University – Kansas City facility on a space available basis for a negotiated fee. The revenue will be remitted from this collection to ESU.

## TUITION POLICY FOR POST-BACCALAUREATE STUDENTS

### Degree Program students and Certificate Seeking students

Post-baccalaureate students seeking graduate degrees pay graduate tuition rates. All tuition and fee charges listed on Page 1 will apply to this group of students.

### Enrichment Program students (Licensure or Non-Degree Seeking)

Post-baccalaureate students who are not in a degree seeking program may apply through the Graduate application process for consideration of undergraduate tuition for courses numbered 100 – 499. Courses numbered 500 and above will be charged at the graduate rates. All courses are charged by the credit hour regardless of the number of enrolled hours.

## TUITION POLICY FOR UNDERGRADUATE STUDENTS RECEIVING GRADUATE CREDIT

An undergraduate student may apply a maximum of 12 hours of credit earned in courses numbered 500-799 to a degree program. Approval of the graduate dean prior to enrollment is required to receive graduate credit for those courses. The graduate faculty of each department determines whether graduate courses previously taken are appropriate for a given graduate degree program. Undergraduate students receiving graduate credit for graduate level courses will pay graduate fees.

## GRADUATE ASSISTANTS, TEACHING AND RESEARCH

Applicable tuition is waived for graduate teaching and graduate research assistants if working 20 hours per week. Students will be responsible for campus activity fees, area fees, technology fees and course fees. In the event that a student cancels the graduate assistantship, the student must repay the tuition waiver based upon the number of days remaining in the semester.

## SPLIT POSITION - GRADUATE ASSISTANTS, TEACHING AND RESEARCH

Three credit hour tuition course waiver will be applicable for split graduate teaching assistants, graduate research assistants and graduate assistants if working 10 hours per week. Students will be responsible for campus activity fees, area fees, technology fees, course fees and resident tuition beyond the three hours waived. In the event that a student cancels the graduate assistantship, the student must repay the tuition waiver based upon the number of days remaining in the semester.

## WORKSHOPS AND SHORT COURSES

Fees are assessed and collected as announced in official University publications. Students taking workshop courses for graduate credit will be charged the current graduate tuition rates only.

**SPONSORSHIP OF STUDENT TEACHING FEE**

Student teaching fee of \$200.00 will be charged each semester for those students enrolled in Professional Development School (PDS) studies.

**PRACTICUM IN TESOL (TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES)**

Course fee of \$125.00 will be charged each semester for those students enrolled for the Practicum in TESOL course.

**TUITION WAIVER PROGRAM FOR DEPENDENTS AND SPOUSES OF EMPLOYEES**

The Spouse and Dependent Tuition Waiver Program is available for spouses and dependent children of eligible employees to receive financial assistance for a course or courses taken at Emporia State University (ESU) while seeking an undergraduate or graduate degree. This program will provide tuition assistance only. All participants are required to pay all applicable fees. The application form must be completed and submitted to the Office of Human Resources

**INTERNATIONAL HEALTH INSURANCE**

All International students are required to carry health insurance. Minimal levels are established each year. Information on insurance policies and on the purchase of such policies is available through the Office of International Education. Those international students not carrying such insurance will be required to purchase insurance at the rates established by the Board of Regents.

**INTENSIVE ENGLISH FEES**

1 Course \*    2 Courses \*    3 Courses \*    4 Courses \*

Fall 2016/Spring 2017

**\* One Intensive English Course is equivalent to 3 credit hours**

Non-resident

IEP Fees – Undergraduate & Graduate    \$1,971.00    \$3,942.00    \$5,913.00    \$7,884.00

Undergraduate

Campus Activity Fees (per credit hour & flat rate)    235.50    471.00    706.50    642.75

Total Undergraduate IEP & Fees    \$2,206.50    \$4,413.00    \$6,619.50    \$8,526.75

Graduate

Campus Activity Fees (per credit hour & flat rate)    235.50    471.00    706.50    942.00

Total Graduate IEP & Fees    \$2,206.50    \$4,413.00    \$6,619.50    \$8,826.00

Resident/Exchange Programs (includes Paraguay Partners)

IEP Fees – Undergraduate & Graduate    \$985.50    \$1,971.00    \$2,956.50    \$3,942.00

Undergraduate

Campus Activity Fees (per credit hour & flat rate)    235.50    471.00    706.50    642.75

Total Undergraduate IEP & Fees    \$1,221.00    \$2,442.00    \$3,663.00    \$4,584.75

Graduate

Campus Activity Fees (per credit hour & flat rate)    235.50    471.00    706.50    942.00

Total Graduate IEP & Fees    \$1,221.00    \$2,442.00    \$3,663.00    \$4,884.00

Non-resident and Resident/Exchange Programs

Technology fee    \$24.90    \$49.80    \$74.70    \$99.60

Summer 2017

**\* One Intensive English Course is equivalent to 2 credit hours**

Non-resident

IEP Fees – Undergraduate & Graduate    \$1,314.00    \$2,628.00    \$3,942.00    \$5,256.00

Undergraduate

Campus Activity Fees (per credit hour)    157.00    314.00    471.00    628.00

Total Undergraduate IEP & Fees    \$1,471.00    \$2,942.00    \$4,413.00    \$5,884.00

Graduate

Campus Activity Fees (per credit hour)    157.00    314.00    471.00    628.00

Total Graduate IEP & Fees    \$1,471.00    \$2,942.00    \$4,413.00    \$5,884.00

Resident/Exchange Programs (includes Paraguay Partners)

IEP Fees    \$657.00    \$1,314.00    \$1,971.00    \$2,628.00

Undergraduate

Campus Activity Fees (per credit hour)    157.00    314.00    471.00    628.00

Total Undergraduate IEP & Fees    \$814.00    \$1,628.00    \$2,442.00    \$3,256.00

Graduate

Campus Activity Fees (per credit hour)    157.00    314.00    471.00    628.00

Total Graduate IEP & Fees    \$814.00    \$1,628.00    \$2,442.00    \$3,256.00

Non-resident and Resident/Exchange Programs

Technology fee    \$16.60    \$33.20    \$49.80    \$66.40

### DEPARTMENTAL COST-RECOVERY FEES

All departmental charges for specific goods and services (i.e., may include but will not be limited to mediated instructional costs, building use, special equipment) not explicitly identified herein will be priced at an amount that approximates actual cost. Appropriate campus administrative procedures are to be followed for approval and collection of these charges.

### TESTING COST-RECOVERY FEE

Testing fees will be assessed at a rate that includes the direct cost recovery of the test plus an administration fee of up to \$25.00 per test. Appropriate campus administrative procedures are to be followed for approval and collection of these fees.

### CONTRACTS AND COMPENSATORY CHARGES

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized. No tuition is charged to students enrolled in programs for which the entire cost is financed by governmental or private agencies. Students taking such courses on campus must pay all required Campus Activity Fees.

### MSEP (MIDWEST STUDENT EXCHANGE PROGRAM) SLIM OR ON-CAMPUS STUDENTS ONLY

The Midwest Student Exchange Program (MSEP) includes Illinois, Indiana, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota and Wisconsin. Students must declare a major to be eligible. Residents of all noted states are eligible for 150% of Kansas resident tuition. Please see [MSEP guidelines](#) for information on eligibility requirements and programs at Emporia State University.

### KANSAS TEACHER OF THE YEAR TUITION WAIVER

Tuition will be waived for up to nine hours annually for any past or present Kansas Teacher of the Year. To be eligible, a person must be a past or present recipient of the award under the program administered by the Kansas Department of Education and be employed as a teacher in an educational institution accredited by the Kansas Department of Education.

### FEE WAIVER FOR PERSONS AGE 60 OR OVER

Residents of Kansas who are 60 years of age or over on the first day of the term may take courses at the University without paying the regular fee. Some courses may have special fees. The special fees will be paid if the special fees cover the direct cost of supplies and materials. A course taken free cannot be counted toward a degree. The person will be considered an auditor in the class, and admission to the class will be by permission of the instructor and only if space is available. Interested individuals should consult with the Registrar or the Director of Admissions.

### PAYMENT PLAN

The University makes available a Payment Plan for account balances. If a student cannot pay the account balance in full by the 5th day of class, a \$50.00 fee will be applied to the account for payment extension. A Payment Plan can be completed in person or by contacting the Office of Cashiering Services and Student Accounts.

A \$50.00 late fee is added monthly for tuition and fees, room and board payments, apartment payments, and damage charges not made when due. See payment plan under Special Fees section.

### MILITARY REFUND POLICY

Students serving in the Military Services who are called to active duty during an academic term are entitled to receive a full refund for tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

### NON- MILITARY REFUND POLICY

Refunds for students are based on the following:

<u>Withdrawal Date During Fall/Spring Semester</u>	<u>Refund Percentage</u>
1 <sup>st</sup> class day through 10 <sup>th</sup> class day	100%
11 <sup>th</sup> class day through end of semester	None

For short term classes taught in less than the regular semester, the 100% refund period will follow the policy on dropping a class. The official drop period shall be determined by the Registrar's Office. For dates of refunds the term and/or part of term classes, you may contact Cashiering Services. Refunds of \$1 or less may not be refunded. If enrolled for a subsequent semester, the amount may be applied.

### MARYLAND REFUND POLICY

For students residing in Maryland, ESU shall provide a refund based upon the annotated code for the state of Maryland.

## COLLECTION POLICY

A student's official transcript may be held and/or permission to re-enroll denied for failure to pay any indebtedness or return any property to the University. Students may be required to pay collection agency and attorney fees and all other charges necessary for the collection, as allowed by law, of any amount not paid when due as allowed by law.

## WITHHOLDING OF STUDENT INFORMATION

When necessary, the University may withhold a student's official transcript for the nonpayment of tuition and fees, loans, other charges, and for failure to return University property.

## SPECIAL FEES

Undergraduate Paper Application Fee	\$30.00
Undergraduate Online Application Fee	\$30.00
Nursing Application Fee	\$25.00
Graduate Application Fees (Nonrefundable)	
1 <sup>st</sup> Time Degree/Certificate Seeking	\$50.00
Returning New Degree/Dual Degrees	\$20.00
1 <sup>st</sup> Time Licensure/Non-Degree Seeking	\$25.00
Returning Licensure/Non-Degree Seeking	\$25.00
Changing from Licensure/Non-Degree to Degree/Certificate Seeking	\$40.00
Degree/Certificate Re-Admit	\$25.00
1 <sup>st</sup> Time PhD	\$60.00
Returning PhD	\$25.00
Advanced Standing Examination Fee	\$ 5.00
Admissions Processing Fee	\$10.00
International Student Application Processing Fee	\$50.00
Graduate International Student Application Processing Fee	\$75.00
Degree Processing Fee (Nonrefundable)	
Associate, Undergraduate or Graduate degree	\$20.00
Fee is assessed the first semester of first time degree seeking student enrollment.	
Reading and Academic Success Center	
Less than one-half semester	\$10.00
One-half semester or more	\$15.00
CAAP Test Administrative Fee	
One Subject Area Tested	\$25.00
Two Subject Areas Tested (taken on same day)	\$50.00
Three Subject Areas Tested (taken on same day)	\$75.00
Transcript Fee (per copy)	
In Person	\$ 8.00
Mail	\$10.00
By FAX	\$12.00
Transcript Change Fee	\$14.00
Graduate Office Thesis Binding (See Note)	
One unbound copy (masters)	\$10.00
One unbound copy (dissertation)	\$15.00
Each additional copy	\$25.00 Plus Point of Destination Sales Tax
<b>NOTE: Additional copy charges may be adjusted reflecting pass-through of the binding cost from a private vendor.</b>	
Hornet Connection (New Student Program)	
Student Fee, Including 2 Guests or Parents	\$80.00
Each Additional Guest or Parent	\$ 7.50



SPECIAL FEES (Continued)

Hornet Connection International Fee (New Student Program)	\$200.00
Student Identification Card	\$18.00
COPS/CAPS Test (Includes Tax)	\$ 5.44
MBA Test-Out Fee (No Class Credit)	\$25.00
Career Service	
Credentials service fee for mailing maximum of 10 sets of credentials	\$40.00
<b>NOTE: If sets are ordered individually, a fee will be charged.</b>	

Study Abroad Programs

Courses not taught by ESU faculty will not have tuition and fees assessed. Courses taught by ESU faculty will be assessed tuition and fees at the regular rates. Additional fees for study abroad programs will be assessed as follows:

Study Abroad Fees

First Semester Study Abroad	\$200.00
Second Consecutive Semester Study Abroad	\$100.00
Short-Term Study Abroad (less than a semester)	\$50.00

Student Health Services Office Visit (See Note)	
Students	\$5.00 Maximum Out of Pocket
<b>NOTE: Insurance will be filed.</b>	

Art Supply Fee	Actual Cost of Supplies Needed
School of Business Fee	\$3.00/per credit hour
Music Lessons	\$65.00/per credit hour
Music Instrument Lab Fee	\$50.00/per course
Music Fees	See Department of Music Student Handbook for Detailed List of Charges
Physical Science Lab Fee	\$30.00/per course
Biological Sciences Lab Fee	\$30.00/per course
Psychology Lab Fee	Actual Cost of Supplies Needed
Psychology Test Material Fee	Actual Amount to Cover Cost of Tests
Nursing Test Fee	Actual Amount to Cover Cost of Tests
Nursing Pin Fee	Actual Cost of Pin to University
Nursing Lab Fee	\$25.00/per semester
Physical Education Supply Fee	Supply Fee up to \$30 to cover Cost of Supplies
Teacher Work Sample Fee	\$60.00/per scored work sample
Freshman Seminar Fee	\$20.00/per course
Counselor Education Lab Fee	
Practicum and Internship Students in School Counseling, Rehabilitation Counseling, and Mental Health Counseling Programs	\$15.00/per credit hour
School of Business Professional MBA Fee	\$417.00/per credit hour

SPECIAL FEES (Continued)

Teachers College Special Course Fees

ED 893 Internship I/Supervising Internships Costs	\$125.00/per course
ED 894 Internship II/Supervising Internships Costs	\$125.00/per course
PY 807 MMPI/Minnesota Multiphasic Personality Inventory Test Costs	\$ 15.00/per course
PY 836 School Based Prevention and Intervention/course materials	\$ 55.00/per course
PY 838 Supervised Practicum in School Psychology	\$115.00/per course
PY 910 Internship in School Psychology I/Supervising Internships Costs	\$175.00/per course
PY 920 Internship in School Psychology II/Supervising Internships Costs	\$175.00/per course

Non-Sufficient Fund Check Fee (Per Check) \$30.00

Return Check Fee (Per Check) \$3.00

Loans and Related Interest and Charges As appropriate when authorized

Penalty for Late Payment of Fees

Late fees will be charged monthly on any account balance of \$100.00 or more without a signed payment plan. Late fees will also be charged monthly if payment is not received on a payment plan by the due dates listed below.

Late fees \$50.00 monthly

Payment Plan (For Eligible Students)

To avoid additional fees, payment plan must be paid in full by November 20<sup>th</sup> for the Fall semester and April 20<sup>th</sup> for the Spring Semester.

Fall Semester

5 <sup>th</sup> Class Day - Friday, August 26, 2016 – Administrative Fee	\$50.00
September 20, 2016 – Late fee if payment not made timely	\$50.00
October 20, 2016 – Late fee if payment not made timely	\$50.00
November 20, 2016 – Late fee if payment not made timely	\$50.00
December 20, 2016 – Late fee on all unpaid balances greater than \$100	\$50.00

Spring Semester

5 <sup>th</sup> Class Day - Tuesday, January 24, 2017 – Administrative Fee	\$50.00
February 20, 2017 – Late fee if payment not made timely	\$50.00
March 20, 2017 – Late fee if payment not made timely	\$50.00
April 20, 2017 – Late fee if payment not made timely	\$50.00
May 20, 2017 – Late fee on all unpaid balances greater than \$100	\$50.00

Summer Session

For up-to-date payment policies for Summer 2017, please refer to the Business Office website, <http://www.emporia.edu/busaff>.

Community Counseling Services Client Fees

The detailed schedule below is applicable to individual, couple or family counseling. A fee of \$10.00 will be charged of clients in Group Counseling.

Household Income	\$0 - \$10,000	\$10,001 - \$20,000	\$20,001 - \$30,000	\$30,001 - \$40,000	\$40,001 - \$50,000	\$50,001 +
Household Size						
1	\$5.00	\$10.00	\$15.00	\$20.00	\$25.00	\$30.00
2	\$4.00	\$9.00	\$14.00	\$19.00	\$24.00	\$29.00
3	\$3.00	\$8.00	\$13.00	\$18.00	\$23.00	\$28.00
4	\$2.00	\$7.00	\$12.00	\$17.00	\$22.00	\$27.00
5	\$1.00	\$6.00	\$11.00	\$16.00	\$21.00	\$26.00

Library Fees

Fines for overdue books (maximum of \$50.00)	\$ .30/day
Interlibrary loan fines	\$1.00/day
Course reserves fines	\$1.00 first hour + \$.60/each additional hour
Laptop overdue fines (maximum of \$150.00)	\$5.00/hour
Lost laptop charges	\$1,500.00 replacement cost + \$100.00 processing fee
Lost book charges (per book or item)	Replacement Cost + \$25.00 processing fee

**NOTE: If book is no longer in print there may be additional charges.**

SPECIAL FEES (Continued)

Printing (SkyPrint) Fees	
First 100 Prints	Free
Cost per physical page printed (beyond 100)	\$.08/per page

Copy Fees (per copy)	
Library Services	\$.10
ESU Archives	\$.10

Kansas Resident Library Use Card Annual Fee	\$15.00
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ESU Archives	
Scanning Fee	\$1.00/per page (\$5.00 minimum charge)
Photocopy on photographic paper	\$5.00/per page

Center for Early Childhood Education Fees

<u>Classroom</u>	<u>Age</u>	<u>Student Rate*</u>	<u>Faculty/Community Rate**</u>
Toddler Rooms	1 – 3 years	\$28.00/day	\$30.00/day
Preschool Rooms	3 – 6 years	\$24.00/day	\$26.00/day
Summer School Age	6 – 11 years	\$24.50/day	\$26.50/day

\* Student rate applies to parent/guardian enrolled in at least 12 undergraduate hours, 9 hours in summer semester, or 9 graduate hours. Students enrolled in their final semester before graduating are an exception. Please inquire with the director if this situation applies. *The student's current ESU class schedule must be on file in order to receive this discount.*

\*\* Full time staff members of the CECE pay rates at 20% discount of the Faculty/Community rate.

Reservation Deposit (refundable****)	\$45.00	Required to reserve enrollment slot.
Administrative Fee	\$ 2.00	Charge for additional copies of year-end account statement.
Late Payment Fee*****	\$30.00	Charge if payment is not received within 5 business days of due date.
Late Pickup Fee*****	\$ 1.00	Per minute rate after 5 minute grace. Begins at 5:36pm.

\*\*\* Reservation deposit is refunded to you or applied to the next semester **UNLESS:**

- You reduce your child's scheduled enrollment hours at any time during the semester
- You withdraw your child from school before the end of the semester (see *Withdrawal Policy* below)
- You fail to pay your monthly tuition statement in full after the addition of late fees.

\*\*\*\*\* See contract for additional information

**NOTE: Center for Early Childhood Education Fees & Deposit amounts are subject to change.**

Please see the Director of the Center for Early Childhood Education for information regarding the deposit refund policy if withdrawal occurs before the semester starts and the overall withdrawal policy. Also, contact the Director for specific information concerning pick up and drop off service, late payment penalties and returned check policy and fines for early drop off and late pick up times.

Physical Education Building Facility Use Fees\*

<u>Facility Reservation Fees</u>	<u>Hourly</u>
Gymnasium	\$30.00
Swimming Pool	\$30.00
Classrooms	\$15.00
Dance Studios	\$15.00
<u>Outdoor Facilities Fees</u>	<u>Hourly</u>
Tennis Courts (per court fee)	\$10.00
Soccer Field	\$20.00
Practice Field	\$20.00
Softball Field	\$20.00

Student Recreation Center Fees\*

Exclusive Use (Campus Affiliates Only)	\$50.00/hour minimum charge
ESU Alumni	\$16.35/month + Tax
ESU Employees	\$10.50/month + Tax
ESU Students – Summer	\$10.50/month + Tax
Guest Fee Per Day	\$ 4.00 (Tax Included)
Guest Fees – 20 Visit Pass	\$40.00 (Tax Included)
Guest Fees – Monthly	\$25.00/month + Tax

SPECIAL FEES (Continued)

Swimming Pool Fees*	
Adults (19 and over)	\$10.50/month + Tax
Children (18 and under)	\$ 8.50/month + Tax
Guest Fee Per Day	\$ 2.00 (Tax Included)

\*All Physical Education Building use fees subject to sales tax at current rate

Parking	Academic	Academic	Summer
Permit Fees	<u>Year</u>	<u>Semester</u>	<u>Session</u>
Gold lots	\$125.00	\$95.00	\$55.00
Orange lots	95.00	65.00	40.00
Violet lots	75.00	50.00	30.00
Gray lots	50.00	30.00	NC
Green lots	75.00	50.00	30.00
Brown lots	95.00	65.00	40.00
M lots	10.00	10.00	10.00

Misuse Fees\*\*

Handicap	\$50.00
Orange Lot	\$25.00
Gold Space	\$25.00
Fire Zone	\$25.00
No Parking	\$25.00
Green Lot	\$15.00
Violet Lot	\$15.00
Gray Lot	\$10.00
Service Vehicle	\$10.00
Backwards in the stall	\$10.00
Parking over white lines	\$10.00
Against the flow of traffic	\$10.00
Improper use of permit	\$10.00
Expired Meter	\$ 5.00
Immobilized	\$25.00

\*\*A \$5.00 late fee is added to each citation after 14 days.

RESIDENTIAL HALL RATES

	<u>Semester</u>
Central Double	\$2,150.50
Morse Triple	\$2,182.50
Morse Suite	\$2,019.50
Towers, Trusler/Singular Double	\$2,418.00
Towers Suite	\$2,523.50
Private Rooms When Available/All Buildings	\$2,897.50
Early arrival fee	\$19.00 per night

CONTRACT BOARD (FOOD SERVICE)

Contract board (food service) is required of all residence hall occupants, and is available to students living off-campus. The available plans and cost per semester are:

All Access plan	\$1,777.50
Fourteen Block plan	\$1,733.50
Nine Block plan	\$1,435.00

RESIDENCE HALL SUMMER RATES

Summer contracts and applications will be processed when the \$30 processing fee (non-refundable) is received. Summer room assignments are not made until the Department of Residential Life has received this payment along with the completed contract.

Summer School Housing Costs	<u>Daily*</u>	<u>Weekly*</u>
Two – Four Person Occupancy	\$19.00	\$133.00
Single Person Occupancy (only if available)	\$25.00	\$175.00

\**Summer rates may be adjusted based upon the activity of the Board of Regents*

## RESIDENTIAL HALL ASSIGNMENT

Contracts and applications will be processed when the \$75.00 processing fee (non-refundable) and the \$100.00 housing payment (non-refundable) are received. Room assignments are not made until the Department of Residential Life has received this payment along with a completed contract.

## RESIDENCE HALL CONTRACT CANCELLATION

Emporia State University requires full-time, first-year students to reside in the residence halls (domestic and international). This first-year residency requirement generally applies to a student with freshman academic status and international students in their first year of studies at Emporia State University. The Residence Hall Contract includes both the housing plan and the food service plan. Based on this residency requirement, some students may not be eligible to cancel their housing and food service plans contract. Students who are eligible to cancel their housing and food service plans contract are assessed contract breakage fees according to the schedule below:

Contract beginning in 2016-2017 academic year, cancellation fee charges:

- Date-stamped online contract cancellation requests or date-stamped email communications received **on or before:**  
**June 1** – Refund of \$100.00
- Date-stamped online contract cancellation requests or date-stamped email communications received **on or after:**  
**June 2** – Forfeiture of \$175.00
- Date-stamped online contract cancellation requests or date-stamped email communications received **on or after:**  
**Official move-in date** – Forfeiture of \$175.00 and payment of 40% of remaining balance owed on the entire contract (including housing and meal plans for fall and spring terms) only if the student is eligible to cancel the contract.

If a student moves into the residence halls on or before August 19, 2016, upon or after receiving approval for early arrival, the cancellation fee of 40% of the remaining balance will apply at the discretion of the Director.

Contract beginning in 2017 spring term, cancellation fee charges:

- Date-stamped online contract cancellation requests or date-stamped email communications received **on or before:**  
**November 15** – Refund of \$100.00
- Date-stamped online contract cancellation requests or date-stamped email communications received **on or after:**  
**November 16** – Forfeiture of \$175.00
- Date-stamped online contract cancellation requests or date-stamped email communications received **on or after:**  
**Official move-in date** – Forfeiture of \$175.00 and payment of 40% of remaining balance owed on the entire contract (including housing and meal plans for spring term) only if the student is eligible to cancel the contract.

If a student moves into the residence halls on or before January 15, 2017, upon or after receiving approval for early arrival, the cancellation fee of 40% of the remaining balance will apply at the discretion of the Director.

**NOTE: The Residence Hall Contract includes the housing plan and the food service (contract board) plan.**

**Contract release without cancellation fees:** After the move-in date, the student can be released from the contract, without cancellation fees, only for the following reasons:

- 1) No longer attending the university (graduating, transferring, or withdrawing)
- 2) International student who has completed the length of stay as indicated on the I-20, is 21 years of age or older and does not have a residency requirement with the corresponding exchange program (Residential Life will confirm with the Office of International Education)
- 3) Marriage, if marriage occurs after signing the contract (marriage license required)
- 4) Participation in an academically sponsored study abroad, co-op, student teaching or internship program out of the Emporia area
- 5) Called for active military service duty
- 6) Significant and unforeseen health reason occurring during the contract period (Only submit medical records upon request)
- 7) Received an approved request for contract release from the Director of Residential Life.

## RESIDENCE HALL EXTENDED PAYMENT AGREEMENT

The University makes available a Payment Plan for account balances. If a student cannot pay the account balance in full by the 5th day of class, a \$50.00 fee will be applied to the account for payment extension. A Payment Plan can be completed in person or by contacting the Office of Cashiering Services and Student Accounts prior to the 5<sup>th</sup> day of class.

A \$50.00 late fee is added monthly for tuition and fees, room and board payments, apartment payments, and damage charges not made when due. See payment plan under Special Fees section.

CAMPUS ACTIVITY FEES DETAIL-PER SEMESTER

Full-time Undergraduate students – Flat Rate Fees when enrolled in 10 or more On-Campus credit hours

Educational Opportunity Fund	\$ 5.00
Student Health	76.24
Student Union Operating	50.35
Student Union Improvement	183.00
Student Union Refurbishing	15.00
Student Counseling	3.50
Student Recreation Center Services	29.98
Recreational Facility Fee	29.00
Athletic Activity Fee	155.83
Sports Clubs	.60
Special Events	2.00
Associated Student Government	16.00
Performing Arts	15.85
<i>Sunflower</i>	12.90
<i>Bulletin</i>	11.50
Center for Early Childhood Education	6.50
Community Hornets	3.00
Union Activities Council	15.00
Athletic Band Stipend	10.00
Quivira	.25
Visual Arts Board	<u>1.25</u>
Total Campus Activity Fees	<u>\$642.75</u>

Undergraduate students enrolled in less than 10 On-Campus credit hours and Graduate students enrolled in On-Campus credit hours up to a cap of 12 credit hours: (per credit hour)

Educational Opportunity Fund	\$ .35
Student Health	10.60
Student Union Operating	4.76
Student Union Improvement	21.00
Student Union Refurbishing	1.25
Student Counseling	.75
Student Recreation Center Services	6.10
Recreation Facility Fee	2.50
Athletic Activity Fee	17.90
Sports Clubs	.15
Special Events	.35
Associated Student Government	3.00
Performing Arts	2.68
<i>Sunflower</i>	.99
<i>Bulletin</i>	1.62
Center for Early Childhood Education	.50
Community Hornets	.50
Union Activities Council	2.50
Athletic Band Stipend	.75
Quivira	.10
Visual Arts Board	<u>.15</u>
Total Campus Activity Fees (per credit hour)	<u>\$78.50</u>

# **Pittsburg State University**

# PITTSBURG STATE UNIVERSITY

New Rates Effective Fall 2016

## GRADUATE & UNDERGRADUATE STUDENT FEES

Per Semester (16 weeks or more)	Resident		Non-Resident	
	Undergrad.	Graduate	Undergrad.	Graduate
Tuition	\$ 2,698.00	\$ 3,109.00	\$ 8,074.00	\$ 8,151.00
Campus Privilege Fees	757.00	757.00	757.00	757.00
Total Required Fees per Semester	\$ 3,455.00	\$ 3,866.00	\$ 8,831.00	\$ 8,908.00
 <b>Per Credit Hour</b>				
<i>Tuition for Undergraduate Students</i>				
Enrolled in 9 credit hours or less	\$ 180.00		\$ 538.00	
Campus Privilege Fees	64.00		64.00	
Total Required Fees per Credit Hour	\$ 244.00		\$ 602.00	
 <i>Tuition for Graduate Students</i>				
Enrolled in 8 credit hours or less		\$ 259.00		\$ 679.00
Campus Privilege Fees		64.00		64.00
Total Required Fees per Credit Hour		\$ 323.00		\$ 743.00
 <b>Per Summer Session</b>				
Same as Per Credit Hour above	\$ 244.00	\$ 323.00	\$ 602.00	\$ 743.00

### Doctorate of Nursing Program

Tuition is set at \$396 per credit hour. Students are expected to complete 77 credit hours over a bachelor's degree.

### Gorilla Advantage Tuition Program

The Gorilla Advantage Tuition Program makes it possible for eligible non-resident students from select counties in Missouri, Oklahoma and Arkansas\* to pay resident tuition and fees. To be eligible as an undergraduate, a student must be a U.S. citizen and either permanently reside in (for at least 12 consecutive months) or graduate from a high school located in one of the eligible counties and enroll at PSU within one semester after high school graduation. A graduate student may also qualify if he/she is a U.S citizen and meet the graduate admission requirements for his/her selected academic major.

\*Eligible counties include:

**Missouri** - Barton, Barry, Bates, Cass, Cedar, Clay, Dade, Henry, Jackson, Jasper, Lawrence, McDonald, Newton, Platte, St. Clair, Vernon

**Oklahoma** - Craig, Delaware, Mayes, Nowata, Ottawa, Rogers, Tulsa, Washington

**Arkansas** – Benton, Washington

### Gorilla Edge Tuition Program

Non-resident students who are permanent residents of Missouri, Arkansas, Oklahoma and Texas pay 150% percent of resident tuition plus fees.

### Legacy Tuition Program

The Legacy Tuition Program makes it possible for eligible non-resident students to pay 150% of resident tuition plus fees. An undergraduate student is eligible if all of the following criteria apply:

- Enrolling as a full-time student
- Meets criteria for regular admission as a freshman or transfer
- Has a parent or grandparent who graduated from PSU with a bachelors, masters or post-masters degree



The duration of the award is up to eight semesters of undergraduate study. The length of the award varies dependent upon transfer hours earned prior to the student's first enrollment at Pittsburg State University. Renewal beyond the first year requires that a student maintain a 2.5 cumulative GPA and a 2.5 on all work completed at Pittsburg State.

### **Midwest Student Exchange Program (MSEP)**

The Midwest Student Exchange Program (MSEP) is a tuition discount program designed to improve access for non-resident students to attend Pittsburg State University in select academic programs. Students selected to receive the MSEP discount pay 150% of resident tuition plus fees. A non-resident student who is a permanent resident of one of the following states may be eligible: Illinois, Indiana, Michigan, Minnesota, Missouri, Nebraska, North Dakota and Wisconsin.

To be eligible as a freshman, a student must have a minimum 21 ACT/980 SAT and at least a 2.5 GPA (on a 4.0 scale) in the Kansas Regents' Pre-College Curriculum. A transfer student must have at least a 2.5 cumulative college GPA (on a 4.0 scale).

Incoming freshmen and transfer students must also major in the one of the following areas:

- Automotive Technology
- Biology
- Chemistry
- Communication
- Construction Management
- Construction Engineering Technology
- Electronic Engineering Technology
- English
- Exercise Science
- Family and Consumer Sciences
- Geography
- Graphic Communications Management
- History
- Justice Studies
- Music
- Physics
- Plastics Engineering Technology
- Political Science
- Recreation
- Sociology
- Technology and Engineering Education
- Wood Technology

The MSEP tuition discount will expire after four years of undergraduate study or upon earning an undergraduate degree; whichever occurs first. MSEP recipients must maintain a major within the list of MSEP majors, maintain at least a 2.5 cumulative college GPA and maintain full-time enrollment.

### **Instructional Supplies and Equipment Fee**

Beginning with the Fall 2005 semester, as part of the tuition assessed each student, \$4 per credit hour is collected for the acquisition, maintenance, repair, and replacement of instructional materials (including instructional supplies and equipment). \$1 per credit hour is matched by the State of Kansas and allocated to Academic Affairs.

\$3 per credit hour is allocated to the individual colleges based upon annual credit hour production. In addition to this assessment, the College of Technology assesses \$14 per credit hour for all courses not offered through Continuing Studies with a cap of \$140 per semester (the actual total approved fee of \$14 per credit hour and \$140 per semester was originally assessed for the fall 2000 semester).

### **Media Instructional (Distance) Fee**

Students enrolled in courses offered online or through the Interactive Distance Learning (IDL) network will be assessed \$36 per credit hour of enrollment. This fee supports the development and delivery of these courses.

**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2016

**Special Fees (Non-Refundable)**

**Library Fee**

As part of the tuition assessed each student, \$1 per credit hour is collected for the on-going support of the university library. The fee supports the acquisition of periodicals, books, and related library materials. This includes printed materials and electronic information resources.

**Continuing Studies Courses** (per credit hour rate)

Non-resident students enrolled as a campus student and taking Continuing Studies Courses will be charged the non-resident tuition rate. Part-time students enrolled in a degree program offered off-campus or on-line will pay the Continuing Studies tuition and fee rates.

<u>Undergraduate</u>		<u>Graduate</u>	
Tuition	\$180.00	Tuition	\$259.00
Area Fee	64.00	Area Fee	64.00
Distance Fee	36.00*	Distance Fee	36.00*

\*The Distance Fee applies only to classes held at an extended distance from campus. This fee compensates for additional distance costs associated with the delivery of instruction.

If a student is enrolled on campus and pays full fees, no additional charge will be made for continuing studies credit hour courses. Fees are assessed on a resident credit hour basis for staff members employed 40% time or more; these employees are not required to pay Campus Privilege Fees.

**Concurrent Enrollment**

The special tuition rate for 2016-2017 will be \$97 per credit hour, the same rate as FSCC. Students taking college credit classes on the high school campus are eligible for the special tuition rate. High school/guest students taking college credit classes on the PSU campus pay the regular tuition rate.

Currently, we are offering college credit courses at all six Crawford County high schools: Pittsburg High School, St. Mary's Colgan, Frontenac High School, Northeast High School (Arma), Girard High School, and Southeast High School (Cherokee).

**Late Enrollment Fees:** For enrollment or payment of fees after the last day for late enrollment as listed in the University Catalog and Schedule of Classes \$ 50.00

Exception: Classes not scheduled to begin at the time of regular classes or enrollment delay due to University procedures as determined by the Registrar.

**Student Health Center Fee** (includes University Counseling Center)

A. Regular Semester (included in fees)	\$106.75
B. Student Spouse Fee (regular semester)	132.00
Student Spouse Fee (summer session)	68.00
(Student spouses are eligible if fee is paid within ten days of the start of classes.)	
C. Summer Service	54.00
(Students who were full-time for the spring semester, not attending in the summer session, but planning on returning full-time in the fall semester, are eligible for Health Center services if fee is paid anytime during the summer session.)	

**Tuition Payment Plan Fee** (Payable upon signing of contract) \$ 25.00  
Late fee for each tuition payment made after the due dates 25.00

# PITTSBURG STATE UNIVERSITY

New Rates Effective Fall 2016

## Special Fees (Non-Refundable)

### Re-issue of Refund Check

Administrative Fee for re-issue of refund check 25.00

### Admission Application Fees

First Time Undergraduate Application Fee \$ 30.00

First Time Undergraduate Application Fee for International Students 50.00

Graduate Application Fee for Degree Seeking Students 35.00

Graduate Application Fee for International Students 60.00

### Enrollment Deposit for 2-year Technology Program

\$ 100.00

Deposit is applied to tuition at enrollment. If not enrolled in the specific program by specified date, deposit is forfeited.

### Transcript Fee (Each)

Registrar Window Pickup, Mail, or Fax \$ 10.00

Electronic 10.00

FedEx Overnight (Transcript Fee \$10 plus FedEx charge \$10) 20.00

### Commencement Fees

Associate Degree, Baccalaureate Degree, Technical Education Center Certificate \$ 55.00

Additional Baccalaureate Degree Awarded Concurrently 35.00

Masters and Specialist in Education Degrees 65.00

Students receiving two undergraduate degrees 65.00

Duplicate Diploma 25.00

Thesis binding for four copies 36.00

Binding for additional thesis \$9.00 per copy

### Career Service Fees – One (1) Year On-line Program Registration Charge

A. Students \$ 0.00

B. PSU Alumni 50.00

C. All Others 60.00

### Credential Service Fee

\$5 per mailed set /\$5 per emailed credentials (up to 5 per request)

### Continuing Studies Fees

A. Fees will be established for non-credit activities or workshops based on cost.

B. Media Instructional (Distance) Fee - per credit hour \$ 36.00

C. Reinstatement Fee \$ 45.00

### Freshman Orientation Fee

\$ 30.00

Per Parent/Guest \$ 15.00

**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2016

**Special Fees (Non-Refundable)**

**Intensive English Program Tuition & Fees 2016/2017**

	Tuition		Fees		Total
<b>Fall and Spring Semesters</b>					
<b>(2 sessions/16 weeks)</b>					
Full-Time Students	\$ 5,711.00		\$ 757.00		\$ 6,468.00
*One Course	1,428.00		189.25		1617.25
<b>(1 session/8 weeks)</b>					
Full-Time Students	\$ 2,856.00		\$ 378.50		\$ 3,234.50
One Course	714.00		94.62		808.62
<b>Summer (1 session)</b>					
Full-Time Students	\$ 2,856.00		\$ 384.00		\$ 3,240.00
One Course	714.00		96.00		810.00

\*One course is 5 contact hours

\*Amounts have been rounded to the nearest dollar, but fees cannot be rounded

First Time Intensive English Application Fee \$ 50.00

Kansas/Paraguay students are charged in-state undergraduate full-time PSU tuition and fees – (currently \$3,455.00/semester). For summer, they are charged ½ of Spring semester full-time in-state UG tuition and 6 hours of fees at summer rate/credit hour.

\*UG in-state tuition only \$2,698.00 divided by 2 = \$1,349.00 + \$64.00 per credit hour fees x 6 = \$384.00  
Total: \$1,733.00

**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2016

**Special Fees (Non-Refundable)**

**Music Instrument Rental Fee** (per semester)  
Rental fee for University owned instruments \$ 25.00  
(Instruments used for techniques classes are exempt)

**Music Preparatory School**

Voice, Piano, Traditional Strings, Wind and Percussion  
Age 14 and under  
Full: 12 week session \$96.00  
Half: 6 week session \$48.00  
Age 15 and older  
Full: 12 week session \$120.00  
Suzuki String Lessons  
Students of any age (per 16-week session) \$ 195.00  
Musikgarten Program  
Students and parents together (per 16-week session) \$ 150.00

**Choral Program**

Participants pay a one-time outfit fee (even if student participate in multiple semesters) \$15.00

**Student Photo I.D. Replacement Fee** \$ 20.00

**Returned Check Fee** \$ 30.00

**Student Recreation Center**

Summer fees (not enrolled for summer but pre-enrolled for fall semester) \$ 20.00

**Campus Access (Area) Fee** \$ 64.00

Provides campus access and privileges to students enrolled in off-campus or on-line courses and paying only the Continuing Education Tuition and Fees.

**Kansas Open Records Act - Reimbursement Cost Fee Schedule**

- A. Public records in print:
1. Access: Cost of staff time necessary to obtain records (cost varies)
  2. Copying: \$0.25/page - \$1.00/page for certified copy
  3. Mailing: \$1.40/letter (single letter wt.)
  4. Faxing: \$ .90/page

**Department Cost/Recovery Fees** - All departmental charges for specific goods and services not explicitly identified herein will be priced at an amount that approximates actual cost.

Students are required to reimburse the institution for the cost of (a) excess breakage and wastage of materials and (b) materials used in excess of those required for completion of course work.

Loan repayments and related interest charges; Library misuse fees; ROTC property; Testing fees, non-student as appropriate when authorized.

## **PITTSBURG STATE UNIVERSITY**

### New Rates Effective Fall 2016

#### **Contracts and Tuition Charge**

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Tuition or other charges to more clearly cover the actual cost of instruction are specifically authorized.

No tuition is charged to students, including faculty, enrolled in instructional programs for which the entire cost is financed by governmental or private agencies. Students enrolled in such programs on campus must pay all required campus privilege fees.

### **REFUND POLICIES**

#### **General Refund Policy**

The refund policy shall apply to fall and spring semesters. Classes meeting for periods shorter than a semester will have refunds prorated accordingly. Refund dates shall be based on (class) days including registration, examinations and commencement. Special fees as listed in the fee schedule and fees for private lessons are non-refundable.

1. A student who withdraws during the first week of the semester will be refunded, upon application, all their fees, except those fees listed in the fee schedule as non-refundable.
2. A student who withdraws after the first week but during the first one-third of a semester will be refunded upon application, one-half of their fees, except those fees listed in the fee schedule as non-refundable.
3. A student who withdraws after the first one-third of a semester is not entitled to any refund.
4. Students must withdraw through the Registrar's Office. Withdrawals must be processed by several offices before refunds can be processed by the University Cashier's Office; therefore, students should expect a delay of three weeks.
5. An appeals process is available to the student who feels their situation warrants an exception from the stated fee refund policy. Students should direct written appeals to the University Registrar. The Petition for Refund form can be found on the Registrar's web page at <http://www.pittstate.edu/office/registrar/forms.dot>.
6. No refund will be given for short courses (1-2 days) or travel courses once the program has begun.

In the event that PSU is responsible for a fee assessment or calculation error, the error will be corrected.

**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2016

**Title IV Recipient Refund Policies**

Students need to be cautioned under this policy. Students who totally withdraw after receiving Title IV assistance in many cases will have to repay a portion of the funds received. The Financial Assistance Office recalculates federal\* financial aid eligibility for students who withdraw, stop attending courses without completing an official withdrawal, or are dismissed prior to completing 60% of a semester. Recalculation is based on the percent of earned aid using the following formula:

Percent earned = Number of days completed up to the withdrawal date\*\* divided by total days in the semester.

Federal financial aid is returned to the federal government based on the percent of unearned aid using the following formula:

Aid to be returned = (100% - percent earned above) times the amount of aid disbursed toward institutional charges. Institutional charges are: tuition, fees, on-campus room and board and books charged through the PSU Bookstore, using a bookstore voucher.

When aid is returned, the student will owe a debit balance to the University and/or the Department of Education Title IV Programs. If a student owes a debit balance to the Department of Education, payment arrangements will have to be made directly through the Department of Education, Debt Resolution Services at 1-800-621-3115. If you need additional assistance, please contact the Office of Student Financial Assistance

If a student owes a balance to the university, those funds must be repaid immediately, or payment arrangements made through the Cashiers Office.

**Military Tuition Refund Policy**

Students serving in the National Guard or Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's general refund policy. Room and board charges will be prorated to the extent that services have been provided.

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\*Federal financial aid includes the Federal Pell Grant, SEOG Grant, TEACH Grant, Perkins Loan, the Federal Direct loan Programs and Federal Direct PLUS Loan.

\*\*Withdrawal Date is defined as the actual date the student began the institution's withdrawal process through the Registrar's Office, the student's last date of recorded attendance, or the midpoint of the semester for a student who leaves without notifying the institution.

**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2016

**TUITION WAIVER FOR KANSAS TEACHER OF THE YEAR**

Any Kansas Teacher of the Year recipient may enroll for up to nine credit hours annually at any Regents institution without payment of tuition or fees if the individual is actively pursuing a teaching career in Kansas. To be eligible, a person must be (1) a past or present recipient of the Kansas Teacher of the Year award under the program administered by the Kansas Department of Education and (2) employed as a teacher in an educational institution accredited by the Kansas Department of Education.

**TUITION FOR KANSAS MILITARY AND PUBLIC SAFETY OFFICER FAMILIES**

The state board of regents shall authorize the following class of persons to pay an amount equal to resident fees: Any dependent or spouse of a person in military service who is reassigned from Kansas to another duty station so long as such dependent or spouse continues to reside in Kansas.

Kansas HB2154, effective July 1, 2015, provides in-state tuition rates to a current member of the armed forces or veteran of the United States military or the member's spouse or dependent-child who is enrolled as a postsecondary student. In-state tuition rates are provided regardless to the length of time the person has resided in the state if the person files a letter of intent to establish residence in the state, lives in the state while attending, and the person is eligible for postsecondary educational benefits.

Every Kansas educational institution shall provide for enrollment without charge of tuition or fees for: (1) Any dependent or spouse of a public safety officer who died as the result of injury sustained while performing duties as a public safety officer so long as such dependent or spouse is eligible; (2) any dependent or spouse of any resident of Kansas who died on or after September 11, 2001, while, and as a result of, serving in military service; and (3) any prisoner of war. Any such dependent or spouse and any prisoner of war shall be eligible for enrollment at a Kansas educational institution without charge of tuition or fees for not to exceed 10 semesters of undergraduate instruction, or the equivalent thereof, at all such institutions.

**PITTSBURG STATE UNIVERSITY EMPLOYEE DEPENDENT TUITION WAIVER PROGRAM**

The purpose of the Dependent Tuition Waiver Program is to provide an opportunity for dependent children of eligible employees to receive a partial or full tuition waiver at PSU while seeking an undergraduate degree. An eligible employee is an employee appointed to a benefits-eligible position at PSU with 12 continuous months, or one academic year for faculty, of service to PSU in a benefits-eligible position. For a dependent of an eligible employee to qualify the dependent must meet the eligibility requirements approved by the Kansas Board of Regents at the May 2006 meeting. The amount of tuition waived is determined based on the eligible employee's length of service.

**KANSAS FOSTER CHILD EDUCATIONAL ASSISTANCE ACT**

The purpose of this act is to establish an educational assistance program under which payment of tuition and required fees charged to eligible foster children shall be waived (see Senate Bill 85 or inquire at the Registrar's Office to determine eligibility). A tuition and required fee waiver would be provided for the undergraduate enrollment of an eligible foster child, through the semester or until attaining the age of 23, who enrolls in a Kansas educational institution on or after July 1, 2006.



To remain eligible for participation in the program, an eligible foster child shall remain in good standing at the Kansas educational institution where the eligible foster child is enrolled and shall make satisfactory progress toward completion of the requirements of the educational program in which they are enrolled. An eligible foster child shall not have waived the amount of tuition waived for any course repeated or taken in excess of the requirements for completion of the educational program in which they are enrolled. Each eligible foster child who is enrolled in a Kansas educational institution and who is participating in the program shall be responsible for all fees charged by the institution that are not directly related to and required for the courses in the educational program of the eligible foster child (SB 355 removed the expiration date on SB 85).

## **AUDITING OF COURSES**

### **Auditing Policy Effective Fall 2016**

An individual who does not wish to receive credit in a course may enroll as an auditor, provided:

- Space is available in the class
- Approval is obtained from the instructor by the auditor
- Does not increase faculty course load
- Audit enrollment form is completed verifying intent
- Payment of the regular fee and any applicable special course fees are paid
- Individual completes TB screening survey upon initial enrollment
- Enrollment is completed by the last day to add a class based on the academic calendar
- Auditors are not permitted to change from audit to credit after the official last day to add the class based on the academic calendar.
- Students may change their enrollment from credit to audit, with completion of the form and the instructor's permission, until the last day to drop an individual course with a grade of W, as noted in the University Calendar.

Audited courses will not:

- Count in the determination of Full-Time or Part-Time student status
- Apply toward Veteran benefits, federal financial assistance, or student loan deferments
- Provide campus privileges, ie. Student health, recreation center, parking permit, etc.
- Be taken prior to an auditor's attempt to test-out of the course

Audited courses will:

- Follow the same academic calendar as other courses of the same length
- Be taken by PSU benefit-earning staff, visiting scholars teaching credit-bearing courses as instructor of record at PSU, and individuals 60 or older at no tuition cost. Special course fees may still be assessed.
- Be assessed the same tuition rates as credit-earning enrollment for non-PSU staff and those under 60 years of age.
- Be identified on the individual's transcript with a grade of AU, which does not affect the student's grade-point average.

Instructor discretion will determine the auditor's level of class participation, such as taking exams, participation in discussion or completing assignments. Individuals wishing to audit are responsible for identifying the instructors' expectations for an auditor.

\*Special course fee includes but not limited to Technology fee, Mediated Fee and Class Fee.

**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2016

**Residence Halls**

**Academic Year**

Double Room/Unlimited meal plan	\$ 7,572
Double Room/Any 14 Access	7,156
Double Room/Any 10 Access	6,770
Additional charge for single room (maximum)	900
Crimson Commons room additional charge	890
Willard Hall room additional charge	360
Application fee	45
Installment fee (optional payment plan)	\$25/semester
Late payment fee (on pmt plan/not on pmt plan)	\$25/\$30 per mo

Spring semester contracts are 50% of the academic year contract.

Summer rates determined by length of occupancy and services provided.

Residents with special circumstances may request special consideration of room and board policy requirements.

Special assessments authorized for replacement of lost or damaged items.

**Student Family Apartments**

**Monthly Rates for  
Academic Year**

Two Bedroom	\$ 500
Three Bedroom	565
Processing Fee for each new lease	45

# PITTSBURG STATE UNIVERSITY

New Rates Effective Fall 2016

## PARKING PERMIT FEES AND FINES

Parking fees for students are included in student fees. Students are charged a parking fee of \$5.00 per credit hour for part-time enrollment or \$35.00 per semester for full-time enrollment. Permits shall be good for the duration of the school year for which it is issued or for a lesser period of time if so designated.

Parking fees for faculty and staff are as follows:

	<u>Academic</u> <u>Year</u> *	<u>Spring</u> <u>Semester*</u>	<u>Summer</u> <u>Sessions</u>
Blue Zone	\$ 100.00	\$ 66.00	\$ 33.00
Red Zone	\$ 140.00	\$ 92.00	\$ 46.00
Gold Zone	\$ 181.00	\$118.00	\$ 59.00
Brown Zone	\$ 76.00	\$ 50.00	\$ 25.00
Orange Zone	\$ 76.00	\$ 50.00	\$ 25.00
Motorcycle Permits	\$ 76.00	\$ 50.00	\$ 25.00

### Fee

Finger Print fee for current students \$ 5.00

### Replacement Permits (if lost or stolen)

Must purchase a new permit at full fee.

## TRAFFIC VIOLATIONS AND FINES

Traffic and parking violation charges are as follows:

Timed Zones	\$ 15.00
No Permit	20.00
Wrong Zone	20.00
Unauthorized Parking	20.00
Parking on Grass or Sidewalk	30.00
Fire Lane	30.00
Yellow Zones	30.00
Handicapped Zone	100.00
Tampering or Misuse	75.00

Failure to pay a violation before the tenth (10th) day after issuance shall result in a \$5.00 penalty. A wheel-lock (boot) fee of \$25.00 will be charged where it has been necessary to use this device for flagrant violators who do not respond to citations. Such fees shall be paid at the University Police and Parking Services Office, Shirk Hall.

\*Includes summer session.

# **Fort Hays State University**

**FORT HAYS STATE UNIVERSITY  
COMPREHENSIVE FEE SCHEDULE  
(Effective Fall Semester 2016)**

**TUITION AND FEES – On Campus – Per Semester or Summer Session**

	<u>Resident</u>		<u>Non-Resident</u>			
	<u>Under- Graduate</u>	<u>Graduate</u>	<u>Under- Graduate</u>	<u>Graduate</u>	<u>Contiguous State/MSEP</u>	
					<u>Under- Graduate</u>	<u>Graduate</u>
Tuition	\$ 126.29	\$ 188.75	\$ 444.38	\$ 537.58	\$ 189.44	\$ 283.13
Educational Opportunity	.45	.45	.45	.45	.45	.45
Student Health	4.27	4.27	4.27	4.27	4.27	4.27
Student Union	4.13	4.13	4.13	4.13	4.13	4.13
Student Union-Student Services	1.94	1.94	1.94	1.94	1.94	1.94
Student Union Bond Fee	6.00	6.00	6.00	6.00	6.00	6.00
Student Activity	3.86	3.86	3.86	3.86	3.86	3.86
Lewis Field Renovation Bond Fee	1.00	1.00	1.00	1.00	1.00	1.00
Parking Fee	.95	.95	.95	.95	.95	.95
Public Safety Awareness	.29	.29	.29	.29	.29	.29
Tiger Media Network	1.39	1.39	1.39	1.39	1.39	1.39
Account for Campus Engagement	1.26	1.26	1.26	1.26	1.26	1.26
Wellness Center Fee	.97	.97	.97	.97	.97	.97
Student Athletic Fee	8.55	8.55	8.55	8.55	8.55	8.55
Athletic Bands	.64	.64	.64	.64	.64	.64
Campus Intramurals	.51	.51	.51	.51	.51	.51
Music-Tiger Debs	<u>.29</u>	<u>.29</u>	<u>.29</u>	<u>.29</u>	<u>.29</u>	<u>.29</u>
Total Per Credit Hour	\$ 162.79	\$ 225.25	\$ 480.88	\$ 574.08	\$ 225.94	\$ 319.63

**VIRTUAL COLLEGE CREDIT AND NONCREDIT COURSE FEES**

	Virtual College		Virtual College MBA Doctor of Nurse Practitioner	International Partners Virtual College
	<u>Under Graduate</u>	<u>Graduate</u>	<u>Graduate</u>	<u>Under Graduate</u>
Tuition	\$ 207.24	\$ 272.71	\$ 400.00	\$ 207.24
				International Fee <u>\$ 34.59</u>
Total Per Credit Hour	\$ 207.24	\$ 272.71	\$ 400.00	\$ 241.83

Fees for noncredit courses, workshops, conferences and seminars are based on direct and indirect operating costs and are not subject to refund.

Tuition and fees charged will be calculated based on two factors: the type of course (On-campus or Virtual College) and the student's residency status (Resident, Non-Resident, Contiguous, or MSEP).

- A Resident student will be charged On-campus tuition and fees for On-campus courses and Virtual College tuition for Virtual College courses.
- A Non-Resident student will be charged Non-Resident tuition and fees when taking both On-campus and Virtual College courses. A Non-Resident Student taking Virtual College courses *only* will pay the Virtual College tuition.
- Students who are residents of Colorado, Missouri, Nebraska, or Oklahoma qualify for the Contiguous State rate for On-campus courses. A Contiguous State student will be charged Contiguous State tuition and fees when taking both On-campus and Virtual College courses. A Contiguous State student taking Virtual College courses *only* will pay the Virtual College tuition.
- Students who meet eligibility requirements for the Midwest Student Exchange Program (MSEP) qualify for the Contiguous State/MSEP rate for on-campus courses. An MSEP student will be charged Contiguous State/MSEP

## Fort Hays State University

tuition and fees when taking both On-Campus and Virtual College courses. An MSEP student taking Virtual College courses *only* will pay the Virtual College tuition. More information can be found at <http://www.fhsu.edu/admissions/Midwest-Student-Exchange-Program>.

### APPLICATION FEES

Domestic Undergraduate Student Application Fee: \$30.00  
 All applicants enrolling for the first time as an undergraduate student must pay a one time nonrefundable application fee.

Domestic Graduate Student Application Fee: \$40.00  
 A non-refundable application fee will be required for all new graduate applicants. If a second graduate or specialist degree is pursued, a new application fee will be assessed.

International Undergraduate and Graduate Student Admission/Application Fee: \$50.00  
 A non-refundable application fee will be required. If a second graduate or specialist degree is pursued, a new non-refundable application fee will be assessed.

### PARKING PERMIT FEES

	ANNUAL	SUMMER
Zone 1	\$25.00	\$5.00
Zone 2-Regular/Wooster	\$13.00	\$5.00

NOTE: Cost of replacement permits is \$5.00 each.

### SPECIAL FEES

Virtual College Special Instructional/Student Materials	Actual Direct Costs
Student Health (Doctor's Appointment-per call)	\$20.00
Student Identification Card (New issue)	\$5.00
Student Identification Card (Replacements)	\$10.00
Orientation/Registration Fee	\$60.00
Advanced Standing Examination Fee	\$25.00
Laboratory Courses	Cost of excess materials/breakage
Transcript (in excess of 3 per semester to enrolled students)	\$5.00
Fax charge (in addition to above fee)	\$5.00
Priority Mail (in addition to above fee)	actual mailing costs
Domestic FedEx (overnight)	\$15.00 per envelope
International Airmail	\$5.00 per envelope
International FedEx or UPS	\$40.00 per envelope
Degree Completion Fee	
Graduate Degree	\$50.00
Undergraduate Degree	\$50.00
Binding of Master's Thesis or Report	\$10.00 per copy for first 4 copies \$15.00 for student copies
Career Services-Education Credentials beyond 5	\$3.00 per set
Library	
Copies of Public Documents	\$ 0.10 per copy
Library Fines or Lost Material	Cost per fine schedule
Traffic Fines	Per Ticket Issued
Child Care Services for Dependents of Students	\$23.00 per day
Child Care Services for Dependents of Faculty/Staff	\$28.00 per day
Returned Check Fee	\$30.00
Installment Administrative Fee	\$25.00
Late Payment Fee	\$25.00
Collection Agency Fee	Per Contract

## Fort Hays State University

Kansas Performance Teaching Portfolio (KPTP)

\$60.00 one time/nonrefundable

All charges for goods and services not explicitly identified herein will be priced at an amount that approximates actual cost. Campus administrative procedures are to be followed for approval and collection of these charges.

### FEE RATE EXCEPTIONS

**Staff and Faculty:** Tuition Assistance is provided for employees, their spouses and dependents based on length of service and approved Board of Regents eligibility criteria.

### RETURN OF TITLE IV FUNDS FOR FINANCIAL AID RECIPIENTS

**Return of Title IV Funds policy:**\* Federal financial aid regulations require Title IV financial aid funds to be awarded under the assumption that a student will attend the institution for the entire period in which federal assistance was awarded. When a student withdraws from all courses for any reason, including medical withdrawals, he/she may no longer be eligible for the amount of Title IV funds that he/she received. Federal law requires schools to calculate how much federal financial aid a student has earned if that student: completely withdraws (student officially drops classes in TigerEnroll); or stops attending (or does not begin attendance) before completing the semester and receives all non-passing grades (all U's); or does not complete all modules (courses which are not scheduled for the entire semester for which he/she has enrolled at the time those modules began, i.e., 8-week classes; Intersession, etc.).

The school is required to determine whether the student earned the federal aid disbursed by using a federally prescribed formula. This process is referred to as a Return of Title IV Funds calculation. If the Return of Title IV Funds calculation results in unearned aid, the school is required to return the funds to the federal program. The amount of the return will be charged to the student's account, and the student must repay the amount returned. It cannot be paid with future financial aid disbursements. He/she must either immediately pay the amount in full or set up payment arrangements. An unpaid balance will result in a hold being placed on the student's account that will prevent the student from enrolling or receiving transcripts until it is paid in full. In the event the calculation determines that the student attended/participated more than 60% of the semester, then the student is considered to have earned all of his/her financial aid for that semester and FHSU will not be required to immediately return any funds.

*\*Based on the most current federal return of Title IV policy. Changes mandated by the Department of Education will be implemented.*

**Military Refund Policy:** Students serving in the National Guard Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

### CONTRACTS AND COMPENSATORY CHARGES

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized.

### REFUNDS-CHANGE OF PROGRAM

**Payment of Fees:** Fees for a semester or term are payable at the time of enrollment for a semester or term. Students may use a check, money order, cash, or VISA/MasterCard/Discover/American Express for the exact amount of fees. Students who add classes after the start of the semester must remit payment when adding the class.

## Fort Hays State University

**Refunds:** (Total Withdrawal from University). To officially withdraw from University coursework and to be eligible for a refund, a student must submit a request for a schedule drop through TigerEnroll within the scheduled dates of the authorized refund period. The University will determine the method of refund. Tuition refunds will be processed within fourteen (14) days of the scheduled drop. Tuition refunds to students who receive federal financial aid will be reviewed by the Office of Financial Assistance and Student Fiscal Services to determine whether repayment to federal programs is required prior to release of the tuition refunds to students.

### Registrar's Office

#### Course Drop/Withdrawal Policy--On-Campus and Virtual College--Fall and Spring Semesters

Tuition Refund for Course Drops/Withdrawals based on **length of course**

**Less than 1 week**, no refund

**2 week course**, 100% refund through 2nd calendar day; 50% 3-4th calendar day. Last day to DROP, 4th calendar day

**4 week course**, 100% refund through 4th calendar day, 50% 5th-8th calendar day. Last day to DROP, 8th calendar day; last day to WITHDRAW, 21st calendar day

**8 week course**, 100% refund through 7th calendar day; 50% 8th-14th calendar day. Last day to DROP, 14th calendar day; last day to WITHDRAW, 28th calendar day.

**16 week course**, 100% refund through 14th calendar day; 50% 15th-28th OR 29th calendar day (28th day for spring semesters; 29th day for fall semesters due to Labor Day holiday). Last day to DROP is the 28th OR 29th calendar day (28th day for spring semesters; 29th day for fall semesters); last day to WITHDRAW is the 70th calendar day.

One week equals seven calendar days.

All deadlines are effective at 11:59:59 PM CT

Students may drop full-semester (16-week) courses through 11:59:59 PM CT on the 28th/29th calendar day of the semester. Students dropping during this time period will not receive any notation on their transcript. Students who withdraw after this period and through 11:59:59 PM CT on the 70th calendar day of the semester will receive a notation on their transcript of withdrawal (W). No withdrawals allowed after the 70th calendar day of the semester. Students who drop/withdraw completely will receive a notation on their transcript of the date dropped/withdrawn. Students receiving financial aid have additional responsibility and should contact the Office of Student Financial Assistance in Picken Hall, 785-628-4408.

Availability of refunds for financial aid recipients are subject to review by the Office of Financial Assistance and/or Student Fiscal Services office. Nonfinancial aid recipients may have their refund sent within two weeks.

[http://www.fhsu.edu/sfs/students\\_parents/refunds/](http://www.fhsu.edu/sfs/students_parents/refunds/)

Appeal requests for dropping/withdrawal must be submitted to the Academic Appeals Committee. To initiate this process, contact the Office of the Registrar in Picken Hall, 785-628-4222, for the appeal form.

#### Adding A Course Policy--On-Campus and Virtual College--Fall and Spring Semesters

Last Day to Add/Enroll based on **length of course**

1 day to 2 weeks: 1st calendar day after classes start

3 to 4 weeks: 4th calendar day after classes start

5 to 6 weeks: 5th calendar day after classes start

7 to 8 weeks: 7th calendar day after classes start

9 to 12 weeks: 10th calendar day after classes start

13 to 16 weeks: 14th calendar day after classes start



## Fort Hays State University

Students may officially add open, full-semester courses up to and including the 14th calendar day of classes with instructor permission. Students are required to remit payment for additional tuition and fees owed at the time of adding the course (see [http://www.fhsu.edu/sfs/students\\_parents/enrollment/](http://www.fhsu.edu/sfs/students_parents/enrollment/))

All full-semester classes (16-weeks) will officially close 14 calendar days after the start of each semester. Courses offered that meet for less than a full semester will follow the guidelines shown above.

### RESIDENCE HALL AND APARTMENT RATES

An application fee of \$40 is charged each resident. This payment is not refundable unless facilities cannot be provided.

**RESIDENCE HALL** - Total Cost for BOTH FALL AND SPRING SEMESTERS is as follows:

#### Including Custer, McMIndes and Wiest:

Room Option	Open Access	10 Meal Plan	7 Meal Plan	Room Only
Double	\$7,669	\$7,493	\$7,437	\$3,729
Single	\$8,269	\$8,093	\$8,037	\$4,329
Dining Dollars Included	\$900	\$1,000	\$1,200	

#### Including Agnew and Heather:

Room Option	Open Access	10 Meal Plan	7 Meal Plan	Room Only
Suite	\$8,768	\$8,592	\$8,536	\$4,828
Dining Dollars Included	\$900	\$1,000	\$1,200	

#### Dane G. Hansen Scholarship Hall:

Room Option	Open Access	10 Meal Plan	7 Meal Plan	Room Only
Domestic Students	\$6,730	\$6,554	\$6,498	\$2,790
International Students	\$7,990	\$7,814	\$7,758	\$4,050
Dining Dollars Included	\$900	\$1,000	\$1,200	

**APARTMENT RATES** – The Academic Year Contract period is from August 7 of the current year Through May 24 of the following year. 2 summer months are separate.

**Wooster Place:** One Person/Family – Includes all utilities- A refundable \$200 security deposit required

One bedroom - \$5,364 - Academic Year; Summer Rate - \$536.40 per month  
Two bedroom - \$5,817 - Academic Year; Summer Rate - \$581.70 per month  
Shared Two bedroom - \$4,743 – Academic Year; Summer Rate - \$474.30 per month

**Stadium Place:** Per contract - Includes all utilities - A refundable \$200 security deposit required

Two bedroom - \$5,817 - Academic Year – per person; Summer Rate - \$581.70 per/month/person  
Four bedroom - \$5,280 - Academic Year – per person; Summer Rate - \$528.00 per/month/person