

**2024 – 2025 Kansas Adult Education Calendar**

|  |  |
| --- | --- |
| July 4, 2024 | KBOR closed |
| July 10, 2024 *(approximate)* | Official FY2025 Grant Award Notifications (GANs) sent to institutions |
| July 15, 2024 | Funding drawdown |
| July 24, 2024 | Official FY2025 Budget due, only if GAN changed from estimated award |
| July 31, 2024 | June Monthly Time and Effort **DUE**  Semiannual (January – June 2024) Time and Effort **DUE**  FY2024 Final Statement of Expenditures (SoE) **DUE**  FY2024 Special Funding Statement of Expenditures, if applicable **DUE**  FY2024 Final Data Validation Check (DVC) **DUE**  FY2024 Final Budget **DUE**  FY2024 Professional Development Report **DUE**  FY2024 IELCE Summary Report **DUE**  FY2024 Quarter 4 Follow-Up Collection **LOCKED**  FY2024 Quality Measures 4, 5, 6, 7, and 8 reports **DUE**  Unexpended and unencumbered FY2024 funds returned |
| August 5, 2024 | 3pm, Kansas Adult Education Virtual Meeting |
| August 15, 2024 | July Monthly Time and Effort **DUE**  Funding drawdown |
| August 30, 2024 | AESIS locked for FY2024 |
| September 2, 2024 | KBOR closed |
| September 16, 2024 | August Monthly Time and Effort **DUE**  Funding drawdown |
| September 16 – 20, 2024 | [National Adult Education and Family Literacy Week](https://coabe.org/national-adult-education-and-family-literacy-week/) |
| September 20, 2024 | 9am, New Program Leaders’ Virtual Meeting  10am, IELCE Virtual Meeting |
| September 30, 2024 *(tentative)* | Adult Education Pre-Conference Program Leaders Meeting |
| October 1 – 2, 2024 | [Workforce Innovation Conference](https://lp.constantcontactpages.com/cu/l0FucG6/wfc2024?source_id=204370b8-4e7e-4989-8573-1d1acaac6a09&source_type=em&c=tkLpFp26MSGvEUvpgc58bUdOgDQjue7CJzwOg1mMFdE_WZbfhuyLwQ==), Salina |
| October 15, 2024 | September Monthly Time and Effort **DUE**  Quarter 1 Statement of Expenditures (SoE) **DUE**  Quarter 1 Follow-Up Collection **LOCKED**  Funding drawdown |
| October 31, 2024 *(approximate)* | FY2024 Federal Tables sent to programs |
| November 4, 2024 | 3pm, Kansas Adult Education Virtual Meeting |
| November 11, 2024 | KBOR closed |
| November 15, 2024 | October Monthly Time and Effort **DUE**  Funding drawdown |
| November 18, 2024 *(approximate)* | FY2024 Program Portraits updated |
| November 28 – 29, 2024 | KBOR closed |
| December 13, 2024 | 10am, IELCE Virtual Meeting |
| December 16, 2024 | November Monthly Time and Effort **DUE**  Funding drawdown |
| December 25, 2024 | KBOR closed |
| January 1, 2025 | KBOR closed |
| January 15, 2025 | Funding drawdown |
| January 20, 2025 | December Monthly Time and Effort **DUE**  Semiannual (July – December 2024) Time and Effort **DUE**  Quarter 2 Statement of Expenditures (SoE) **DUE**  Quarter 2 Data Validation Check (DVC) **DUE**  Quarter 2 Follow-Up Collection **LOCKED** |
| January 20, 2025 | KBOR closed |
| January 24, 2025 *(approximate)* | Quarter 2 Data Snapshots sent to programs and sponsoring institutions |
| January 27, 2025 | 3pm, Kansas Adult Education Virtual Meeting |
| February 17, 2025 | January Monthly Time and Effort **DUE**  Funding drawdown |
| February 26 – 28, 2025 | KAEA Pre-Conference and Conference, Wichita, KS |
| March 14, 2025 | 10am, IELCE Virtual Meeting |
| March 17, 2025 | February Monthly Time and Effort **DUE**  Funding drawdown |
| March 30 – April 2, 2025 | [COABE Conference](https://coabe.org/2025-coabe-national-conference/), Dallas, TX |
| April 7, 2025 | 3pm, Kansas Adult Education Virtual Meeting |
| April 15, 2025 | March Monthly Time and Effort **DUE**  Quarter 3 Statement of Expenditures (SoE) **DUE**  Quarter 3 Follow-Up Collection **LOCKED**  Funding drawdown |
| April 18, 2025 *(approximate)* | Quarter 3 Data Snapshots sent to programs and sponsoring institutions |
| May 9, 2025 | Last day to submit FY2025 budget modifications |
| May 15, 2025 | April Monthly Time and Effort **DUE**  Funding drawdown |
| May 26, 2025 | KBOR closed |
| June 13, 2025 | 10am, IELCE Virtual Meeting |
| June 16, 2025 | May Monthly Time and Effort **DUE** |
| June 17, 2025 | FINAL funding drawdown for FY2025 |
| June 19, 2025 | KBOR closed |
| July 31, 2025 *(approximate)* | Final FY2025 reports **DUE**  Final Grant Closeout, if applicable |