

SYSTEM COUNCIL OF CHIEF ACADEMIC OFFICERS AGENDA

**September 19, 2018
8:30 am – 9:15 am**

The System Council of Chief Academic Officers will meet in Suite 530 located in the Curtis State Office Building at 1000 SW Jackson, Topeka, Kansas, 66612. SCOCAO is co-chaired by Todd Carter, Seward CC, and Lynette Olson, PSU.

- I. Welcome and Introductions** Todd Carter, Co-Chair
 - A. *Introductions*
 - B. *Approve June 20, 2018 Meeting Minutes* p. 2

- II. Update**
 - A. *Transfer and Articulation Council* Jon Marshall, Allen CC
 - B. *Developmental Education Working Group* Samantha Christy-Dangermond, KBOR
 - C. *Reverse Transfer* Samantha Christy-Dangermond, KBOR
 - D. *Get Ahead Initiative* Jean Redeker, KBOR
 - E. *Apply Kansas* Jean Redeker, KBOR
p. 4

- III. Other Matters**
 - A. *Discuss Proposed Changes to the State Authorization Reciprocity Agreement (SARA) Guidelines* Jean Redeker, KBOR
p. 5
 - B. *Proposed Changes to KBOR Policy Ch. III.A.9, Definition of Baccalaureate Degree* Carl Lejuez, KU
Michael McCloud, JCCC

- IV. Adjournment**

<i>SCOCAO Academic Year 2019 Meeting Dates</i>		
Meeting Dates	Location	Agenda Materials Due
September 19, 2018	Topeka	August 31, 2018
November 7, 2018	Emporia	October 19, 2018
December 12, 2018	Topeka	November 20, 2018
January 16, 2019	Topeka	December 28, 2018
February 20, 2019	Topeka	February 1, 2019
March 20, 2019	Topeka	March 1, 2019
April 17, 2019	Lawrence	March 29, 2019
May 15, 2019	Topeka	April 26, 2019
June 19, 2019	Topeka	May 31, 2019

System Council of Chief Academic Officers

MINUTES Wednesday, June 20, 2018

The June 20, 2018 meeting of the System Council of Chief Academic Officers was called to order by Co-Chair April Mason at 8:30 a.m. The meeting was held in Suite 530 located in the Curtis State Office Building, 1000 S.W. Jackson, Topeka, KS.

In Attendance:

Members:	April Mason, KSU	Carl Lejuez, KU	Lynette Olson, PSU
	Michael Fitzpatrick, Pratt CC	Jeff Briggs, FHSU	JuliAnn Mazacheck, Washburn
	David Cordle, ESU	Rick Muma, WSU	Steve Loewen, FHTC
	Harold Arnett, Cowley CC for Brad Bennett		
Staff:	Jean Redeker	Sam Christy-Dangermond	Tim Peterson
	Karla Wiscombe	Max Fridell	Cindy Farrier
	Vera Brown	Connie Beene	
Others:	Linnea Glenmaye, WSU	Cliff Morris, PSU	Michael McCloud, JCCC
	Adam Borth, Fort Scott CC	Curtis Smith, KCKCC	Cindy Hoss, Hutchinson CC
	Amy Hite, PSU	Robert Klein, KUMC	Lori Winningham, Butler CC
	Brian Neihoff, KSU	Ed Kremer, KCKCC	Regena Aye, Allen CC
	Betty Smith-Campbell, WSU	Mary Pomatto, PSU	Nancy Zenger-Beneda, Cloud County CC
	Kim Krull, Butler CC	Spencer Wood, KSU	Shirley Lefever, WSU
	Ashlie Jack, WSU	Clay Stadt, WSU	Stephani Johns-Hine, SATC
	Matthew Kelly, The Sunflower	Tim Dawsey, PSU	

Co-Chair April Mason welcomed everyone and started introductions around the table.

APPROVAL OF MINUTES

Jeff Briggs moved that the minutes of the May 16, 2018, meeting be approved. Following the second of Harold Arnett, the motion carried.

UPDATES

A. Steve Loewen updated SCOCAO on the Transfer and Articulation Council (TAAC).

- The TAAC Reach Your Goals flier and Systemwide Transfer Courses handout were distributed. SCOCAO requested the flier electronically to distribute to appropriate individuals on their campus. Steve encouraged institutions to include the flier in their admissions welcome packet. TAAC suggested sharing the flier with independent colleges as well.
- Encouraged everyone to help raise awareness by tagging #TransferKS on Twitter
- The Quality Assurance Report will be presented at the KCOG Conference in October.
- KCOG TAAC liaisons have been assigned. Courses scheduled for review will have the option for electronic review with a notification deadline of September 17th.
- Mike Williams, KU, and Eric Ketchum, Highland CC, have agreed to co-chair TAAC next year, and the next meeting is September 12th.

- B. Tim Peterson informed SCOCAO of the Get AHEAD initiative progress. He thanked SCOCAO for supporting the Get AHEAD initiative. Several communication strategies are being utilized and they include:
- Website
 - TV/Radio Spots
 - Posters
 - Print and Online Ads
 - Postcards to Potential Completers
 - Presentations

The Get Ahead Website Analytics report and the Stronger Nation handout were distributed and discussed.

- C. Credit for Prior Learning Guidelines update was provided by Karla Wiscombe. The Council of Faculty Senate Presidents agreed to be included in the annual review of the Credit for Prior Learning (CPL) Guidelines. Section X has been revised to include the Council of Faculty Senate Presidents in the annual review. These guidelines have been posted to the KBOR website at https://www.kansasregents.org/academic_affairs/credit_for_prior_learning.

Karla discussed the AP & CLEP policies. College Board conducted a review of KBOR policies and the AP & CLEP information posted on the institutions websites. The summary report found discrepancies in the information posted and will conduct a second review on August 1st. Please update your institutional website to present accurate and clear information before July 31st. An e-mail will be sent to the institutions with the discrepancies.

Sam Christy-Dangermond provided a handout of data for the CPL Headcount and Credit hours for Academic Year 2017. 2016 was a pilot year and not included in this report. The report is for informational purposes only. Discussion was held, and Wichita State University requested detailed information for the top five sources of credit hours awarded.

Karla discussed the Service Area Agreement Policy for a state university or Washburn University. Off-Campus Delivery of Academic Courses and Program Policy handout was distributed. A reminder that off campus courses offered in the Kansas City Metro area (Johnson and Wyandotte counties) require Board approval. Online education is not included in Service Area Agreement Policy and does not require approval.

- C. Sam Christy-Dangermond informed SCOCAO of the Developmental Education Working Group meeting next week. The group will review the concordance table information from College Board and finalize their recommendation.

National Student Clearinghouse is presenting a Reverse Transfer Webinar next week for registrars. The Clearinghouse Reverse Transfer project is the first nationwide service to automate the exchange of reverse transfer student data.

ADJOURNMENT

April Mason adjourned the meeting at 9:13 a.m.

Summary

Launched in 2015 as part of the American College Application Campaign, Apply Kansas seeks to increase the number of students who apply to college early in their senior year, with a focus on students from low-income families, first-generation students, and students who may not otherwise apply to college. During Apply Kansas events, students receive application assistance at their high school during the school day with the goal of each participating student submitting at least one college application. Apply Kansas events are coordinated by each participating high school and utilize trained volunteers and school staff to offer support. Apply Kansas is coordinated by the Kansas Association of College Registrars and Admissions Officers (KACRAO), with support from the Kansas Board of Regents (KBOR) beginning this year. Since 2015, the Apply Kansas initiative has encouraged more than 8,000 students to submit over 11,000 applications to postsecondary institutions. With KBOR support, the goal for October 2018 initiative is to achieve a 30% increase in site and student participation as well as application submission.

Discuss Proposed Changes to State Authorization Reciprocity Agreement (SARA) Guidelines

Summary

SARA allows accredited degree-granting institutions to offer distance education in other member states without having to seek individual authorization from those states. The Board, serving as the State Portal Entity for Kansas, accepts applications from degree-granting institutions of all sectors and approves their participation in SARA. Staff recommends the Board establish guidelines that detail when it will limit or prohibit the distance education enrollments of institutions provisionally participating in SARA and seeks institutional feedback on the proposed recommendations.

September 19, 2018

Background

The State Authorization Reciprocity Agreement (SARA) is a voluntary agreement among member states and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. It is intended to make it easier for students to take online courses offered by institutions based in another state.

The Kansas Board of Regents (KBOR) serves as the State Portal Entity for all institutions domiciled in Kansas. KBOR accepts applications from degree-granting institutions of all sectors and approves their participation in SARA in compliance with policy established by the National Council for State Authorization Reciprocity Agreements (NC-SARA).

Institutions and Participation

The State Portal Entity determines whether an institution in its state is eligible for participation in SARA. Institutions participating in SARA must meet the following eligibility requirements:

1. Be a degree-granting institution, awarding associate degrees or higher;
2. Be physically located in the United States;
3. Hold proper authorization from Congress, a U.S. state or a federally recognized tribe to award degrees; and
4. Hold accreditation as a single entity from an accrediting association recognized by the U.S. Secretary of Education, and which has formal recognition to accredit distance education programs¹.

NC-SARA policy allows for the provisional admission or renewal of an institution in the following circumstances when an institution is:

1. On provisional status or the equivalent with its accrediting body;
2. Using a letter of credit or is operating with a cash management agreement with the U.S. Department of Education; or
3. Under investigation for issues related to its academic quality, financial stability, or student consumer protection².

Additional oversight measures may be added by the State Portal Entity to institutions participating in a provisional status to ensure SARA requirements are met regarding program quality, financial stability, and consumer protection.

On March 12, 2018, NC-SARA granted additional oversight mechanisms which included measures that allow a State Portal Entity to limit or prohibit distance education enrollments for institutions on provisional status.

¹ SARA Manual, Policy, Section 3.1

² SARA Manual, Policy, Section 3.2

Proposal

In response to the additional oversight mechanisms granted on March 12, 2018, staff seek guidance from the Board as to when KBOR will limit or prohibit the distance education enrollments of institutions provisionally participating in SARA. During BAASC's June 20, 2018 meeting, staff recommended the Board adopt the following guidelines, and seeks institutional feedback on these recommendations.

- Institutions will not be allowed further enrollments under SARA if one the following conditions apply:
 - An institution is placed on probation, or its equivalent status, with its accrediting body.
 - An institution is under investigation for issues related to its academic quality, financial stability, or student consumer protection.

- Institutions will be allowed to continue enrollments under SARA if they are using a letter of credit or operating under a cash management agreement with the U.S. Department of Education and meet the following standard.

For the most recent fiscal or calendar year or for the two most recent fiscal or calendar years combined, an institution must demonstrate:

- A minimum ratio of current assets to current liabilities of at least 1:1;
 - A positive net worth in which the total assets exceed the total liabilities; or
 - A profit earned or positive change in net assets.
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- Institutions will be allowed to continue enrollments under SARA if they are placed on notice, or its equivalent status, with their accrediting body.