

Postsecondary Technical Education Authority

AGENDA

Kansas Board of Regents

1000 SW Jackson, Suite 520, Topeka, KS

10:00 AM – February 29, 2024

I. CALL TO ORDER

- A. Approve Previous Minutes (January 25, 2024) Vice Chair Frederick

II. REPORTS

- A. Introductions Vice Chair Frederick
B. Chair's Report Vice Chair Frederick
C. Member Liaison Reports TEA Members
D. Vice President for Workforce Development Report Interim Vice President Johnson
E. Report from the Community Colleges President Ruda
F. Report from the Technical Colleges President Genandt

III. CONSENT AGENDA

- A. New Program Associate Director Chambers
• Kansas City Kansas Community College: High Voltage Line Technician (46.0303)
B. Tabled New Program Associate Director Chambers
• Dodge City Community College: Industrial Maintenance (Industrial Machine Mechanic) (47.0303)
C. Promise Act Associate Director Chambers
• Dodge City Community College: Industrial Maintenance (Industrial Machine Mechanic) (47.0303)
D. Excel in CTE Fees Associate Director Chambers
• Dodge City Community College: Industrial Maintenance (Industrial Machine Mechanic) (47.0303)

IV. OTHER MATTERS

- A. Legislative Update Fred Patton
B. CTE Outreach Campaign Senior Project Director Peterson
C. Carl D. Perkins Update Associate Director Brown/Associate Director Wood
D. Adult Education Corrections Update Associate Director Grosdidier
E. Adult Education Professional Development Associate Director Tincher
F. Methods of Administration Update Associate Director Wood

V. NEXT MEETING REMINDER (March 28, 2024)

VI. ADJOURNMENT

**KANSAS POSTSECONDARY
TECHNICAL EDUCATION AUTHORITY
MINUTES**

January 25, 2024

The Kansas Postsecondary Technical Education Authority (TEA) meeting was held in the Board Office located in the Curtis State Office Building, 1000 S.W. Jackson, Suite 520, Topeka. Proper notice was given according to law. The meeting was called to order by Vice Chair Ray Frederick at 10:00 A.M.

MEMBERS PRESENT:

Ray Frederick, Vice Chair
Mark Hess
Cindy Hoover
David Reist
Curtis Sneden
Todd Zimmer
Mike Beene
Natalie Clark
Angela White

AMENDMENTS TO AGENDA

Vice Chair Frederick announced that due to previous scheduling commitments, Item D under Other Matters, which is the Legislative Update, will be moved to immediately follow the Approval of the Minutes.

Vice Chair Frederick called for a moment of silence to recognize two TEA members who recently lost family members.

APPROVAL OF MINUTES

Member Sneden moved to approve the minutes of the December 21, 2023, meeting and, following a second by Member Clark, the motion carried.

LEGISLATIVE UPDATE

Vice Chair Frederick introduced Fred Patton with the Government Affairs division of the Harris Kelsey law firm. He provided a brief summary of his background serving in education and in the Legislature. While in the Legislature he served on various education and budget committees. He reported that the Legislature is in week three of the session with a variety of bills being introduced and informational hearings being held; and he is working on drafting bills in line with the Board's priorities and goals.

INTRODUCTIONS

Vice Chair Frederick introduced Becky Warren, Kansas Director of Skills USA. Director Warren thanked Board staff for having two members that sit on their board. The Skills USA postsecondary state officer team introduced themselves and shared their experiences with the program.

Vice Chair Frederick welcomed the newest TEA member, Todd Zimmer, and Interim Vice President Rita Johnson. He recognized Scott Smathers as the new Dean at Washburn Tech.

REPORTS**REPORT FROM THE CHAIR**

None.

MEMBER LIASON REPORTS

Member Clark reported that the Kansas Department of Education held a citizenship day earlier this month, thanking participants for a worthwhile event.

REPORT FROM THE VICE PRESIDENT FOR WORKFORCE DEVELOPMENT

Interim Vice President Johnson provided members with an update on Board staff activities, including the upcoming submission of the Carl D Perkins Consolidated Annual Report (CAR) on January 31st, staff attending KSDE's Annual Career and Technical Student Organization (CTSO) luncheon, actively working with core partners to draft the new four-year WIOA state plan, assisting the Kansas Corporation Commission in seeking a federal grant to train residential energy contractors, and reviewing the programs eligible for Promise Act scholarships, pursuant to state statute. She reported that Director Martinez was appointed to the Kansas State Workforce Board by the Governor Kelly on January 12, 2024, and added that he also now serves on the Digital Equity Advisory Board with the Office of Broadband Development in the Department of Commerce. She also noted that the Kansas Adult Education Association (KAEA) conference will be held in Topeka February 26th through the 28th, and informed members that Dr. Katie Reck has joined Seward County Community College as Director of Adult Education. She reported that the Kansas Adult Education enrollment at the end of the second quarter had over 4,200 participants. She also shared a reminder to colleges that their Comprehensive Local Needs Assessment (CLNA), as required of Perkins recipients every two years, is due by February 1st.

REPORT FROM THE COMMUNITY COLLEGES

Garden City Community College President Ruda provided members with a report on the activities of the community colleges.

REPORT FROM THE TECHNICAL COLLEGES

Manhattan Area Technical College President Genandt reported that he attended a Flint Hills Regional Leaders Retreat in Manhattan and shared that a presenter from a large marketing company gave insight on the various characteristics and preferences of the younger generations and the impact on education and skilled workforce.

DISCUSSION AGENDA**EXCEL IN CTE FEES**

Associate Director Chambers presented the 2025 Excel in CTE fees for member review. Her presentation included the statute and background information and spreadsheets itemizing the fees by institutions and by program. She explained that Board staff is also requesting guidance for clarity regarding specific types of fees including course materials, printing fees, and fee variances for common certification tests. Documents provided to members included a list of allowable and non-allowable fees, new and updated fees by course or program, and a comparison of academic year 2024-2025 fees. She informed members that Board staff provides a webinar each year for institutions to review the process and discuss changes, and institutions were encouraged to submit the actual fees, rather than an estimation. This year the collection was reopened to allow institutions an opportunity to revise their fees as Board staff received feedback from some institutions that the originally submitted fees may not reflect the actual fees a high school student would be expected to pay.

Member discussion included concerns regarding the large variances of program fees for the same program offered by different institutions; large fees becoming a barrier to students; options where fees are paid by unified school districts, grants, and scholarships; and the importance of the institutions receiving funds for the actual costs of offering programs to high school students. Vice Chair Frederick suggested that the TEA is not ready to move forward with action on the Excel in CTE fees and suggested postponing discussion pending further review of programs. Members agreed further review was needed for programs in which fees have increased more than \$150, are one of the 27 aligned programs, or are programs with the highest participation with fee rates higher than the median fee rate for the program area. Director White explained to members that this will be a manual process and the goal would be to complete this process for TEA review and vote by March, keeping in line with the institutions' timeline for enrolling students.

Member Hoover moved to table discussion of Excel in CTE fees pending additional explanation for those programs increasing fees more than \$150. The TEA would also like a reasonable justification for fees above the median rate on programs that are one of the 27 aligned programs and those with highest participation rate. If no response is received those increases would not be approved. Following a second by Member Sneden, the motion carried unanimously by roll call vote.

OTHER MATTERS

INSTRUCTIONAL COST MODEL CALCULATIONS/GOVERNOR'S RECOMMENDED BUDGET

Vice President Frisbie provided members with a PowerPoint presentation and explained that the instructional cost model is used to calculate the State's share of state aid for the community and technical colleges delivering courses to adult students as well as for high school students in the Excel in CTE program. She provided members with a summary of the data used in determining this funding based on instructor cost, instructional and institutional support and, for technical courses, extraordinary costs, which covers specific equipment and consumable expenses. She explained the formula used to determine funding uses data provided by institutions for over 10,000 courses, each of which align within one of six different tiers of funding. She explained that over the past years the Legislature imposed provisos, mitigating the full adoption of the instructional cost model for tiered and non-tiered funding. She reported that full recentering utilizing the instructional cost model begins in AY 2025.

Vice President Frisbie also informed members that the Governor has presented her FY 2025 budget, with an ending balance this fiscal year of \$2.8 billion. Vice President Frisbie provided a brief summary of the Governor's budget items as they apply to higher education including tiered and non-tiered course credit hour aid, and Excel in CTE and adult education funding.

KANSAS DEPARTMENT OF COMMERCE REPORT

Mike Beene, with the Kansas Department of Commerce provided members with a report and PowerPoint presentation highlighting the successful partnerships and collaboration with education partners in economic development in Kansas and the recruitment of new businesses and expansion of businesses in the State.

KANSAS DEPARTMENT OF LABOR REPORT

Angela White, with the Kansas Department of Labor (KDOL), provided members with a PowerPoint presentation and a report on the Department's Labor Market Information Services division (LMIS) activities. She explained that LMIS is the statistical branch of KDOL that collects, analyzes, and reports data received from Kansas employers, with support funding through two federal grants from the United States Department of Labor. She presented an overview of the data reports from LMIS accessible through the KDOL website which includes information on the Kansas unemployment rate; job openings by

industry, occupation, and geographical area; median wages by county; high demand jobs and high wage jobs listed by career cluster and career pathways.

NEXT MEETING REMINDER

Vice Chair Frederick reminded members that the next regularly scheduled TEA meeting will be held virtually on February 29, 2024 at 10:00 A.M.

ADJOURNMENT

Vice Chair Frederick adjourned the meeting at 1:07 P.M.

Respectfully submitted by:
Susan Henry, Executive Assistant

III. Act on requests for degree and/or certificate programs submitted from community colleges and technical colleges

**Charmine Chambers,
Associate Director for
Workforce Development**

- *Talent Pipeline – Graduates in High Demand, Sustaining Wage Fields*

Summary and Staff Recommendation

To develop and enhance the talent pipeline for Kansas business and industry, new programs and/or additional programs are required. The Board office received request from Kansas City Kansas Community College to offer a Technical Certificate A (25 credit hours) in High Voltage Line Technician and a revised request from Dodge City Community College to offer a Technical Certificate C (45 credit hours) and an AAS degree (60 credit hours) in Industrial Maintenance.

The programs addressed all criteria requested and were subject to the 10-day comment period required by Board policy. The programs were reviewed by the Technical Education Authority's Program and Curriculum Committee and are recommended for approval by the Technical Education Authority.

Background

Community and technical colleges submit requests for new certificate and degree programs utilizing forms approved by Board staff. Criteria addressed during the application process include but are not limited to the following: program description, demand for the program, duplication of existing programs, faculty requirements, costs and funding, and program approval at the institution level.

Description of Proposed Programs:

Kansas City Kansas Community College (KCKCC) requests approval of the following program:

- High Voltage Line Technician (46.0303) – Technical Certificate A/25 credit hours

According to the U.S. Department of Education's Classification of Instructional Programs (CIP Code) 46.0303, Lineworker is a program that prepares individuals to apply technical knowledge and skills to install, operate, maintain and repair local, long-distance, and rural electric power cables and communication lines; erect and construct pole and tower lines; and install underground lines and cables. Curriculum should include instruction in cable installation and repair, fiber-optic technology, trenching, mobile equipment and crane operation, high-voltage installations, maintenance and inspection, safety, remote communications, and applicable codes and standards.

Cross walking the proposed CIP Code (46.0303 Lineworker) to occupations resulted in a match to one Standard Occupation Classification code (SOC): 49-9051 Electrical Power-Line Installers and Repairers, which is defined as an occupation in which one would install or repair cables or wires used in electrical power or distribution systems. Individual may erect poles and light or heavy-duty transmission towers.

KCKCC explained that the proposal was due to the needs of the Kansas City community to prepare for the requirements of an aging infrastructure and increased land development. The Kansas City Board of Public Utilities (BPU) forecasts the need to train new line workers annually in the metro area. Additionally, BPU requires that employees live within the Unified Government of Wyandotte County.

The proposed program consists of a 25-credit hour Technical Certificate A, and students will earn an OSHA 10 certification. KCKCC anticipates enrollment of 20 students per cohort.

The Kansas Department of Labor Long-term Occupation Projections 2020-2030 indicate a statewide change of employment for Electrical Power-Line Installers and Repairers (SOC: 49-9051) of -0.2% annually, with an annual median wage of \$90,010. Typical education needed for occupation entry is high school diploma or equivalent. Annual openings equate to 137 jobs per year.

Lightcast job posting analytics show that from January 2023 through January 2024, 211 total postings (96 unique postings) were advertised statewide. The annual median advertised salary was \$66,800. Removing job postings with no education level listed, 99% of postings indicate a high school diploma or equivalent for entry in the occupation.

KCKCC noted that the Electrical Power-Line Installers and Repairers occupation was listed on the most recent Perkins CLNA as a program not offered but needed in the region.

Three letters of industry support for the proposed program were received from the Kansas City Board of Public Utilities, every, and integrity. Supports and commitments for the program include interviewing program graduates, assisting with curriculum development, and serving on the advisory board. Kansas City Kansas USD also provided a letter of support.

Currently, two institutions offer a similar program based on CIP code and/or program title. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2022 K-TIP report, which includes only two-year postsecondary institutions.

Kansas Training Information Program						
2022 K-TIP Data for Electrical and Power Transmission Installation/Installer, General (CIP 46.0301)						
CIP Code	Program Name	Institution	Total # Concentrators	Total # Graduates	Total # Graduates Exited & Employed	Average Wage: Graduates Exited & Employed
46.0301	Electrical And Power Transmission Installation/Installer, General	Manhattan Area Technical College	30	10	10	\$54,297
46.0301	Electrical And Power Transmission Installation/Installer, General	Pratt Community College	149	48	45	\$56,835
Total			179	58	55	

(^) small cell protection applied.

KCKCC explained that collaboration with other colleges was attempted, and Pratt Community College participated in a virtual meeting discussing program structure, industry partnerships and collaboration opportunities.

The college plans to begin the proposed program in the Fall of 2024 and estimates the initial cost of the proposed program at \$87,910.04 total, including \$74,616 for new, full-time faculty, \$5,821 for new part-time faculty, \$185,000 for equipment, \$4, 711 for instructional supplies and tools, and \$70,000 for facility renovations. Funding will be provided from the institutional budget, donations, and new program funds. Donald Smith, Dean of Career and Technical Education will assume responsibility for the program.

The proposed program was subject to the 10-day comment period from January 25, 2024, to February 8, 2024, during which no comments were received.

Recommendation

The new program request submitted by Kansas City Kansas Community College for a Technical Certificate A for 25 credit hours in High Voltage Line Technician has been reviewed by the TEA Technical Program and Curriculum Committee and is recommended for approval by the Technical Education Authority.

Dodge City Community College (DC3) requests approval of the following program:

- Industrial Maintenance (Industrial Machine Mechanic) (47.0303) – Technical Certificate C/45 credit hours, Associate of Applied Science /60 credit hours

The program presented today by DC3 is a revised new program proposal in response to and addressing the questions and concerns raised by the Program and Curriculum Committee during the December 7, 2023, meeting. The revised proposal meets program alignment requirements, including meeting aligned award levels, coursework inclusion, and industry-recognized certifications. In addition, DC3 has collaborated with other institutions offering similar programs, and updated the Perkins CLNA data.

According to the U.S. Department of Education's Classification of Instructional Programs (CIP Code) 47.0303, Industrial Mechanics and Maintenance Technology is a program that prepares individuals to apply technical knowledge and skills to repair and maintain industrial machinery and equipment such as cranes, pumps, engines and motors, pneumatic tools, conveyor systems, production machinery, marine deck machinery, and steam propulsion, refinery, and pipeline-distribution systems.

Cross walking the proposed CIP Code (47.0303 Industrial Mechanics and Maintenance Technology) to occupations resulted in a match to one Standard Occupation Classification code (SOC): 49-9041 Industrial Machinery Mechanics, which is defined as an occupation in which one would repair, install, adjust, or maintain industrial production and processing machinery or refinery and pipeline distribution systems. Individuals may also install, dismantle, or move machinery and heavy equipment according to plans.

DC3 explained that the proposal was due to the need to provide a trained workforce for the expansion of the Hilmar Cheese Company in addition to the existing workforce needs with their partnerships with Cargill Meat Solutions and National Beef. DC3 estimates a projected enrollment of 40 students per year. Upon completion, graduates will earn the Certified Maintenance and Reliability Technician (CMRT) certification through the Society for Maintenance and Reliability Professionals Certifying Organization (SMRP).

The proposed program consists of a 45 credit hour Technical Certificate C and a 60 credit hour AAS degree. Industrial Machine Mechanic (CIP 47.0303) is an aligned program, and this proposal does meet the requirements of alignment.

The Kansas Department of Labor Long-term Occupation Projections 2020-2030 indicate a statewide change of employment for Industrial Machinery Mechanics (SOC: 49-9041) of 1.4% annually, with an annual median wage of \$62,130. Typical education needed for occupation entry is high school diploma or equivalent. Annual openings equate to 531 jobs per year. This occupation is included in the most recent High Demand / High Wage Occupation listing from the Kansas Department of Labor.

Lightcast job posting analytics show that from January 2023 through January 2024, 753 total postings (278 unique postings) were advertised statewide. The annual median advertised salary was \$57,300. Removing job

postings with no education level listed, 86% of postings indicate a high school diploma or equivalent for entry in the occupation.

DC3 noted that the Industrial Maintenance (Industrial Machine Mechanic) occupation is included in DC3’s 2025-2026 CLNA. Kansas Department of Labor (KLIC) data reports 27 annual openings in Southwest Kansas. K-TIP data reports fewer than five concentrators in Southwest Kansas.

Three letters of industry support for the proposed program were received from Hilmar Cheese Company, Inc., Cargill, and National Beef. Supports and commitments for the program include providing equipment, providing on-the-job training opportunities, interviewing program graduates, and serving on the advisory board. Dodge City USD also provided a letter of support.

Currently, five institutions offer a similar program based on CIP code and/or program title. Below are the colleges, programs, total number of concentrators, total number of graduates, total number of graduates exiting the higher education system and employed, and average wage of graduates who exited the higher education system and are employed information from the 2022 K-TIP report, which includes only two-year postsecondary institutions.

Kansas Training Information Program						
2022 K-TIP Data for Industrial Mechanics and Maintenance Technology						
CIP Code	Program Name	Institution	Total # Concentrators	Total # Graduates	Total # Graduates Exited & Employed	Average Wage: Graduates Exited & Employed
47.0303	Industrial Mechanics and Maintenance Technology/Technician	Garden City Community College	^	^	^	^
47.0303	Industrial Mechanics and Maintenance Technology/Technician	Neosho County Community College	^	^	^	^
47.0303	Industrial Mechanics and Maintenance Technology/Technician	Washburn Institute of Technology	39	14	10	\$73,806
47.0303	Industrial Mechanics and Maintenance Technology/Technician	Wichita State University Campus of Applied Sciences and Technology	36	5	5	\$46,227
47.0303	Industrial Mechanics and Maintenance Technology/Technician	Salina Area Technical College	Program to start Fall 2024			
Total						

(^) small cell protection applied.

DC3 collaborated with Garden City Community College, Manhattan Area Technical College, and WSU Tech on subjects including instructor hiring, student recruitment, industry partnerships, and program re-alignment.

The college plans to begin the expanded proposed program in the Fall of 2024 and estimates the initial cost of the proposed program at \$1,190,000 total, including \$60,000 for new, full-time faculty, \$14,000 for new part-time faculty, \$870,000 for equipment, \$46,000 for instructional supplies, tools, and technology needs, and \$200,000 for facility renovations. Funding will be provided from the institutional budget, the DRAW Grant,

Vocational Capital Outlay, and a Title V Grant. Clayton Tatro, Vice President for Workforce Development will assume responsibility for the program.

The originally proposed program was subject to the 10-day comment period from November 14, 2023, to November 30, 2023, during which one formal comment was received from Garden City Community College (GCCC) expressing concerns regarding collaboration and communication for a duplicative program. All previous concerns regarding this program have since been addressed. Copies of letters and responses were included in the original proposal reviewed by the Program and Curriculum Committee on December 7, 2023.

Recommendation

The new program request submitted by Dodge City Community College for a Technical Certificate C for 45 credit hours and an Associate of Applied Science for 60 credit hours in Industrial Maintenance (Industrial Machine Mechanic) has been reviewed by the TEA Technical Program and Curriculum Committee and is recommended for approval by the Technical Education Authority.

III. Act on Promise Act Program Submitted by Dodge City Community College

**Charmine Chambers,
Associate Director for
Workforce Development**

- *Affordability – On Time Graduation*
- *Success – Graduates in Jobs with Sustaining Wages*
- *Talent Pipeline – Graduates in High Demand, Sustaining Wage Fields*

Summary

The Kansas Legislature enacted the Kansas Promise Scholarship Act, which provides scholarships for students to attend an eligible postsecondary education institution. Eligible programs would be any two-year associate degree program, career and technical education certificate, or stand-alone program that correspond to high wage, high demand, or critical need in:

- *four specified fields of study (information technology and security; mental and physical healthcare; advanced manufacturing and building trades; and early childhood education and development).*
- *one college designated field of study from the specified list (Agriculture; Food and Natural Resources; Education and Training; Law, Public Safety, Corrections, and Security; or Distribution and Logistics).*
- *Transfer programs with an established 2+2 and/or articulation agreements.*

Background

On May 23, 2022, Governor Kelly signed 2022 Senate Substitute for House Bill 2567, which adopted changes in the Kansas Program Scholarship Act, K.S.A. 2022 Supp. 74-32,271 et seq. The Act also maintains that the Board of Regents will administer the program. Administration is broken into three categories: rules and regulations, eligible programs, and other responsibilities.

Per statutory language (K.S.A. 2022 Supp. 74-32,271(b)(4) and K.S.A. 2022 Supp. 74-32,272(c)(1)(B)), a “promise eligible program” means any two-year associate degree program or career and technical education certificate or stand-alone program offered by an eligible postsecondary educational institution that is:

- a) approved by the Board of Regents;
- b) high wage, high demand, or critical need; and
- c) identified as a by the the Board of Regents pursuant to K.S.A. 2022 Supp. 74-32,272, within any of the following fields of study:
 - Information Technology and Security
 - Mental and Physical Healthcare
 - Advanced Manufacturing and Building Trades
 - Early Childhood Education and Development

K.S.A. 2022 Supp. 74-32,272(a) states an eligible postsecondary educational institution may designate an additional field of study to meet local employment needs if the promise eligible programs within this field are two-year associate degree programs or career and technical education certificate and stand-alone programs approved by the Board of Regents that correspond to jobs that are high wage, high demand, or critical need in the community from one of the following fields:

- Agriculture;
- Food and Natural Resources;
- Education and Training;
- Law, Public Safety, Corrections, and Security; or
- Distribution, Logistics, and Transportation

K.S.A. 2022 Supp. 74-32,272(d) states that the Board of Regents may designate an associate degree transfer program as an eligible program only if such program is included in:

- a) An established 2+2 agreement with a Kansas four-year postsecondary education institution; or
- b) An articulation agreement with a Kansas four-year postsecondary educational institution and is part of an established degree pathway that allows a student to transfer at least sixty credit hours from the eligible from the eligible postsecondary educational institution to a four-year postsecondary education institution for the completion of an additional sixty credit hours toward a bachelor's degree.

Recommendation

The following program is seeking approval to become a Promise Act eligible program. The program has been reviewed by the TEA Technical Program and Curriculum Committee and is recommended for approval by the Technical Education Authority:

- Dodge City Community College: Industrial Maintenance (47.0303) – falls under the Advanced Manufacturing and Building Trades category specified in legislation. SOC 49-9041 for Industrial Machinery Mechanics was identified as a High Demand / High Wage occupation on the 2023 High Demand Occupations list from the Kansas Department of Labor.

III. Act on Submitted Excel in Career Technical Education (CTE) Fees

Charmine Chambers,
Associate Director for
Workforce Development

➤ Talent Pipeline – Special Initiatives

Summary

To enhance the talent pipeline for Kansas business and industry, the Legislature enacted the Excel in CTE initiative to provide state-financed college tuition for high school students in postsecondary technical education courses. Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.

Background

K.S.A 72-3810 states:

“All tuition and fees charged for career technical education by any board shall be in such amounts as are authorized by rules and regulations adopted by the state board which shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The tuition and fee schedule of every career technical education program shall be subject to annual approval of the state board. A current complete schedule of tuition and fees for each career technical education course and program of each board as approved by the state board shall be maintained on file in the office of the state board and shall be open for public inspection at any reasonable time.”

"Fees means those charges assessed against a student by a community college, technical college or the institute of technology for student services, such as health clinics, athletic activities and technology services, or for books, supplies or other materials necessary for a particular course or program, the expense of which is not covered by tuition.”

"Tuition means those charges assessed against a student by a community college, technical college or the institute of technology on a per credit hour, per course or per term basis, and that are charged to cover the general expense of providing instructional services.”

As per the Postsecondary Technical Education Authority’s (TEA) request, on Thursday, December 19, 2019, representatives from community colleges, technical colleges, and Board staff met to set guidelines for fees associated with Excel in CTE courses and programs. As a result of this meeting, agreed upon allowable fees include items/services students take with them and industry-specific fees required for entrance/acceptance into the program.

Allowable fees include:

- Uniforms
- Personal protective equipment
- Background checks
- Fingerprints
- Drug tests
- E-subscriptions/E-books
- Textbooks
- Certification tests
- Membership fees for certifying bodies
- Liability insurance (example: student malpractice)
- Graduation fees (if applicable)

Unallowable fees include:

- Student fees (general)
- Technology fees
- Health fees
- Consumable project materials
- Program or Institution Application fees
- Lab Fees
- Equipment / tool maintenance, usage, replacement
- Rental (such as tools, books, or uniform/gear)

- Transcript fees (if applicable)
- Student Software Licenses
- Professional Equipment/Kits/Tools students purchase
- Student kits
- Accuplacer or other placement tests
- Student ID
- Student organization memberships (such as Skills USA)
- Any other fee not on the allowable list

Non-tiered courses - per statute (K.S.A. 71-1802) a technical program is defined as a “program of study comprised of a sequence of tiered technical courses and non-tiered courses, which is identified by the state board as a technical program for funding purposes.” For this reason, students enrolled in technical programs may take non-tiered courses and are responsible for all associated tuition and fees.

Recommendation

The Excel in CTE fees below have been reviewed by the TEA Technical Program and Curriculum Committee and is recommended for approval by the Technical Education Authority:

- Dodge City Community College: Industrial Maintenance total \$1,614. Fees include \$80 for uniforms, \$400 for tools, \$1,075 for textbooks and \$59 for OSHA 10.

KBOR Excel in CTE Fee Summary for Proposed Academic Programs

CA-1b Form (2020)

Per statute (K.S.A. 72-3810), the Kansas Board of Regents shall establish general guidelines for tuition and fee schedules in career technical education courses and programs. The Excel in CTE tuition and fee schedule of every technical education program shall be subject to annual approval.

*Please include all costs charged to **high school students** for the proposed new program.*

Institution Name:	Dodge City Community College
Program Title:	Industrial Maintenance
Program CIP Code:	47.0303

*Please list all fees associated with this **program**:*
*Only list costs the institution **is** charging students.*

Fee	Short Description	Amount
Tool Fee	Tools required for the Program (screddrivers, wrench sets, pliers, socket sets, etc.)	\$400.00
Uniform Fee	Uniform Shirts	\$80.00
Course Materials	Textbooks (Industrial Mechanics w/ CD and Workbook, Electrical Motor Controls and Workbook, Instrumentation, and Intro to Programmable Logic Controllers)	\$1,075.00
OSHA	OSHA 10 Certification (software license plus OSHA-10 card)	\$ 59.00

*Please list all courses within the program and any fees associated to those **courses** :*
*Only list costs the institution **is** charging students. Do not duplicate expenses.*

Course ID	Short Description	Amount

Please list items the student will need to purchase on their own for this program:
*Institution **is not** charging students these costs, rather students are expected to have these items for the program.*

Item	Short Description	Estimated Amount

TOTAL	\$1,614
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IV. Legislative Update

**Fred Patton,
Government Relations**

- *Community and State Benefit – Non-monetary Benefits for Individuals and Society*

Intent

Fred Patton, Government Relations, will provide the TEA with a Legislative update.

IV. Career Technical Education Outreach Campaign

**Tim Peterson,
Senior Project Director
Workforce Development**

- Talent Pipeline – Special Initiatives

Summary

The strategic vision for Kansas Career Technical Education (CTE) is that of an innovative system that provides premier technical education, prepares students for careers of the future, and promotes the growth and success of Kansans. In 2020 the Board office contracted with Cox Media to help increase the awareness of Kansas CTE programs across the state via the “Build Something Now” outreach campaign that was updated in 2022 to include the Promise Act Scholarship, and it ran again between October 15 and December 31, 2023

Background

The strategic vision for Kansas Career Technical Education (CTE) is that of an innovative system that provides premier technical education, prepares students for careers of the future, and promotes the growth and success of Kansans. In 2020 the Board office contracted with Cox Media to help increase the awareness of Kansas CTE programs across the state via the “Build Something Now” (BSN) outreach campaign that included numerous streaming venues, social media display ads, Google search ads, and a landing page with links to the Board website. The campaign was updated in 2022 to include the Promise Act Scholarship and ran again between October of 2023 and January of 2024. All three campaigns have been funded by the Carl D. Perkins grant and designed to augment the local CTE promotional efforts of the individual institutions.

The 2023 Campaign

Based on the success of the 2020 and 2022 outreach campaigns, the BSN campaign was repeated between mid-October of 2023 and the end of 2024. The campaign targeted a 25 mile radius around each of the main campuses of the community and technical colleges that generated a total of 665,381 impressions and 8,054 clicks to the BSN landing page.

The “Build Something Now” outreach campaign has been an effective way to promote the CTE programs throughout the state and should be updated and repeated annually pending the availability of funds.

IV. Receive an update on the Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

**Vera Brown,
Associate Director for
Career Technical Education**

➤ *Talent Pipeline – Special Initiatives*

Summary

The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) is a major federal funding source to states for the development and improvement of secondary and postsecondary career and technical education programs. The purpose of the Act is to develop the academic, career, and technical skills of secondary and postsecondary students who elect to enroll in career and technical education programs.

Background

Originally passed as the Vocational Education Act of 1963, The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) was reauthorized in 2018 to increase learner access to high-quality career and technical education (CTE) programs of study. Perkins V specifically addresses students in special populations, which includes students who had been underserved in the past or who may have substantial educational needs.

Special Populations

Perkins V identifies specific groups of students who face barriers to entering and succeeding in education (Sec. 2(48):

- (A) individuals with disabilities;
- (B) individuals from economically disadvantaged families, including low-income youth and adults;
- (C) individuals preparing for non-traditional fields;
- (D) single parents, including single pregnant women;
- (E) out-of-workforce individuals;
- (F) English learners;
- (G) homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- (H) youth who are in, or have aged out of, the foster care system; and
- (I) youth with a parent who—
 - (i) is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code); and
 - (ii) is on active duty (as such term is defined in section 101(d)(1) of such title).

Goals

The Perkins V Kansas State Plan for CTE identifies the following goals:

- Engage employers into pathway/program planning, implementation, and review
- Provide high-quality, affordable, accessible, and equitable CTE for all learners
- Supply efficient academic integration
- Implement effective work-based learning
- Further align pathways and programs

Funding

For FY2024, Kansas received \$12,938,706, which is split evenly between secondary education (KSDE) and postsecondary education (KBOR).

According to the Perkins V law, postsecondary Perkins funding is subject to the following breakdown:

- 85% Pass through to eligible recipients
 - 85% - Local Grant – formula-based allocation
 - 15% - Reserve Fund – competitive grants
- 10% State Leadership Fund
- 5% State Administration

Local Grants

Over \$4.6 million was allocated to twenty-seven eligible postsecondary institutions based on full-time equivalent earned by Pell recipients in CTE programs. Funds must be used to develop, coordinate, implement, or improve CTE programs to meet the needs identified in the comprehensive local needs assessment and the institution’s Perkins 4-year application.

FY24 Recipients:

Allen Community College	\$44,959
Barton Community College	\$161,194
Butler Community College	\$228,449
Cloud County Community College	\$78,587
Coffeyville Community College	\$99,056
Colby Community College	\$131,952
Cowley Community College	\$177,642
Dodge City Community College	\$118,428
Flint Hills Technical College	\$142,552
Fort Scott Community College	\$130,490
Garden City Community College	\$150,959
Highland Community College	\$85,897
Hutchinson Community College	\$363,691
Independence Community College	\$23,759
Johnson County Community College	\$478,464
Kansas City Kansas Community College	\$406,822
Labette Community College	\$75,662
Manhattan Area Technical College	\$125,007
Neosho County Community College	\$70,545
North Central Kansas Technical College	\$206,884
Northwest Kansas Technical College	\$171,428
Pittsburg State University	\$41,669
Pratt Community College	\$98,325
Salina Area Technical College	\$106,731
Seward County Community College	\$131,587
Washburn University & Washburn Institute of Technology	\$173,256
Wichita State University Campus of Applied Sciences and Technology	\$663,416
Total	\$4,687,411

Reserve Funds

Eligible recipients can apply for the Reserve funds to foster innovation or promote the development, implementation, and adoption of programs of study aligned with state-identified high skill, high-wage, or in-demand occupations and industries. The following Reserve Grants were made available to local recipients in FY24:

Special Populations Support Grant

The focus of the grant is to address the needs of special populations and underserved groups of students by providing equipment and resources for the classrooms with high concentration of students in special populations. These groups include but are not limited to English language learners; students with disabilities; racial and ethnic minorities; individuals from economically disadvantaged families; individuals preparing for non-traditional fields; single parents; out-of-workforce individuals; homeless individuals; youth in foster care system; and youth with a parent who is a member of the armed forces and is on active duty.

FY24 Recipients:

Barton Community College	Classroom training and simulation equipment for the Criminal Justice program.	\$24,750
Johnson County Community College	Classroom sets of stethoscopes, blood pressure cuffs, and other tools for the Practical Nursing and Certified Nursing Assistant programs.	\$14,000
North Central Kansas Technical College	Classroom simulation equipment for the Diesel Technology program.	\$49,476
Northwest Kansas Technical College	Classroom sets of tools, textbooks, and properly fitting personal protective equipment for Welding, Automotive Technology, and Engineering & Drafting programs.	\$135,096
Seward County Community College	Classroom welders, student welder kits, and laptop computers for the Welding program.	\$125,124
Washburn University	Classroom sets of stethoscopes and properly fitting scrubs for Physical Therapy Assistant, Occupational Therapy Assistant, and Respiratory Therapy programs.	\$28,800
Wichita State University Campus of Applied Sciences and Technology	Classroom equipment to improve accessibility for the Practical Nursing program.	\$156,450
Total		\$533,696

Kansas Industry and Labor Force Expansion Grant (Continuing from FY23)

The focus of the Industry and Labor Force Expansion grant is to address the needs of Kansas employers by growing programs which prepare skilled workforce. Each applicant identifies a new (example: Panasonic, Scorpion, etc.) or growing Kansas employer(s) who would benefit from skilled workers in a specific occupation. Likewise, if a new Kansas employer pulls workforce from one part of the state, employers may have to replenish the workforce in another.

FY23-24 Recipients:

Barton Community College	Increase capacity for Associate Degree in Nursing and Practical Nursing satellite programs in Pratt to supply workforce for Pratt Regional Medical Center, KU Health Systems, Kiowa County Memorial Hospital, Haviland Care Center, Medicine Lodge, Stafford County and Pratt County Health Departments.	\$111,596
Fort Scott Community College	Increase Welding capacity at the Southeast KS CTE Center in Pittsburg and supply workforce for Doherty Steel, Unique Metals Fabrication Inc., Niece Equipment, Min-America Pipe, Twister Trailers, AZZ Enclosure Systems, RFT Fabrication, etc.	\$45,478
Independence Community College	Provide industry-standard equipment in Veterinary Nursing to support Heartland Vet Partners: Blue Pearl Pet Hospital and Mission Vet System.	\$53,890

Johnson County Community College	Increase capacity in the Automation Engineer Technology program to meet labor demands from the new Panasonic location in De Soto.	\$116,179
Kansas City KS Community College	Increase capacity in the Automation Engineer Technology, Electrical, and Welding programs to meet labor demands from the new Panasonic location in De Soto.	\$76,209
Manhattan Area Technical College	Increase capacity in Welding to meet the demands of Landoll, Caterpillar, Great Plains, Cimarron Trailers, and Local Union #2.	\$178,207
Northwest Kansas Technical College	Provide industry-standard equipment for the Electrical program to support Davis Electric Inc.	\$97,502
Washburn University	Increase capacity in Diagnostic Medical Sonography to meet local labor demands at KUMC – St. Francis, Sabetha Hospital, Hiawatha Hospital, Holton Hospital, etc. Purchase up-to-date equipment for Automotive Technology to meet the needs of Laird Noller, Briggs Topeka, Goodyear, John Hoffer Chrysler Jeep Inc., and Jiffy Lube.	\$37,810
Wichita State University Campus of Applied Sciences and Technology	Increase capacity in Carpentry and provide new equipment to meet the labor force needs of Crain Company 3D. Purchase industry-standard equipment for Veterinary Nursing to support the workforce needs of Veterinary Emergency and Specialty Hospital of Wichita.	\$224,257
Total		\$941,128

Alignment Between KSDE and KBOR

To align to the statutorily defined “program of study,” members from the Construction Technology and Welding Technology programs are selected to articulate secondary coursework to postsecondary coursework and/or programs statewide. Faculty members present their findings to their respective program alignment peers for review and discussion and assist Board staff through the realignment approval process.

FY24 Recipients:

Coffeyville Community College	\$2,500
Hutchinson Community College	\$2,500
Northwest Kansas Technical College	\$5,000
Total	\$10,000

Perkins V Comprehensive Local Needs Assessment (CLNA) Implementation Grant

The CLNA Implementation Grant provides \$1,500 to each postsecondary institution to offset the cost of needs assessment implementation, such as stipends for staff and CLNA partners, professional development related to data evaluation and analysis, travel to CLNA team meetings, and other expenses.

State Leadership

Board staff must conduct leadership activities to improve CTE in Kansas including support for the following:

- preparation for non-traditional fields in current and emerging professions, programs for special populations, and other activities that expose students, including special populations, to high-skill, high-wage, and in-demand
- individuals in State institutions, such as State correctional institutions, including juvenile justice facilities, and educational institutions that serve individuals with disabilities;
- recruiting, preparing, or retaining career and technical education teachers, faculty, specialized instructional support personnel, or paraprofessionals, such as preservice, professional development, or

- leadership development
- technical assistance for eligible recipients

To meet these requirements, the following state-wide activities have been implemented:

- “Build Something Now” – state-wide CTE outreach campaign
- “Bridging Success with Enrollment & Retention Strategies” – state-wide training focusing on special populations in Wichita, KS, provided by the Kansas Center for Career and Technical Education (KCCTE)
- Corrections Grant to support CTE in correctional facilities across the state
- Support for faculty taking advantage of professional development opportunities provided by the Kansas Council for Workforce Education (KCWE) and KCCTE
- Integrating Academics and CTE grants
- Performance Targets Achievement Incentive grant
- On-going training and technical assistance to institutions provided by the Board staff

State Administration

Board staff administers the Perkins V Law requirements by developing and updating the Perkins V Kansas State Plan for CTE, reviewing local applications, evaluating and monitoring program effectiveness, assuring compliance with all applicable federal and state laws, providing technical assistance to subrecipients, and reporting required data to the U.S. Department of Education.

IV. Perkins V Corrections Update

**Tobias D. Wood,
Associate Director for
Career Technical Education**

- Access – Enrollment Equity Gap
- Success – Graduates in Jobs with Sustaining Wages
- Success – Degrees and Certificate Earned

Summary

The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) is the primary federal funding source to states for the improvement of secondary and postsecondary career and technical education programs. The purpose of the Act is to develop more fully the academic, career, and technical skills of secondary and postsecondary students who elect to enroll in career and technical education programs.

Background

Originally passed as the Vocational Education Act of 1963, The Strengthening Career and Technical Education for the 21st Century Act (Perkins V) was reauthorized in 2018 to increase learner access to high-quality career and technical education (CTE) programs of study. Perkins V specifically addresses students in special populations, which includes students who had been underserved in the past or who may have substantial education needs.

Summary:

The Kansas Department of Corrections (KDOC) selected six postsecondary institutions to provide postsecondary CTE services at the correctional facilities. In FY23, Board staff distributed \$62,294 (or 1% of the State Leadership Fund) equally to the appointed eligible institutions to support implementation and improvement of CTE programs in the correctional facilities. The colleges assessed CTE programs offered in corrections in their Comprehensive Local Needs Assessment (CLNA) and included them in their 4-year plan/application and annual budget requests. Colleges continue looking for ways to increase enrollment capacity and open new programs of study in the Kansas correctional facilities.

FY23 Recipients split \$62,294:

\$10,383	Barton Community College served Ellsworth Correctional and Larned Correctional Mental Health Facilities
\$10,383	Butler Community College served El Dorado Correctional Facility
\$10,382	Colby Community College served Norton Correctional Facility
\$10,382	Cowley Community College served Winfield Correctional Facility
\$10,382	Hutchinson Community College served Hutchinson Correctional Facility
\$10,382	Kansas City Kansas Community College served Lansing Correctional Facility

Postsecondary CTE Programs available at Kansas Correctional Facilities:

- Welding
- Sustainable/Renewable Energy
- Telecommunications
- Construction Technology
- Masonry
- Electromechanical Maintenance
- Adult Basic Education

Results

In FY23, the following results were reported:

- Barton CC purchased tools and equipment for the Welding program. The Welding students in the Building Academic Skills in Correctional Settings (BASICS) program benefited from state-of-the-art equipment purchased with these funds.
- Butler CC purchased industry-standard tools for the Construction Technology providing students with real-world, hands-on experience using tools that replicate what is used on a typical job site.
- Colby CC program at the Norton Correctional Facility used Perkins funding for tools and equipment. Faculty utilized funding for professional development.
- Cowley CC purchased industry-standard equipment for the CTE labs at Winfield Correctional Facility.
- Hutchinson CC used a portion of the funding to support the migration of courses from the institution's online platform into the correctional facility's online learning platform. The funding also allowed for additional classes to be offered in the summer of 2023.
- Kansas City Kansas CC welding students were selected to pilot the KDOC Scholarship Program for students who are incarcerated, and the Perkins grant supplied welding equipment needed for the lab at Lansing Correctional Facility.

Justice-involved students earned a total of 281 credentials:

- Barton CC students in the Ellsworth Correctional and Larned Correctional Mental Health facilities earned 40 credentials.
- Butler CC students earned 85 credentials.
- Colby CC students in Norton Correctional Facility earned 70 credentials.
- Cowley CC the Winfield Correctional Facility earned 43 credentials.
- Hutchinson CC students in Hutchinson Correctional Facility earned 15 credentials.
- Kansas City Kansas CC students in corrections earned 28 credentials.

This presentation is for information only.

IV. Adult Education Corrections Update

Sue Grosdidier, Associate
Director for High School
Equivalency

- *Bedrock Goals-impacts the work under all three
IVpillars*

Summary

The Kansas Board of Regents High School Equivalency department provides educational support services to the Kansas Department of Corrections (KDOC). The last several years Kansas Adult Education has expanded services and their involvement with Corrections. In the past, Corrections had two contractors (Barton and Greenbush) that offered educational outreach within the eight adult corrections facilities. KDOC initiated an RFP that required educational provider applicants would offer college courses, high school diploma completion opportunities and career services. There are now eight educational providers in the adult facilities as well as one in the juvenile facility.

Background

The following Adult Education Centers are the current providers of adult educational services for the Kansas Department of Corrections (first contracts activated July, 2021):

Barton Community College-Larned and Ellsworth

Butler Community College-El Dorado

Colby Community College-Norton

Cowley Community College-Winfield

Hutchinson Community College-Hutchinson

Kansas City Kansas Community College-Lansing

Neosho Community College-El Dorado (Oswego)

Washburn Tech-Topeka Correctional Facility (Women)

KDOC is responsible for the Kansas Juvenile Correctional Complex (KJCC) facility in Topeka. This facility is serviced by Smoky Hill. However, support services are provided by KBOR. The KJCC educational services are completed through Lawrence Gardner High School (LGHS) located at KJCC.

**Facility Information (8926 Total)
Data KDOC Website-February 7, 2024**

Facility	# of Current Inmates
El Dorado	1675
Ellsworth	711
Hutchinson	1707
Lansing	1800
Larned	513
Norton	804
Topeka (Womens)	797
Winfield	777
KJCC-LGHS	142

Corrections Testing Data (7/1/2021 to 2/7/2024)

	All Adult Facilities
GED.com Accts	568
GED Tests Taken	3,573
Test Takers	765
Completers	580
Passers	449
Pass Rate	77%
College Ready	10%
College Ready + Cr.	2%

Test Takers-anyone taking a test

Completers-those that took all 4 tests but did not pass all 4

Passers-those that passed all 4 tests

IV. Professional Development for Adult Education Update

Eric J. Tincher,
Associate Director for Adult Education

- *Area of Focus – Talent Pipeline – Special Initiatives*

Summary

Professional Development for Adult Education practitioners continues to be an ongoing opportunity to improve the expertise for Board staff, Program Directors, instructional staff, and other personnel. Board staff will continue to provide Professional Development trainings to position Kansas to be a leader in the field of Adult Education.

Background

Professional development initiatives for Adult Education program directors and staff throughout the state are on a continual basis every year. Ongoing standard professional development activities include College and Career Readiness Standards (CCRS) training, ‘Becoming an Adult Educator’, LINCS opportunities via Zoom, the Kansas Adult Education Association Conference (KAEA), Commission on Adult Basic Education (COABE) Conference, Student Achievement in Reading (STAR) initiative and Reading Horizons.

Programs	College & Career Readiness Standards (CCRS)	Becoming an Adult Educator	Student Achievement in Reading (STAR)	Reading Horizons	Kansas Adult Education Association (KAEA) Conference
Barton Community College	X	X	X	X	X
Butler Community College	X	X	X		X
Cloud County Community College	X	X	X		X
Colby Community College	X	X	X		X
Cowley Community College	X	X	X		X
Dodge City Community College	X	X			X
Flint Hills Technical College	X	X			X
Garden City Community College	X	X			X
Highland Community College	X	X			X
Hutchinson Community College	X	X	X		X
Johnson County Community College	X	X			X
Kansas City Kansas Community College	X	X		X	X
Lawrence USD 497	X	X			X
Manhattan Area Technical College	X	X		X	X
Neosho County Community College	X	X		X	X
Paola USD 368	X	X			X

Salina USD 305	X	X	X		X
Seward County Community College	X	X			X
Washburn Tech	X	X		X	X
WSU Tech/Nexstep Alliance	X	X	X		X

The on-line, self-paced CCRS training lays the groundwork for Adult Education instructors to provide the standards-based instruction needed to prepare students for postsecondary education. CCRS training consists of program instructors completing a CCRS Overview and then specializing in either English Language Acquisition and/or Math. ‘Becoming an Adult Educator’ training is a fundamental introduction for those who come to the Adult Education profession from other backgrounds by providing a general understanding of Adult Education, as well as instructor strategies to improve classroom interaction and learning.

STAR equips instructors with the tools they need to improve student reading skills by focusing on evidence-based reading instruction for intermediate level students. Whereas STAR focuses on intermediate (grades 6 – 8) level students, Reading Horizons helps beginning level (K – 6) students. This year, we have five (5) programs going through Reading Horizons training. By creating a stair step system that successfully hands off a student from one grade level to the next, KBOR staff are working to create a comprehensive reading plan for adult education students in Kansas.

After a 1-year hiatus, Teaching Skills That Matter (TSTM) program was made available for all programs through multiple interactive ‘brown bag’ lunch presentations. Teaching the Skills That Matter in Adult Education (TSTM) is an OCTAE-funded national training and technical assistance initiative designed to build capacity with improving instruction in adult basic skills classes. Programs will focus on the following areas: Civics, Workforce, Health Literacy, Financial Literacy and Digital Literacy.

In the Fall of 2023 semester, Kelly Mobray (Salina USD 305) led the state in a successful intake process that helps identify mental health issues for students. This very successful interactive zoom webinar was then followed up a few weeks later with reviewing Individualized Education Program (IEP) polices and practices that successfully work for and with students and programs.

In addition, a professional development sub-committee has been formed to address how and what professional development is offered in Kansas. The sub-committee is made up of representatives from each of the 5 regional areas in the state with Area 1 (Justine Salgado, Hutchinson), Area 2 (Chris Boxberger, MATC), Area 3 Stephanie Pritchard (KCKCC), Area 4 Krista Clay, Neosho County), and Area 5 (Sherry Watkins, Butler County)

Board staff plan to collect the impact of these projects in FY24 and enhance the availability of online professional development for Kansas adult educators.

The Kansas Adult Education Association (KAEA) Conference was held February 27th and 28th here in Topeka. From across the state all 20 Adult Education programs were represented with (approximately) 154 attendees. The conference has historically been held in Wichita, but this year, new leadership challenged the organization to relocate to Topeka. This gave us the opportunity to hold our awards ceremony on the final day at the Capitol. Governor Kelly recently made an Adult Education Proclamation promoting what Adult Education across our great state.

IV. Methods of Administration Update

Tobias D. Wood,
Associate Director for
Career Technical Education

- *Access – Enrollment Equity Gap*
- *Community and State Benefit – Non-monetary Benefits for Individuals and Society*

Summary

On February 6, 2020, the Office of Civil Rights and the Office of Career, Technical, and Adult Education issued an updated Memorandum of Procedures for preparing the Methods of Administration (MOA) described in the Vocational/Career and Technical Education Guidelines. States are responsible for developing and maintaining “methods of administration and related procedures” to carry out their civil rights obligations.

The Kansas Board of Regents (KBOR) is the lead agency for the state of Kansas in these efforts, known as the Methods of Administration (MOA) Program.

Background

The Department of Education tasks the Office of Civil Rights (OCR) along with Office of Career, Technical, and Adult Education (OCTAE) to ensure that all students, regardless of race, color, national origin, sex, or disability, have equal access and opportunities to succeed in career technical education (CTE) programs. The February 6, 2020 Memorandum of Procedures (MOP) superseded and replaced prior memoranda and prior guidance in “Dear Colleague” letters. The updated MOP continues the longstanding commitment to the goals of OCR and OCTAE. An added goal of the updated MOP is to encourage state agencies to harmonize their civil rights compliance activities under the MOA Guidelines with their equity and civil rights activities under the 2018 Perkins Act reauthorization (Perkins V).

Kansas created a new MOA Plan in 2020 which outlined the procedures for civil rights compliance activities to be conducted by KBOR and Kansas State Department of Education (KSDE) staff to identify disproportionate enrollment and other areas of potential discrimination, select institutions for onsite compliance reviews, and identify technical assistance needs.

The plan details how institutions are selected for desk audits and how KBOR and KSDE collect and analyze available data to select institutions for on-site reviews. The document also explains the processes and procedures to conduct the compliance reviews and what institutions can expect after the review, including letters of finding, compliance plans, and technical assistance.

Associate Director Tobias D. Wood is the lead Postsecondary MOA Coordinator for KBOR and is assisted by Associate Director Laura Leite.

This presentation is for information only.

**Kansas Board of Regents
Kansas Postsecondary Technical Education Authority
1000 SW Jackson Street, Ste. 520
Topeka, KS 66612**

**Technical Program and Curriculum Committee
Conference Call
December 7, 2023
3:00 PM**

MINUTES

Members Present: Mike Beene
Cindy Hoover
Ray Frederick
Deb Mikulka
Mark Hess

CALL TO ORDER

Committee Chair Beene called the meeting to order at 3:00 P.M. A quorum of committee members was present.

APPROVAL OF MINUTES

Member Hoover moved to approve the minutes of the October 12, 2023, meeting and following a second by Member Frederick, the motion carried.

DISCUSSION AGENDA

New Program

Dodge City Community College (DC3): Industrial Maintenance (47.0303)

Technical Certificate A/30 credit hours

Associate Director Chambers presented the new program approval request from Dodge City Community College (DC3) for a 30-credit hour Technical Certificate A in Industrial Maintenance. She reported DC3 explained that the program proposal is in response to business and industry need to provide a trained workforce for the expansion of the Hilmar Cheese Company and to meet the existing workforce needs with their partnerships with Cargill Meat Solutions and National Beef. She provided members with a brief overview of the submission by DC3 as provided to members in their meeting materials.

Members discussed their concerns regarding the absence of collaboration attempts by DC3 with nearby institutions offering the program prior to program submission, and their concerns that this program does not meet the Industrial Machine Mechanic program alignment criteria. Associate Director Chambers provided members with a brief overview of the overall program alignment process. She further explained that KBOR staff have begun the process for the program alignment review, which begins with a survey to business and industry to collect current needs regarding competencies and industry-recognized certification information.

Following discussion, the Committee expressed their support for the institutions working with their local business and industry partners to meet the needs of the workforce. Member Frederick moved to table the Dodge City Community College: Industrial Maintenance Technical Certificate A/30 credit hours new program proposal as presented, with Committee recommendation to revisit the program proposal no later than the February 15, 2024 committee meeting. During the interim, Dodge City Community College may further review their proposal addressing collaboration and possibly the exploration of alternative CIP code application. Following a second by Member Mikulka, the motion carried.

Promise Act

Dodge City Community College (DC3): Industrial Maintenance (47.0303)

Consideration pending new program proposal resubmission.

Excel in CTE Fees

Dodge City Community College (DC3): Industrial Maintenance (47.0303)

Consideration pending new program proposal resubmission.

Next Meeting Reminder

Committee Chair Beene reminded members that the next regularly scheduled committee conference call meeting is January 11, 2024, at 3:00 PM.

Adjournment

Committee Chair Beene adjourned the meeting at 3:39 P.M.

Respectfully submitted by:

Susan Henry, Executive Assistant