

COBO's STUDENT INSURANCE ADVISORY COMMITTEE CHARTER

ARTICLE I – NAME

The name of the organization shall be the Student Insurance Advisory Committee (hereinafter referred to as the "Committee") of the Kansas Board of Regents Council of Business Officers (hereinafter referred to as "COBO").

ARTICLE II – OBJECTIVES

The Committee shall serve in an advisory capacity to COBO, with the understanding that COBO will make final decisions, as appropriate, and will forward recommendations to the Council of Presidents, as appropriate, relating to the selection of providers, benefit structure and determination of rates, interact with the contract consultant and other matters affecting the Student Insurance Plan.

ARTICLE III – MEMBERSHIP

Section 1. A. Committee Member Selection: - The Committee shall consist of ten (10) individuals, one (1) representing each of the state universities, two (2) student representatives nominated by the Student Advisory Council and a COBO representative. For purposes of this Committee, the University of Kansas Medical Center shall be designated as a state university.

i. Each of the seven (7) state universities, through the chair of each University Advisory Subcommittee, may nominate one or more members from its University Advisory Subcommittee for consideration. All Committee members shall be appointed by, and serve at the pleasure of, COBO.

ii. The Committee shall be chaired by a member of COBO or designee. The Chair shall serve a one-year term.

iii. The Committee shall be staffed by a person designated by the President and CEO of the Board Office and shall be a non-voting ex officio.

iv. University Advisory Subcommittees. Each state university shall appoint a University Advisory Subcommittee for discussion of student insurance at the university level and providing advice to the Committee. The Subcommittee should include: one individual employed by the state university; one individual who is an undergraduate or graduate student enrolled and participating in the student health insurance plan; one individual from the international student office and one individual employed by the state university's Student Health Center. Each state university may add additional members to its University Advisory Subcommittee. Subcommittee members shall be appointed by and shall serve at the pleasure of their respective university.

B. Compensation — No Committee member shall receive compensation.

C. Term of Appointment — Committee members from the state universities shall be appointed to two-year terms. A term shall begin on July 1st and end on June 30th. The initial appointment of the seven (7) members of the Committee from the state universities will be made to accomplish the staggering of terms as follows:

(1) Three (3) shall be appointed for a two-year term expiring June 30, 2009; and four (4) shall be appointed for a three-year term expiring June 30, 2010.

(2) The designated student members can join at the time of their appointment to the Student Advisory Committee. Students shall be appointed to a one-year term.

D. Termination of membership — By a majority vote of the Commission, a Committee member's appointment may be terminated due to failure to meet attendance requirements, neglect of responsibility, improper or unprofessional conduct, incompetency or, in the case of an active employee, termination from State service.

E. Attendance — Membership of any individual on the Committee who misses more than two meetings during a fiscal year without reason and without proper advance notice of intended absences shall be terminated from the Committee. The Chair of the Committee shall determine adherence to this Subsection.

Section 2 — Selection of Members

A. Annual Selection — On or before May 1 of each year the chairperson of the University Advisory Subcommittee on each campus shall submit to COBO names of the nominees to replace persons whose terms expire on June 30 of that year.

B. Replacement — The University Advisory Subcommittee on each campus shall submit nominees to COBO to fill any vacancy that should occur prior to expiration of the term. Any individual who is appointed to the Committee as a replacement member pursuant to the provision of these bylaws shall serve out the remainder of the position being filled. Any such replacement shall be made at the first COBO meeting following the vacancy notification.

ARTICLE IV. MEETINGS


Section 1. Number of Meetings — A minimum of three (3) meetings shall be held each year as determined by the Chair.

Section 2. Quorum and Majority - A quorum will be six (6) members of the Committee and a simple majority of those members in attendance shall be required to approve any motion.

ARTICLE V – CHARTER

The Charter for the Committee may be adopted, amended, altered or repealed by a majority vote COBO.

This Charter is hereby effective this 6th day of June 2007.

By: 
Chair, Council of Business Officers