KANSAS BOARD OF REGENTS
SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS

MEETING AGENDA
Wednesday, February 17, 2021
8:30 – 9:00 am

The System Council of Chief Academic Officers (SCOCAO) will meet by video conference. Questions can be emailed to arobinson@ksbor.org. SCOCAO is co-chaired by Erin Shaw, Highland CC, and Shirley Lefever, WSU.

I. Call to Order   Erin Shaw, Co-Chair
   A. Introductions
   B. Approval of Minutes from January 20, 2021   p. 3

II.   Transfer and Articulation Council (TAAC) Update   Linnea GlenMaye

III.   Other Matters
   A. FAFSA Completion Event Webinar   Tara Lebar
   B. OER Training Update   Tara Lebar
   C. Apply Kansas Report/Update   Tara Lebar   p. 5
   D. Discuss Proposed Revisions to the New Academic Units and   Daniel Archer   p. 7
      Academic Programs policy
   E. General Education (GE) Working Group Update   Daniel Archer
   F. Online Proctoring RFP Working Group Update   Daniel Archer

IV.   Next SCOCAO Meeting – March 17th, 2021

V.   Adjournment

Date Reminders:
- Virtual Capitol Graduate Research Summit will be live for 1 week starting Feb. 18th: https://ltblogs.fhsu.edu/cgrs2021/
- Kansas Council of Instructional Administrators (KCIA) meets next on Feb. 18th

System Council of Chief Academic Officers (SCOCAO)

The System Council of Chief Academic Officers, established in 2002, is composed of the six chief academic officers of the state universities, four chief academic officers selected by the nineteen community colleges, one chief academic officer selected by the six technical colleges, and the chief academic officer of Washburn University. The Board's Vice-President for Academic Affairs serves as an ex officio member. The Committee meets in person the morning of the first day of the monthly Board meeting. Membership includes:

Shirley Lefever, Co-Chair	WSU
Erin Shaw, Co-Chair	Highland CC
Jill Arensdorf	FHSU
Charles Taber	K-State
Barbara Bichelmeyer	KU
Howard Smith	PSU
David Cordle	ESU
Lori Winningham	Butler CC
Jerry Pope	KCKCC
Corey Isbell	NCK Tech
Sarah Robb	Neosho County CC
JuliAnn Mazachek	Washburn
Daniel Archer	KBOR

System Council of Chief Academic Officers
AY 2021 Meeting Schedule

Meeting Dates	*Location*	*Institution Materials Due*
September 08, 2020 @ 10:15 am	Video Conference	August 19, 2020
November 18, 2020	Video Conference *originally at ESU	October 28, 2020
December 16, 2020	Video Conference	November 24, 2020
January 20, 2021	Video Conference	December 30, 2020
February 17, 2021	Video Conference	January 27, 2021
March 17, 2021	Topeka	February 24, 2021
April 14, 2021	FHSU	March 24, 2021
May 19, 2021	Topeka	April 28, 2021
June 16, 2021	Topeka	May 26, 2021

*SCOCAO meets from 8:30-9am unless noted otherwise.

System Council of Chief Academic Officers
MINUTES

Wednesday, January 20, 2021

The January 20, 2021 meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Erin Shaw at 8:30 a.m. The meeting was initially scheduled to be held in Topeka. Due to the COVID-19 pandemic, it was held through Zoom.

In Attendance:

Members:	Shirley Lefever, WSU	Erin Shaw, Highland CC	Corey Isbell, NCK Tech
	Chuck Taber, K-State	David Cordle, ESU	Lori Winningham, Butler CC
	Barbara Bichelmeyer, KU	Howard Smith, PSU	Sarah Robb, Neosho County CC
	Jill Arensdorf, FHSU	Jerry Pope, KCKCC	JuliAnn Mazachek, Washburn
Staff:	Daniel Archer	Amy Robinson	Sam Christy-Dangermond
	Karla Wiscombe	Tara Lebar	Tim Peterson
	Cindy Farrier		
Others:	Adam Borth, Fort Scott CC	Aron Potter, Coffeyville CC	Aleks Sternfeld-Dunn, WSU
	Brian Niehoff, K-State	Brent Thomas, ESU	Alysia Johnston, Fort Scott CC
	Greg Belcher, PSU	Cindy Hoss, Hutchinson CC	Elaine Simmons, Barton County CC
	Jerry Farley, Washburn	Heather Morgan, KACCT	Jane Holwerda, Dodge City CC
	Jason Sharp, Labette CC	Jean Redeker, KU	Linnea GlenMaye, WSU
	Kim Krull, Butler CC	Kim Zant, Cloud County CC	Michelle Schoon, Cowley CC
	Rochelle Rowley, ESU	Steve Loewen, FHTC	Brad Bennett, Seward County CC
	Mickey McCloud, JCCC	Robert Klein, KUMC	Luke Dowell, Seward County CC
	Scott Lucas, WSU Tech	Shelly Gehrke, ESU	Michael Smith, ESU

Co-Chair Erin Shaw welcomed everyone. Roll call was taken for members and presenters.

Approval of Minutes
Chuck Taber moved to approve the minutes of the November 18, 2020 meeting, and Jill Arensdorf seconded the motion. With no corrections, the motion passed.

Transfer and Articulation Council (TAAC) Update
Linnea GlenMaye provided an update from the Council. TAAC recommends approval for eight new Systemwide Transfer (SWT) courses, and these will be up for Board approval later in the day. If approved by the Board, the courses will be effective summer 2021, and this will bring the total number of Systemwide Transfer courses to 108. The new SWT courses are 1) Principles of Marketing, 2) Criminal Law, 3) Children's Literature, 4) Intermediate Algebra, 5) Meteorology Lecture and Lab, 6) Meteorology Lecture, 7) Meteorology Lab, and 8) Old Testament. TAAC is also working through the approval process for the 13 courses reviewed at KCOG based on the SWT course 5-year review cycle process. As part of the KCOG review process, faculty recommend new courses for articulation at the next fall KCOG. TAAC will consider these recommendations at their next meeting on February 10, 2021. Linnea stated they would welcome any new course suggestions, and these can be sent to Karla Wiscombe at kwiscombe@ksbor.org.

Kansas Micro-Internship Pilot Program
Tim Peterson, Senior Project Director at KBOR, provided information and materials on the new Kansas Micro-Internship Pilot Program. The program originated as the Ad-Astra Micro-Internship Program and has been renamed the Kansas Micro-Internship Pilot Program. The goal of this new initiative is to establish a statewide Micro-Internship pilot program that supports the Board's "Building a Future" strategic plan. This also correlates with the Kansas Department of Commerce's aim to "connect businesses, job seekers, educational institutions and training providers to ensure the state's workforce is equipped to meet industry needs and to help create economic success for Kansas residents and businesses". Tim stated approximately 41% of recent graduates are under-employed, noting this was pre-pandemic data. The new program will increase the talent pipeline in Kansas and allow employers to find talent more expeditiously. Tim noted the internships enable employers to see work examples instead of only reviewing a resume and transcripts. Tim provided an overview of the program, provided information on program management and promotion, funding sources, requirements, benefits, and the program's launching and evaluation.

Jill Arensdorf asked for clarification on who was recruiting employers and if those employers were in Kansas. Tim responded that it was an across the board effort and many promising avenues for referring and recruiting are being identified. Tim noted they have 3,400 existing employers who come from both in-state and out-of-state. Tim anticipates the program will work with Kansas private and public sector entities such as the Kansas Chamber of Commerce, the local Chamber of Commerce, the Kansas Association of Colleges and Employers, and local chapters of the Society of Human Resource Managers, to name a few.

College Board CLEP Report
Tara Lebar provided the annual CLEP report data as provided in her materials. She noted that CLEP and the credit awarding process are governed by Kansas State Statute and KBOR policy for state universities. KBOR policy encourages all Kansas public post-secondary institutions to adopt this state university policy. Tara discussed requirements for this process and data from the report. Tara noted the report usually includes two years of testing data; however, due to COVID-19 and anticipated 2020 data changes, she provided a three-year comparison and will continue to do so until the 2020 data is cycled through. The College Board 2020 CLEP summary reports for 2-year and 4-year institutions can be found on the KBOR website at:
https://www.kansasregents.org/resources/Kansas_Board_of_Regents-2yr.pdf
https://www.kansasregents.org/resources/Kansas_Board_of_Regents-4yr.pdf

Concurrent Enrollment Partnership (CEP) Report and Policy Information
Karla Wiscombe discussed the upcoming CEP report and associated policy and reporting requirements. Karla noted much of the data requested in Section C, item i. is collected in the Kansas Higher Education Data System (KHEDS). Section C, item ii., which includes a list of all high schools with CEP agreements, is due to Tara Lebar by January 31, 2021. Based on the list of high school partnerships, Karla and Tara will choose two high schools for institutions to provide copies of CEP agreements, student guides, and reports from the annual review of CEP courses. Part 2 submissions will be due March 1, 2021. Karla provided additional information on the process as provided in her materials. Karla noted 80% of CEP courses are Systemwide Transfer courses, and the Transfer Portal website link would be an excellent resource to include in student guides. Karla welcomed questions and any discussion on the CEP reports.
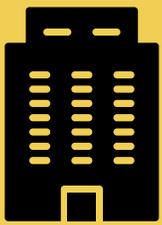
Next Meeting and Adjournment
The next meeting is scheduled for February 17, 2021, at 8:30 a.m. David Cordle moved to adjourn the meeting, and Sarah Robb seconded the motion. With no further discussion, the motion passed. The meeting adjourned at 9:03 a.m.

Apply Kansas

2020

Annual Report

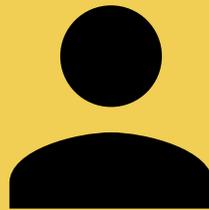**THE KANSAS BOARD OF REGENTS · 1925**

THE NUMBERS

108
Schools

151
Schools
(registered)
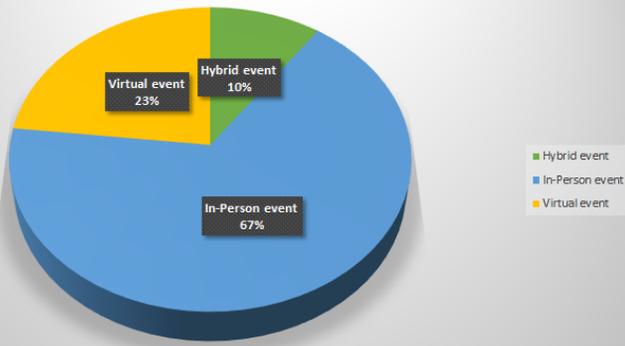
4897
Students

5910
Applications

3605
Kansas Public
Applications

October 2020
College Application Month

Apply Kansas gives high school seniors time & space during the school day to work on their post high school plans. With help and guidance from school staff, community & postsecondary partners, seniors submit college applications & supplemental forms.

Delivery method

Hybrid event 10%
Virtual event 23%
In-Person event 67%

Legend:
- Hybrid event
- In-Person event
- Virtual event

Apply Kansas in a pandemic?

2020 brought new challenges to our Apply Kansas campaign, With high schools doing virtual, hybrid & in-person learning modes, and buildings restricting outside visitors, counselors used a variety of strategies to make college accessible for the class of 2021

2020 Impact

↑ 30% Site Participation

↓ 3% Student Participation

↓ 2% Application Submission

	2017	2018	2019	2020
Schools	40	65	83	108
Students	3,948	4,080	5,035	4,897
Apps	5,622	5,286	6,041	5,910

Despite the challenges of 2020, student participation & applications held steady thanks to the increase in high school participation.

On the Map

Over 150 high schools registered to host an Apply Kansas event in 2020. While we cover all parts of Kansas, we haven't reached every high school. We'd love to include your school this fall!

Register today:
https://www.kansasregents.org/students/apply-kansas
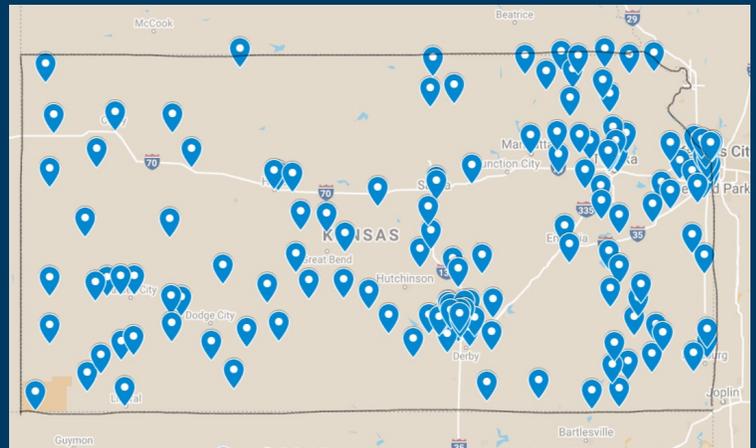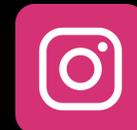
Social Media:
@applyks

@applyks

#APPLYKS
@applyks

To find out more information or how you can become involved for Fall 2021, contact Tara Lebar at APPLYKS@ksbor.org or 785-430-4279

Discuss Proposed Revisions to the New Academic Units and Academic Programs policy

Daniel Archer
VP Academic Affairs

Summary

Current Board policy does not provide an explicit outlet for community and technical colleges to provide comments on new degree proposals submitted by universities seeking to offer associate-level degrees. This issue paper 1) provides policy background information, 2) examines the current comment period process for state universities that submit new degree program proposals, and 3) includes a proposed policy revision that will enable community and technical colleges to issue comments when a university proposes to offer an associate degree.

February 17, 2021

Background

While universities are not prohibited from offering associate-level degrees, it should be noted that the Board policy (Ch. II, A.7. i.) states the following about universities requesting to offer such degrees:

> *"Associate Degree Programs: The roles of the state universities and the State's community colleges and technical colleges should be clearly differentiated. Therefore, the Board of Regents discourages the state universities from offering associate degrees in academic or technical programs where the baccalaureate is available; provided, however, that the Board acknowledges that student demand and community needs may engender requests for associate degree programs, particularly in areas of technology education. Requests by state universities for associate level programs shall be considered through the new program approval process."*

Current Board policy specifies that all new degree programs (associate, baccalaureate, masters, and doctoral) proposed by state universities require a 45-day comment period in which other institutions can express concerns, comments, and objections.

While this process has provided opportunities for universities to issue comments about degree proposals, the policy does not definitively address cases in which a community or technical college may wish to comment on a university proposing to offer an associate degree. In the end, the community and technical colleges, which may be impacted by a state university offering an associate degree, are not explicitly noted in the comment period when such a degree proposal is submitted.

On January 20, 2021, BAASC determined that it was necessary to revise the New Academic Units and Academic Programs policy to ensure that the comment period explicitly included community and technical colleges when universities propose to offer associate degrees. An excerpt of the policy with proposed revisions is detailed below.

Ch. II. A.7.

. . .

d. Approval of New Academic Program Proposals

i. Overview

(1) When the Board considers the establishment of a new degree program or major, information regarding its need, quality, cost and means of assessment become paramount. The minimization of unnecessary program duplication is a high priority of the Kansas Board of Regents.

(2) State universities must submit a complete program proposal to ~~board~~ Board staff and enter the proposed program into the Program Inventory Database. Once ~~board~~ Board staff receives a complete program proposal and the program is entered into the Program Inventory Database, the proposal will be available electronically for institutions to view. All institutions shall be automatically notified of the proposed program by email through the Program Inventory Database. If a state university wishes to express concerns about a proposed associate, baccalaureate, masters, or doctoral degree, the president or chief academic officer shall address such concerns in writing to the Board staff within 45 calendar days of notification of the proposed program. ~~Institutions with concerns, comments or objections to the program must state those in writing to Board Staff within 45 calendar days of notification of the proposed program~~. If a community or technical college wishes to express concerns about a proposed associate degree, the president or chief academic officer shall address such concerns in writing to the Board staff within 45 calendar days of notification of the proposed program. During the 45 calendar day ~~calendar~~ comment period, the list of concerns, comments and objections will be compiled by Board staff and forwarded to the state university for follow-up. The state university proposing the program is expected to communicate with other institutions filing concerns, comments or objections to minimize or eliminate the identified issues. Final proposals must include evidence that concerns, comments or objections have been addressed. This process is designed to make the approval process more transparent, improve proposals and reduce potential conflict related to unnecessary duplication. The 45 calendar day ~~calendar~~ comment period shall run concurrently with the approval procedures for new academic program proposals.

The Board President and Chief Executive Officer, or designee, shall determine if each proposed program is similar to others in the state and may serve the same potential student population. A similar program is one that has a like CIP code, title, content or competencies. If the President and Chief Executive Officer, or designee, determines that one or more similar programs exist, the following information included in the program proposal narrative shall be taken into account: the ability/inability to offer the program collaboratively, the level of student interest in the program, existing and future labor market demand, and availability of clinical sites, if applicable.

Board staff shall compile, analyze and make recommendations to the Board on the information provided in the program proposal narrative. The recommendations and information provided shall be reviewed by the Board Academic Affairs Standing Committee to determine whether the program represents unnecessary program duplication before forwarding the proposal to the full Board for action.