

**System Council of Chief Academic Officers
MINUTES**

Wednesday, December 16, 2020

The December 16, 2020 meeting of the System Council of Chief Academic Officers was called to order by Co-Chair Erin Shaw at 8:30 a.m. The meeting was initially scheduled to be held in Topeka. Due to the COVID-19 pandemic, it was held through Zoom.

In Attendance:

Members:	Shirley Lefever, WSU Chuck Taber, K-State Barbara Bichelmeyer, KU Jill Arensdorf, FHSU	Erin Shaw, Highland CC David Cordle, ESU Howard Smith, PSU Jerry Pope, KCKCC	Corey Isbell, NCK Tech Lori Winningham, Butler CC Sarah Robb, Neosho County CC JuliAnn Mazachek, Washburn
Staff:	Daniel Archer Karla Wiscombe	Amy Robinson Tara Lebar	Sam Christy-Dangermond Marti Leisinger
Others:	Adam Borth, Fort Scott CC Aleks Sternfeld-Dunn, WSU Elaine Simmons, Barton CC Heather Morgan, KACCT Jason Sharp, Labette CC Jennifer Ball, Washburn Melinda Roelfs, PSU Mickey McCloud, JCCC	Aron Potter, Coffeyville CC Brian Niehoff, K-State Jon Marshall, Allen CC Jean Redeker, KU Linnea GlenMaye, WSU Kim Morse, Washburn Monette Depew, Pratt CC Michelle Schoon, Cowley CC	Cindy Hoss, Hutchinson CC Brad Bennett, Seward County CC Jane Holwerda, Dodge City CC Luke Dowell, Seward County CC Kim Zant, Cloud County CC Mark Allen, Independence CC Robert Klein, KUMC

Co-Chair Erin Shaw welcomed everyone. Roll call was taken for members and presenters.

Approval of Minutes

Chuck Taber moved to approve the minutes of the November 18, 2020 meeting, and Jill Arensdorf seconded the motion. With no corrections, the motion passed.

Transfer and Articulation Council (TAAC) Update

Linnea GlenMaye provided an update from the Council. WSU will host the 2021 Kansas Core Outcomes Group (KCOG) Conference. Linnea stated the Council is looking for volunteers from either a 2-year or 4-year institution to host in 2022 and 2023.

Linnea provided an update from the TAAC Core Outcomes subcommittee. The Core Outcomes subcommittee is charged with reviewing the submitted reports from discipline groups who review courses at the KCOG Conference, and last met on December 9, 2020. The subcommittee recommended having two representatives from universities and two from community colleges join the General Education (GE) Working Group. All four of these faculty representatives should have familiarity with general education requirements and how they impact transfer students. The subcommittee discussed a request from the Council of Faculty Senate Presidents to meet with a TAAC representative to respond to questions and concerns on systemwide transfer processes. Linnea and Karla Wiscombe will attend their meeting at noon today. The Council will examine outcomes for the 13 review courses from the 2020 KCOG Conference. Linnea reported the six new SWT courses will be recommended to the Board in January.

Karla Wiscombe stated that January is the time when KBOR receives institutions' requests to offer SWT courses

not previously offered by their institution. She asked that if anyone previously sent a request, they send a reminder to her at kwiscombe@ksbor.org. These will be reviewed from January-March. The request form "*Application to Offer a NEW Systemwide Transfer (SWT) Course*" can be found on the KBOR website under https://www.kansasregents.org/academic_affairs/transfer-articulation/transfer_articulation_council. Karla also clarified that because Meteorology will be offered as 3 separate courses, we have 8 new courses.

Other Matters

Tara Lebar provided an update from the Open Educational Resource (OER) Steering Committee. Tara stated they are putting in place training for up to 75 members of the KBOR system by the Open Education Network (OEN). These members will learn how to facilitate workshops across our system and become trainers to be utilized within the KBOR system. Tara stated they currently have nine members signed up for the training at this time, but hope to have one representative from each institution attend the February training session. The next training opportunity is on February 10, 2021 and is a 3-hour virtual meeting with OEN. Prior to this 3-hour virtual training, participants will be required to do 2-3 hours of independent learning as preparation, making the total time to become a trainer around 6 hours. Once trained, this team will be ready to implement faculty workshops, which are scheduled to begin in March. By rolling out workshops and having systemwide trainers, the committee hopes this will be a great way to put OER resources in the hands of faculty and keep the momentum for adopting OER resources. Tara will be emailing a request for trainers to all institutions later today and stressed that we will prioritize representation from each institution. Tara noted any faculty member could participate in this training, but the majority come from Library staff. Tara clarified that institutions do not have to join OEN to utilize their resources. Access to the Open Textbook Library can also be obtained from one of the OER subcommittee representatives through Tara. In January, Tara will also email a request for data on institutions OER adoption and use to obtain baseline data to measure the impact of these KBOR OER initiatives.

Next Meeting and Adjournment

The next meeting is scheduled for January 20, 2021, at 8:30 a.m. Barbara Bichelmeyer moved to adjourn the meeting, and Chuck Taber seconded the motion. With no further discussion, the motion passed. The meeting adjourned at 8:45 a.m.