

**KANSAS BOARD OF REGENTS
SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS**

**VIRTUAL MEETING AGENDA
Wednesday, March 12, 2025
8:30 – 9:00 a.m.**

The System Council of Chief Academic Officers (SCOCAO) will meet virtually via Zoom. An in-person option will be available at the Curtis State Office Building at 1000 SW Jackson, Suite 530, Topeka, Kansas, 66612.

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| I. Call to Order | Mickey McCloud | |
| A. Roll Call and Introductions | | |
| B. Approve Minutes from February 12, 2025 | | p. 3 |
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II. Systemwide Updates | | |
| A. Open Up Learning Kansas Steering Committee Update | Heather MacBean, KU | |
| B. First 15 | Rusty Monhollon | |
| C. Reverse Transfer Annual Report | Mistie Knox | p. 5 |
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III. Other Matters | | |
| A. Accuplacer, Honorlock, and ALEKS | Rusty Monhollon | |
| B. Next Three-Year Cycle Performance Agreements | Rusty Monhollon | |
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IV. Announcements | | |
| Next SCOCAO Meeting – April 16, 2025 at PSU | | |
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V. Adjournment | | |

SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS

The System Council of Chief Academic Officers (SCOCAO), established in 2002, is composed of the six chief academic officers of the state universities, four chief academic officers selected by the nineteen community colleges, one chief academic officer selected by the six technical colleges, and the chief academic officer of Washburn University. The Board’s Vice-President for Academic Affairs serves as an ex officio member. The Committee meets in person on the morning of the first day of the monthly Board meeting. Membership includes:

Brandon Galm	Cloud County CC
Mickey McCloud, Co-Chair	JCCC
Brent Thomas	ESU
Jill Arensdorf	FHSU
Jesse Mendez	KSU
Barbara Bichelmeyer	KU
Jason Sharp	Labette CC
Susan Bon, Co-Chair	PSU
Luke Dowell	Seward CCC
John Fritch	Washburn
Monica Lounsbery	WSU
Jennifer Seymour	WSU Tech
Rusty Monhollon	KBOR

System Council of Chief Academic Officers AY 2025 Meeting Schedule

<i>SCOCAO Academic Year 2024- 2025 Meeting Dates</i>		
Meeting Dates	Location (virtual or in-person)	Institutional Materials Due
September 18, 2024	Virtual	August 28, 2024
November 20, 2024	Kansas State University	October 30, 2024
December 18, 2024	Virtual	November 25, 2024
January 15, 2025	Virtual	December 24, 2024
February 12, 2025	Virtual	January 22, 2025
March 12, 2025	Virtual	February 19, 2025
April 16, 2025	Pittsburg State University	March 26, 2025
May 14, 2025	Virtual	April 23, 2025
June 11, 2025	Virtual	May 21, 2025

SCOCAO meets at 8:30 a.m. unless otherwise noted.

**KANSAS BOARD OF REGENTS
SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS
MINUTES
FEBRUARY 12, 2025**

The February 12, 2025, meeting of the System Council of Chief Academic Officers was called to order by Luke Dowell at 8:30 a.m. The meeting was held virtually through Zoom.

MEMBERS PRESENT:

Brandon Galm, Cloud County CC	Jason Sharp, Labette CC	Monica Lounsbery, WSU
Brent Thomas, ESU	Susan Bon, PSU	Jennifer Seymour, WSU Tech
Jill Arensdorf, FHSU	Luke Dowell, Seward CC	John Fritch, Washburn University
Jesse Mendez, KSU	Barbara Bichelmeyer, KU	Rusty Monhollon, KBOR (<i>ex officio</i>)

APPROVAL OF MINUTES

Jill Arensdorf moved that the minutes of the January 15, 2025, meeting be approved. Following the second of Susan Bon, the motion carried unanimously.

SYSTEMWIDE UPDATES

FIRST 15 UPDATE

Vice President for Academic Affairs Rusty Monhollon shared that the working group met on January 21 and February 6. Although consideration was given to pilot the program with English Composition I, discussions about funding and other concerns brought the decision to a standstill. The group has requested further data to address the concerns raised at the February meeting before moving forward.

RECEIVE ANNUAL REPORT ON APPLY KANSAS APPLICATION CAMPAIGN, RECEIVE REPORT ON KANSAS FREE APPLICATIONS DAY, AND RECEIVE REPORT ON KANSAS FREE APPLICATIONS DAY FOR 2025-2026 ACADEMIC YEAR

Associate Director of Academic Affairs Mistie Knox presented the Apply Kansas Application Campaign annual report. She reported that 89% of Kansas school districts participated in Apply Kansas for 2024, with 22,818 applications submitted. She also shared the report on Kansas Free Applications Day, noting that applications submitted during the Apply Free Days increased by 76% from 2023 to 2024, totaling 17,471 applications submitted to public institutions. A proposal to continue Apply Free Days for the 2025 academic year will be presented to BAASC and then to the Board.

OTHER MATTERS

ACADEMIC AFFAIRS UPDATES

Vice President Monhollon shared that about two-thirds of registrants attended the Complete College America (CCA) Alliance Launch event held on February 11 at Washburn University. There was great feedback about the presentation and the group discussions.

Director of Academic Affairs Sam Christy-Dangermond shared updates on the professional development sessions. The final session for math faculty was held on January 24. Brandon Protas from Complete College America (CCA) presented on assessing student success in corequisite supports for math and English courses. The most recent session for English faculty was held on January 31. Kathy McCoskey of Butler CC, Dr. Melanie Burdick of Washburn University, and Dr. Casey Reid, formerly with KU, presented on reading supports for English, scaffolding, and integrating reading and the reading cycle into the teaching of writing. The next English faculty professional development session is scheduled for February 28.

ANNOUNCEMENTS

The next SCOCAO meeting is scheduled for March 12.

ADJOURNMENT

The meeting adjourned at 9:12 a.m.

Reverse Transfer Annual Report

Summary

Reverse transfer enables students to transfer credits earned at a university back to a community college to complete an associate degree. The Kansas Board of Regents implemented the systemwide Reverse Transfer Agreement in 2014, with policies ensuring compliance with legal, policy, and accreditation standards. Recent updates to the process include a proposed adoption of the National Student Clearinghouse's free data exchange service in fall 2025. The Reverse Transfer Working Group continues to optimize strategies to ensure students receive credentials they have earned.

Background

Reverse transfer facilitates the transfer of credit hours earned at a state university back to a state community college for students who transferred without completing the requirements for an associate degree. This allows students to fulfill remaining requirements at the community college and be awarded the associate degree by that institution.

The Kansas Board of Regents first approved reverse transfer agreements in 2014, codified in the Board Policy Manual, Chapter III, Section A.3. The policy directs the “state universities, community colleges, technical colleges, Washburn University and Washburn Institute of Technology to work together, through the System Council of Presidents and System Council of Chief Academic Officers, to develop a process to assist students to complete coursework for and attain all certificates and degrees for which they are eligible.” The process and reverse transfer agreements shall:

- a. Be consistent with state and federal law, Board policies and applicable accreditation standards;
- b. Provide a mechanism for each student who is transferring credits from a community college or technical college to a university to participate in the reverse transfer process; the established mechanism shall include an opportunity for each otherwise eligible student to opt-in to the process, thereby permitting sharing of that student’s Family Educational Rights and Privacy Act protected information; and
- c. Provide guidelines for determining which transferring institution will award the credential if the student has transfer credits from more than one institution.

In May 2014, the presidents and chancellors of all state universities, community colleges, and technical colleges signed the systemwide Reverse Transfer Agreement, which took effect the following fall. At this time, the Reverse Transfer Working Group was formed to review and revise procedures and recommend them for approval by the System Council of Presidents and System Council of Chief Academic Officers.

The System Council of Presidents and the System Council of Chief Academic Officers last approved the systemwide “Reverse Transfer Procedures,” on September 18, 2024. The full text of the document is available here: https://www.kansasregents.org/academic_affairs/reverse-transfer

The most recent updates to the Reverse Transfer Procedures are scheduled for approval at the December 18, 2024, meetings of the System Council of Presidents and the System Council of Chief Academic Officers. These updates include the addition of language supporting the use of the National Student Clearinghouse’s free data exchange service, which is set to begin in fall 2025.

In 2018, KBOR staff developed a “Reverse Transfer Communication Plan” to assist institutional staff in promoting reverse transfer, which includes visual aids to assist in communicating about reverse transfer (see below).



Reverse Transfer Procedures

The systemwide reverse transfer procedures require universities to identify transfer students with 60 credit hours completed at one or more colleges. Upon identifying those students, universities inform students about reverse transfer and give students a choice to opt into the process. Once a student opts in, their transcript data is sent to the appropriate two-year institution each fall and spring until the student earns an associate degree, graduates, opts out, or is no longer enrolled.

Reverse Transfer Working Group

Reverse Transfer Working Group (RTWG) has been meeting consistently to monitor and optimize reverse transfer strategies to ensure students acquire credentials that they have earned. The members of the Working Group are listed below.

Last	First	Job Title	Institution
Roberts	Jeff	Assistant University Registrar	University of Kansas
Fink	Carrie	Associate Registrar	Kansas State University
Laman	Mariah	Transcript Analysis Specialist	Pittsburg State University
Crabtree	Gina	University Registrar & Director of Enrollment Services	Wichita State University
Morgan	Heather	Executive Director	Kansas Association of Community College Trustees
Karlin	Craig	Registrar	Fort Hays State University
Markowitz	Sheila	Registrar	Emporia State University
Long	Christina	Registrar	Hutchinson Community College
McCloud	Mickey	Provost	Johnson County Community College
Claussen	Sydney	Director of Advising	Garden City Community College