

**System Council of Chief Academic Officers  
MINUTES**

**Wednesday, January 20, 2021**

The January 20, 2021 meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Erin Shaw at 8:30 a.m. The meeting was initially scheduled to be held in Topeka. Due to the COVID-19 pandemic, it was held through Zoom.

**In Attendance:**

Members:	Shirley Lefever, WSU Chuck Taber, K-State Barbara Bichelmeyer, KU Jill Arensdorf, FHSU	Erin Shaw, Highland CC David Cordle, ESU Howard Smith, PSU Jerry Pope, KCKCC	Corey Isbell, NCK Tech Lori Winningham, Butler CC Sarah Robb, Neosho County CC JuliAnn Mazachek, Washburn
Staff:	Daniel Archer Karla Wiscombe Cindy Farrier	Amy Robinson Tara Lebar	Sam Christy-Dangermond Tim Peterson
Others:	Adam Borth, Fort Scott CC Brian Niehoff, K-State Greg Belcher, PSU Jerry Farley, Washburn Jason Sharp, Labette CC Kim Krull, Butler CC Rochelle Rowley, ESU Mickey McCloud, JCCC Scott Lucas, WSU Tech	Aron Potter, Coffeyville CC Brent Thomas, ESU Cindy Hoss, Hutchinson CC Heather Morgan, KACCT Jean Redeker, KU Kim Zant, Cloud County CC Steve Loewen, FHTC Robert Klein, KUMC Shelly Gehrke, ESU	Aleks Sternfeld-Dunn, WSU Alysia Johnston, Fort Scott CC Elaine Simmons, Barton County CC Jane Holwerda, Dodge City CC Linnea GlenMaye, WSU Michelle Schoon, Cowley CC Brad Bennett, Seward County CC Luke Dowell, Seward County CC Michael Smith, ESU

Co-Chair Erin Shaw welcomed everyone. Roll call was taken for members and presenters.

**Approval of Minutes**

Chuck Taber moved to approve the minutes of the November 18, 2020 meeting, and Jill Arensdorf seconded the motion. With no corrections, the motion passed.

**Transfer and Articulation Council (TAAC) Update**

Linnea GlenMaye provided an update from the Council. TAAC recommends approval for eight new Systemwide Transfer (SWT) courses, and these will be up for Board approval later in the day. If approved by the Board, the courses will be effective summer 2021, and this will bring the total number of Systemwide Transfer courses to 108. The new SWT courses are 1) Principles of Marketing, 2) Criminal Law, 3) Children's Literature, 4) Intermediate Algebra, 5) Meteorology Lecture and Lab, 6) Meteorology Lecture, 7) Meteorology Lab, and 8) Old Testament. TAAC is also working through the approval process for the 13 courses reviewed at KCOG based on the SWT course 5-year review cycle process. As part of the KCOG review process, faculty recommend new courses for articulation at the next fall KCOG. TAAC will consider these recommendations at their next meeting on February 10, 2021. Linnea stated they would welcome any new course suggestions, and these can be sent to Karla Wiscombe at [kwiscombe@ksbor.org](mailto:kwiscombe@ksbor.org).

### **Kansas Micro-Internship Pilot Program**

Tim Peterson, Senior Project Director at KBOR, provided information and materials on the new Kansas Micro-Internship Pilot Program. The program originated as the Ad-Astra Micro-Internship Program and has been renamed the Kansas Micro-Internship Pilot Program. The goal of this new initiative is to establish a statewide Micro-Internship pilot program that supports the Board's "Building a Future" strategic plan. This also correlates with the Kansas Department of Commerce's aim to "connect businesses, job seekers, educational institutions and training providers to ensure the state's workforce is equipped to meet industry needs and to help create economic success for Kansas residents and businesses". Tim stated approximately 41% of recent graduates are under-employed, noting this was pre-pandemic data. The new program will increase the talent pipeline in Kansas and allow employers to find talent more expeditiously. Tim noted the internships enable employers to see work examples instead of only reviewing a resume and transcripts. Tim provided an overview of the program, provided information on program management and promotion, funding sources, requirements, benefits, and the program's launching and evaluation.

Jill Arensdorf asked for clarification on who was recruiting employers and if those employers were in Kansas. Tim responded that it was an across the board effort and many promising avenues for referring and recruiting are being identified. Tim noted they have 3,400 existing employers who come from both in-state and out-of-state. Tim anticipates the program will work with Kansas private and public sector entities such as the Kansas Chamber of Commerce, the local Chamber of Commerce, the Kansas Association of Colleges and Employers, and local chapters of the Society of Human Resource Managers, to name a few.

### **College Board CLEP Report**

Tara Lebar provided the annual CLEP report data as provided in her materials. She noted that CLEP and the credit awarding process are governed by Kansas State Statute and KBOR policy for state universities. KBOR policy encourages all Kansas public post-secondary institutions to adopt this state university policy. Tara discussed requirements for this process and data from the report. Tara noted the report usually includes two years of testing data; however, due to COVID-19 and anticipated 2020 data changes, she provided a three-year comparison and will continue to do so until the 2020 data is cycled through. The College Board 2020 CLEP summary reports for 2-year and 4-year institutions can be found on the KBOR website at:

[https://www.kansasregents.org/resources/Kansas Board of Regents-2yr.pdf](https://www.kansasregents.org/resources/Kansas%20Board%20of%20Regents-2yr.pdf)

[https://www.kansasregents.org/resources/Kansas Board of Regents-4yr.pdf](https://www.kansasregents.org/resources/Kansas%20Board%20of%20Regents-4yr.pdf)

### **Concurrent Enrollment Partnership (CEP) Report and Policy Information**

Karla Wiscombe discussed the upcoming CEP report and associated policy and reporting requirements. Karla noted much of the data requested in Section C, item i. is collected in the Kansas Higher Education Data System (KHEDS). Section C, item ii., which includes a list of all high schools with CEP agreements, is due to Tara Lebar by January 31, 2021. Based on the list of high school partnerships, Karla and Tara will choose two high schools for institutions to provide copies of CEP agreements, student guides, and reports from the annual review of CEP courses. Part 2 submissions will be due March 1, 2021. Karla provided additional information on the process as provided in her materials. Karla noted 80% of CEP courses are Systemwide Transfer courses, and the Transfer Portal website link would be an excellent resource to include in student guides. Karla welcomed questions and any discussion on the CEP reports.

### **Next Meeting and Adjournment**

The next meeting is scheduled for February 17, 2021, at 8:30 a.m. David Cordle moved to adjourn the meeting, and Sarah Robb seconded the motion. With no further discussion, the motion passed. The meeting adjourned at 9:03 a.m.