

New Program Request Form CA1

General Information

Institution submitting proposal	Neosho County Community College
Name, title, phone, and email of person submitting the application <i>(contact person for the approval process)</i>	Brenda Krumm, Dean 620.432.0364 bkrumm@neosho.edu
Identify the person responsible for oversight of the proposed program	Brenda Krumm
Title of proposed program	Industrial Maintenance Technology
Standard Occupation Code (SOC) associated to the proposed CIP code	49-9041
SOC description including title and job description (from onetonline.org)	Industrial Machinery Mechanics. Repair, install, adjust, or maintain industrial production and processing machinery or refinery and pipeline distribution systems. May also install, dismantle, or move machinery and heavy equipment according to plans.
Proposed suggested Classification of Instructional Program (CIP) Code	47.0303
CIP code description including Title and Definition (from nces.ed.gov/ipeds)	Industrial Mechanics and Maintenance Technology. A program that prepares individuals to apply technical knowledge and skills to repair and maintain industrial machinery and equipment such as cranes, pumps, engines, and motors, pneumatic tools, conveyor systems, production machinery, marine deck machinery, and steam propulsion, refinery, and pipeline-distribution systems.
Method of program delivery (face to face, online, hybrid)	Face to face
Number of credits for the degree <u>and</u> for each certificate requested	AAS = 62 Certificate A = 23 Certificate B = 37
Proposed Date of Initiation	Fall 2026
Specialty program accrediting agency	NA
Industry-recognized certification(s) to be earned by students	OSHA, NCCER, CMRT
Number of projected enrollments 1 st year	Year 1: 10
	Year 2: 20

	Year 3: 20
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Signature of College Official _____ Date _____

Signature of KBOR Official _____ Date _____

Narrative

Completely address each one of the following items for new program requests. Provide any pertinent supporting documents in the form of appendices, (i.e., minutes of meetings, industry support letters, CA-1a form).

Program Rationale

- Provide an overall explanation and background surrounding the development of the proposed program. Include
 - how the institution identified the need in the occupation for which the training is being developed,

The Industrial Maintenance Technology program was approved by the Kansas Board of Regents on June 8, 2020, based on requests from local industry leaders including Ash Grove Cement, ADI Inc., B&W, IBT Industrial Solutions, LaRue Machine, Inc., Oil Patch Pump & Supply, LLC., Optimized Process Furnaces, Inc., and XCursion Pontoons.

The request for this program's approval is based on the new aligned curriculum and a desire to have an associate's degree, specific to this field. Currently, NCCC utilizes an AAS degree in Industrial Maintenance Technology for this program.

The only change to the program is the following:

The current program consists of one certificate level, Certificate C, with 45 credit hours and an Associate of Applied Science degree in Industrial Engineering Technology with 64 credit hours.

The proposed program consists of two certificate levels, Certificate A, with 23 credit hours; Certificate B, with 37 credit hours; and an Associate of Applied Science degree in Industrial Maintenance Technology with 62 credit hours.

The proposed program aligns with the new 10/31/24 Industrial Maintenance Technology alignment map to be effective Fall 2026.

- where the idea to offer the program came from,

Ash Grove Cement originated the idea in 2020. This current program modification was due to program alignment and a desire for this program to have its own, unique AAS degree.

- include business and industry partners that requested the program be offered, and

See list above.

- who was involved in the development of the program

See list above.

- If the recommended program is duplicative of other programs in the area, please specifically address why the new, additional program is necessary.

No duplication exists; this is a modification of an existing program.

Program Description and Requirements

- Provide a complete catalog description (including program objectives/outcomes) for the proposed program.
- Include any work-based learning requirements of the program, such as clinicals, internships, apprenticeships etc. If clinical experience or apprenticeship is required for the occupation; please identify whether sufficient

clinical sites are available, or how the institution is partnering with business and industry to ensure sufficient apprenticeship spaces are available.

- List and describe the admission and graduation requirements for the proposed program.

Existing program expansion – no changes

Demand for the Program in Kansas

- Using the most recent Kansas Department of Labor’s Long Term (10-year) Occupational Outlook, (<https://klic.dol.ks.gov>) identify employment trends and projections for the SOC code identified in the General Information section:
 - annual job openings,
 - estimated annual median wages, and
 - typical education level needed for entry
- Labor information included should show demand in Kansas in the occupation *for the specific level of education being proposed for the program*. **This is not available.**
- Please utilize the following format to indicate the job postings (and wage/salary) in Kansas which correspond to each educational level being proposed for the new program:

Education level proposed	Data Source utilized – include only Kansas data	# of job openings corresponding to the level of education	Hourly wage/annual salary for jobs for each level of education
AAS (60-68 CH)	Data provided in Kansas Long-term Occupational Projections, 2022 – 2032 states the level of education needed is high school diploma or equivalent	575 annual openings	\$70,000
CERTC (45-59 CH)			
CERTB (30-44 CH)			
CERTA (16-29 CH)			
SAPP (less than 15 CH)			

- Include additional data demonstrating local and regional employer demand in Kansas if available.
- For new programs for which state-level labor data is not yet available, additional resources to demonstrate demand for the occupation being trained must be included to show demand in Kansas. Job posting data (cite resource used and date of review) and projected hiring needs for employers (documented in employer letters of support) in Kansas are examples of additional labor data documentation.
- Show demand from the local community. Provide letters of support from **at least three potential employers** in your region, **which state the specific type of support** they will provide to the proposed program. Examples of program supports may include commitments to interview graduates for job positions, providing scholarships, providing internships or other work-based learning opportunities, donation of equipment/materials, assistance with program design, serving on advisory board, etc. Additional support letters from other organizations may also be included, but at least three letters from potential employers are required.

Job postings on Indeed as of January 8, 2026

[Easily apply](#) 

Maintenance Technician

Bridgewood Cabinetry
Chanute, KS 66720

\$20 - \$35 an hour Monday to Friday +1 Paid time off

[Easily apply](#) 

Maintenance

Russell Stover Chocolates LLC
Iola, KS

Pay information not provided Overtime

[Easily apply](#) 

Maintenance Technician - Machine Maintenance & Repair

Everbrite, LLC
Chanute, KS 66720

\$15.49 - \$23.34 an hour Full-time Overtime Referral program
Tuition reimbursement 401(k) Health insurance

[Easily apply](#) 

Maintenance Technician

Love's Travel Stops
Chanute, KS 66720

Pay information not provided Full-time Tuition reimbursement
Health insurance 401(k) matching Paid time off

[Easily apply](#) 

Maintenance Planner

 Ash Grove Cement
Chanute, KS 66720

Pay information not provided Weekends as needed +1
Tuition reimbursement Health insurance Retirement plan

[Easily apply](#) 

Industrial Maintenance Technician

 Bartlett Grain
Cherryvale, KS 67335

From \$25 an hour Full-time Minimum of 36 hours per week
Weekends as needed +2 Safety equipment provided

[Easily apply](#) 

Maintenance Technician III - Level 2

Tank Connection
Parsons, KS 67357

\$18 - \$33 an hour Full-time

[Easily apply](#) 

Maintenance Technician

ST Engineering Hackney, Inc
Independence, KS 67301

Pay information not provided

[Easily apply](#) 

Maintenance Technician

Lotus Investment Fund 1, LLC.
Independence, KS 67301

\$17 - \$20 an hour Full-time +3 Monday to Friday +5
Paid time off Paid holidays Flexible schedule

[Easily apply](#) 

Traveling Field Service Technician- A-Lert Contruction Services

Centurion Industries, Inc.
Fredonia, KS 66736

\$30 - \$35 an hour AD&D insurance 401(k) matching
Paid time off Vision insurance Dental insurance

Scott Carson, Principal
Tristain Carson, Asst. Principal/Athletic Dir.
Dana Daugharthy, Academic Counselor
Bailey Lee, Counselor



Iola High School U.S.D. #257

January 15, 2026

Mark Donaldson
Neosho County Community College
800 W. 14th Street
Chanute, KS 66720

Dear Mark Donaldson,

On behalf of Iola High School, I am pleased to offer our support for Neosho County Community College's Aligned Maintenance Technology Program and the AAS in Maintenance Technology.

Our school district recognizes that there is a high demand for skilled maintenance professionals in our region. Additionally, we have several students that have expressed interest in the skilled trades with industrial maintenance being one of them. This program will help meet the local workforce needs while also providing our students with the possibility to pursue a high-demand job.

Iola High School and USD 257 is committed to supporting this program in the following ways:

- Serving on the program's advisory board
- Providing internships or work-based learning opportunities
- Collaborating on program or curriculum design
- Promoting the program to high school students
- Providing transportation to the Mitchell Center for participating students

We believe this partnership will benefit USD 257 students by ensuring that the graduates of this program are well prepared for high demand technical roles. We look forward to supporting NCCC with this initiative.

Thank you for your continued leadership in strengthening workforce education I our region. Please contact me if additional information is needed.

Sincerely,

Dana Daugharthy

Dana Daugharthy
Academic Counselor
Iola High School / USD 257
dana.daugharthy@usd257.org
620-365-4726

phone: 620-365-4715 | fax: 620-365-4730 | 300 East Jackson Ave. - Iola, KS, 66749 | www.usd257.org

We educate ALL students for college and/or career readiness.

Housing Authority for the City of Chanute

821 W Main
Chanute, Kansas 66720
(620)431-7320

For Maintenance Technology Program – Industry Partner)

January 22, 2026

Mark Donaldson
Neosho County Community College
800 W. 14th Street
Chanute, KS 66720

Dear Mark Donaldson

On behalf of **The Chanute Housing Authority**, I am pleased to offer our support for Neosho County Community College's **Aligned Maintenance Technology Program** and the **AAS in Maintenance Technology**.

Our organization recognizes a strong and ongoing demand for skilled maintenance professionals in our region. The proposed program will help meet local workforce needs and strengthen the talent pipeline essential to our operations.

Chanute Housing Authority is committed to supporting this program in the following ways:

- o Providing internships or work-based learning opportunities
- o Interviewing graduates of the program for employment opportunities
- o Offering job shadowing or site tour opportunities

We believe this partnership will benefit both students and employers by ensuring graduates are well-prepared for high demand technical roles. We look forward to supporting NCCC in this initiative.

Thank you for your continued leadership in strengthening workforce education in [our](#) region. Please contact me if additional information is needed.

Sincerely,

Sharron Serpan

Sharron Serpan
Executive Director
sharrons@chapublic.com



January 22, 2026

Subject: Maintenance Technology Program

Dear Mark Donaldson

On behalf of Orizon Aerostructures, I am pleased to offer our support for Neosho County Community College's Aligned Maintenance Technology Program and the AAS in Maintenance Technology.

Our organization recognizes a strong and ongoing demand for skilled maintenance professionals in our region. The proposed program will help meet local workforce needs and strengthen the talent pipeline essential to our operations.

Orizon Aerostructures is committed to supporting this program in the following ways:

- Serving on the program's advisory board; Tim Harding
- Providing internships or work-based learning opportunities
- Offering job shadowing and site tour opportunities
- Providing guest speakers or industry expertise

We believe this partnership will benefit both students and employers by ensuring graduates are well-prepared for high demand technical roles. We look forward to supporting NCCC in this initiative.

Thank you for your continued leadership in strengthening workforce education in our region. Please contact me if additional information is needed.

Regards,

Cesite Chandler

Human Resources Manager

(620) 305-2470 | CChandler@orizonaero.com

For Maintenance Technology Program – Industry Partner)

B&W Trailer Hitches

02/18/2026

Mark Donaldson Neosho County Community College 800 W. 14th Street Chanute, KS 66720

Dear Mark Donaldson

On behalf of **B&W Trailer Hitches** I am pleased to offer our support for Neosho County Community College's **Aligned Maintenance Technology Program** and the **AAS in Maintenance Technology**.

Our organization recognizes a strong and ongoing demand for skilled maintenance professionals in our region. The proposed program will help meet local workforce needs and strengthen the talent pipeline essential to our operations.

B&W Trailer Hitches is committed to supporting this program in the following ways:

- Serving on the program's advisory board
- Providing internships or work-based learning opportunities
- Interviewing program graduates for employment
- Donating equipment or materials
- Collaborating on program or curriculum design
- Offering job shadowing or site tour opportunities
- Providing guest speakers or industry expertise

We believe this partnership will benefit both students and employers by ensuring graduates are well-prepared for high demand technical roles. We look forward to supporting NCCC in this initiative.

Thank you for your continued leadership in strengthening workforce education in our region.

Please contact me if additional information is needed.

Sincerely, **Michael Young, Production Supervisor at B&W Trailer Hitches,**

Michaelyoung@turnoverball.com (620-473-3664)

- Provide data from the most recent Perkins Comprehensive Local Needs Assessment recommendations, demonstrating the need for the program initiation. Example: “(Data source) listed X number of annual openings for the occupation, with Y number of Concentrators in the matching program area”. If the occupation corresponding to the proposed program was not evaluated in the most recent CLNA, please explain why.

The recent Perkins Comprehensive Local Needs Assessment (completed January 2026) shows that Industrial Maintenance Technology is a pathway that is needed, as there were 47 job openings in southeast Kansas and only 5 concentrators. The report showed 575 job openings in Kansas.

- Describe/explain any business/industry partnerships specific to the proposed program.
If a formal partnership agreement exists, agreement explaining the relationship between partners and documenting support to be provided for the proposed program must be submitted to the Board office independent from the CAI materials for review purposes. The agreement will not be published or posted during the comment period.

Duplication of Existing Programs

- Identify similar programs in the state based on CIP code, title, and/or content. For each similar program provide the most recent K-TIP data: name of institution, program title, number of declared majors, number of program graduates, number of graduates exiting the system and employed, and annual median wage for graduates existing the system and employed.
- Please explain how collaboration was pursued with similar programs. Institutions proposing a new program should always reach out to existing programs to identify collaboration opportunities. Examples of collaboration include (but are not limited to) sharing best practices, recruitment and retention strategies, curriculum or equipment suggestions, structure with business and industry on work-based learning opportunities, etc.
 - Once existing programs have been contacted, if collaboration was not a viable option, please explain why.

Existing program expansion – no changes

Program Information

- If the program has undergone the alignment process at the state level, please review alignment requirements and verify that
 - program title.
 - courses, (including titles and competencies)
 - industry-recognized certifications,
 - all marketing materials and public-facing information meets requirements, and
 - accreditation requirements

are met in the proposal. Listing of aligned programs can be found at:

https://www.kansasregents.gov/workforce_development/program-alignment

The program meets the alignment requirements.

- List by course ID/prefix, number, title, and catalog description all courses (including prerequisites) to be required or elective in the proposed program.

CMCT 105 OSHA10 Safety Orientation 1 cr hr - This course provides students with the best practices for some of the most common and hazardous situations on the job site. It is designed for all students prior to working on the job site.

CMCT 106 Introduction to Craft Skills 3 cr hrs - This course covers the core elements technical education craft skills. It includes basic safety, construction math, use of hand and power tools, construction drawings, communication and employability skills, and materials handling.

IMT 102 Mechanical Systems 3 cr hrs - This course provides instruction in basic physics concepts applicable to mechanics of industrial production equipment, teaches basic industrial application of mechanical principles with emphasis on power transmission and specific mechanical components. Students will also design basic mechanical transmission systems using chains, V-belts and gears.

COMM 213 Interpersonal Communication 3 cr hrs - Includes the study of communication theory and its application to interpersonal relationships. The course will assist the student in developing meaningful interpersonal relationships, both professional and personal. Emphasis will be on dyadic and small group learning activities and situations.

CURR 100 First Year Seminar 1 cr hr - The First-Year Seminar is a course designed to assist students in developing the basic skills necessary to be successful in college. It is important to discuss the transition to college. The student experience will be examined through self-reflection. Topics covered will include effective study habits, time

management, note taking, memory development, and career and academic planning. Information on utilizing available college and community resources will also be presented.

CSIS 100 Computer Concepts and Applications 3 cr hrs - This course consists of a survey of applications, information needs in business, microcomputers, and information systems designed to meet these needs. Standard software packages available to support a microcomputer-based executive workstation will be reviewed. Included are descriptions of and "hands-on" work with operating systems, word processing, electronic spreadsheets, database management systems, multimedia development tools, and local area networks.

IMT 104 Industrial Maintenance Tech I 3 cr hrs - This course is the first of a four-level curriculum that leads to the Industrial Maintenance Mechanic credential. This course covers orientation to the trade, tools of the trade and a solid introduction to the variety of responsibilities of an industrial maintenance mechanic.

IMT 106 AC/DC Circuits 4 cr hrs - AC/DC circuits address the basics of direct and alternating current circuits.

IMT 202 Mechanical Systems Reliability 3 cr hrs - This course provides understanding of mechanical energy transmission concepts along with lab experience to operate, install, analyze performance, and design mechanical drive systems using right angle gears, bearings and couplings. Students learn how to setup and operate laser shaft alignment and apply vibration analysis to various power transmission systems.

MATH 133 Math Essentials 3 cr hrs – Designed for the students NOT planning to major in a field that requires advanced mathematical skills. Prepares students for the mathematics encountered in other college courses that use quantitative reasoning. Emphasis on developing critical thinking and quantitative reasoning skills needed to understand major issues in society.

MATH 033 Math Essentials Workshop, if needed, 3 cr hrs – This course is designed for students who need extra support while taking MATH 133 Math Essentials and should be taken concurrently with MATH 133 Math Essentials. This course will not transfer, nor does it carry credit for graduation requirements at NCCC. Regular class activities include but are not limited to group activities, individualized instruction, and mini-lectures. Course content includes topics from pre-algebra, basic statistics concepts, unit analysis, along with study and test taking skills.

IMT 112 Programmable Logic Controllers (PLC) 3 cr hrs - This course examines types, installation, programming procedures, and troubleshooting of programmable logic controllers (PLC). Hardware and programming aspects as well as ladder logic symbols and operations necessary to develop a PLC program are covered in this course.

IMT 210 Industrial Process Control 3 cr hrs - This course provides understanding of different types of process control systems like temperature, flow and level control. The course includes process control principles, thermocouples, RTD's, temperature measurement devices, ON/Off temperature controlled, programmable process heat controllers, transmitters, process loop tests and operation systems found in industrial applications.

IMT 206 Electrical Control Systems I 2 cr hrs - This course covers electric control systems including principles of motor control, control devices, symbols and schematic diagrams.

ENGL 101 English Composition I 3 cr hrs - English Composition 101 consists of instruction and practice in the fundamentals of writing with emphasis on grammatical correctness, acceptable usage, and effective organization of ideas. Exposition is the primary basis for such emphasis. Individuals will proceed through basic skills tests.

ENGL 031 Composition Studio, if needed, 3 cr hrs – This course is designed to give students additional support and instruction as they are concurrently enrolled in English Composition I. Further instruction will include an organized method for writing essays that contain sufficient support for a solid thesis, clear organization of ideas, effective

sentence structure, appropriate word choice, and a strong command of the conventions of writing, including standard grammar, correct punctuation, and appropriate paragraphing.

IMT 212 Industrial Fluid Power **4** cr hrs – This course covers basic principles of hydraulic and pneumatic power systems. Topics include hydraulic fluids, distribution systems, energy input and output transfer devices, reservoirs, filters, and accumulators.

IMT 216 Electrical Control Systems II **2** cr hrs - This course covers electrical control systems with a focus on variable speed control.

- Provide a Program of Study/Degree Plan for the proposed program for each program exit point including a semester-by-semester outline that delineates required and elective courses.
 - Degree plan/map in application should match degree map on institution website
 - KBOR links individual institution Degree Map landing pages at <https://www.kansasregents.gov/students/advising-resources>
 - Please refer to Guidance on Academic Degree Maps at https://www.kansasregents.gov/academic_affairs/performance-agreements

INDUSTRIAL MAINTENANCE TECHNOLOGY PROGRAM PATH – Level I (Certificate A) and Level II (Certificate B)

Semester I	Semester II
CMCT 105 OSHA10 Safety Orientation 1 cr hr	IMT 106 AC/DC Circuits 4 cr hrs
CMCT 106 Introduction to Craft Skills 3 cr hrs	IMT 202 Mechanical Systems Reliability 3 cr hrs
IMT 102 Mechanical Systems 3 cr hrs	MATH 133 Math Essentials 3 cr hrs (and MATH 033, if needed) (3 cr hrs)
COMM 213 Interpersonal Communication 3 cr hrs	IMT 104 Industrial Maintenance Tech I 3 cr hrs
Total Credit Hours: 10 Total Technical Hours: 7	Total Credit Hours: 13 (16) Total Technical Hours: 10
Total Industrial Maintenance Technology LEVEL I (Cert A) required credits: 23 (26) Total technical credits: 17	

Semester III	Semester IV
*IMT 112 Programmable Logic Controllers (PLC) 3 cr hrs	*IMT 212 Industrial Fluid Power 4 cr hrs
*IMT 210 Industrial Process Control 3 cr hrs	*IMT 216 Electrical Control Systems II 2 cr hrs
*IMT 206 Electrical Control Systems I 2 cr hrs	
Total Credit Hours: 8 Total Technical Hours: 8	Total Credit Hours: 6 Total Technical Hours: 6
Total Industrial Maintenance Technology LEVEL II (Cert B) required credits: 37 (40) Total technical credits: 31	

*Level II Courses (Cert B)

General Education Courses

The Industrial Maintenance Technology certificate program may be a terminal certificate program leading directly to employment. Certificate students are required to take specific general education courses as listed in the suggested sequence above. Students wishing to pursue the AAS degree in Industrial Maintenance Technology may follow the suggested rotation below. The AAS degree requires 62 credit hours, which includes technical courses, general education courses and electives.

INDUSTRIAL MAINTENANCE TECHNOLOGY PROGRAM PATH – Level I (Certificate A), Level II (Certificate B) and AAS

Semester I	Semester II
CMCT 105 OSHA10 Safety Orientation 1 cr hr	IMT 104 Industrial Maintenance Tech I 3 cr hrs
CMCT 106 Introduction to Craft Skills 3 cr hrs	IMT 106 AC/DC Circuits 4 cr hrs
IMT 102 Mechanical Systems 3 cr hrs	IMT 202 Mechanical Systems Reliability 3 cr hrs
COMM 213 Interpersonal Communication 3 cr hrs	MATH 133 Math Essentials 3 cr hrs (and MATH 033, if needed) (3 cr hrs)
CURR 100 First Year Seminar 1 cr hr	General Education Course 3 cr hrs
CSIS 100 Computer Concepts and Applications 3 cr hrs	
Total Credit Hours: 14 Total Technical Hours: 7	Total Credit Hours: 16 Total Technical Hours: 10
Semester III	Semester IV
*IMT 112 Programmable Logic Controllers (PLC) 3 cr hrs	*IMT 212 Industrial Fluid Power 4 cr hrs
*IMT 210 Industrial Process Control 3 cr hrs	*IMT 216 Electrical Control Systems II 2 cr hrs
*IMT 206 Electrical Control Systems I 2 cr hrs	Technical Elective 3 cr hrs
ENGL 101 English Composition I (and ENGL 031, if needed) 3 (3) cr hrs	Technical Elective 3 cr hrs
General Education Course 3 cr hrs	Technical Elective 3 cr hrs
Technical Elective 3 cr hrs	
Total Credit Hours: 17 Total Technical Hours: 11	Total Credit Hours: 15 Total Technical Hours: 15
Total Industrial Maintenance Technology AAS required credits: 62 Total technical credits: 43	

*Level II courses (Certificate B)

Note: This AAS degree requires a total of 62 credit hours, with a minimum of 43 credit hours of technical education.

Program Outcomes

1. Demonstrate an understanding of safety, responsibility, and OSHA standards.
2. Assemble, install, and ensure operation of machinery and mechanical equipment by completing preventive maintenance requirements on engines, motors, pneumatic tools, conveyor systems, and production machines.
3. Utilize diagrams, blueprints, operations manuals, manufacturer's instructions, and engineering specifications to ensure proper mechanical operations.

4. Demonstrate an understanding of electrical control, motor drives, and programmable logic controllers.
5. Demonstrate an understanding of hydraulic and pneumatic installation and troubleshooting.
6. Demonstrate laser shaft alignment.
7. Demonstrate variable frequency drives installation and repair.
8. Demonstrate effective troubleshooting skills.
9. Remove defective parts by dismantling devices using hoists, cranes, and hand and power tools.
10. Determine changes in dimensional requirements of parts by inspection using rules, calipers, micrometers, and other measuring instruments.
11. Adjust functional parts of devices and control instruments by using hand tools, levels, plumb bobs, and straightedges.
12. Demonstrate employability skills necessary for a career as an industrial maintenance mechanic.

- If the proposed program includes multiple curricula (e.g., pathways, tracks, concentrations, emphases, options, specializations, etc.), identify courses unique to each alternative.

The chart above shows the exit points for Level I (Certificate A), Level II (Certificate B), and the AAS degree.

- List any pertinent program accreditation available:
 - Provide a rationale for seeking or not seeking said accreditation.
 - If seeking accreditation, also describe the plan to achieve it.

Not applicable.

- If the program/coursework will be made available to high school students, provide letters of support from local high schools and/or districts that intend to participate.

See letter from Lola High School above.

Faculty

- Describe faculty qualifications and/or certifications required to teach in the proposed program.

Cost and Funding for Proposed Program

- Provide a detailed budget narrative that describes all costs associated with the proposed program. Items should include (but are not limited to)
 - physical facilities,
 - equipment and tools,
 - faculty,
 - instructional materials,
 - accreditation,
 - student support services
- Provide detail on **CA-1a form**. **Please include the specific funding source for each item.**
- Describe any grants (including requirements of the grant), donations or outside funding sources that will be used for the initial startup of the new program and to sustain the proposed program.

Existing program expansion – no changes

- **Additional cost and funding documents to include as needed:**
 - Provide Excel in CTE fee details on the **CA-1b form** if the program will be offered to high school students and requesting approval for fees.
 - If the program is requesting Perkins funding, provide details on the **CA-1c form**.
 - If the program is requesting KS Promise Act eligibility, provide details on the **CA-1d form**.

Program Review and Assessment

- Describe the institution's program review cycle, and anticipated review timeframe for proposed program.

Existing program expansion – no changes

Program Approval at the Institution Level

- Provide copies of the minutes at which the new program was approved from the following groups:
Program Advisory Committee (*Including a list of the business and industry members*)

Advisory Committee Meeting Minutes

Aircraft Sheet Metal Assembly & Industrial Maintenance Tech

11/13/2025

3:00 p.m.

MCTC Construction Classroom, 4101 S. Ross Lane, Chanute, KS 66720

CTE Programs: Aircraft Sheet Metal Assembly, Construction, Electrical, Maintenance, & Plumbing

Attendees: Kyle Seufert, Jason Donovan, Mark Donaldson, Richard “Gus” Echavez, Courtney Hanson, Justin Lawson, John Staton, Kenny Shelton, Scott Cunningham, Taylor Dyke, Nicci Wiltse, Karah Kellogg, and Freedom Stanford

- I. Approval of Agenda
 - a. Mark Donaldson made initial motion to approve. Gus Echavez seconded the motion. Motion carried.

- II. Approval of Minutes
 - a. Minutes from last meeting on March 6, 2025 were approved electronically

- III. Information Items
 - a. Introductions
 - b. Split out into separate program classrooms and each program will discuss the following agenda items
 - c. Program Path (provide a copy and discuss any changes)
 - i. No changes to Aircraft Sheet Metal Assembly (ASMA) program path
 - ii. Maintenance Technology is going through realignment with the state so a new program path will be effective Fall 2026. Presented new program path.
 - d. Student certification numbers [3rd party credentials + NCCC certificates/degrees]
 - i. Presented numbers for both programs from 2024-2025 academic year
 - ii. Maintenance has 10 students enrolled this semester and all of them earn the Level I NCCER Industrial Maintenance certification. Six of these students will earn the NCCER Core- Intro to Craft Skills certification.
 - iii. ASMA has 2 students enrolled this year, potential 3rd student may enroll in Spring 2026.
 - e. Student employment numbers/earnings [K-Tip report data + student self-reported, https://www.kansasregents.org/workforce_development/k-tip-report]
 - i. Data was presented
 - f. Course/Program assessment results [available from NCCC assessment coordinator]
*Note – in fall present results from the last academic year; in spring present results from previous fall semester.
 - i. Assessment results were presented and explained.

- IV. Reports

- a. NA
- V. Old Business
 - a. NA
- VI. New Business
 - a. Discussion on program resources/finances
 - i. Both programs appear to be sufficiently funded.
 - b. Discussion on equipment and facilities
 - i. Both programs have sufficient space to work.
 - ii. We can always use donations of equipment/supplies students can work on.
 - iii. For the Maintenance program, ADI Wire may have some obsolete machinery they can practice on. Mark and Scott Cunningham will have a meeting regarding donations at later date.
 - iv. For ASMA, we greatly appreciate sealants donated from Orizon. Mark inquired if Orizon might have extra #40 drill bits available. Orizon doesn't really have extras as they go through them quickly too. ASMA would benefit from a bench squeeze as opposed to only hand squeezes. Bench squeezes are expensive.
 - c. New ideas for the program in general
 - i. Maintenance- Scott said it seems like we are addressing what is needed from the NCCER textbooks.
 - d. New ideas for the program to increase student learning
 - i. ASMA- Justin Lawson said continue showing/teaching about plates, blueprints, drill guides, and rivet gauges.
 - e. How does the program currently offered compare to the demands of the occupation. Does it meet your needs?
 - i. Maintenance- Scott said we are teaching valuable information. You can learn a wide variety of skills in this program.
 - ii. ASMA- Justin and Courtney Hanson agree that more enrollment is needed to improve the pipeline of employees for Orizon. Justin and Courtney also shared that there is a rental housing issue in this region. People need somewhere to live if they want to work here.
 - f. What other programs are needed in the region?
 - i. Scott said there is a huge demand for Truck Driving in the area.
 - ii. Justin suggested curriculum on composites or a CNC program.
 - g. What can we take away from this meeting as justification for offering the program?
 - i. Scott agreed there is a need for the Maintenance Program for sure.
 - ii. Justin and Courtney agree there is a great need in our area for ASMA, the local job market is evidence of that. Orizon is adding an additional 350,000 sq ft building soon (right next to their existing building in Chanute) which means many jobs will need to be filled.
- VII. Other
 - a. Justin and Courtney are considering if there are any parts from Orizon that Mark can use for recruiting purposes. Orizon has a great promotional video that Mark could show at recruiting events.
- VIII. Next Meeting: (TBA – in approximately 6 months)
- IX. Adjournment
 - a. Meeting adjourned at approximately 3:50pm
 - b. Minutes recorded by Tailor Dyke.

Advisory Committee Membership:

Advisory Committee Lists										
Program	Name	Business	Address	City	St.	Zip	Phone	Email	Notes	
IMT	John Bilby	Monarch Cement						john.bilby@monarchcement.com		
IMT	Skip Riebel	B&W Custom Truck Bed						skirriebel@turnoverball.com		
IMT	Jon Burchett	Optimized Process Furnaces, Inc.						jburchett@optimizedpf.com		
IMT	Merle Boone	Oil Patch Pump & Supply, LLC								
IMT	Scott Cunningham	ADI Inc.						Scottc@adiwire.com		
IMT	Phil Fewins	Renewable Concepts	1402 Main St.	Neodesha	KS	66757		pfewins@rcbpi.com	website: babcockpower.com	
IMT	Jordan Hearn	Renewable Concepts	1402 Main St.	Neodesha	KS	66757		jhearn@rcbpi.com		
IMT	Susan (Rachel) Caldwell	Renewable Concepts	1402 Main St.	Neodesha	KS	66757		scaldwell@rcbpi.com		
IMT	Garrett LaRue	LaRue Machine, Inc						garrett.larue@outlook.com		
IMT	Mike Byers	Monarch Cement						mike.byers@monarchcement.com		
IMT	Daren Peters	Monarch Cement						daren.peters@monarchcement.com		
IMT	David Wilcox	Monarch Cement						david.wilcox@monarchcement.com		
IMT	Gary Stalder	Monarch Cement						gary.stalder@monarchcement.com		
IMT	Kenny Miller	Monarch Cement						kenny.miller@monarchcement.com		
IMT	Travis McCall	B&W Custom Truck Bed						travisccall@turnoverball.com		
IMT	Brooke Tidd	Ashgrove						brooke.tidd@ashgrove.com		
Aero/Maint	Michael Saeger	Ashgrove						Michael.Saeger@ashgrove.com		
Aero/Maint	Greg Holley	Ashgrove						Greg.Holley@ashgrove.com		
IMT	Jerry Stipp	Orizon						jstipp@orizonairo.com		
IMT	Jay Crumrine	Orizon						jcrumrine@orizonairo.com		
IMT	Justin McCreedy	Cessna								
IMT	Ann John	KK Electric						kkelectric1950@gmail.com		
IMT	Mark Donaldson	NCCC Instructor						mdonaldson@neosho.edu		
IMT	Kevin Martin	Lamp Liters						kamplitters@outlook.com		
IMT	Toni Isaacs	Thermoid						tisaacs@thermoid.com		
IMT	Missi Allen	Thermoid						mallen@thermoid.com		
IMT	Nicci Wiltse	NCCC						niwiltse@neosho.edu		
IMT	Mark Donaldson	NCCC- Instructor						mdonaldson@neosho.edu		

- Curriculum Committee

Curriculum Committee MINUTES

November 19, 2025

PRESENT: Kevin Blackwell – Co-chair, Steve Dowell, Shannon Harvey, Andrew Haworth, Mindy Herron, Dr. Brenda Krumm, Greg Olsen, Eric Row, Kyle Seufert, Joe Summers, Dr. Amber Vail, Elizabeth Vogel, Paul Walcher
 GUEST: Alayna Finuf, Mark Donaldson
 ABSENT: Dr. Steve Yuza – Co-chair, LuAnn Hauser, Laura Mallett, Dr. Sarah Robb, Ryan Rose,

I. Call to Order

K. Blackwell called the meeting to order at 3:00 p.m.

II. Approval of Agenda

A. Finuf proposed an amendment to the agenda to include an informational item. P. Walcher moved to approve the amended agenda. On second from Dr. Krumm, the agenda was approved as amended.

III. Approval of Minutes

A. November 19, 2025

K. Blackwell presented the minutes from the November meeting. R. V. Morton announced that the December minutes for today’s meeting will also not go through electronic voting. After no discussion, P. Walcher moved to approve the November minutes. E. Vogel seconded the motion and the November minutes were approved.

IV. Informational Items

A. Math Placement Table

Heard from A. Finuf minor wording changes already approved and updated in addition to what

the committee had previously approved. The additional editing was for clarity about the corequisite enrollment. No objection was heard.

V. New Business

A. EDUC – KCOG Alignment

1. EDUC 104

Heard from M. Herron about a new online course for paraprofessionals only. As a lecture and lab course set, the goal is for both courses, 104 & 105, to transfer. Currently, only this lecture course transfers with four KCOG outcomes. The outcomes from both courses are being combined to appear on both syllabi with the addition of asterisks (*) to identify those outcomes that are assessed in the corequisite course, in this case, EDUC 105. After some minor discussion, P. Walcher moved to approve the revised syllabus. On second from M. Herron, the revised syllabus was approved. EDUC 105

Including the four KCOG outcomes, with asterisks notating those outcomes assessed in the corequisite course EDUC 104, the KRS number was added to the syllabus as transferrable. The title was updated for consistency, and one additional edit to both syllabi was to strike language in the Minimum Course Content as redundant. After no discussion the revised lecture syllabus was approved on motion by E. Vogel and a second from P. Walcher.

2. Education Program Matrix

Combining the outcomes renumbered those for the lab section. The matrix was updated to reflect that renumbering. After no discussion, P. Walcher moved to approve the updated matrix and M. Herron seconded the motion. The updated matrix was approved.

B. Maint. Tech. Program Changes

1. Inactivate Courses: IMT 114, 204, 214

Heard from M. Donaldson that these courses are being inactivated for KBOR alignment. After no discussion, P. Walcher moved to approve the inactivations. On second from A. Vail, the courses were approved for inactivation.

2. New Course: IMT 106

M. Donaldson described the content and reviewed the outcomes for this new course created to further align the program with KBOR. After no discussion, P. Walcher moved to approve the new course. A. Vail seconded the motion and the new course was approved.

3. Edited Courses

a. IMT 112

M. Donaldson described the title edits. The revised outcomes were reviewed as well as a minor wording edit to the course description and Minimum Course Content. After no further discussion, on motion by P. Walcher and a second from S. Dowell, the revised syllabus was approved.

b. IMT 202

Heard brief discussion about an unintentional edit to the outcomes. The only changes to the syllabus were to strike the prerequisite language and the same minor wording edit to the Minimum Course Content. After no further discussion,

E. Vogel moved to approve the edited syllabus. P. Walcher seconded the motion. The edited syllabus was approved with no changes to the outcomes.

c. IMT 206

Reviewed the prerequisites stricken from the syllabus and the same minor wording edit for consistency in the Minimum Course Content. After no discussion, P. Walcher moved to approve the minor edits and A. Vail seconded the motion. The edited syllabus was approved.

d. IMT 210

Reviewed the prerequisites stricken from the syllabus and the same minor wording edit for consistency in the Minimum Course Content. After no discussion, E. Vogel moved to approve the minor edits and A. Vail seconded the motion. The edited syllabus was approved.

e. IMT 212

Reviewed the prerequisites stricken from the syllabus and the same minor wording edit for consistency in the Minimum Course Content. After no discussion, A. Vail moved to approve the minor edits and P. Walcher seconded the motion. The edited syllabus was approved.

f. IMT 216

Reviewed the prerequisites stricken from the syllabus and the same minor wording edit for consistency in the Minimum Course Content. After no discussion, P. Walcher moved to approve the minor edits and A. Vail seconded the motion. The edited syllabus was approved.

4. Maint. Tech. Program Path

K. Blackwell reviewed the proposed changes to the program description, new prerequisite language, and updated contact information. Heard from Dr. Krumm that the new course sequence tables reflect the transition from one certificate to two as well as the new AAS option. After discussion, A. Finuf and R. V. Morton will work together to correct the formatting of the sequence tables and to hold language referring to the AAS until that option is complete. After no further discussion, K.

Blackwell moved to approve the new path with only the certificates advancing at this point. On second from Dr. Krumm, the new path was approved.

VI. Old Business

None.

VII. Reports

None.

VIII. Around the Table

None.

IX. Next Meeting

K. Blackwell announced the next meeting scheduled for Monday, January 26, at 3:00 p.m.

X. Adjournment

K. Blackwell adjourned the meeting at 3:32 p.m. R. V. Morton typed the minutes.

○ Governing Board

(Including a list of all Board members and indicate those in attendance at the approval meeting)

NEOSHO COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

MINUTES

**January 14, 2026 – 9:00 A.M.
Student Union – Room 209**

I. Call to Order

Dennis Peters called the meeting to order at approximately 9:00 a.m. in room 209 of the Student Union.

II. Roll Call

The following members were present: Dennis Peters, Michael De La Torre, Lori Kiblinger, Kathryn Taylor, David Peter, and Bryan Schulz.

Also in attendance: David Bideau, Kenna Bideau-Kepley, Phillip Chaney, Kerrie Coomes, Steve Dowell, Yvonne Hull, Dr. Brian Inbody, Karin Jacobson, Dr. Brenda Krumm, Dr. Riann Mullis, Amy Ranabargar, Kerry Ranabargar, Dr. Sarah Robb, Sandi Solander, Alayna Finuf, Adrienne Wahl, and Tony Jacobson.

III. Public Comment

A. No one spoke.

IV. Approval of the Agenda

On a motion by Lori Kiblinger and second by Michael De La Torre, the agenda was approved as presented.

I. Board Reorganization:

A. Election of Officers: Chair and Vice Chair

David Peter motioned to nominate Dennis Peters as Chair, and Lori Kiblinger as Vice Chair, motion was seconded by Bryan Schulz. Dennis Peters was elected Chair, and Lori Kiblinger was elected Vice Chair, motion passed unanimously.

Both will serve January 1, 2026 to December 31, 2026.

B. Appointment of Personnel

On motion by Lori Kiblinger and second by David Peter, David Bideau and Kenna Bideau-Kepley were appointed as the Board Attorneys, Brian Inbody was appointed as Board Secretary, Sandi Solander was appointed as Board Treasurer and Amy Ranabargar was appointed as Board Clerk. Motion passed unanimously.

All will serve January 1, 2026 to December 31, 2026

C. Selection of Monthly Meeting Day, Time and Location

On motion by Lori Kiblinger and second by Michael De La Torre, the meeting day, time and location will be the second Wednesday of each month, starting at 9:00 a.m. in room 209 of the Student Union. Motion passed unanimously.

D. Financial Institution Designation

On motion by David Peter and Second by Kathryn Taylor, the following financial institutions were approved as official depositories. Motion passed unanimously.

Bank of Commerce, Chanute
Commercial Bank, Chanute
Community National Bank and Trust, Chanute Emprise Bank,
Chanute
Home Savings Bank, Chanute Kansas
State Bank, Ottawa Bank Midwest,
Ottawa

E. Appointment of Board Representatives:

On motion by Bryan Schulz and second by Lori Kiblinger, David Peter was appointed as the Kansas Association of Community College Trustees, and Michael De La Torre was appointed as the NCCC Foundation representative. Motion passed unanimously.

F. Affirmation of Service

The following Trustees, Bryan Schulz, Lori Kiblinger, David Peter, Kathryn Taylor, Dennis Peters and Michael De La Torre read the following Affirmation of Service together. Bryan Schulz, Lori Kiblinger, David Peter, Kathryn Taylor, Dennis Peters, and Michael De La Torre signed the document.

At the November 2003 Board Retreat, Trustees developed the following statement to demonstrate their understanding of the role of the Board in policy-making. They voted to include this statement each year at the January Board meeting as part of the organization of the Board.



BOARD OF TRUSTEES

AFFIRMATION OF SERVICE

It is with the deepest sense of responsibility and conviction as a trustee of Neosho County Community College that I do solemnly affirm:

- That I understand my authority exists only when acting collectively with my fellow board members, and that our authority is derived from, and obliged to serve, the interests of our entire community;
- That I will exemplify ethical behavior and conduct that is above reproach;
- That I will engage in an ongoing process of in-service education and continuous improvement;
- That I will be prepared to participate in open, honest, and civil deliberation with my colleagues, vote my conscience rather than to advance any special interests, and support the decisions and policy we make; and
- That I will honor the division of responsibility *between* the board and the CEO/President, and staff, and contribute to creating a spirit of true cooperation and a mutually supportive relationship in support of our community.



 Bryan Schulz



 David Peter



 Dennis Peters

 Kat \ & ---, _____

Lor /ifl-


 Michael De La Torre ----
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Signed this 14th day of January, 2026.

V. Consent Agenda

On motion by Bryan Schulz and second by Kathryn Taylor, the following items were approved by consent:

- Minutes from December 10, 2025
- Claims for Disbursement for December 2025
- Course Inventory Revisions/Additions

Before each semester begins, the Kansas Board of Regents asks coordinated institutions to submit a list of courses that the college is capable of teaching in that semester, but is not compelled to offer. This list of courses is referred to as the course inventory. Each change to the inventory must be approved by the academic department where it originated, the curriculum committee, the Chief Academic Officer, the President of the College and finally, the College Board of Trustees, as per NCCC policy.

- Inactivation
 - IMT 114 Industrial Maintenance II
 - IMT 204 Industrial Maintenance III
 - IMT 214 Industrial Maintenance IV
- New Course
 - IMT 106 AC/DC Circuits
- Course Title Change
 - IMT 112 Industrial Programmable Logic Control changed to Programmable Logic Controllers to align with KBOR standards.
- New Program Path
 - Maintenance Technology - per KBOR realignment and AAS

D. Personnel

1. **Resignation of Assistant Volleyball Coach**

It was the President's recommendation that the Board approve the resignation of Deedra Woodbury as the Assistant Volleyball Coach. Her last day was December 15, 2025.

2. **Resignation of Head Men's Soccer Coach**

It was the President's recommendation that the Board approve the resignation of Elliot Chadderton as the Head Men's Soccer Coach. His last day was January 5, 2026.

3. **Resignation of Head Women's Soccer Coach**

It was the President's recommendation that the Board approve the resignation of Samuel Hall as Head Women's Soccer Coach pending board approval for the position as Head Men's Soccer Coach. If approved, he will begin the new position on January 15, 2026.

4. **Head Men's Soccer Coach**

It was the President's recommendation that the Board approve the employment of Samuel Hall as the Head Men's Soccer Coach. Mr. Hall has been employed at NCCC as the Head Women's Soccer Coach since August 2025.

Mr. Hall will be paid an annual salary of \$45,350.00 (MS 15-2).

5. **Resignation of Director of Communications and Marketing**

It was the President's recommendation that the Board approve the resignation of Hunttyr Schwegman as the Director of Communications and Marketing. His last day is January 31, 2026.

6. **Resignation of Nursing Instructor**

It was the President's recommendation that the Board approve the resignation of Jenna Taylor as a Nursing Instructor at Ottawa. Her last day is January 12, 2026.

VI. Reports

- A. Faculty Senate – Eric Row submitted the Faculty Senate report. See attachment.
- B. Institutional Dashboard – Stephen Dowell gave the Institutional Dashboard report. See attachment.
- C. KACC Quarterly Meeting Report – David Peter gave the KACC Quarterly Meeting report.

D. Treasurer – Sandi Solander gave the Treasurer’s report, revenue for December was \$807,509.16 and disbursements were -\$1,630,000.40. See attachment.

E. President – Dr. Brian Inbody gave a President’s report. See attachment.

VII. Old Business

VIII. New Business

IX. Adjournment

On motion by Lori Kiblinger and second by David Peter the meeting was adjourned at approximately 10:09 a.m.

Respectfully submitted,

Dennis Peters, Board Chair

Amy Ranabargar, Board Clerk

Program Proposal Submission

- Please enter proposed program into the Kansas Higher Education Data System (KHEDS)
- Please create a single PDF packet including all documents, and submit the completed application to the following:

Charmine Chambers
Director for Workforce Development
cchambers@ksbor.org

Crystal Roberts
Associate Director for Workforce Development
croberts@ksbor.org

Brandi Wells
Workforce Development Program Specialist
bwells@ksbor.org

KBOR Fiscal Summary for Proposed Academic Programs

CA-1a Form (July 2024)

Institution: Neosho County Community College

Proposed Program: Industrial Maintenance Technology AAS, Cert A, Cert B

<u>IMPLEMENTATION COSTS</u>				
Part I. Anticipated Enrollment			Implementation Year	
Please state how many students/credit hours are expected during the initial year of the program? 10/166 cr				
			Full-Time	Part-Time
A. Headcount:			5	5
Part II. Initial Budget			Implementation Year	
A. Faculty			Existing:	New:
Full-time	#1	\$49,285	\$	Funding Source: General Fund
Part-time/Adjunct	#	\$	\$	
		Amount	Funding Source	
B. Equipment required for program		\$0		
C. Tools and/or supplies required for the program		\$0		
D. Instructional Supplies and Materials		\$0		
E. Facility requirements, including facility modifications and/or classroom renovations		\$0		
F. Technology and/or Software		\$0		
G. Other <i>(Please identify; add lines as required)</i>				
Total for Implementation Year		\$49,285		

<u>PROGRAM SUSTAINABILITY COSTS (Second and Third Years)</u>				
Part I. Program Enrollment			Second and Third Years	
Please state how many students/credit hours are expected during the first two years of the program? 20/332				
			Full-Time	Part-Time
A. Headcount:			10	10
Part II. Ongoing Program Costs			First Two Years	
A. Faculty			Existing:	New:
Full-time	#1	\$49,285/yr	\$	Funding Source: General Fund
Part-time	#	\$	\$	
		Amount	Funding Source	
B. Equipment required for program		\$0		
C. Tools and/or supplies required for the program		\$0		
D. Instructional Supplies and Materials		\$0		
E. Facility requirements, including facility modifications and/or classroom renovations		\$0		
F. Technology and/or Software		\$0		
G. Other <i>(Please identify; add lines as required)</i>				
Total for Program Sustainability		\$49,285		

KBOR Fiscal Summary for Proposed Academic Programs

CA-1a Form (July 2024)

Please indicate any additional support and/or funding for the proposed program:

This program is already in existence. The lab, equipment, supplies, and faculty are already in place and funded through the general fund.

Submit the completed CA-1a application and supporting documents as a PDF included in the CA1 completed application packet.

KBOR Excel in CTE Fee Summary for Proposed Academic Programs

CA-1b Form (2020)

*Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.
Please include all costs charged to **high school students** for the proposed new program.*

Institution Name:	Neosho County Community College
Program Title:	Industrial Maintenance Technology
Program CIP Code:	47.0303

<i>Please list all fees associated with this program: Only list costs the institution is charging students.</i>		
Fee	Short Description	Amount

<i>Please list all courses within the program and any fees associated to those courses : Only list costs the institution is charging students. Do not duplicate expenses.</i>		
Course ID	Short Description	Amount
ELEC 216	Certified Maintenance & Reliability Technician credentialing exam	\$300.00

<i>Please list items the student will need to purchase on their own for this program: Institution is not charging students these costs, rather students are expected to have these items for the program.</i>		
Item	Short Description	Estimated Amount

Kansas Promise Eligibility Request Form

CA-1d Form (2024)

This application should be used for new programs (currently in the program approval process) or existing programs the institution would like reviewed for Kansas Promise eligibility.

Program Eligibility

Per statutory language (Section 28), a “promise eligible program” means any two-year associate degree program or career and technical education certificate or stand-alone program offered by an eligible postsecondary educational institution that is:

- 1) approved by the Board of Regents;
- 2) high wage, high demand or critical need; and
- 3) identified as a “promise eligible program” by the Board of Regents pursuant to [K.S.A. 2021 Supp. 74-32,272](#):
 - Information Technology and Security
 - Mental and Physical Healthcare
 - Advanced Manufacturing and Building Trades
 - Early Childhood Education and Development

Section 29 (9d), states that the Board of Regents may designate an associate degree transfer program as an eligible program only if such program is included in:

- 1) An established 2+2 agreement with a Kansas four-year postsecondary education institution; or
- 2) An articulation agreement with a Kansas four-year postsecondary educational institution and is part of an established degree pathway that allows a student to transfer at least 60 credit hours from the eligible postsecondary educational institution to a four-year postsecondary education institution for the completion of an additional 60 credit hours toward a bachelor’s degree.

Section 30 states an eligible postsecondary educational institution may designate an additional field of study to meet local employment needs if the promise eligible programs within this field are two-year associate degree programs or career and technical education certificate or stand-alone programs approved by the Board of Regents that correspond to jobs that are high wage, high demand, or critical need in the community from one of the following fields:

- 1) Agriculture;
- 2) Food and Natural Resources;
- 3) Education and Training;
- 4) Law, Public Safety, Corrections, and Security; or
- 5) Transportation, Distribution and Logistics

Name of Institution	Neosho County Community College
Name, title, and email of person responsible for Academic program	Brenda Krumm, Dean of Outreach and Workforce Dev bkrumm@neosho.edu
Name, title, and email of Financial Aid contact	Jennifer Daisy, Financial Aid Director , jdaisy@neosho.edu

Carl D. Perkins Funding Eligibility Request Form

Strengthening Career and Technical Education for the 21st Century Act

CA-1c Form (2022)

This application should be used for new programs (currently in the program approval process) or existing programs the institution would like reviewed for Carl D. Perkins funding eligibility.

Program Eligibility

Any program receiving Perkins funds must be designated as a technical program by KBOR. Definition of a technical program may be found in state statute K.S.A. 72-1802.

Program Levels:

Educational Award Level	Credit Hours
SAPP	1-15
Certificate A	16-29
Certificate B	30-44
Certificate C	45-59
Associate of Applied Science	60-69

Stand-Alone Parent Program (SAPP) criteria:

1. Designated as “Technical Program” in KHEDS
2. Leads to an industry-recognized credential
3. Leads to a specific occupation
4. Addressed and evaluated in the Comprehensive Local Needs Assessment
5. Minimum 6 concentrators (average over the previous two academic years)
6. Instructor/Trainer/Teacher programs and Workforce AID programs are not eligible

Certificates and Associate of Applied Science (CERT and AAS) criteria:

1. Designated as “Technical Program” in KHEDS
2. Aligned at the state level (for select aligned programs). Visit the program alignment section of the KBOR website for the list of aligned programs at the state level.
3. Addressed and evaluated in the Comprehensive Local Needs Assessment
4. Minimum 6 concentrators (average over the previous two academic years)
5. Instructor/Trainer/Teacher programs and Workforce AID programs are not eligible

Carl D. Perkins Funding Eligibility Request Form

Strengthening Career and Technical Education for the 21st Century Act

CA-1c Form (2022)

Name of Institution	Neosho County Community College
Name, title, phone, and email of person submitting the Perkins Eligibility application <i>(contact person for the approval process)</i>	Brenda Krumm, Dean of Outreach and Workforce Development 620.432.0364 bkrumm@neosho.edu
Name, title, phone, and email of the Perkins Coordinator	Sarah Robb, Ed.D., Vice President for Student Learning Sarah_robb@neosho.edu 620.432.0302
Program Name	Industrial Maintenance Technology
Program CIP Code	47.0303
Educational award levels <u>and</u> credit hours for the proposed request(s)	AAS = 62 Certificate A = 23 Certificate B = 37
Number of concentrators for the educational level	AAS = 0 (new) Certificate A = 0 (new) Certificate B = 10 (existing now in Cert C)
Does the program meet program alignment?	Yes
How does the needs assessment address the occupation and the program <i>(provide page number/section number from the CLNA and describe the need for the program)</i>	Page 8, Section Q1, Report dated February 2, 2026
Justification for conditional approval: <i>(how will Perkins funds will be used to develop/improve the program)</i>	Equipment upgrades in the future
Pursuant to Americans with Disabilities Act, the proposed program will be offered in a location or format is fully accessible, according to applicable ADA laws? <i>(Contact Board staff for technical assistance if there are questions regarding accessibility)</i>	Yes

Signature of College Official Sarah R Robb Date 2/19/2026

Signature of KBOR Official _____ Date _____