**KANSAS BOARD OF REGENTS**

**LITERACY ADVISORY COMMITTEE**

MINUTES

November 15, 2024

The November 15, 2024, meeting of the Literacy Advisory Committee Summit was held at WSU Connect, 2060 N. Mid-Campus Drive, Wichita, KS.

MEMBERS PRESENT:

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| Dr. Cynthia Lane |
| Rep. Nikki McDonald |
| Dr. Suzanne Myers |
| Laurie Winter |
| Idalia Shuman  |
| Dr. Carolyn Carlson |
| Heather Morgan |
| Dr. Beverly Schottler |
| Dr. Laurie Curtis |
| Martha Mendoza |
| Dr. Kim Wilson |
| Rep. Susan Estes |
| Rep. Diana Mendoza |
| Dr. Howard Smith |
| Sen. Renee Erickson |
| Sen. Molly Baumgardner |
| Dr. David Hurford |
| Amber Pagan |
| Dennis Burke |
| Dana Hensley |
| Judi Price |
| Jeanine Phillips |
| Mike Hill |
| Deb Farr |
| Ed McKechnie |

**Call to Order and Approval of Minutes**

Chair Lane welcomed members to the meeting, discussed the morning Kansas Association of School Board conference, and reviewed the agenda. Rep. McDonald moved to approve the minutes from the October 31, 2024, meeting. Dr. Carlson seconded the motion, which was approved unanimously.

**Wichita State University Highlight**

Dr. Jennifer Friend from Wichita State University gave a presentation on Teacher Preparation and Structured Literacy.

**Review Draft Plan for Centers of Excellence**

The committee reviewed The Plan for the Centers of Excellence in Literacy draft, beginning with “Impact Measures” for Pre-Service Educator Preparation. The committee stressed that the Centers assist and collaborate with the Educator Preparation Program trough: field-based experiences, school-based application; clinical experiences; and by offering Structured Literacy Simulation Laboratory pilots. No changes were identified in the In-service Educator Impact Measure section. The committee engaged in robust conversation pertaining to the Center Staff section of Impact Measures. Changes to this section were made to reflect the requirement for center staff to complete at least one of the following: LETRS, KPEERI, Certification by the Center of Reading, or an Advanced degree in the area respective to their role.

Next the committee reviewed the Implementation Timeline section which articulates the requirements for each center. The committee recommended changes to the “Implementation Timeline” section for Pre-service Educator Preparation to reflect the Center’s role is to collaborate with Educator Preparation Programs; replacing the word “build” to “design” in the In-Service Educators & District Program/Supports section, resulting in more clarity that the committee the expects the centers utilize shared expertise to design professional learning. Additionally, in the In*-*service section, the committee recommended adding “Each Center Designs and Offers” as a header before “systematic and cumulative professional learning…” The committee also discussed the word “all” before District Administrators and “Literacy” after High-Quality Instructional Materials. The committee affirmed retaining the word “all” and adding “Literacy” to read “High Quality Literacy Instructional Materials.”

Next, the committee reviewed Assessment Services, and agreed that the first two sections could be removed. In section three, the word “school districts” should be replaced with “catchment areas,” and in section four, the committee would like “students” to be defined.

There were no changes in the Outreach: Partnerships & Roles section.

Next, the committee reviewed the KBOR Offices of Literacy Roles & Responsibilities section. They recommended adding the word “implementation” before the word “marketing” in the third part and thought the word ”procedure” was limiting in the last two parts of the section.

The committee then discussed what they felt needed to happen next and first.

**Closing**

Chair Lane adjourned the meeting at 5:00 pm

The next meeting will be virtually on November 22, 2024.