

APRIL 10, 2025

**Kansas Postsecondary Technical Education Authority
Budget and Finance Committee**
Curtis State Office Building
1000 SW Jackson, Suite 520
Topeka, KS 66612

2024-2025

Budget and Finance Committee:

Curtis Sneden, Chair
Keith Humphrey

David Reist, Vice Chair
Amber Shultz

Todd Zimmer
Ray Frederick, Jr.

Building a Future

Higher Education's Commitment to Kansas Families, Businesses, and the Economy

1. Helping Kansas families
2. Supporting Kansas businesses
3. Advancing economic prosperity

2024-2025 KANSAS POSTSECONDARY TECHNICAL EDUCATION AUTHORITY GOALS



Goals

1. Explore opportunities to diversify the funding base for Adult Education services to ensure expansion and sustainability of those services. Activities could include identification and active pursuit of potential funding sources such as grants, private partnerships, and government funding programs.
2. Identify and share best practices in reducing and/or eliminating the actual fees high school students participating in the Excel in CTE programs are assessed and ensure actual costs and potential subsidies are adequately communicated.
3. Explore methods to ensure data used to calculate the components of the instructional cost model represent actual costs.
4. Resume program performance reviews using previously established criteria to validate and communicate the value of technical education in developing a skilled workforce and meeting the needs of business and industry.
5. Improve collaboration and integration of programs between Community Colleges and Technical Colleges and Adult Education centers to streamline joint programs, educational pathways, and communication channels ensuring seamless transitions for learners and between institutions.
6. Explore a methodology to share best practices and communicate student participation rates in work-based learning opportunities.
7. Work with Commerce in expanding the apprenticeship model and include a method for identifying and reporting the number of apprenticeships established and the number of apprentices participating.
8. Explore a method to report participation, promote awareness, and emphasize business & industry partnerships and the value of customized training occurring at the institutions using input from community colleges, technical colleges, and universities.
9. Enhance military articulation and support efforts.
10. Explore opportunities to enhance corrections programs and methods to communicate progress to meet workforce needs.

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MEETING AGENDA

The Kansas Postsecondary Technical Education Authority’s Budget and Finance Committee will meet virtually through Zoom.

Thursday, April 10, 2025

- | | | | |
|-------------|--|---|-------------|
| I. | Call To Order | Chair Sneden | |
| II. | Approval of Minutes
<i>March 13, 2025</i> | Chair Sneden | <i>p.2</i> |
| III. | Consideration of Discussion Agenda | | |
| | <i>A. Act on FY26 Kansas Nursing Initiative Grant Awards</i> | Vera Brown, Director for Career Technical Education | <i>p.3</i> |
| | <i>B. Excel in CTE Fee Task Group</i> | Charmine Chambers, Director for Workforce Development | <i>p.7</i> |
| IV. | Next Meeting Reminder
Thursday, May 15, 2025 | Chair Sneden | <i>p.12</i> |
| V. | Adjournment | Chair Sneden | |

**KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY**
Budget and Finance Committee
MINUTES
March 13, 2025

The Kansas Postsecondary Technical Education Authority’s Budget and Finance Committee met virtually on March 13, 2025, via Zoom. Proper notice was given according to law.

MEMBERS PRESENT: Curtis Sneden, Chair
David Reist, Vice Chair
Ray Frederick
Todd Zimmer

MEMBERS ABSENT: Keith Humphrey
Amber Shultz

The meeting was called to order by Chair Sneden at 8:36 A.M.

APPROVAL OF MINUTES

Member Frederick moved to approve the minutes of the October 17, 2024, meeting and, following a second by Member Reist, the motion carried.

CONSIDERATION OF DISCUSSION AGENDA

EXCEL IN CTE FEE TASK GROUP

Charmine Chambers, Director for Workforce Development, explained the origins of the task group. In 2019, KBOR staff and a small team comprised of representatives from community colleges and technical colleges was formed to establish guidelines for allowable and unallowable Excel in CTE fees for high school students. At the January 2025 TEA meeting, it was suggested that a task group be set up to review reporting processes and explore ways to reduce fees. KBOR staff have provided a draft timeline for the Budget & Finance Committee to review and initiate the work of creating an Excel in CTE Fee task group. After discussion, it was decided that Seth Carter and Jim Genandt would speak with their institutions and provide representation for the technical and community colleges. The first meeting was set on March 27th at 9:00 before the TEA meeting.

STATE TECHNOLOGY INTERNSHIP GRANT

Vera Brown, Director for Career Technical Education, introduced the State Technology Internship grant. This grant is part of the larger State Innovative Technology Fund, appropriated by the Kansas Legislature. The internships provided through this opportunity enable CTE faculty to update their skills and knowledge in their fields. The grant requires a partnership with business and industry, with a \$1 for \$1 match, which can be in-kind, cash, or a combination of both.

Member Reist moved to add the State Technology Internship Grant to the TEA consent agenda, and member Zimmer seconded the motion.

NEXT MEETING REMINDER

Chair Sneden reminded the committee of their next meeting on April 10, 2025, via Zoom and the next in-person TEA meeting on March 27, 2025.

ADJOURNMENT

Chair Sneden called for a motion to adjourn the meeting at 9:22 A.M. Member Frederick made the motion, the motion carried.

III. Consideration of the Discussion Agenda

A. Act on FY26 Kansas Nursing Initiative Grant Awards

Vera Brown,
Director for Career Technical
Education

Summary

For fiscal year 2026, the Kansas Legislature is expected to appropriate approximately \$3.7 million to support nursing programs. Institutions submit applications to support nursing faculty and purchase supplies, while focusing on student success.

Background

The following eligibility criteria are utilized for nursing programs:

- Approved by the Kansas Board of Nursing and nationally accredited
- Most recent 3-year average NCLEX test scores at or above the 3-year national average
- Documented articulation of one of the following: RN to BSN, BSN to MSN, MSN to DNP, APRN, etc.

In an effort to assist nursing programs not meeting the above criteria, a portion of grant funds is set aside for applications to obtain national accreditation or improve NCLEX test results. Grants are awarded on a yearly basis, which allows institutions to address deficiencies and receive additional funding in subsequent years. In addition, the grant provides support for statewide nursing professional development events.

Response to Request for Proposals

A total of 37 proposals are recommended for funding: 21 from two-year institutions and 16 from four-year institutions. Of the 37 applicants, two applied for the set-aside as they did not meet the NCLEX minimum score requirement. Four applicants requested assistance with initial national accreditation.

Proposal Review

A team consisting of Board staff in the Workforce Development and Academic Affairs units along with the Kansas Board of Nursing staff and Kansas Hospital Association staff reviewed the proposals and recommends the following awards:

Accreditation Support – Alternate Application A

Institution	Project Summary	Award
Barclay College	Support for initial CCNE* accreditation application fees	\$2,500
Coffeyville Community College	ACEN* self-study forum Professional development for administrators and faculty Accreditation Consultation with NurseTim	\$16,121
Salina Area Technical College	Costs of the accreditation campus visit Initial accreditation annual fees	\$25,200
Washburn Institute of Technology	Professional development through ACEN* New ADN* faculty salary Fees for candidacy, site visit, evaluators, advisors, etc.	\$118,560

NCLEX score improvement -Alternate Application B

Seward County Community College	New nursing faculty position Stipends for implementation of revised curriculum Test preparation resources for students through ATI*	\$89,860
Wichita State University Campus of Applied Sciences and Technology	New nursing faculty position Professional development for faculty ATI* resources for students preparing for NCLEX*	\$66,140

Full Application

Baker University	Salary support for new faculty Professional development for faculty Consumable laboratory supplies Tutoring and resiliency resources for students NCLEX* preparation resources Susie S2400 patient simulator Simulation supplies to mimic nurse in the practice setting	\$185,496
Barton Community College	Course development stipends for faculty Professional development for faculty Kaplan NCLEX* prep resources for students Consumable laboratory supplies Susie S2400 patient simulator Virtual ventilator/IV pump simulator & accessories	\$112,946
Benedictine College	Curriculum development stipends for faculty Memberships to teaching/curriculum platforms Professional development for faculty Test preparation resources for students Simulation laboratory supplies	\$161,988
Bethel College	Professional development for faculty Resources for students Subscriptions for nursing study aids Consumable laboratory supplies SimBaby infant manikin, hospital beds, IV poles	\$69,268
Butler Community College	Faculty professional development & simulation training Consumable laboratory supplies Simulation lab supplies: IV pumps, patient monitors Nursing Kelly manikin	\$34,047
Cloud County Community College	Professional development for faculty Salary support for new faculty Test preparation & study resources for students Consumable laboratory supplies Victoria S2200 obstetric simulator	\$128,992
Colby Community College	Professional development for faculty Curriculum development stipends and salary support Test preparation resources for students Consumable laboratory supplies Simulation laboratory supplies	\$79,562
Dodge City Community College	Professional development for faculty Test review software for students (ATI*, ExamSoft) Consumable laboratory supplies	\$137,266
Emporia State University	Professional development for faculty Targeted tutoring/support for at-risk students ATI* test prep and subscriptions to learning platforms Consumable laboratory supplies Nursing Anne and Mama Anne simulators	\$80,268
Fort Hays State University	Professional development for faculty Stipends for faculty to provide tutoring, practice lab time Test prep (ATI*, Kaplan) for students Consumable laboratory supplies Pediatric HAL S2225 manikin	\$291,700

Fort Hays Tech North Central - Beloit	Professional development for faculty Salary support for new adjunct faculty ATI* test prep subscription for students Consumable laboratory supplies VR headsets for simulation lab	\$62,105
Fort Hays Tech North Central - Hays	Professional development for faculty Kaplan Live Review test prep for students KeithRN nursing scenario subscription Chester manikins and IV arms for IV practice	\$23,526
Fort Scott Community College	Professional development for faculty Tutoring and test prep services for students Consumable laboratory supplies HAL Adult – heart and lung sounds simulator	\$30,099
Garden City Community College	Mama Anne/Newborn - labor and delivery simulator and accessory package	\$50,000
Hesston College	Professional development for faculty ATI* test preparation services for students Consumable laboratory supplies Simulation laboratory supplies	\$44,068
Highland Community College	Professional Development for faculty Hurst Live Review – test prep Subscriptions to enhance nursing curriculum content Consumable laboratory supplies	\$24,550
Hutchinson Community College	NurseTim Curriculum Revision consultation Subscriptions to enhance student nursing skills	\$31,005
Johnson County Community College	Professional development for faculty PassPoint NCLEX* prep for students Medication dispensing system for the simulation lab	\$74,652
Kansas City Kansas Community College	Tutoring and support for at-risk students Consumable laboratory supplies Medication dispensing system for simulation lab	\$63,304
Kansas Wesleyan University	Salary support and stipends for nursing faculty Professional development for faculty Subscription to UWorld test prep Consumable laboratory supplies Simulation lab equipment (CPR trainers, IV arms, etc.)	\$32,758
Labette Community College	Professional development for faculty Resources for student resilience in the nursing industry Consumable laboratory supplies Simulation lab equipment and supplies	\$35,259
Manhattan Area Technical College	Professional development for faculty Subscriptions to nursing curriculum aids Test review and preparation resources for students Consumable laboratory supplies Nurse Anne simulator	\$119,260
MidAmerica Nazarene University	Professional development for faculty Salary support for Student Success Coach position Consumable laboratory supplies Nurse Kelly simulator Poverty simulation kit	\$80,983

Neosho County Community College	Professional development for faculty Participation in student nursing conferences Consumable laboratory supplies Nursing Anne simulator Hospital beds for simulation laboratory	\$97,198
Newman University	Professional development for faculty Teaching resources for nurse educators UWorld test prep for students Consumable laboratory supplies Susie S2400 patient simulator	\$90,956
Ottawa University	Professional development for faculty Salary support and stipends for faculty Testing preparation resources for students Consumable laboratory supplies Simulation laboratory supplies	\$186,672
Pittsburg State University	Salary support for new faculty Professional development for faculty ATI* and UWorld test prep for pre-licensure students Consumable laboratory supplies Susie S2400 patient simulator	\$290,608
University of Kansas	Salary support for new adjunct faculty Professional development Tutoring program for KC and Salina campuses Simulation resources to enhance bedside manner Subscription to UWorld test preparation for students Consumable and simulation laboratory supplies	\$146,575
University of St. Mary	Professional development for faculty Salary support for new faculty Subscriptions to teaching resources Test review and preparation resources for students Consumable laboratory supplies Simulation supplies	\$274,960
Washburn University	Professional development for faculty Faculty stipends for tutoring at-risk students UWorld test prep services for students Consumable laboratory supplies Nursing Anne patient simulator and supplies	\$166,821
Wichita State University	Salary support for new faculty Professional development for faculty Tutoring services for students Consumable laboratory supplies	\$200,859
	Total	\$3,716,592

* CCNE – Commission on Collegiate Nursing Education, ACEN – Accreditation Commission for Education in Nursing, ADN – Associate Degree Nursing, ATI – Assessment Technologies Institute, NCLEX - National Council Licensure Examination

Recommendation

With the assistance from the Kansas Board of Nursing and Kansas Hospital Association staff, Board staff has reviewed the proposals and hereby submits the recommended awards to the Technical Education Authority’s Budget and Finance Committee for discussion and approval.

III. Consideration of Discussion Agenda

B. Excel in CTE Fee Task Group

Charmine Chambers, Director for Workforce Development

Summary

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval. On January 30, 2025, the Technical Education Authority requested the Budget & Finance Committee establish a task group to review Excel in CTE fee reporting processes and identify opportunities for fee reduction.

Excel in CTE Task Group – 3/27/2025

Attendees:

- David Reist – Task Group Chair, Budget/Finance Vice Chair
- Todd Zimmer – Budget/Finance
- Curtis Sneden – Budget/Finance Chair
- Ray Frederick, Jr – Budget/Finance
- Keith Humphrey – Budget/Finance (Zoom)
- Marlon Thornburg – President, Coffeyville CC
- Greg Nichols – President, Salina Tech
- Nancy Thompson – CFO, Flint Hills Tech – (Zoom)
- Karla Armstrong – CFO, Garden City CC – (Zoom)
- KBOR office: Charmine Chambers, Rita Johnson, Vera Brown, Brandi Wells, April Henry, Becky Pottebaum (Zoom)

The TEA hopes to gain a better understanding of the variety of fees across institutions. Are institutions submitting similar fees the same way? This work is more about uniformity in the data provided than uniformity in performance. The TEA does not want to require the institutions to create additional reporting, we want to be sure that “like” fees are reported consistently.

- **Potential Goals for the Group:**
 1. Refine the process, define discrepancies. Are there best practices we can make institutions aware of. The goal is to lower the fees as much as possible.
 2. Are individuals at each institution trained in the process.
- **Discussion Items for which Clarification is Required:**
 - ❖ Fees submitted that are not actually charged to students – this process needs to be reviewed. Previous guidance directed institutions to not include those fees unless charged to students.
 - ❖ Should “optional” fees not be reported to help provide clarity?
 - ❖ Permissible charges versus actual charges – discussion of “required versus permissible”
 - If TEA is asking us: what will you charge, and if that is an absolute fixed cost then that is what we are writing down. Like EMT being \$50 when the real cost is \$700, they may be getting the revenue from a different source and that is their operational decision. But that means there shouldn’t be additional charges to that student.
 - ❖ Penalty fees: Book repair fees are variable fees. If they destroy a book that’s an additional charge. It’s important for parents to know the full cost of a program. Maybe the penalty fees are what have confused the parents. Breaking something, that’s the institutions responsibility in transparency with students/parents. It seems simple, you break it you buy it, but we can’t make that assumption. From the college perspective we also want to be as clear to students and HS counselors as well. We list what are optional fees vs required. We do some optional because some of the kids come into the program and

already have those things, like steel-toed boots. Maybe they need it for multiple programs such as Ag and Welding, and we wouldn't want to charge them twice.

- ❖ Colleges understand that any fee that MIGHT be charged must be approved in advance, so they are supplying the worst-case scenario costs.
- ❖ Some colleges may be able to offer more tools to offer however some don't and the student have to purchase their own tools to have for the program. We don't have the option for it to be optional charges. We do provide a class sheet for the student with requirements and optional fees. There may be options like that where some are optional, and some colleges are required. Then some would look drastically higher.
- ❖ When you go out into the workforce it's expected that you have your own tools. Colleges are trying to gear them up for industry building a set by the time they end our program. If you don't put those on fees for your programs, then it's not eligible for XXX. We are working outside of the TEA, and we have some in high school who finish the program as adults, and we cannot define that on our fees especially for financial aid.
- **Current Reporting Guidance Discussed:**
 - ❖ Fees may be Optional (student has a choice in incurring the cost/fee) or Required
 - ❖ Fees are also identified as a student expense (student should anticipate obtaining the items on their own, and do not pay the costs to the college)
 - Sometimes textbooks are optional because institutions provide them however, students may want to buy their own, so they have it when they enter B&I, such as tools.
 - Appropriate footwear (boots) doesn't sound like they are optional for manufacturing/shop program types
 - Tools is a good example, some students may say they want their own, so we list that as an optional cost however, we provide those at discounted rates.
 - Welding gloves are a great example too - we have welding gloves however some students don't want reused gloves and want to buy their own. We provide most of the tools, other than plyers. They don't have to pay us for it however, if they don't have it, we will order it so every student has it.
 - Laptop is a great example. We loan laptops for those who need it. We don't have enough for every student either. And ours are very basic when most have them. There is no way to predict, if every student has a laptop, yet each student will need one in order to successfully take the course
 - ❖ Optional fees versus Required fees – fees may be optional one year and required the next depending on whether or not items may be obtained from B&I partners. Institutions include notes in their fee descriptions that are provided to the TEA
 - ❖ KBOR website currently includes guidance that individuals should speak directly with each college regarding what to expect for fees and possible funding assistance.
 - ❖ If we are seeing fees submitted for high school students, then KBOR assumes those would be applicable for all student's vs postsecondary fees that are not applicable for high school students.
- Certification costs (such as Nurse Aide) frequently include very specific licensure fees. This may be a potential starting point as there should be a relatively tight range on the fees submitted, if not the same dollar amount. All institutions offer this program.
- **Action Item:** Course/program lists of items/costs – the TEA would like to see examples of what colleges currently provide to students/parents.

- **Action Item:** Current reporting: Required/permissible/optional fees – all fees are combined when provided to the TEA for review currently. Need to separate optional from required for the TEA review.
- **Action Item:** Additional guidance needed to help institutions understand the Perkins grants available to help purchase classroom sets of tools/books/etc.

Next meeting April 10, via zoom, during the regularly scheduled Budget/Finance committee meeting
9:48 adjourned

Program: Nursing Aide, CIP 51.3902, CIP Description: Nursing Assistant/Aide and Patient Care Assistant/Aide								
Institution	Award Level	Fee Category	Course ID	Course Title	Section Hours	Fee Type	Institution Fee Description	Fee Amount
Butler Community College	SAPP	Course Fees	AH 122	NURSE AIDE	5	Certification Tests	CNA STATE PROCESSING FEE	\$20
Cloud County Community College	SAPP	Course Fees	AH197	CERTIFIED NURSE AIDE	5	Certification Tests	STATE CNA TESTING FEE & LICENSE	\$60
Coffeyville Community College	SAPP	Course Fees	CNAD 105	CERTIFIED NURSE AIDE	5	Certification Tests	KDADS TESTING FEES	\$20
Colby Community College	SAPP	Course Fees	AL104	NURSE AIDE	5	Certification Tests	KDAD-CERTIFIED NURSE AID TEST, CNA EXAMINATION	\$20
Cowley Community College	SAPP	Course Fees	ALH5212	CERTIFIED NURSING ASSISTANT	6	Certification Tests	STATE LICENSING APPLICATION FEE FOR CNA	\$20
Cowley Community College	SAPP	Course Fees	ALH5212	CERTIFIED NURSING ASSISTANT	6	Certification Tests	STATE CERTIFICATION ONLINE TESTING FEE FOR CNA	\$50
Dodge City Community College	SAPP	Course Fees	AH 103	NURSE AIDE	6	Certification Tests	STATE ELECTRONIC TESTING FEE	\$18
Dodge City Community College	SAPP	Course Fees	AH 103	NURSE AIDE	6	Certification Tests	STATE LICENSING	\$20
Fort Scott Community College	SAPP	Course Fees	ALH1215	GERIATRIC AIDE	5	Certification Tests	ONLINE TESTFEE	\$18
Fort Scott Community College	SAPP	Course Fees	ALH1215	GERIATRIC AIDE	5	Certification Tests	KDAD ALH AP. FEE	\$22
Garden City Community College	SAPP	Course Fees	HELR-102	CERTIFIED NURSE AIDE	6	Certification Tests	KDADS STATE CERTIFICATION TEST - CERTIFIED NURSE AID	\$40
Highland Community College	SAPP	Student Expense Fees			0	Certification Tests	KDHE CNA RE-TESTING	\$40
Independence Community College	SAPP	Program Fees			0	Certification Tests	CPR	\$7
Independence Community College	SAPP	Program Fees			0	Certification Tests	STATE TEST (NATCEP -- NURSE AIDE TRAINING AND COMPETENCY EVALUATION PROGRAM EXAM)	\$20
Kansas City Kansas Community College	SAPP	Program Fees			0	Certification Tests	KDADS TEST FEE	\$20

Neosho County Community College	SAPP	Course Fees	ALHE 102	NURSE AIDE	6	Certification Tests	CERTIFIED NURSE AIDE EXAM	\$38
Pratt Community College	SAPP	Program Fees			0	Certification Tests	KRYTERION TEST DELIVERY PLATFORM \$18, STATE TESTING FEE \$20, PROCTOR FEE \$20	\$58
Seward County Community College	SAPP	Student Expense Fees			0	Certification Tests	CNA LICENSURE EXAM	\$38
Flint Hills Technical College	SAPP	Program Fees			0	Certification Tests	CNA CERTIFICATION TEST	\$50
Fort Hays Tech North Central	SAPP	Program Fees			0	Certification Tests	CNA STATE REGISTRATION	\$20
Fort Hays Tech North Central	SAPP	Program Fees			0	Certification Tests	CPR	\$40
Fort Hays Tech Northwest	SAPP	Program Fees			0	Certification Tests	CNA TEST	\$60
Manhattan Area Technical College	SAPP	Student Expense Fees			0	Certification Tests	SITE TESTING FEE	\$20
Manhattan Area Technical College	SAPP	Student Expense Fees			0	Certification Tests	STATE CNA TESTING FEE	\$20
Salina Area Technical College	SAPP	Program Fees			0	Certification Tests	90HR CERTIFIED NURSE AIDE EXAM	\$40
Washburn Institute of Technology	SAPP	Program Fees			0	Certification Tests	FIRST AID & CPR REGISTRATION	\$40
Washburn Institute of Technology	SAPP	Course Fees	HCT128	NURSE AIDE	5	Certification Tests	STATE REGISTRATION	\$20
Washburn Institute of Technology	SAPP	Course Fees	HCT128	NURSE AIDE	5	Certification Tests	CERTIFICATION - CNA	\$38



CERTIFIED NURSE AIDE High School Students 2024-2025

HIGH SCHOOL STUDENT COST ESTIMATES	C.N.A.	Payment Information
Credit Hours Required	5	
Estimated Tuition	\$0.00	
Estimated Fees/Books	\$ 95.00	
TOTAL FEES ESTIMATES	\$ 95.00	
Related Costs		
Estimated Clinical Scrubs	\$30.00	Student buys before clinical days
FHTC Test Site Fee	\$20.00	Paid to FHTC on Day of State Certification Test
TOTAL COST ESTIMATES	\$145.00	

Costs are subject to change. Actual costs are determined after enrollment and may vary depending upon which courses enrolled in different semesters. A non-refundable enrollment deposit is due at time of enrollment. Account balances are due, or payment arrangements made need to be made before the first day of the semester. A late fee of \$50/month will be assessed on the balance due after the 1st day of the semester. Textbook prices may vary; please check fhtc.ecampus.com for current textbook prices.

PREREQUISITES

- Must be at least 16 years old

ADMISSION CRITERIA

- Application for Admission
- Social Security Card
- Government Issued Photo I.D. (driver's license)

TESTING CRITERIA

- ACCUPLACER NEXT-GEN: Reading 240 OR
- ACCUPLACER: Reading-43 OR
- ACT: Reading-13 OR
- TABE: Reading 20 (To schedule the TABE test call Lynn @ 620-341-1336) OR
- Unofficial transcript with College level English Comp passed with minimum of "C".

SCRUBS will be needed by week two of class. Instructor will cover information in class.

- **CLASS:** Street clothes allowed.
- **CLINICAL:** **MUST** wear **NAVY BLUE** scrub tops and bottoms. Check with your instructor before purchasing scrubs.

FIRST DAY OF CLASS

- State application (completed in class)
- TB Skin Test results

STATE CERTIFICATION TEST (upon completion of course) - REQUIRED:

- \$20.00 Test Administration Fee (cash or money order made out to FHTC)
The Test Administration Fee of \$20.00 is due the Day of State Certification Test.
- Government Issued Photo I.D. (driver's license)

Postsecondary TEA Meeting Dates 2024-2025

Conference number: see agenda Access code: see agenda

TEA Meeting Dates

Location

TEA meeting times and locations are subject to change based on the availability of the committee members

Thursday, August 29, 2024	<i>KBOR Office, Topeka - 10 a.m.</i>
Thursday, September 26, 2024	Conference Call - 10 a.m.
Thursday, October 31, 2024	KBOR Office, Topeka - 10 a.m.
Thursday, November 21, 2024	Conference Call - 10 a.m.
Thursday, December 19, 2024	Conference Call - 1:30 p.m.
Thursday, January 30, 2025	KBOR Office, Topeka - 10 a.m.
Thursday, February 27, 2025	Conference Call - 10 a.m.
Thursday, March 27, 2025	KBOR Office, Topeka - 10 a.m.
Thursday, April 24, 2025	Conference Call - 10 a.m.
Thursday, May 29, 2025	KBOR Office, Topeka - 10 a.m.

Committee Conference Call Meeting Dates

Location

Committee meeting times and dates are subject to change based on the availability of the committee members

All Committee meetings are conference calls

Thursday, August 15, 2024	Budget/Finance Committee: 8:30 a.m. to 9:30 a.m. Program/Curriculum Committee: 3:00 p.m. to 4:30 p.m.
Thursday, September 12, 2024	
Thursday, October 17, 2024	
Thursday, November 7, 2024	
Thursday, December 5, 2024	
Thursday, January 16, 2025	
Thursday, February 13, 2025	
Thursday, March 13, 2025	
Thursday, April 10, 2025	
Thursday, May 15, 2025	

CURRENT FISCAL YEAR MEETING DATES KANSAS BOARD OF REGENTS

Fiscal Year 2025

Board of Regents Meeting Dates

July 29-31, 2024

September 18-19, 2024

October 16-17, 2024 Campus Visit (WSU)

November 20, 2024

Nov. 21-22, 2024 Campus Visit (KSU)

December 18-19, 2024

January 15-16, 2025

February 12-13, 2025

March 12-13, 2025

April 16-17, 2025 (PSU)

May 14-15, 2025

June 11-12, 2025

Agenda Materials Due to Board Office

August 28, 2024 at **NOON**

October 30, 2024 at **NOON**

November 25, 2024 at **NOON**

December 24, 2024 at **NOON**

January 22, 2025 at **NOON**

February 19, 2025 at **NOON**

March 26, 2025 at **NOON**

April 23, 2025 at **NOON**

May 21, 2025 at **NOON**

MEETING DATES FOR FY 2025

Fiscal Year 2025

Meeting Dates

September 18-19, 2024

October 16-17, 2024 Campus Visit (WSU)

November 20-22, 2024 Campus Visit (KSU)

December 18-19, 2024

January 15-16, 2025

February 12-13, 2025

March 12-13, 2025

April 16-17, 2025 Campus Visit (PSU)

May 14-15, 2025

June 11-12, 2025