

New Program Request Form CA1 General Information

Institution submitting proposal	Garden City Community College
Name, title, phone, and email of person submitting the application <i>(contact person for the approval process)</i>	Dr. Marc Malone, Vice President for Instructional Services (CAO), 620-276-9597, marc.malone@gcccks.edu
Identify the person responsible for oversight of the proposed program	Chuck Pfeifer, Dean of Technical Education and Workforce Development, 620-276-9521, chuck.pfeifer@gcccks.edu
Title of proposed program	Beef Feedlot Operations
Standard Occupation Code (SOC) associated to the proposed CIP code	11-9013 Farmers, Ranchers, and Other Agriculture Managers
SOC description including title and job description (from onetonline.org)	Plan, direct, or coordinate the management or operation of farms, ranches, greenhouses, aquacultural operations, nurseries, timber tracts, or other agricultural establishments. May hire, train, and supervise farm workers or contract for services to carry out the day-to-day activities of the managed operation. May engage in or supervise planting, cultivating, harvesting, and financial and marketing activities.
Proposed suggested Classification of Instructional Program (CIP) Code	01.0906 Livestock Management
CIP code description including Title and Definition (from nces.ed.gov/ipeds)	A program that focuses on the application of biological and chemical principles to the production and management of livestock animals and the production and handling of meat and other products. Includes instruction in animal sciences, range science, nutrition sciences, food science and technology, biochemistry, and related aspects of human and animal health and safety.
Method of program delivery (face to face, online, hybrid)	Face-to-face
Number of credits for the certificate	21
Proposed Date of Initiation	Fall 2026
Specialty program accrediting agency	None
Industry-recognized certification(s)	N/A
Number of projected enrollments 1 st year	Year 1: 7
	Year 2: 10
	Year 3: 10

Signature of College Official  Date 2/10/26

Signature of KBOR Official _____ Date _____

Institutions requesting subordinate credentials (i.e., requesting a CERTB when an AAS is already approved, and coursework is a subset of existing courses) need only submit the following sections:

- 1) General Information,
- 2) Program Rationale,
- 3) Demand for the Program in Kansas (all 10-year Occupational Outlook data and Perkins CLNA information),
- 4) Complete catalog descriptions (including program objectives) for the proposed program,
- 5) List by prefix, number, title, and description all courses (including prerequisites) to be required or elective in the proposed program,
- 6) Provide a Program of Study/Degree Plan for the proposed program including a semester-by-semester outline that delineates required and elective courses and notes each program exit point.
- 7) List any pertinent program accreditation available (rationale for seeking or not seeking accreditation and plan to achieve accreditation),
- 8) CA-1b if Excel in CTE fees if requesting approved to charge fees that are not already approved,
- 9) CA-1d if requesting eligibility for Promise Scholarship, and
- 10) Program Approval at the Institution Level

Note: Changes are often simultaneously being made to existing awards when requesting a subordinate award. The CA1 can be used to document those changes as well, rather than also creating the CA2. The changes can be noted on this application, and the CA2a form can be used in conjunction with explanation in the above items to demonstrate the changes being made to the existing awards.

Narrative

Completely address each one of the following items for new program requests. Provide any pertinent supporting documents in the form of appendices, (i.e., minutes of meetings, industry support letters, CA-1a form).

Program Rationale

- Provide an overall explanation and background surrounding the development of the proposed program. Include
 - how the institution identified the need in the occupation for which the training is being developed,
 - where the idea to offer the program came from,
 - include business and industry partners that requested the program be offered, and
 - who was involved in the development of the program

In partnership with the Finney County Economic Development Corporation, GCCC was approached by feedlots including Hy-Plains Feedyard, Brookover Feed Yard and Irsik and Doll Feed Yard to introduce educational programming to support their operations. GCCC has also been in communication with Colby Community College to discuss partnership. The curriculum was developed by GCCC's Animal Science faculty including Dr. Clint Alexander and Skyler Glenn.

- If the recommended program is duplicative of other programs in the area, please specifically address why the new, additional program is necessary.

Program Description and Requirements

- Provide a complete catalog description (including program objectives/outcomes) for the proposed program.

Program Description

The Certificate A in Feedlot Operations is designed to introduce and refine skills needed for a successful beef feeding operation, including care and feeding of animals, animal diseases, and principles of successful feedlot operations. The program is designed for students interested in employment in the feedlot industry and specifically interested in working their way into supervisory and management tracks. The semester-by-semester plan described below is general guidance. Students should work closely with their academic advisors to develop a plan that best meets their own individual needs.

Program Learning Outcomes

Upon completion of the program students will be able to:

- 1) Demonstrate knowledge of the history of agriculture and animal industries in the United States.
 - 2) Describe the role of nutrition in animal performance and wellbeing.
 - 3) Extrapolate the role of anatomy, physiology, and hormonal influence that affects reproduction in farm animal livestock.
 - 4) Explain the difference between a ruminant and non-ruminant digestive system.
 - 5) Differentiate the differences and roles of genetics and heritability in livestock performance.
 - 6) Describe desirable and undesirable traits of meat animal carcasses used to fabricate into retail cuts.
 - 7) Describe the differences in origin and species background to characterize different breeds of livestock used in animal production.
 - 8) Explain the impact that animal handling has on performance and yield of livestock.
 - 9) Discuss the importance of the broiler and egg industries into American Agriculture.
 - 10) Note the value of exported food animal products to countries around the world.
- Include any work-based learning requirements of the program, such as clinicals, internships, apprenticeships etc. If clinical experience or apprenticeship is required for the occupation; please identify whether sufficient clinical sites are available, or how the institution is partnering with business and industry to ensure sufficient apprenticeship spaces are available.

No formalized work-based learning requirements are anticipated at this time. However, informal opportunities with industry partners, including those partners who submitted letters of recommendation, are possible in the future.
 - List and describe the admission and graduation requirements for the proposed program.

There are no specific admission requirements for this program. Institutional requirements are described below.

New students:

New students must obtain, complete, and submit the following:

1. An application for Admission.
2. An official high school/home-school transcript, including final grades, grade point average, class ranking (if available), and graduation date, or an official copy of GED Scores.
3. An official transcript from each university/college attended.
 - All first-time students are required to take a Placement Assessment through the Mary Jo Williams Assessment Center located in the SCSC.
 - Applicants are strongly advised to take the ACT Assessment for scholarship, advising, and counseling purposes (GCCC's ACT code is 1414).
 - Official transcripts must be mailed by the issuing institution or transmitted electronically directly to the GCCC Admissions Office. Hand-carried, faxed, or emailed copies are not acceptable.
 - A complete medical form is required for all students in the nursing, cosmetology programs, and for residential hall residents and athletic program participants. Students in these areas will be advised according to departmental policy and the appropriate forms will be provided.
4. Student Health Requirements—Tuberculosis (TB)

In accordance and compliance with the TB Risk Assessment Law (Kansas Statute K.S.A. 65- 129e), all Garden City Community College students who have traveled, resided in for more than three months, or were born in any country where Tuberculosis (TB) is endemic as identified by the Centers for Disease Control and Prevention must provide TB test results prior to attending class/completing enrollment. Any student who is not in compliance with the applicable State of Kansas Statute is not eligible to attend classes or enroll for classes or obtain an official academic transcript or records until the student is compliant with the requirements. All students must complete the TUBERCULOSIS SCREENING

QUESTIONNAIRE and if required, obtain a completed/approved Certificate of Health Form from the Finney County Health Department or other approved Health Care Provider.

Graduation Requirements

Students who successfully complete this certificate will complete 21 credit hours with a grade of “D” or higher in the appropriate courses as described below.

Demand for the Program in Kansas

- Using the most recent Kansas Department of Labor’s Long Term (10-year) Occupational Outlook, (<https://klic.dol.ks.gov>) identify employment trends and projections for the SOC code identified in the General Information section:
 - annual job openings,
 - estimated annual median wages, and
 - typical education level needed for entry
- Labor information included should show demand in Kansas in the occupation *for the specific level of education being proposed for the program.*

Kansas Labor Information Center’s long-term occupational projections (2022-2032) show 1.3% increased growth in 11-9013, including 943 total annual openings. Typical education needed for entry is “high school diploma or equivalent.” Annual median wages for this SOC code are \$79,280. It should be noted that this data is for the entirety of the SOC code, and the state does not disaggregate by education level.

Our regional industry partners are reporting that the differential for this type of proposed training would be between \$2 and \$3 per hour or \$4,160 and \$6,240 per year, indicating the out-of-pocket cost for a student to pursue this training would be recouped within a year of employment. This also makes this program a strong candidate for an apprenticeship, if an employer/industry partner wants to pursue that path at a future time.
- Please utilize the following format to indicate the job postings (and wage/salary) in Kansas which correspond to each educational level being proposed for the new program:

Education level proposed	Data Source utilized – include only Kansas data	# of job openings corresponding to the level of education	Hourly wage/annual salary for jobs for each level of education
AAS (60-68 CH)			
CERTC (45-59 CH)			
CERTB (30-44 CH)			
CERTA (16-29 CH)	Disaggregated data based on a Certificate A is not available from state data. Narrative data based on KansasWorks “Job Seeker” database is provided below. Industry partners do not list “Certificate A” in job postings, making it difficult to determine the precise amount of jobs opening for this level of education.		
SAPP (less than 15 CH)			

- Include additional data demonstrating local and regional employer demand in Kansas if available.

In searching the KansasWorks “Job Seeker” database of currently-posted jobs, using “Cattle Feeder: Farmworkers, Farm, Ranch, and Aquacultural Animals” search term, limiting to radius of 100 miles surrounding Garden City, KS, there are 1,006 active job listings. Of these listings, 385 jobs list “some college,” 382 list a “vocational certificate,” and 379 list “high school diploma or

equivalent” (1,146 total). While these postings are duplicative (a job posting may list more than one education level), the numbers do provide a sense of the need. When sorted for wages, 303 list \$10 or more per hour and 219 list \$15 or more per hour.

- For new programs for which state-level labor data is not yet available, additional resources to demonstrate demand for the occupation being trained must be included to show demand in Kansas. Job posting data (cite resource used and date of review) and projected hiring needs for employers (documented in employer letters of support) in Kansas are examples of additional labor data documentation.
- Show demand from the local community. Provide letters of support from **at least three potential employers** in your region, **which state the specific type of support** they will provide to the proposed program. Examples of program supports may include commitments to interview graduates for job positions, providing scholarships, providing internships or other work-based learning opportunities, donation of equipment/materials, assistance with program design, serving on advisory board, etc. Additional support letters from other organizations may also be included, but at least three letters from potential employers are required.

Letters are included from:

- Brookover Feed Yards
- Hy-Plains Feedyard
- Irsik & Doll Feed Services
- Finney County Economic Development Corporation

- Provide data from the most recent Perkins Comprehensive Local Needs Assessment recommendations, demonstrating the need for the program initiation. Example: “(Data source) listed X number of annual openings for the occupation, with Y number of Concentrators in the matching program area”. If the occupation corresponding to the proposed program was not evaluated in the most recent CLNA, please explain why.

GCCC’s most recent CLNA documented gaps in programs related to “Animal/Livestock Husbandry and Production” including 413 annual openings in livestock management” (p. 13).

- Describe/explain any business/industry partnerships specific to the proposed program.
If a formal partnership agreement exists, agreement explaining the relationship between partners and documenting support to be provided for the proposed program must be submitted to the Board office independent from the CAI materials for review purposes. The agreement will not be published or posted during the comment period.

No formal partnerships exist at this time.

Duplication of Existing Programs

- Identify similar programs in the state based on CIP code, title, and/or content. For each similar program provide the most recent K-TIP data: name of institution, program title, number of declared majors, number of program graduates, number of graduates exiting the system and employed, and annual median wage for graduates existing the system and employed.

Name of Institution	Program Title	# Decl. Majors	# Program Graduates	# Graduates Exiting and Employed	Median Wage	Geographic Distance
Kansas State University	Beef Cattle Feedlot Management	<i>Kansas State University and other four-year universities are not required to report data that would provide this type of workplace effectiveness data. They are not available to select as a school within the K-TIP database.</i>				268.9 miles
Colby Community College	Feedlot	<i>Program does not appear on recent K-TIP reports</i>				105.5 miles

- Please explain how collaboration was pursued with similar programs. Institutions proposing a new program should always reach out to existing programs to identify collaboration opportunities. Examples of collaboration include (but are not limited to) sharing best practices, recruitment and retention strategies, curriculum or equipment suggestions, structure with business and industry on work-based learning opportunities, etc.
 - Once existing programs have been contacted, if collaboration was not a viable option, please explain why.

Formal collaboration in terms of cost sharing of a curriculum, faculty, or equipment has not been pursued due to physical distance between the institutions mentioned above. GCCC did discuss potential cost sharing with Dr. Seth Carter at Colby Community College, but the needs of individual industry partners are divergent. K-State's existing 21-credit hour certificate is presented as a certificate with 300, 400, 500, and 600-level courses, indicating it is an upper-level and Master's level certificate. GCCC has had and will continue to develop on-ground completion opportunities including articulation agreements in all areas of GCCC's ag programs, including in Diversified Agriculture, a new program under KBOR consideration, slated to start in Finney County in Fall 2026. These differences along with significant geographic distance make collaboration in a highly technical, hands-on discipline impractical.

Program Information

- If the program has undergone the alignment process at the state level, please review alignment requirements and verify that
 - program title.
 - courses, (including titles and competencies)
 - industry-recognized certifications,
 - all marketing materials and public-facing information meets requirements, and
 - accreditation requirementsare met in the proposal. Listing of aligned programs can be found at: https://www.kansasregents.gov/workforce_development/program-alignment
- List by course ID/prefix, number, title, and catalog description all courses (including prerequisites) to be required or elective in the proposed program.
- Provide a Program of Study/Degree Plan for the proposed program for each program exit point including a semester-by-semester outline that delineates required and elective courses.
 - Degree plan/map in application should match degree map on institution website
 - KBOR links individual institution Degree Map landing pages at <https://www.kansasregents.gov/students/advising-resources>
 - Please refer to Guidance on Academic Degree Maps at https://www.kansasregents.gov/academic_affairs/performance-agreements
- If the proposed program includes multiple curricula (e.g., pathways, tracks, concentrations, emphases, options, specializations, etc.), identify courses unique to each alternative.
- List any pertinent program accreditation available:
 - Provide a rationale for seeking or not seeking said accreditation.
 - If seeking accreditation, also describe the plan to achieve it.

There are no current plans to seek accreditation.
- If the program/coursework will be made available to high school students, provide letters of support from local high schools and/or districts that intend to participate.

There are not currently plans to make this specific program available to high school students.

Degree Map on Web Site

This program will be added to the 2026-2027 Academic Catalog, which will not be published until April when enrollment begins for Fall 2026 when this program is planned to be offered for the first time.

Program Description

The Certificate A in Feedlot Operations is designed to introduce and refine skills needed for a successful beef feeding operation, including care and feeding of animals, animal diseases, and principles of successful feedlot operations. The program is designed for students interested in employment in the feedlot industry and specifically interested in working their way into supervisory and management tracks. The semester-by-semester plan described below is general guidance. Students should work closely with their academic advisors to develop a plan that best meets their own individual needs.

Semester 1

AGRI-100 Agriculture in Our Society (1)
ANSI-102 Principles of Animal Science (3)
ANSI-103 Animal Science and Industry Lab (1)
ANSI-101 Animal Diseases and Health (3)
ANSI-107 Principles of Feeding (3)

Semester 2

ANSI-104 Commercial Feedlot Operations (1)
ANSI-105 Beef Production (3)
ANSI-213 Animal Welfare and Handling (3)
ANSI-220 Animal Nutrition (3)

AGRI-100 Agriculture in Our Society (1): This is an orientation course with emphasis on agriculture and agribusiness with career and vocational opportunities being explored.

ANSI-102 Principles of Animal Science (3): This course studies the basic principles of animal agriculture including health, reproduction, genetics, nutrition, marketing, economics, meats and systems of production. It is recommended this class be taken concurrently with Animal Science and Industry Lab.

ANSI-103 Animal Science and Industry Lab (1): This course includes field trips and laboratory exercises to observe livestock related operations and activities. Animal Science and Industry Lab includes the study of feedlots, farm production operations, meat processing, digestive systems, reproductive systems and marketing operations. This course is to be taken concurrently with ANSI 102 Principles of Animal Science.

ANSI-101 Animal Diseases and Health (3): This course is a study of diseases that affect farm animals including prevention, treatment, symptoms and medicines.

ANSI-107 Principles of Feeding (3): This course includes the selection and preparation of feeds, the study of the digestive system and the process of nutrition, nutritional requirements and theory of practical economy for the maintenance, growth, and finishing of all classes of farm animals.

ANSI-104 Commercial Feedlot Operations (1): This course is a study of the principles, philosophy and organization of the commercial feedlot industry. Commercial Feedlot Operations includes the economics of cattle feeding, marketing methods and management concerns.

ANSI-105 Beef Production (3): This course is a study of cow and calf operations in Kansas, with emphasis on performance, selection, methods of productions, management problems and

techniques, forage utilization and economic situations of cow-calf operations in an agricultural setting.

ANSI-213 Animal Welfare and Handling (3):

This course is designed to allow students to learn the correct procedures and regulatory requirements for handling animals throughout any system. The course topics will cover farm and ranch handling, transportation, animal health administration, and at a harvest facility. Students will complete the course with certification of industry training through the Professional Animal Auditor Certification Organization, Inc. (PAACO).

ANSI-220 Animal Nutrition (3): This is a comprehensive course in nutrients, digestive systems, energy sources, protein sources, additives, animal requirements and formulation procedures in the animal feeding industry. This is an upper-level course with specific topics of nutrition, management and formulating rations. This course will help students become more familiar with the terminology, principles and requirements of farm animals as well as the differences between ruminant and non-ruminant digestive systems and the differences between enzymatic and bacterial digestion.

Faculty

- Describe faculty qualifications and/or certifications required to teach in the proposed program.
Faculty hired to teach in this program will meet minimum credential guidelines established by Garden City Community College's "Faculty Qualifications" policy (https://www.gccc.edu/about_gccc/policies.aspx), which aligns with the Higher Learning Commission policy CRRT.B.10.020(B)(2)(a). Faculty hired for technical programs such as Crop Production must hold a minimum of an Associate's Degree and/or meet the minimum "tested experience" standards for the equivalent of 4,000 work hours in the field. It has been typical for GCCC Faculty within agricultural programs to exceed this minimum requirement.

Cost and Funding for Proposed Program

- Provide a detailed budget narrative that describes all costs associated with the proposed program. Items should include (but are not limited to)
 - physical facilities,
 - equipment and tools,
 - faculty,
 - instructional materials,
 - accreditation,
 - student support services
- Provide detail on **CA-1a form**. **Please include the specific funding source for each item.**
- Describe any grants (including requirements of the grant), donations or outside funding sources that will be used for the initial startup of the new program and to sustain the proposed program.

This program application is part of a larger umbrella of Agriculture and Animal Science options at the college. This department is currently staffed by three full-time faculty members. These salaries total \$186,783.66. Additionally, we have been searching for and have been interviewing for a fourth faculty after the sudden resignation of a faculty member due to family issues. We estimate this new salary will be \$52,972. However, this salary is currently-budgeted and is, in reality, not considered "new" money.

Additionally, this program falls under the umbrella of the college's Title III HSI STEM grant, currently in its fifth and final year. This \$5 million, 5-year grant has previously been used to start GCCC's programs in Crop Production, Robotics, and to expand GCCC's program in Computer Support Specialist. The grant is managed through the Department of Education and is intended to increase opportunities in STEM pathways. Minimum estimated costs for startup for the program

include and estimate of \$9,500 of equipment, supplies, and software. This funding is accounted for in the STEM grant budget.

- **Additional cost and funding documents to include as needed:**

- Provide Excel in CTE fee details on the **CA-1b form** if the program will be offered to high school students and requesting approval for fees.

There is no current plan to offer this program to high school students.

- If the program is requesting Perkins funding, provide details on the **CA-1c form**.

Form attached to this application.

- If the program is requesting KS Promise Act eligibility, provide details on the **CA-1d form**.

This program is not requesting such eligibility.

Program Review and Assessment

- Describe the institution's program review cycle, and anticipated review timeframe for proposed program.

Garden City Community College's Comprehensive Program Review is aligned with the Strategic Planning process placing programs on a five-year rotation schedule. Programs review the five previous years of disaggregated outcomes and departmental data for an in-depth evaluation of where the program has been and where it stands at the point of review. A five-year plan for the future is then created based upon the evidence from the evaluation. This future plan feeds into the annual assessment process for the program. Results from program reviews directly impact the budgetary and curricular goals of the programs, departments, and institution ensuring data driven priorities are funneled into the annual planning process and report for future expenditures, hires, reductions, plans, etc. Programs also align changes to curricula and planning as a result of this rigorous comprehensive process.

GCCC's assessment processes and methodologies were adapted from the Assessment 101 model, which has been used successfully for over a decade at many schools. Although GCCC faculty chose to modify processes and templates to fit institutional culture, they retained the core practices represented in this model: (1) develop quality outcomes; (2) identify multiple measures (direct and indirect) to measure student learning on those outcomes; (3) establish pre-determined targets for overall student performance on the measures; (4) devise appropriate strategies for data collection that are reasonably representative of the student population (and include program majors only for program assessment); (5) ensure that all intended data are collected; (6) analyze and interpret data to identify factors that led to results that were observed; (7) identify and implement action plans aimed at improving student learning and track results across cycles; and (8) integrate assessment results and resource needs from related action plans into budget and planning processes at the program, department, and institutional levels. Additionally, faculty ensure that assessment occurs in a consistent manner across instructional locations and modalities, including distance learning and dual enrollment high school courses.

Program Approval at the Institution Level

- Provide copies of the minutes at which the new program was approved from the following groups:

- Program Advisory Committee
(Including a list of the business and industry members)

- Curriculum Committee

- Governing Board

(Including a list of all Board members and indicate those in attendance at the approval meeting)

Program Proposal Submission

- Please enter proposed program into the Kansas Higher Education Data System (KHEDS)
- Please create a single PDF packet including all documents, and submit the completed application to the following:

Charmine Chambers
Director for Workforce Development
cchambers@ksbor.org

Crystal Roberts
Associate Director for Workforce Development
croberts@ksbor.org

Brandi Wells
Workforce Development Program Specialist
bwells@ksbor.org

KBOR Fiscal Summary for Proposed Academic Programs

CA-1a Form (July 2024)

Institution: Garden City Community College

Proposed Program: Beef Feedlot Operations

<u>IMPLEMENTATION COSTS</u>				
Part I. Anticipated Enrollment		Implementation Year		
Please state how many students/credit hours are expected during the initial year of the program?				
		Full-Time	Part-Time	
A. Headcount:		5	10	
Part II. Initial Budget		Implementation Year		
A. Faculty		Existing:	New:	Funding Source:
Full-time	4	\$186,783.66	\$	Currently Budgeted
Part-time/Adjunct	0	\$	\$52,972.00	Currently Budgeted
		Amount	Funding Source	
B. Equipment required for program		\$5,000	Title III HSI STEM Grant	
C. Tools and/or supplies required for the program		\$2,500	Title III HSI STEM Grant	
D. Instructional Supplies and Materials		\$1,000	Title III HSI STEM Grant	
E. Facility requirements, including facility modifications and/or classroom renovations		\$0		
F. Technology and/or Software		\$1,000	Title III HSI STEM Grant	
G. Other <i>(Please identify; add lines as required)</i>				
Total for Implementation Year		\$249,255.66		

<u>PROGRAM SUSTAINABILITY COSTS (Second and Third Years)</u>				
Part I. Program Enrollment		Second and Third Years		
Please state how many students/credit hours are expected during the first two years of the program?				
		Full-Time	Part-Time	
A. Headcount:		--	--	
Part II. Ongoing Program Costs		First Two Years		
A. Faculty		Existing:	New:	Funding Source:
Full-time	4	\$239,755.66	\$0	Currently Budgeted
Part-time	#	\$	\$	
		Amount	Funding Source	
B. Equipment required for program		\$0		
C. Tools and/or supplies required for the program		\$0		
D. Instructional Supplies and Materials		\$1,000	Accounted for in the FY 2027 Budgeting Process	
E. Facility requirements, including facility modifications and/or classroom renovations		\$		
F. Technology and/or Software		\$		
G. Other <i>(Please identify; add lines as required)</i>				
Total for Program Sustainability (Annually)		\$240,755.66		

KBOR Fiscal Summary for Proposed Academic Programs

CA-1a Form (July 2024)

Please indicate any additional support and/or funding for the proposed program:

Submit the completed CA-1a application and supporting documents as a PDF included in the CA1 completed application packet.

Carl D. Perkins Funding Eligibility Request Form

Strengthening Career and Technical Education for the 21st Century Act

CA-1c Form (2022)

This application should be used for new programs (currently in the program approval process) or existing programs the institution would like reviewed for Carl D. Perkins funding eligibility.

Program Eligibility

Any program receiving Perkins funds must be designated as a technical program by KBOR. Definition of a technical program may be found in state statute K.S.A. 72-1802.

Program Levels:

Educational Award Level	Credit Hours
SAPP	1-15
Certificate A	16-29
Certificate B	30-44
Certificate C	45-59
Associate of Applied Science	60-69

Stand-Alone Parent Program (SAPP) criteria:

1. Designated as “Technical Program” in KHEDS
2. Leads to an industry-recognized credential
3. Leads to a specific occupation
4. Addressed and evaluated in the Comprehensive Local Needs Assessment
5. Minimum 6 concentrators (average over the previous two academic years)
6. Instructor/Trainer/Teacher programs and Workforce AID programs are not eligible

Certificates and Associate of Applied Science (CERT and AAS) criteria:

1. Designated as “Technical Program” in KHEDS
2. Aligned at the state level (for select aligned programs). Visit the program alignment section of the KBOR website for the list of aligned programs at the state level.
3. Addressed and evaluated in the Comprehensive Local Needs Assessment
4. Minimum 6 concentrators (average over the previous two academic years)
5. Instructor/Trainer/Teacher programs and Workforce AID programs are not eligible



BROOKOVER

50 Grandview Dr.
Garden City, Kansas 67846
620-275-9206

January 12, 2026

Dear President Ruda,

I am writing in support of expanding Garden City Community College's Agriculture programs by adding a certificate program in Beef Feedlot Operations.

Brookover Feed Yards is a long-standing leader in cattle feeding in Southwest Kansas, and our industry depends on skilled and well-trained individuals who are committed to contributing to agriculture and their communities through their work with cattle. Like many employers in our area, we continue to face challenges in finding enough qualified workers with the technical knowledge and experience necessary to succeed in feedlot operations. For this reason, we are excited about the opportunity to support GCCC in developing a program that prepares students for meaningful careers in this field.

We are committed to partnering with Garden City Community College in support of this program. Specifically, we would be willing to collaborate with faculty on curriculum and workforce needs, provide guest speakers for classes, and offer internship opportunities for students enrolled in the certificate program. Additionally, we are open to supporting the program through financial contributions, as appropriate.

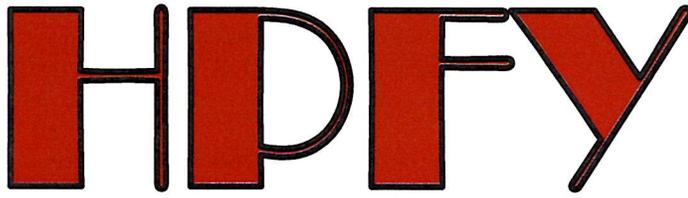
The need for trained employees in feedlot operations is significant and ongoing in Southwest Kansas. A program such as this would not only benefit employers like Brookover, but also provide students with clear pathways to stable, well-paying careers while strengthening the regional agricultural workforce.

In summary, we are pleased to support Garden City Community College as it works to meet the workforce needs of Southwest Kansas and the surrounding region through the development of a Beef Feedlot Operations certificate program.

Thank you for your leadership and for considering this opportunity.

Thank you,

Amanda Brookover Lee



P.O. Box 356
7505 U.S. Hwy 56
Montezuma KS 67867

P (620) 846-2226
F (620) 846-7017

www.hy-plainsfeedyard.com

HY-PLAINS FEEDYARD, LLC

Dear President Ruda,

I write this letter in support of expanding Garden City Community College's Feed Lot Operations program.

Hy-Plains Feedyard, LLC is a 35,000-head commercial cattle feedyard located near Montezuma, Kansas, in Gray County. In addition to our feeding operations, we operate a dedicated Research and Education Center to support industry advancement and hands-on learning opportunities. We often struggle to find qualified help because the work is physically demanding, requires specialized livestock and equipment skills, and involves long, often irregular hours in harsh weather conditions. Combined with a shrinking rural labor pool and competition from other industries offering higher pay, finding reliable employees can be challenging.

Hy-Plains Feedyard, LLC could offer support for the Feed Lot Operations program by continuing to serve on the Ag Advisory Board, offering student internships, hosting feedyard tours for students, or contributing as a guest speaker in the classroom. These opportunities would help connect students with real-world experience and career pathways in the cattle feeding industry.

Thank you for your time.

Jill L George
Hy-Plains Feedyard, LLC
PO Box 356
Montezuma KS 67867
620 805 1346



Phone: (620) 855-3111
Fax: (620) 855-3748
Watts: (800) 362-0722
www.irsikanddoll.com

PO Box 847
Cimarron, KS 67835

January 20, 2026

Dr. Ryan Ruda
Garden City Community College
801 Campus Drive
Garden City, KS 67846

Dear Dr. Ruda,

Thank you and your team for considering expanding your agriculture program to include a certificate program in Beef Feedlot Operations. I applaud you for taking a proactive approach to a critical issue for our State and industry. Our company supports your effort to develop the Beef Feedlot Operations program.

As a leader in Irsik & Doll Feed Services, Inc., based in SW Kansas, I am acutely aware of the challenges this region faces in recruiting and developing the next generation of beef producers. I, too, see the gap in the education system for a customized program suited for individuals with an interest in a career in the cattle feeding industry. We are confident that your program will help fill this gap and strengthen the region's workforce.

Animal agriculture is the backbone of the SW Kansas region and a powerful force globally. This region has a competitive advantage in animal agriculture as long as we have a skilled workforce. Thank you again for pursuing this certificate program and strengthening the animal agriculture industry.

We commit to serving on the college's Advisory Council for this program and working with faculty to offer internships for students in the program. Additionally, we can offer funding, scholarships, equipment, supplies, guest speakers, and more to support this program.

Sincerely,

Brandon Depenbusch
VP Cattle Feeding
Irsik and Doll Feed Services, Inc.



February 11, 2026

Kansas Board of Regents
Re: Letter of Support – GCCC Feedlot Operations Program
Dear Chair and Members of the Kansas Board of Regents,

On behalf of our regional partners and the broader southwest Kansas business community, I am writing to express our strong and enthusiastic support for the proposed Feedlot Operations Program submitted by Garden City Community College for your approval.

The cattle feeding industry is not simply part of the southwest Kansas economy—it is foundational to it. Finney County and the surrounding region sit at the center of one of the most productive and vertically integrated beef production corridors in the United States. Large commercial feedlots, veterinary service providers, nutrition specialists, equipment manufacturers, trucking and logistics companies, meat processing facilities, grain producers, and allied agricultural businesses collectively employ thousands of Kansans and generate substantial local and state tax revenues. The stability and competitiveness of this industry directly affect the economic vitality of our communities.

Yet, despite its scale and importance, the industry faces an increasingly urgent workforce challenge. Modern feedlot operations require highly skilled employees who understand:

- Animal health and welfare protocols
- Nutrition and feed management systems
- Environmental compliance and manure management
- Equipment operation and maintenance
- Data collection, technology integration, and performance monitoring
- Safety standards and regulatory requirements

Today's feedlot is a sophisticated, technology-driven operation. Precision feeding systems, digital recordkeeping, performance analytics, and strict biosecurity protocols demand a workforce that is trained, credentialed, and prepared to contribute from day one.

Employers across southwest Kansas consistently report difficulty finding individuals with the technical knowledge and operational understanding necessary to fill supervisory and skilled positions. Many are forced to train employees entirely in-house, which increases costs, extends onboarding time, and slows productivity. A dedicated Feedlot Operations Program would create a structured, industry-aligned pathway to develop talent locally and retain that talent in Kansas.

Garden City Community College is uniquely positioned to deliver this program. Located in the heart of cattle country, GCCC already maintains strong relationships with area feedlots,

*Finney County Economic Development Corporation
114 W. Pine Street Garden City, KS 67846
Office 620-271-0388 Mobile 620-290-2244
lona@ficoedc.com*

agricultural producers, and agribusiness leaders. The proposed certificate program will not only respond directly to employer demand, but also provide:

- A workforce-focused credential that leads directly to employment
- A pathway for incumbent workers to upskill and advance
- An entry point for high school graduates seeking meaningful, well-paying careers
- A bridge to additional agricultural or business degrees for those who wish to continue their education

Importantly, this program supports the Kansas Board of Regents' broader goals of workforce alignment, economic development, and industry responsiveness. It strengthens a sector in which Kansas holds a national competitive advantage. It reinforces food security and supply chain resilience. And it ensures that Kansas remains a leader in beef production through innovation, safety, and operational excellence.

Southwest Kansas does not need theoretical workforce programs—it needs practical, hands-on training aligned to real jobs in real industries. The Feedlot Operations program does exactly that.

Approval of this program would send a clear message that Kansas is committed to supporting its agricultural backbone with intentional, forward-looking workforce development. It would help stabilize and grow one of the most important industries in our region while providing Kansans with accessible, high-quality career opportunities.

For these reasons, I respectfully urge the Kansas Board of Regents to approve Garden City Community College's proposed Feedlot Operations Program.

Thank you for your consideration and for your continued commitment to strengthening Kansas communities through education and workforce development.

Sincerely,



Lona DuVall
President/CEO

*Finney County Economic Development Corporation
114 W. Pine Street Garden City, KS 67846
Office 620-271-0388 Mobile 620-290-2244
lona@ficoedc.com*

AG/CROP/ANSI Advisory Meeting Minutes

Date: September 30, 2025

AG/ANSI/Crop Advisory Attendees 9/30/25			
Industry Partners		College Representatives	
Paula	Alexander	Chuck	Pfeifer
Jeff	Boyd	Dr Marc	Malone
Keith	Bryant	Adele	Waugh
Kori	Davis	Clint	Alexander
Jill	George	Elisa	Mai
Annie	Gerber	Skyler	Glenn
Casey	Henderson	David	Rupp
Renee	Henderson		
Bill	McNeil		
Kashley	Van Pattan		
Jeremy	White		
Cade	Anderson		
Adison	Ardeny		
Carlie	Rooney		
Dr. John	Holman		
Elizabeth	Huck		

Welcome/Introductions

- Meeting commenced with a welcome from Chuck Pfeiffer, Dean of Technical Education.
- Introductions were made by attendees, including faculty, staff, and industry partners.

Approval of Previous Minutes

- Previous meeting minutes were reviewed.
- Motion to approve was made and seconded.
- Minutes were approved unanimously.

Campus Updates

- Enrollment is up 6% compared to the previous year.

- STEM grant nearing completion with final year funding confirmed.
- New partnerships with Newman University and Kansas State University (KSU) for bachelor's degree programs.
- Construction Trades Center project progressing with expected groundbreaking in spring.

Program Updates (Crop Production, Animal Science)

- Crop Production: Greenhouse operational, partnerships with local farmers for field access, participation in KSU TAPS program, and collaboration with NASA Acres for satellite data analysis.
- Animal Science: Enrollment strong, USDA continuing education program reinstated, curriculum updates proposed including new certificate programs.

Partnerships

- Newman University: Mobile technology lab in development, collaboration with CDL programs for mobility.
- KSU: Articulation agreements in progress, support for diversified agriculture degree.
- Garden City High School: Active FFA participation, greenhouse upgrades, and student competitions.

Curriculum Changes

- Animal Science: Proposal for new certificate program approved.
- Crop Production: Updates to course descriptions and student learning outcomes, alignment with KSU standards, elective flexibility introduced.

Student Perspectives

- Students shared positive experiences with hands-on learning, internships, and industry engagement.
- NASA Acres partnership highlighted as a valuable learning opportunity.

Industry Feedback

- Industry partners expressed support for program initiatives and student preparedness.
- Internship and sponsorship opportunities discussed.

Next Meeting Date

- Next meeting scheduled for March 26, 2026.

AG/ANSI/CROP ADVISORY COMMITTEE MEETING

LOCATION: BTSC Endowment Room

MEETING DATE:

September 30, 2025

Name	Title	Business & Address	Phone Number	Email Address	Initial When Present
Paula Alexander	Sr. Manager Animal Welfare	Tyson 1100 E Mansfield Rd Garden City	419.387.1962	Paula.alexander@tyson.com	PKA
Kyle Averhoff	Manager/Owner	Royal Dairy 3705 F Road			
Larry Billings	Owner	Farmer 16095 Big Lowe Rd	620.271.8417	ldb@wbsnet.org	
Jeff Boyd	CEO	Garden City Coop 1905 W Fulton Garden City	620.640.4056	jboyd@outlook.com	JB
David Brakey	Owner	Pioneer Seed 55 E Plymell Rd	620.287.4399		
Keith Bryant		Cobalt Cattle Co. 921 Lareu Rd. Suite A	620.441.7820	keb7820@gmail.com	KB
Kori Davis	District 9 - Field Service Manager	Kansas Farm Bureau Box 264 Scott City, KS 2102	785.532.8979	-davis@kfb.org davis@kfb.org	KD
Mike and Carol Deavers	Owner/Operator	Farmer 11215 S Fork Rd	620.276.4918	cdeaver@wbsnet.org	
Jill George	Book Keeper	Hy Plains Feedyard 104 Kristie Lane Holcomb, KS		jillgeorge@wbsnet.org	JG
Annie Gerber	Field Rep	Garden City Coop 1905 W Fulton Garden City	620.937.9874	agerber@gscop.com	AG

AG/ANSI/CROP ADVISORY COMMITTEE MEETING

LOCATION: BTSC Endowment Room

MEETING DATE:

September 30, 2025

Name	Title	Business & Address	Phone Number	Email Address	Initial When Present
Jennifer Gerber	County Coordinator	Finney Co. Farm Bureau Box 1014 Garden City, KS 67846	620.277.6018	finneyfb@kfb.org	
Jim Hash	Rodeo coach	GCCC 801 Campus Drive Garden City	620.275.3205	jim.hash@gcccks.edu	
Casey Henderson	Manager	Ingalls Feedyard 2106 Sioux Dr. Garden City 1705 Old Manor		chenderson@irsikanddoll.com	CH
Rae Henderson	Book Keeper	Former Student 2106 Sioux Dr. Garden City	620.640.2018	rae.henderson@outlook.com	RAH
Tom Jones	Owner/Operator	Hy Plains Feedyard 7805 US 56 Montezuma, KS		tomjones231@gmail.com	
Bill McNeil	Nutrien	Nutrien 901 1/2 W. Maple Garden City	620.290.1758	bill.mcneill@nutrien.com	BM
Kashly Van Petten	Representative	Hovephammer Kansas Feeds	620.521.0530	kash@wbsnet.org	KVP
Marcy Venjohn	Ag Teacher	Holcomb HS 2221 Heritage St	620.272.1277	marcy.venjohn@usd363.com	
Justin Waggoner	Beef Systems Ext. Splst.	K-State Research 4500 E Mary St. Garden City, KS			
Jeremy White	Owner/Operator	Legacy Animal Nutrition 11645 Yucca Dr. Garden City		jwhite@legacyan.com	JW

AG/ANSI/CROP Advisory Committee Meeting

Name	Title	Business & Address	Phone number	Email	Initial when present
Chuck Pfeifer	Dean Of Tech Ed & Workforce Dev.	GCCC			CP
Adele Waugh	JCVT Secretary	GCCC			
Marc Malone	VP of Instructional Services	GCCC			MM
Brandy Unruh	Asst. Dean of Tech and DPS	GCCC			
Clint Alexander		GCCC			CA
Elisa Mai		GCCC			
Skyler Glen		GCCC			SG
Cade Anderson	Vocational Ag Teacher	GCHS	940-200-3349	canderson@gcchschoos1s.com	CA
David Rupp	BOT	GCCC			
Adison Ardery	Ag Newman Liaison	Newman Univ.	620-805-1184	ArderyA@newmanu.edu	aa
Charlie Rooney	Newman Ag Tech Mgmt	Newman Univ.	620-384-9169	RooneyC@newmanu.edu	CR

Dr. Sam Helman Professor KSO
 Elizabeth Huck GCHS Ag Teacher GCHS
 620-276-8286 jhelman@ksu.edu
 620-805-5464 emejcr@gcchschoos1s.com

**Curriculum and Instruction Committee
Meeting Minutes
November 18, 2025**

Attendance

Voting Members: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Absent: Sean Boller, Jeremy Gigot

Ex-officio, non-voting members: Chuck Pfeifer, Phil Terpstra, Shellie Emahizer, Sydnee Claussen, Julie Proctor, Jamie Durler

Absent: LaLani Kasselmann, Claudia Horney

Chair: Marc Malone Guests: Stephanie Knight, Daisy Mastin, Clint Alexander, Layla Martinez

Meeting called to order at 12:00 p.m.

I. Approval of Minutes - October 21, 2025 meeting

Move to approve minutes as presented from the October 21, 2025 meeting:

Motion: Renee Harbin

Second: Veronica Goosey

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

II. Old Business

- A. Program Based Online Course Development Process and Goals – Jamie Durler: tabled to next meeting
- B. Policy Update: Course Audit – tabled to next meeting

III. New Business

- A. FEED.CERTA Beef Feedlot Production – Fall 2026:

- New Program – existing classes

Move to approve FEED.CERTA Beef Feedlot Production new program for Fall 2026 as presented:

Motion: Brandy Unruh

Second: Gabe Winger

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

- B. AGLV.CERTB Agribusiness Specialist – Livestock Management – Fall 2026:

- Add the following courses to the Program Electives:

- ANSI-108 Livestock Selection
- ANSI-109 Livestock Evaluation
- ANSI-218 Advanced Livestock Selection
- ANSI-219 Advanced Livestock Evaluation
- ANSI-220 Animal Nutrition
- PCDE-101 College Success
- BSAD-122 Management
- BSAD-123 Marketing
- BSAD-124 Salesmanship
- ECON-111 Principles of Economics: Macro
- ECON-112 Principles of Economics: Micro

Move to approve changes to AGLV.CERTB Agribusiness Specialist – Livestock Management for Fall 2026 as presented:

Motion: Renee Harbin

Second: Brandy Unruh

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

C. AGRI.CERTA Agribusiness – Fall 2026:

- Add PCDE 101 College Success or PCDE 109 Career Success as a required course
- Add the following courses to the Program Electives:
 - AGRO-101 Crops
 - AGRO-102 Range Management
 - AGRO-103 Soils and Soils Lab
 - ANSI-101 Animal Diseases and Health
 - ANSI-102 Principles of Animal Science
 - ANSI-103 Animal Science & Industry Lab
 - ANSI-104 Commercial Feedlot Operations
 - ANSI-105 Beef Production
 - ANSI-106 Dairy and Poultry Production
 - ANSI-107 Principles of Feeding
 - ANSI-108 Livestock Selection
 - ANSI-109 Livestock Evaluation
 - ANSI-110 Swine Production
 - ANSI-111 Farm Animal Reproduction
 - ANSI-129 Meat and Carcass Evaluation
 - ANSI-207 Principles of Meat Science
 - ANSI-213 Animal Welfare and Handling
 - ANSI-220 Animal Nutrition

Move to approve changes to AGRI.CERTA Agribusiness for Fall 2026 as presented:

Motion: Gabe Winger

Second: Renee Harbin

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

D. AGRI.AAS Production Agriculture – Fall 2026:

- Semester 1 – remove AGEC 106 Agriculture and Food Business Management and add AGRI 100 Agriculture in Our Society and AGEC 100 Agriculture Economics
- Semester 2 – remove AGEC 103 Ag Marketing and Futures and add AGEC 102 Farm Management & Accounting
- Semester 3 – remove AGEC 100 Agriculture Economics and add a program elective course
- Semester 4 – remove AGEC 102 Farm Management & Accounting and add a program elective course
- Add the following Pathways to the program (add courses to program electives):
 - Agribusiness/Agriculture Economics Pathway with a list of recommended and elective courses
 - Agriculture Education Pathway with a list of recommended and elective courses
 - Farm & Ranch Management Pathway with a list of recommended and elective courses
 - Livestock Production Pathway with a list of recommended and elective courses

Move to approve changes to AGRI.AAS Production Agriculture for Fall 2026 as presented:

Motion: Renee Harbin

Second: Brandy Unruh

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

E. AGRI.AS Production Agriculture – Fall 2026:

- Semester 1 – remove AGEC 102 Farm Management & Accounting and add AGEC 100 Agriculture Economics
- Semester 2 – remove AGEC 100 Agriculture Economics and add a program elective course
- Semester 3 – remove AGEC 106 Agriculture and Food Business Management and add a program elective course
- Semester 4 – remove AGEC 103 Ag Marketing and Futures and add a program elective course
- Add the following Pathways to the program:
 - Agribusiness/Agriculture Economics Pathway with a list of recommended and elective courses
 - Agriculture Education Pathway with a list of recommended and elective courses
 - Farm & Ranch Management Pathway with a list of recommended and elective courses
 - Diversified Agriculture Pathway with a list of recommended and elective courses

Move to approve changes to AGRI.AS Production Agriculture for Fall 2026 as presented:

Motion: Brandy Unruh

Second: Renee Harbin

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

F. ANSI CERTA Food Science – Fall 2026:

- Change total program hours from 18 to 17
- Add the following Pathways to the program:
 - Animal Science with a list of recommended and elective courses
 - Food Science with a list of recommended and elective courses

Move to approve changes to ANSI.CERTA Food Science for Fall 2026 as presented:

Motion: Renee Harbin

Second: Brandy Unruh

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

G. ECHD.AS – Fall 2026:

- New Program

Move to approve ECHD.AS New Program for Fall 2026 as presented:

Motion: Brandy Unruh

Second: Veronica Goosey

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

H. EDSE.AS – Fall 2026

- Updated Curriculum Map

Move to approve the updated curriculum map for EDSE.AS for Fall 2026 as presented:

Motion: Brandy Unruh

Second: Gabe Winger

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

I. Practical Nursing, LPN Certificate, PN.CERTC catalog update to semester sequence – Spring 2026:

- Replace MATH-107H Math for Healthcare for MATH-107 Intermediate Algebra
- Add TEAS Test Comprehensive score of 56.5 in program description

Move to approve the changes to semester sequence for Spring 2026 as presented:

Motion: Veronica Goosey

Second: Brandy Unruh

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

J. Associate Degree Nurse, A.D.N., RN.AAS catalog update – Spring 2026:

- Changes to admission requirements

- Replace MATH-107H Math for Healthcare or higher for MATH-108 College Algebra and move student success requirement from semester 2 to PN Prerequisites
- Add Communications Requirement to Semester 2

Move to approve the changes to admission requirements and semester sequence for Spring 2026 as presented:

Motion: Brandy Unruh

Second: Gabe Winger

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

K. Registered Nursing, RN.AS catalog update – Spring 2026:

- Changes to admission requirements
- Replace MATH-107H Math for Healthcare or higher for MATH-108 College Algebra and move student success requirement from semester 1 to PN Prerequisites
- Remove Practical Nursing Coursework and MATH-108 College Algebra from ADN Prerequisites
- Add MATH-108 College Algebra and add a Social & Behavioral Science Requirement to Semester 1

Move to approve the changes to admission requirements and semester sequence for Spring 2026 as presented:

Motion: Brandy Unruh

Second: Gabe Winger

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

L. CHEM Course Updates – Fall 2026:

- CHEM-105 General Chemistry - Update prerequisite to state: “or instructor approval”
- CHEM-108 Chemistry for Health services - Update course description to state: “or instructor approval” and update course description to add “course offered Fall and Spring semesters”
- CHEM-109 College Chemistry – Update prerequisite to state: “or instructor approval”

Move to approve the changes to courses as presented above for Fall 2026:

Motion: Brandy Unruh

Second: Renee Harbin

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

M. FIRE.AAS, FRE1.SAPP and FRE2.SAPP – Fall 2026:

- Add “Minimum grade of C required” to the following courses on the semester sequence:
 - FIRE-101 Firefighter I
 - FIRE-110 Hazardous Materials Awareness
 - FIRE-111 Hazardous Materials Operations

- FIRE-102 Firefighter II
- FIRE-202 Fire Apparatus Driver/Operator

Move to table this item to the December C&I meeting to get more clarification:

Motion: Gabe Winger

Second: Renee Harbin

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

N. ACCT-202 Managerial Accounting – Fall 2025:

- Update prerequisite to add “Or ACCT-109 Financial Accounting”

Move to approve the changes listed above for Fall 2025 as presented:

Motion: Nancy Unruh

Second: Seth Kristalyn

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

O. MATH Program and Course Updates – Fall 2026:

- MATH-122 course description and prerequisite update
- MATH-123 course description update
- MATH-205 course description update
- Program catalog description update
- Add “Minimum grade of C required” to the following courses on the semester sequence:
 - CHEM-109 College Chemistry I
 - MATH-108 College Algebra
 - MATH-122 Calculus and Analytic Geometry I
 - MATH-123 Calculus and Analytic Geometry II
 - MATH-205 Calculus and Analytic Geometry III
 - PHYS-205 General Physics I
 - PHYS-207 Engineering Physics I

Move to approve the changes listed above for Fall 2026 as presented:

Motion: Veronica Goosey

Second: Gabe Winger

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

P. COSM Course Updates – Fall 2026:

- COSM-110 Introduction to Cosmetology Bridge – catalog description and SLO update
- COSM-111 Cosmetology I – catalog description and SLO update
- COSM-112 Cosmetology II – catalog description and SLO update
- COSM-113 Cosmetology III – catalog description and SLO update
- COSM-114 Cosmetology IV – catalog description and SLO update

- COSM-115 Cosmetology V – catalog description and SLO update

Move to approve the changes listed above for Fall 2026 as presented:

Motion: Brandy Unruh

Second: Veronica Goosey

Ayes: Nicole Dick, Renee Harbin, Veronica Goosey, Brandy Unruh, Christian Winger, Seth Kristalyn, Nancy Unruh

Nays: None

Motion Carried

Q. Program Approval Form – suggested changes to form – more discussion next meeting

Meeting adjourned at 1:00 p.m.

Mission

Garden City Community College exists to produce positive contributors to the economic and social well-being of society.

Vision

GCCC will be the premier educational nexus to progress, providing world class learning in a dynamic environment. From here, you can go anywhere.

Values

Bold innovation

Unwavering Integrity

Service and Collegiality

Trust, Transparency, & Accountability

Empowered Creativity & Academic Freedom

Responsible Leadership

Student-centered focus

GCCC Board of Trustees

Date: December 15, 2025

Location: Omar D. Angeles Endowment Room

Chair: Shanda Smith

Recorder: Jodie Tewell

Attendance:

Trustees Present:

Shanda Smith, Chair

David Rupp, Vice Chair

Dr. Marilyn Douglass, Trustee

Leonard Hitz, Trustee: Absent

Bob Larson, Trustee

Jean Clifford, Trustee

Others Present:

Dr. Ryan Ruda, President

Karla Armstrong, Vice President for Administrative Services/CFO

Dr. Marc Malone, Vice President for Instructional Services/CAO

Colin Lamb, Vice President for Student Services and Athletics

Madilyn Limberg, Executive Director, Marketing and PR

Jodie Tewell, Executive Assistant to the President

Oscar Rivera, Computer Support Specialist

Meghan Flynn, Garden City Telegram Reporter

Chuck Pfeifer, Dean of Technical Education and Workforce Development

Ryan Connolly, Industrial Maintenance Technology Program Lead

Reynaldo Mesa, Community Member and Newly Elected Trustee

Helen Weeks, Associate Professor of English, Faculty Senate President

Bill Clifford, Senator and Community Member

Mark Scheopner, Campus Security

Key Actions and Motions

- Consent Agenda approved as presented
Motion: Douglass | Second: Rupp | Vote: 5-0

- Consent Agenda approved, including New Program Approval:
 - o Beef Feedlot Production, Certificate A
 - o Early Childhood Education Associate of ScienceMotion: Douglass | Second: Rupp | Vote: 5-0

Highlights & Reports

Chair Comments: Commended the music department for seasonal concerts and reported on the Winter Break dates.

SGA Report: No Report

New Employees Introductions: No introductions

Faculty Senate Report: Helen Weeks reported on policy work and the faculty/athletic meeting.

Five-Year Program Review: Industrial Maintenance: Ryan Connolly reported that the Mechanical Industry program is growing with increased enrollment, expanded industry partnerships, and multiple students—including dual-credit high school participants—now employed at Empirical. The program has scaled from one to three instructors, while Empirical anticipates hiring 30–41 more students and continues to uphold high applicant standards. Current efforts focus on refining assessments and increasing high school engagement.

Open Comments: Bill Clifford, Senator and Community Member

Monitoring Reports

No Reports for December

Review of Monitoring Reports: No Reports

President's Report – Dr. Ruda

- Tax Credits
- \$2.8 million in tax credits secured for the Construction Trades project.

Ownership Linkage

Chair Smith, Vice-Chair Rupp, Trustee Douglass, and President Ruda reported on the October 2025 ACCT Conference. Trustee Douglass elected as Vice President for KACC. Buster Finish Line was implemented at Highland Community College.

Vice Chair Rupp attended the Welding Advisory Board meeting.

FCEDC Report– Vice Chair Rupp reported on social media stats, Greater Garden City partnerships, and Shannon Dick's DCEDC report from the last meeting.

KACC Report – Zoom meeting in April. June meeting in person.

Upcoming Elections of Officers: Trustees discussed their intent on running for board positions in January.

January Board of Trustees meeting: Monday, January 19, at noon.

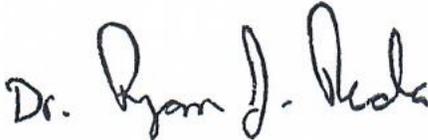
MLK event: Zerna Clayton, keynote speaker, January 19 at 7:30 pm.

Executive Session: No Executive Session

Adjournment: 6:39 pm

Approval Signatures

Jodie Tewell, Deputy Clerk:  _____

Dr. Ryan Ruda, President:  _____

Mrs. Shanda Smith, Chairman of the Board:  _____