

# Agency Administration

## Course Outcome Summary

### Course Information

Total Credits                      3

### Description

Conducts a practical analysis of modern administration theory and supervisory, management principles and their application to the unique operating problems of criminal justice organizations.

### Exit Learning Outcomes

#### Program Outcomes

- A. Communicate clearly and effectively both verbally and through written documentation with diverse populations
- B. Demonstrate ethics, integrity, teamwork and professionalism
- C. Compare and contrast the components of the Criminal Justice system
- D. Differentiate organizational management and operational characteristics of criminal justice agencies

### Competencies

1.            **Explain the budgeting process within the criminal justice system**  
              **Properties**  
              Domain: Cognitive    Level: Comprehension
2.            **Outline the organizational makeup of the criminal justice system**  
              **Properties**  
              Domain: Cognitive    Level: Analysis
3.            **Explain leadership and management techniques**  
              **Properties**  
              Domain: Cognitive    Level: Comprehension
4.            **Determine appropriate communication as a management tool**  
              **Properties**  
              Domain: Cognitive    Level: Evaluation
5.            **Compare and contrast various theories and practices of motivation**  
              **Properties**  
              Domain: Cognitive    Level: Analysis
6.            **Determine the need for diversity and multicultural training**  
              **Properties**  
              Domain: Cognitive    Level: Analysis
7.            **Evaluate the impact of employee relations on the criminal justice system**  
              **Properties**  
              Domain: Cognitive    Level: Evaluation
8.            **Explain the rights and legal responsibilities of criminal justice employees**  
              **Properties**  
              Domain: Cognitive    Level: Comprehension

**9. Summarize the formal and informal evaluation process of criminal justice employees**

**Properties**

Domain: Cognitive Level: Evaluation

**10. Utilize stress management techniques**

**Properties**

Domain: Cognitive Level: Application

**11. Summarize elements that create an ethical environment**

**Properties**

Domain: Cognitive Level: Evaluation